

## **UPPER POPPLETON PARISH COUNCIL**

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Minutes of the meeting of UPPER POPPLETON PARISH COUNCIL held on Monday 10 November 2003 at 7.30pm in All Saints Church Hall, Upper Poppleton, York.

### **PRESENT**

Councillor John Pannell (Chairman)

Councillor Bill Bunyan  
Councillor Pat Gillies  
Councillor Kate Richardson  
Councillor Paul Tomlinson  
Councillor Richard Walker  
Councillor Greg Watson

Councillor Janet Hopton (City of York Council)

Mr James Mackman (Clerk).

One member of the public

### **03.172 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

Councillor Bunyan declared an interest in agenda item 03.182.

### **03.173 - APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Anne Hook.

### **03.174 - MINUTES OF THE PREVIOUS MEETING**

Having been circulated and read, the minutes were accepted and signed as a true record.

### **03.175 - MATTERS ARISING**

*(a) Reinstatement of the Green where it has been damaged by McAlpines (Min. 03.155a)*  
McAlpines have confirmed they will pay for reinstating the Green and Baron Landscape has been instructed to carry out the work as soon as practicable.

*(b) Black Dike Lane hedge trimming (Min. 03.155b)*  
It was reported that the hedge has been cut.

*(c) The feasibility of a Nature Reserve in Upper Poppleton (Min. 03.163)*  
The Clerk reported that he had received the appropriate enquiry forms from the Land Registry. Councillor Gillies reported that Sue Tomlinson is interested in organising a Friends Group.

### **03.176 - FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 November 2003. The report reflected the receipts and payments below. The bank balances at 10 November were:

Current Account	£100.43
Business Money Manager Account	£14,979.04

*(b) Accounts to pay (net of VAT);*

James Mackman	Clerk's salary - October	£251.20
Baron (Landscaping Contractors)	Grass cutting - October	£50.00
Poppleton Community Centre	Room hire	£21.00
Yorkshire Water	Allotment water	£5.00
Ken Falkingham	Bus shelter repair	£10.00
YLCA	Councillors' courses	£30.98

*(c) Accounts paid (net of VAT)*

None

*(d) Income Received*

HSBC	Bank
Interest	£0.26

(e) It was agreed that the Clerk would create and send a suggested budget for 2004-05 to all the Councillors who would agree the budget and the precept at the January Parish Council meeting.

(f) It was agreed that the budget would show a gross amount for donations and grants and that the Councillors would agree where to apply the money at the May or June meetings.

**03.177 - PLANNING COMMITTEE REPORT**

*03.177.1 - Plans pending and Planning Committee Comments*

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

*03.177.2 - Councillors' comments*

There were no comments.

**03.178 - HIGHWAYS FOOTPATHS & LAMPPOSTS**

*(a) Vandalism*

The Chantry Green/Bracken Hills signs are still missing. The Clerk was directed to chase the City Council to put up new signs as soon as possible.

*(b) Other reports*

(i) It was reported that the footpath in Linton Road is in need of repair and the Clerk was asked to inform the City Council of this.

- (ii) Recently the drivers of ten cars parked on the footpath in Station Road were issued with fixed penalty notices.
- (iii) Cars of parents picking up school children were being parked in Old School Court. It was agreed that the pressure on car parking might be eased when the path linking the school with the Community Centre car park is built. In the meantime the Clerk was directed to write to the Headmaster of the school and ask that he tell parents not to park in Old School Court.
- (iv) It was reported that the tree at the entrance to Lime Garth needs to be crown lifted and the Clerk was directed to inform the City Council of this.

### **03.179 - VILLAGE GREENS**

*(a) Trees -*

No report

*(b) Events*

The Councillors agreed that a request from the churches for a Christmas Tree on the Green would be granted.

*(c) Car parking*

No report

*(d) Maintenance*

No report.

### **03.180 - CORRESPONDENCE**

*03.180.1 The Clerk read the following items of correspondence*

- (a) A letter from the City of York Council giving the latest information on the Local Plan
- (b) A letter from Geoff Chapman asking for a donation for Scout donation request
- (c) An invitation from the National Association of Councillors to a Quality Parish Councils meeting on 29 November
- (d) North Yorkshire Police - a briefing on operations Delivery & Ratcatcher
- (e) A letter from Pat Knowlman about the accumulation of moss and weeds on footpaths
- (f) The Councillors agreed that the York Local Councils Charter should be signed, that the pro forma for double taxation should be requested and that the City Council's website should be linked to the Parish Council's website.

*03.180.2 It was agreed that the remaining correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct-Issue 30 - November 2003
- (b) CPRE-Countryside Voice - Autumn 2003
- (c) CPRE-TCG news - Issue 27, October 2003
- (d) CPRE-AGM papers - York & Selby Newsletter
- (e) CPRE-Rural Matters - Issue 29, October 2003
- (f) Mayfair Group Response - October report
- (g) Nether Poppleton Parish Council - Minutes of meeting held on 15 September
- (h) Poppleton Moat Fields Management - Minutes of meeting held on 25 June 2003
- (i) Poppleton Ward Residents Association - Minutes of meeting held on 24 September
- (j) YLCA - White Rose Update October 2003
- (k) Yorwaste - Annual report 2002-3
- (l) YRCC - Annual Report 2002-3

### **03.181 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Councillor Walker*

Reported on the meeting of the YLCA held on 22 October when there was a slide show on the Without Walls Initiative presenting different aspects of vandalism and what the City of Council was attempting to do about them. The new telephone number to report problems with street related incidents, 551551, was mentioned. The subject of having Parish Council websites linked to the City Council's website was discussed.

(b) Councillor Pannell

Reported on the meeting of the York Open Planning Forum held on 22 October.

**03.182 - TO FORMULATE POLICY REGARDING THE GRANTING OF EASEMENTS FOR VEHICULAR ACCESS TO PROPERTIES ADJOINING THE GREENS?**

It was agreed that the following policy be adopted. *Any future request for an easement for vehicular access across the Parish Council's land will be granted subject to the receipt of a charge as detailed in Statutory Instrument 2002 No. 1711. The party who requests the easement will be asked to pay the Council's legal costs.*

**03.183 - TO CONSIDER THE CO-OPTION OF NEW COUNCILLOR**

Councillor Pannell agreed to talk to a resident who was reported as being interested in being co-opted.

**03.184 - TO CONSIDER THE FUTURE FUNDING OF POPPLETON COMMUNITY CENTRE**

It was agreed to defer a decision on this subject until the January Parish Council meeting.

**03.185 - TO CONSIDER COUNCILLOR PANNELL'S REPORT ON HIS VISIT TO THE STATION ROAD RESIDENT WITH A DRAINAGE PROBLEM**

It was agreed to defer a decision on this subject until the January Parish Council meeting.

**03.186 - TO CONSIDER THE LOCATION OF THE JUBILEE SEAT ON THE GREEN**

It was agreed that the Jubilee seat be put in front of the "Heidi Meyer" tree on the Green.

**03.187 - TO CONSIDER THE PURCHASE OF THE CHRISTMAS TREE TO GO ON THE GREEN**

It was agreed that the Parish Council would provide funds for the purchase of the Christmas tree.

**03.188 - TO CONSIDER PURCHASING SPEED RESTRICTION NOTICES TO GO ON THE SIDES OF WHEELIE BINS**

Councillor Hopton informed the meeting that it was not legal to put notices on wheelie bins. The Councillors agreed to drop the idea.

**03.189 - TO CONSIDER PURCHASING A NEW NOTICE BOARD TO REPLACE THE NOTICE BOARD AT THE TOP OF LIME GARTH**

It was agreed that David Palmer be asked to replace the notice board at a cost of £80.00.

**03.190 - TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
13 November	Community Trust AGM	Community Centre/8.00pm	Watson
25 November	YNET	St Clements Club/7.30pm	

**03.191 - COUNCILLORS' COMMENTS**

*Councillor Tomlinson* asked that the Clerk write to the owners of the Post Office to ask if there has been any progress with their development plans. Also to enquire if there were any plans to issue Road Fund licences at the Post Office.

**03.192 - DATE OF NEXT MEETING**

Monday 12 January 2004 at 7.30pm.

There being no other business the Chairman closed the meeting at 9.57pm.

.....CHAIRMAN

.....DATE