

UPPER POPPLETON PARISH COUNCIL

JAMES MACKMAN
(Clerk)
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CHAWTON COTTAGE
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Minutes of the meeting of UPPER POPPLETON PARISH COUNCIL held on Monday 14 June 1999 at 7.30pm in All Saints Church Hall, Upper Poppleton, York.

PRESENT

Cllr. K R Smith, S.B.St.J., Chairman
Cllr. Mrs K M Richardson
Cllr. R Walker, Vice Chairman
Cllr. J D G Thompson
Cllr. Mrs L Acomb
Cllr. Mrs R Watters
Cllr. Mrs E A Parker

Cllr. Mrs J Hopton, City of York Council
Mr B J W Mackman (Clerk).
One member of the public.

The Clerk read a letter from Elizabeth Plant, the Electoral Services Manager, explaining that the Declarations of Office signed at the previous meeting had not included a reference to the National Code of Local Government Conduct. The Clerk produced the correct form which all the Councillors completed and signed.

99.75 APOLOGIES FOR ABSENCE

Councillors Mr G B Davies and Mr A J Peck

99.76 MINUTES OF THE PREVIOUS MEETING

Accepted and signed as a true record.

99.77 MATTERS ARISING

(a) Relocation of street light (Minute 99.35.5);

The Clerk reported having received a letter from the City of York Council saying that one of the lampposts by the Community Centre entrance would be moved to the new entrance by the side of the Bowling Club when funds permitted. It was pointed out that the letter referred to the wrong lamppost and the Clerk was directed to write to the Council and point out the error.

(b) Pothole in Westfield Lane (Minute 99.35.6);

It was reported that the pothole had been filled.

(c) Potholes in Lime Garth and Main Street (Minute 99.38.4);

The potholes in Lime Garth have been marked with white lines. Some potholes in Main Street and some in other roads in the village have been filled. It would appear that cul-de-sacs are low down in the list of priorities.

(d) Directional Sign - Community Centre (Minute 99.40.3);

The Clerk read a letter from Mr Irwin of the City of York Council. Mr Irwin agreed there is a lack of signing on the Green and proposed a new double sided sign showing both Library and Community Centre. In addition, he proposed a double-sided sign mounted on the lamp column outside the Community Centre which would read "Community Centre". The cost of both signs would be met by the City of York Council's sign improvement budget and could be in place in 4-6

weeks from ordering. The Councillors considered and accepted the offer. The Clerk was asked to write appropriately to Mr Irwin.

(e) Moles in Chantry Green (Minute 99.40.4);

The Chairman reported that the general consensus was that the removal of moles from Chantry Green had been an improvement. The Clerk reported having received an invoice for the removal of the moles. This is dealt with in 99.78b below

(f) Bus service regularity (Minute 99.57.1);

Councillor Walker will present his findings to the July meeting

(g) Weeds in highway gutters (Minute 99.57.2);

The Clerk read a letter received from Paul Ellis of York Consultancy who wrote that it is anticipated that weed spraying should be completed by the end of June.

(h) Polling cards (Minute 99.57.3b);

The Clerk read a letter from Elizabeth Plant, the Electoral Services Manager, saying that it was the Harrogate Borough Council who had given the address All Saints Hall, Upper Poppleton. The Councillors pointed out that the poll cards had showed All Saints Hall, York. The Clerk was asked to write to Elizabeth Plant to advise her of this fact.

(i) Memorial Garden rota (Minute 99.57.5a)

Councillor Smith said that he was still in the process of making arrangements. He had approached Mr Hall and was waiting for a response.

(j) Hudson Moody sign (Minute 99.64.4b);

The Clerk reported having received no reply to his letter to the City of York Planning Department about the colour of the Hudson Moody sign.

(k) Satellite dish, Hodgson Lane (Minute 99.64.4c);

The Clerk reported having received no reply to his letter to the City of York Planning Department about the erection of the satellite dish. The Councillors directed the Clerk to write to the City of York Council's Planning Department to request a copy of the Council's policy on satellite dishes on Conservation Areas.

(l) Damage to Chantry Green (Minute 99.67.2);

The Clerk reported having received no reply to his letter to Pennine Timber and Damp Ltd about the damage to the tree in Chantry Green and the Council's claim for compensation. The Clerk was directed not to follow up this matter.

(m) Station Fittings (Minute 99.72.1d);

The Clerk reported having written to Railtrack about the fixtures and fittings at Poppleton Station. A letter had been received advising that the matter had been referred to the Technical Services Manager at Northern Spirit.

(n) Public Footpath No. 1 (Minute 99.72.1e).

Councillor Smith reported the outcome of a meeting he had had with Robin Carr, the City of York's Footpaths Officer and Councillor Hopton. A letter had been sent to residents whose houses bordered the footpath outlining the action the Parish Council was taking with regards to the upgrading and maintenance of the footpath and asking them to report any incidence of grass clippings being deposited by the footpath.

Councillor Richardson reported the outcome of meetings with two of the residents and their respective opinions on the vegetation.

(o) Planning Application Enquiries (Minute 99.51.4b)

The Clerk reported having received a letter from the City of York Council in response to his letter pointing out that planning applications affecting farmland were not being brought to the notice of the owners of adjoining sites. The Council agreed that, in future, when planning application sites adjoin farmland, site notices will be used more extensively and steps will be taken to identify and notify the owners of adjoining land.

99.78 FINANCE

(a) Financial Report;

The Clerk presented the Councillors with a detailed report showing the actual income and expenditure for the period to 14 June 1999. The report showed that the bank balances at 14 June were: -

| | |
|-----------------------|-----------|
| Current Account | £104.52 |
| High Interest Account | £7,729.10 |

(b) Accounts to pay;

It was agreed that the following items of expenditure should be paid: Chairman's expenses £19.36, molecatcher re Chantry Green £50.00, allotment water £6.00.

(c) Accounts paid;

None

(d) District Audit Report on 1997-8 Accounts;

The Clerk read the District Auditors notes on the 1997-8 Accounts.

(e) 1998-9 Accounts;

The Clerk presented the Revenue Accounts and Balance Sheet for the year ended 31 March 1999. There were no comments regarding the accounts which were then signed by the Chairman.

(f) Purchase of Councillors handbooks £51.10;

Councillor Smith proposed that the Council acquired, for each Councillor, a handbook entitled "The Powers and Constitutions of Parish Councils". The Clerk reported that the handbooks were available at a cost of £5.50 each plus postage of £1.60. The Councillors agreed to buy the books and the Clerk was asked to arrange it.

(g) Capital Items;

The Councillors discussed the allocation of the City of York Capital Grant of £1,870 for 1999-2000. It was decided the allocation should be spent on two village signs, a new Parish Council notice board and a metal seat for the play area by the Community Centre.

(h) Donations.

A decision on Parish Council donations was deferred until the July meeting.

99.79 PLANNING COMMITTEE REPORT

99.79.1 Plans pending (as per the weekly list posted on the All Saints Church Hall notice board)

- (a) Ref: 98/02845/FUL Change of use of existing stables and paddock to form a fish farm including angling use at Nairobi Stables, Boroughbridge Road for Mr & Mrs R Wood.
- (b) Ref: 99/00179/REM Erection of pitched roof building for general industrial (Class B2) use at Northminster Business Park for Northminster Properties.
- (c) Ref: 99/00491/FUL Erection of two storey pitched roof side extension at 31 Station Road for Mr & Mrs Cook.
- (d) Ref: 99/00820/FUL Erection of pitched roof 2 storey side, single storey front and rear extensions at Morar, Main Street for Mr & Mrs Moss.

- (e) Ref: 99/00854/FUL Erection of single storey flat roof rear extension at Mill Race Bungalow, Main Street for Mr K Hunter.
- (f) Ref: 99/00930/FUL Erection of pitched roof storage and auction building at Northminster Business Park, Northfield Lane for Northminster Properties Ltd.
- (g) Ref: 99/00996/FUL Erection of 2 x detached dwelling and 2 x garage building at (rear of 1 & 2 Holly Bank/Westfield Hodgson Lane) Black Dykes Lane for Simmons House Builders.
- (h) Ref: 99/01018/FUL Erection of single storey pitched roof rear extension at 11 Pear Tree Avenue for Mr & Mrs Dodgshon.
- (i) Ref: 99/01038/FUL Conservatory to rear at 19 Montague Walk for Mr & Mrs Kendell.
- (j) Ref: 99/01094/FUL Erection of single storey flat roof toy store at Upper Poppleton County Infant School for Poppleton Infants School.
- (k) Ref: 99/01130/FUL Alterations to front elevation at Northminster Business Park, Northfield Lane for Northminster Properties Ltd.
- (l) Ref: 99/01161/REM Reserved Matters application for erection of single storey pitched roof business unit at Northminster Business Park, Northfield Lane for Northminster Properties Ltd.
- (m) Ref: 99/01176/REM Erection of single storey pitched roof business unit at Northminster Business Park, Northfield Lane for Northminster Properties Ltd.
- (n) Ref: 99/01179/FUL Erection of single storey pitched roof business unit building C at Northminster Business Park, Northfield Lane for Northminster Properties Ltd.
- (o) Ref: 99/01255/TCA Felling of Lawson Cypress and Leylandii trees in a Conservation Area for Mr & Mrs J Hook.

99.79.2 Plans accepted by the City of York Council

Ref: 99/00974/FUL Erection of single storey pitched roof rear extension at 10 Willow Croft for D C Snape.

99.79.3 Plans refused by the City of York Council

None

99.79.4 Planning Committee Comments

The Clerk presented the Councillors with a schedule of the comments made by the Planning Committee on all plans currently outstanding. No further comments were made by the Councillors. The style of the schedule had been redesigned to simplify its production. The Councillors agreed that the new style was quite acceptable.

99.79.5 Plan withdrawn

Ref: 98/02390/FUL Erection of two storey pitched roof side extension with dormers for B Britton.

99.80 HIGHWAYS FOOTPATHS & LAMPPOSTS

(a) Vandalism;

- i. The No cycling sign in Brackenhills is now bent over
- ii. The York Waterworks concrete post at the end Dikelands Lane of public footpath no.1 is broken.
- iii. The 'Main Street' sign between the Manse and the Health Centre is broken.
- iv. The pump handle catch on the pump on the Green is broken. Councillor Walker said that he would arrange for the catch to be mended.
- v. The 'Orchard Road' sign by Dikelands Lane requires new posts. The sign is currently tied to the adjacent hedge by pieces of string.
- vi. The 'Give Way' sign at the corner of Long Ridge Lane and Station Road has been driven into the ground so that it is no more than 5' high.
- vii. The road in Long Ridge Lane between the corner of Dikelands Lane and Station Road is in need of centre line markings.

The Clerk was asked to arrange for all the above items to be reported to the appropriate authorities so that action could be taken to put them all right.

(b) Lampposts.

It was reported that branches on the adjacent tree obscured the lamp on the lamppost outside 34 Long Ridge Lane. Councillor Smith said he would approach the house owner to ask for the branches to be trimmed.

(c) A59/A1237 Roundabout

The Clerk showed the Councillors a plan of the proposed new roundabout at the junction of the A59 and A1237. The Councillors were pleased with the general idea but asked the Clerk to report to the City of York Council that no exit from the roundabout should have two 'straight on' lanes.

99.81 POPPLETON COMMUNITY CENTRE VILLAGE TRUST

Councillor Smith reported: -

- (a) Ongoing discussions with the City of York Council about the level of rent.
- (b) 100% Discretionary Rate Relief has been granted for two years.
- (c) A Service Agreement of £7,000 has been agreed with the City of York Council.
- (d) A new scale of charges has been drawn up.
- (e) A new Development Sub-committee is to be formed.
- (f) Hazel Doyle is to arrange a Fundraising Committee.
- (g) Brian Park is investigating the possibility of a Garden Trail.
- (h) Only 35 tickets were sold for the Harrogate Youth Festival performance on 5 April.
- (i) Forthcoming events will be: - Ayrshire Fiddlers 17/18 September; Themed Disco 2 October; Craft Fair 16 October; Carol Ceilidh 11 December.

99.82 VILLAGE GREENS

(a) Trees;

No report

(b) Parking;

Deferred until the July meeting

(c) Signs;

Deferred until the July meeting

(d) Maintenance.

i. Grass under the Maypole

The Councillors discussed the problem of the area round the base of the maypole. The Grass has all but disappeared and there is a hollow there. It was agreed that quotations should be obtained for levelling the ground and covering it with turf.

ii. Edging the grass

The paths round the Green are being encroached by grass. To remedy the situation the grass needs to be edged. The Councillors agreed that this should be included in the quotation for the maypole grass.

(e) Events

i. Armistice Day

The question of people observing the two minutes silence on the Green on Armistice Day is to be included in this year's Newsletter.

ii. Christmas Tree

The Councillors are worried that the lights on the Christmas Tree, which is traditionally placed on the Green, are not safe. The Clerk was directed to write a letter at the appropriate time to ensure that the lights on this year's Christmas Tree are safely installed.

99.83 BUILDING PRESERVATION ORDER

The Clerk had no further information on this subject.

99.84 TURN ENGINES OFF SIGNS

Councillor Smith said that he would submit a report on this subject to the July meeting.

99.85 YOUTH CLUB

It was reported that the Youth Club is going strong with a steady number of users.

99.86 ANNUAL NEWSLETTER

It was agreed that Councillors Smith and Walker, together with the Clerk, should submit a Newsletter to the Councillors at the July meeting.

99.87 COUNCILLORS COURSE

The Clerk reported that the YLCA is running a series of courses entitled "A Beginner's Guide to Being a Parish Councillor". The Councillors expressed a wish to attend the course and the Clerk was asked to make the necessary arrangements.

99.88 YLCA AGM 4/5 SEPTEMBER 1999

Councillor Smith asked for and received permission to attend the above Conference on the Parish Council's behalf.

99.89 CORRESPONDENCE

99.89.1 The following correspondence was read to the Councillors

- (a) A letter from Councillor Smith advising the Parish Council that he had resigned from the School Governors. The rule is that the School Governors can co-opt who they want. Councillor Smith said that other Parishes in the area would be submitting names. Councillors Parker and Watters said that they would like to be considered for the vacancy and the Clerk was asked to write to the Chairman of the School Governors to advise them of their interest.
- (b) A letter from Leslie Richardson advising the Parish Councillors of the impending retirement of Mr & Mrs Barber from the Post Office. The Chairman agreed that he would send them a letter of appreciation on behalf of the Parish Council.
- (c) A copy of a letter from the Chairman of Moor Monkton Parish Council to the City of York Council regarding the increase in road traffic which would be created by the proposed development by Tilcon at Hessay Industrial Park. Councillor Hopton gave the Councillors a synopsis of the situation with regards to the proposed Hessay development. The Clerk was directed to send a letter to the City of York Council to express the concerns of the Parish Council that the proposed development would generate extra traffic on the A59.

99.89.2 It was agreed that the correspondence received since the May Parish Council Meeting, as listed below, be circulated to the Councillors:

- (a) Residents Association of the Parishes in the Poppleton Ward. Minutes of a meeting on 21 April 1999
- (b) YLCA - White Rose update etc
- (c) North Yorkshire Police - Notice of meeting on 22 September 1999 and minutes of meeting on 25 February.
- (d) Nether Poppleton Parish Council - Minutes of meeting on 19 April.
- (e) Nether Poppleton Parish Council - Minutes of Annual Meeting on 19 April.
- (f) Harrogate Borough Council/Planning Inspectorate - Result of Appeal re Oaklands Turkey Farm.
- (g) City of York Council - Economic Bulletin No. 15.
- (h) Community Care Plan Update 1999-2000.
- (i) Millennium Festival Awards for All.
- (j) Minutes of the Poppleton Ward Residents Association meeting on 26 May.
- (k) Notice of One-Day Conference on Transport Problems.
- (l) York Challenge Fund details.
- (m) Nether Poppleton Parish Council - Minutes of meeting on 17 May.
- (n) British Rose Growers Association - Millennium (sic) 2000 roses offer.
- (o) Toye, Kenning & Spencer Millennium merchandise.

99.90 COUNCILLORS' COMMENTS

99.90.1 Councillor Walker

Asked when the village would be getting wheelie bins for household refuse. The Clerk was asked to write to the City of York Council Cleansing Department to ask for a date.

99.90.2 Councillor Smith

Said that the 'School' sign in Chantry Green should be nearer the school. The Clerk was asked to write to the City of York Council to ask for their opinion.

99.91 DATE OF NEXT MEETING 12 July 1999

There being no other business the Chairman closed the meeting at 10.41pm.

.....CHAIRMAN

.....DATE

uppc mins 06/99