

# **UPPER POPPLETON PARISH COUNCIL**

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Minutes of the meeting of UPPER POPPLETON PARISH COUNCIL held on Monday 14 September 1998 at 7.30pm in All Saints Church Hall, Upper Poppleton, York.

## **Introduction of New Councillor**

Mrs Rachel Watters having signed the declaration was introduced as a co-opted Parish Councillor.

## **PRESENT**

Councillors: Mrs N E Fowler (Chairman), Mr K Smith, Mr R Walker, Mrs E A Parker, Mrs J M Bushby, Mrs K Richardson, Mr N G M Fellows and Mrs R Watters.

Mr B J W Mackman (Clerk)

Three members of the public

## **1. APOLOGIES FOR ABSENCE**

Councillor G Moore (City of York)

## **2. MINUTES OF THE PREVIOUS MEETING**

Accepted and signed as a true record.

## **3. MATTERS ARISING**

### **(a) Bus shelters**

Two quotations had been received for replacing the guttering on the bus shelter in the Green. The Councillors accepted the quotation of £198.75 from K Falkingham.

A quotation of £94.00 plus VAT from J Lister Electrical for replacing the bus shelter light was accepted.

### **(b) Satellite dish in conservation area**

The Clerk reported the reply from the City of York Council which stated that the dish was not visible from the Conservation Area and that they would not be in their rights to argue that it had any impact on the Conservation Area. The Councillors disagreed with this statement saying that the previous owner of the property had a satellite dish at the back of the house and asked why the new dish couldn't be moved there. The Clerk was asked to convey the suggestion to the City of York Council.

### **(c) Highway and footway repairs**

The Clerk reported that the City of York Council had agreed to cut the grass in the passageway between Main Street and Bankside Close.

The new sign in Orchard Road/Easthorpe Drive had not yet been erected.

It was reported that the sign at the top of Ebor Way had disappeared.

### **(d) City of York Council policy on new lampposts**

No reply had been received from the City of York Council in response to the Clerk's letter about the Council's policy on street lighting.

**(e) Youth Club and Furniture**

See item 13 below.

**(f) Millennium Fund**

See item 10 below.

**(g) Dog Bins**

The sixth dog bin has been put up at the junction of Dikelands Lane and Long Ridge Lane.

**(h) Rubbish in Ditches by the Community Centre**

See item 7b below.

**(i) Broken Bollards, Fences and Signs**

Councillor Walker has replaced the three broken white plastic posts outside the dentist's surgery with white timber posts.

The pointers on the road sign on the Green have been fixed so that they point in the correct direction.

**(j) Station Road/A59 Junction**

The Clerk reported that he had found no references to this junction in the Parish files. He was asked to write to the Highways Department to enquire if the Council had any plans for the alteration and improvement of the junction and to ask if there were any plans to extend the 30 mph limit from the old York City boundary to include the junction.

**(k) Report on YLCA AGM**

Councillor Smith reported on his visit to the Yorkshire Local Councils Association AGM. The Minister for Culture, Chris Smith, had said that England had been allocated £78 million to spend on Millennium projects. Grants up to £5,000 would be available. The Chairman of the National Association of Allotment Holders reported a decline of allotments from some 2 million down to just 250,000 currently. The motion to make the contravention of building planning regulations subject to criminal rather than civil law had been passed unanimously.

**4. FINANCE**

**a) Financial Report**

The Clerk presented the Councillors with a detailed report showing the expected income and expenditure for the current financial year. The report showed that current balances were:

Current Account	£95.77
High Interest Account	£7,031.27
Cash in hand	£12.00

The Clerk reported that the Auditor had pointed out that all cash received should be banked on receipt and that he would pay the £12.00 cash into the bank to comply with the Auditor's request.

**b) Accounts to pay - cheques signed at the Meeting**

York Waterworks bill for the allotment water	£6.81
Lowfield School (See Section 10)	£23.85

**c) Accounts paid**

All Saints Church for maintenance of the churchyard    £100.00

**d) 1997/8 Accounts**

The above accounts had been audited and found to be correct.

**e) Capital Items**

The Councillors agreed that this year's Capital Grant of £1,870 be allocated to the proposed new entrance to the School.

**f) Clerk's Remuneration**

The Councillors discussed increasing the Clerk's remuneration to the new minimum recommended by NALC and SLCC as set out in the July 1998 White Rose Update and agreed to implement the new figure of £6.10 per hour immediately. The adjustment will be made in the quarterly payment in October.

**5. PLANNING COMMITTEE REPORT**

**Plans pending (as per the weekly list posted on the All Saints Hall notice board)**

- (a) Ref: 97/02578/OUT Outline application for erection of buildings for B1, B2 and B8 use at Northminster Business Park, Northfield Lane.
- (b) Ref: 98/00297/LBC Erection of 6 x 1 square metre solar collectors in inner roof valley at Manor Farm, The Green for Mr & Mrs Conyers.
- (c) Ref: 98/00634/TCA Felling of poplar tree at Maypole House, The Green for A M Castle.
- (d) Ref: 98/00673/OUT Erection of building at Northminster Business Park for Business and Storage & Distribution for Northminster Properties Ltd.
- (e) Ref: 98/00946/LBC Erection of detached pitched roof garage at Beechwood House, The Green for Mr & Mrs A A Scruton.
- (f) Ref: 98/00948/FUL Erection of pitched roof detached garage at Beechwood House, The Green for Mr & Mrs A A Scruton.
- (g) Ref: 98/00951/FUL Erection of a single storey pitched roof extension to front, rear, side and detached garage at 11 Bracken Hills for Mr J V Collings.
- (h) Ref: 98/01273/TPO Crown lift and thin A2 chestnut covered by a Tree Preservation Order at 22 Bankside Close for Mr R Partington.
- (i) Ref: 98/01160/FUL Erection of two storey pitched roof side extension at 25 Station Road for Mr & Mrs Gallimore.
- (j) Ref: 98/01279/OUT Outline application for the erection of B1 Office at Northminster Business Park by Northminster Properties Ltd.
- (k) Ref: 98/01801/FUL Two storey extension to front at 16 Dikelands Close for D McLaughlin and S Hainsworth.
- (l) Ref: 98/01912/TCA Raising crown of two copper beech trees at The Old Forge Surgery for Upper Poppleton Parish Council.
- (m) Ref: 98/01980/FUL Single storey pitched roof front extension at 70 Station Road for Mr & Mrs Walpole.

- (n) Ref: 98/01752/FUL Erection of pitched roof first floor extension to rear at York House, Hodgson Lane for Simon Morgan.
- (o) Ref: 98/02015/FUL Single storey pitched roof conservatory at Orchard End, Main Street for Mr I M Prior.

### **Plans accepted**

Ref: 97/02545/ADV Display of illuminated and non-illuminated forecourt signs at Wills & Ellis Ltd.

Ref: 98/00459/FUL Erection of a two-storey side extension at 4 Pear Tree Avenue for J M Middleton

Ref: 98/00826/FUL Erection of conservatory at 1 Orchard Road for Mr K J Blackman

Ref: 98/01387/FUL Erection of single storey pitched roof detached garage at The Bungalow, Westfield Lane for Mr & Mrs Ward

Ref: 98/01415/FUL Conservatory to side at 3 Station Road for Mr & Mrs P Duggan.

Ref: 98/1532/FUL Extension of existing stables to form 3 new stables and stores at land adj nursery, Northfield Lane by Minster Veterinary Surgeons.

### **Plans refused**

Ref: 98/00805/OUT Erection of Building for B1 office use, Northminster Business Park, Northfield Lane for Northminster Properties

## **6. PARISH COUNCILLOR VACANCY**

After Mr Carruthers had had to withdraw his application to be a Parish Councillor a notice had been put up on the All Saints Notice Board asking for applicants for the post. Four applicants had come forward and been interviewed. As reported above, Mrs Rachel Watters had been recommended by the interviewing committee and was accepted by the Councillors at today's meeting. Mrs Watters signed the statutory declaration and proceeded to take part in the proceedings.

The Clerk had replied to a letter from Elizabeth Plant, the City of York Council's Electoral Services Manager, confirming that there will be nine vacancies at the Parish Council Elections on 6 May 1999.

## **7. POPPLETON COMMUNITY CENTRE VILLAGE TRUST**

### **(a) Report from Council Representative**

Councillor Smith reported the proceedings at the meeting at the Bowls Club on 17 July. Brian Park was elected as chairman for a year. After a successful appeal the Tennis Club will be installing floodlights. The rent of the Centre has been increased from the £200 paid to Harrogate District Council to £1,700 per annum back-dated for two years. Both the Discretionary Rate Relief and the Service Agreement are to be renegotiated. The AGM will be held at 7.30pm at the Community Centre on 21 October 1998.

### **(b) Litter**

The feedback from the meeting was that litter was not the problem of the Community Centre but more of the City of York Council and the Marston Moor Drainage Board. Councillor Smith is to ask at the next meeting that more litterbins be provided and emptied regularly.

## **8. VILLAGE GREENS**

### **(a) Trees**

Planning permission had been sought for pruning the trees at Blairgowrie.

Rylands will present an estimate for trimming the trees on the Green at the October meeting.

The Clerk had replied to a letter from Mr Richardson regarding the oak tree by the side of the Library. This tree lies in the middle of the proposed route of the new footpath from the School.

**(b) Parking**

Leaflets advising of the bylaw on no parking on the Greens had been delivered to all houses bordering the Greens. Councillors reported that vehicles were still being parked illegally on both Greens. It was agreed that letters should be sent to persistent offenders. Councillor Fowler is to raise, at the forthcoming Westside Community & Police Group Meeting, the question of what the expected level of fines would be as a result of a successful prosecution. Councillor Smith reported that he had been assaulted by a workman with a heavy sweeping brush when he had asked him to move his lorry.

**(c) Signs**

The Councillors were dismayed that signs and notices are again being pinned on trees and lampposts in the Conservation Area. It was proposed that those that have appeared in the last few days be removed by Councillors immediately.

A letter had been received from Crosby Homes confirming that they had instructed their agents to remove their directional signs from the Greens and Conservation Area.

**(d) Maintenance**

No report.

**9. CITY OF YORK NEIGHBOURHOOD WATCH SCHEME**

Various items of correspondence had been received from the City of York Neighbourhood Watch Association. It was agreed that they should be circulated to Councillors with other items received.

**10. MILLENNIUM FUND**

A request from the Millennium Committee for an advance of £50.00 was discussed and agreed. An invoice for £23.85 (including VAT) had been received from Lowfield School for printing 1,600 "Commemorating the Millennium" A4 posters. It was agreed that this should be paid leaving a balance of £26.15 of the advance still to be paid.

The Clerk agreed to attend the 'Millennium Meeting' at the Community Centre on 24 September 1998.

**11. JOINT COUNCIL MEETING WITH NETHER POPPLETON**

Discussion on the possibility of a joint meeting was deferred to the October Parish Council Meeting.

**12. ALLOTMENTS**

The Clerk had received a report that the hedges at the allotments needed to be cut back but an inspection had revealed that the hedges were in fact quite neat and tidy. The Councillors agreed that no action need be taken. The Clerk reported receiving another request for an allotment making a grand total of two people on the waiting list.

**13. YOUTH CLUB**

A letter had been received from Nether Poppleton Parish Council reporting that at their Parish Council Meeting on 20 July Stephen Goodrick had spoken about the Youth Club. Mr Goodrick had asked for support from both Parish Councils for: -

- a) Either purchasing the Youth Club building or leasing it from the City of York Council at a favourable price

- b) Forming a Management Committee consisting of nominees from selected organisations within the two villages with a view to opening the Club to young people on an informal basis, without the presence of Council Youth Workers.

Subsequent to the NPPC meeting the Clerk, Mr Ron Hansell, had written to Mr Charlie Croft, the Acting Director of Leisure Services, asking that favourable consideration be given to Mr Goodrick's proposals.

#### **14. CORRESPONDENCE RECEIVED**

Details of the following correspondence were read to the Councillors:

- a) Temporary closure of Burlands Lane for surface dressing.
- b) Local Assemblies Newsletter
- c) Notice that the new City of York Council Parish Liaison officer is Ruth Batty.
- d) A letter from the City of York Council confirming the introduction of 'No Waiting at any Time' restrictions in Millfield Lane and an extension of the 30 mph limit in Westfield Lane.
- e) A letter from Mr Noel King reminding Councillors of the need to declare an interest in matters to be discussed where appropriate.

Various documents to be circulated to the Councillors:

- a) Nether Poppleton Parish Council Minutes of 15 June 1998 and the Public Meeting on 29 June 1998.
- b) Country Air
- c) City of York Guide to Councillors
- d) Rural Bus Services Grant details
- e) Residents Association of the Parishes in the Poppleton Ward minutes of 24 June and 29 July
- f) City of York Council Housing Strategy Statement Update
- g) Public Rights of Way - Draft "Milestones Statement"
- h) Poppleton Archaeology Newsletter
- i) Summary of First York proposed bus service changes
- j) White Rose update
- k) York and District CAB Annual Report 1997-8
- l) York Economic Development Bulletin No. 12
- m) Martin House Newsletter
- n) York Youth Forum details

#### **15. COUNCILLORS' COMMENTS**

##### **a) Councillor Smith**

- i. Said that the City of York Council was treating the village as an urban area, not a rural area. This point is to be put on the agenda for the October meeting.
- ii. Asked that the minutes and agenda for the next meeting be given out on the Wednesday before the meeting, not the Thursday.
- iii. Suggested that there be a better cross-referencing of the Matters Arising.

##### **b) Councillor Fellows**

- i. Mentioned that virtually no cyclists in the village used lights after dark and that many cyclists were riding on footpaths. The Clerk was asked to send a letter to Manor School in the hope that the matter would be mentioned at a School Assembly.

##### **c) Councillor Walker**



- i. Mentioned the incidence of horse manure on the roads and asked that the subject be put on the next agenda.
- ii. Mentioned about the difficulty in gaining access to the bypass at the Millfield Lane roundabout and asked that the subject be put on to the agenda for the Joint Parish Council Meeting.

**d) Councillor Richardson**

- i. Reported that the NatWest Bank is investigating the installation of a cash point in the village and that Lloyds Bank is looking at the possibility of installing a cash point at the Post Office.
- ii. Asked that the subject of a bus service to Acomb be put on the October agenda.

**e) Councillor Bushby**

- i. Reported that some businesses were working longer than the agreed hours at the Northminster Business Park and that residents were complaining about the noise. It was agreed that the residents be advised to tell the Planning Authorities about the problem.
- ii. Reported that the War Memorial appeared to be neglected during August.

**f) Councillor Parker**

- i. Reported that the triangle of land at the top of Westfield Lane is situated in Upper Poppleton, not Nether Poppleton. She asked that the subject be put on the agenda of the Joint Meeting.
- ii. Asked that the subject of the installation of cycle racks outside the Post Office be put on the next agenda.

**16. DATE OF THE NEXT MEETING**

12 October 1998 at 7.30pm.

There being no other business the Chairman closed the meeting at 10.05pm.