

UPPER POPPLETON PARISH COUNCIL

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Minutes of the meeting of UPPER POPPLETON PARISH COUNCIL held on Monday 8 September 2003 at 7.30pm in All Saints Church Hall, Upper Poppleton, York.

PRESENT

Councillor John Pannell (Chairman)	Councillor Glen Bradley (City of York Council)
Councillor Pat Gillies	Councillor Janet Hopton (City of York Council)
Councillor Anne Hook	
Councillor Greg Watson	

Mr James Mackman (Clerk). One member of the public

03.137 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations of interest.

03.138 - APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bill Bunyan, Kate Richardson, Paul Tomlinson and Richard Walker.

The Clerk informed the Councillors that he had received Councillor Swann's resignation as Parish Councillor and had put up the requisite notices advising residents of the vacancy. The Chairman expressed his thanks for the valued contribution to the affairs of the Parish Council that Councillor Swann had given over the past two years.

03.139 - MINUTES OF THE PREVIOUS MEETING

Having been circulated and read, the minutes were accepted and signed as a true record.

03.140 - MATTERS ARISING

(a) Reinstatement of the Green where is has been damaged by McAlpines (Min. 03.121c)

The Clerk reported that his contact at McAlpines, Phil Taylor, had left the company without confirming McAlpines acceptance of paying the cost of reseeded the Greens. He was now in contact with Ian Waite and hoped to have written agreement shortly.

(b) Clerk's Contract of Employment (Min. 03.121d)

The Clerk and Chairman had signed the agreed Contract of Employment.

(c) Problems with Blairgowrie (Min. 03.121e)

The window and door openings at Blairgowrie have now been bricked up.

(d) Grant of easement for Westville, Hodgson Lane (Min. 03.121h)

A cheque for £1,000 for the easement has been received and banked.

(e) Black Dike Lane hedge trimming (Min. 03.121i)

The hedge has not been trimmed. It was agreed that the Clerk should write to Mr Parker, the farmer who owns the hedge, to ask that it be cut back for safety reasons.

(f) Photocopier - repair or purchase (Min. 03.123f)

The Clerk reported having bought a Canon FC224S photocopier from Office World for the sum of £211.11 net of VAT.

(g) Repairs to bus shelter roof (Min. 03.126d)

Councillors Watson and Bunyan had inspected the damage to the bus shelter and reported that it would need to be repaired by a professional. It was agreed that quotations for the repair should be obtained from Ken Falkingham and a roofing specialist.

03.141 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 8 September 2003. The report reflected the receipts and payments below. The bank balances at 8 September were:

Current Account	£100.78
Business Money Manager Account	£10,284.46

(b) Accounts to pay (net of VAT);

James Mackman	Clerk's salary - July & August	£502.39
James Mackman	Stationery/Toner/Phone/Postage	£27.77
Baron (Landscaping Contractors)	Grass cutting - July	£125.00
Baron (Landscaping Contractors)	Grass cutting - August	£433.00
Yorkshire Water	Allotment water	£5.53
Office World	Canon FC224S photocopier	£211.91

It was agreed that the Clerk's salary would now be paid on a monthly basis to correspond with the wording of his Contract of Employment.

The August grass cutting payment to Barons includes an amount of £85 for raking off stone (left by McAlpines) from the Green and making good for the Children's Sports Day. The Council will endeavour to reclaim this sum from McAlpines.

(c) Accounts paid (net of VAT)

YLCA	Annual Conference fee	£38.00
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(d) Income Received

HSBC	Bank	
Interest	£0.09	
Denison Till	Easement cheque	£1,000.00
City of York Council	Grass Cutting	
Allowance	£1,824.97	

03.142 - PLANNING COMMITTEE REPORT

03.142.1 - Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

03.142.2 - Councillors' comments

It was reported that the builder had dropped the idea of building the gable end to replace the hip roof, which was the subject of discussion at the July meeting.

The Councillors agreed to consider a replacement for Councillor Swann on the Planning Committee.

03.143 - HIGHWAYS FOOTPATHS & LAMPPOSTS

(a) Vandalism

No report

(b) Other reports

There were no other reports

03.144 - VILLAGE GREENS

(a) Trees -

No report

(b) Events

No report

(c) Car parking

No report

(d) Maintenance

No report

03.145 - CORRESPONDENCE

03.145.1 The Clerk read the following item of correspondence

- (a) Councillor Swann's letter of resignation

03.145.2 The correspondence listed below had been circulated since the Parish Council meeting in August

- (a) CPRE-planning update - 3/03, rural matters issue 28
- (b) Nether Poppleton Parish Council - Minutes of 16 June 2003
- (c) Poppleton Ward Residents Association - Minutes of 5 June
- (d) YLCA - White Rose Update July 2003
- (e) City of York Council - Economic Bulletin 30 - August 2003
- (f) Mayfair Group Response - Report July 2003
- (g) Nether Poppleton Parish Council - Minutes of meeting on 21 July
- (h) Standards Board of England - Guidance for Monitoring Officers
- (i) YLCA - Annual Report and Accounts - 2002 to 2003
- (j) York Citizens Advice Bureau - Annual Report 2002-2003

03.145.3 It was agreed that the remaining correspondence received since the August Parish Council meeting, as listed below, be circulated to the Councillors

- (a) College for International Co-operation & Development - request for site for a Clothes Bank

- (b) Revised 142/146 timetable
- (c) Defra - Rural services standard 2003 note
- (d) Defra - Rural services standard 2003 flyer
- (e) Martin House - Newsletter Autumn 2003
- (f) Poppleton Ward Residents Association - Minutes of meeting held on 30 July
- (g) The Local Channel - information on community websites
- (h) YLCA - White Rose Update September 2003 including a copy of the Copmanthorpe Village Design Statement
- (i) Yorkshire & Humber Assembly, draft revised Regional Planning Guidance - summary and overview of key changes draft

03.146 - COMMITTEES' REPRESENTATIVES REPORTS

Councillor Hook said she would be able to attend the September meeting of YNET.

03.147 - FORMULATION OF POLICY REGARDING THE GRANTING OF EASEMENTS FOR VEHICULAR ACCESS TO PROPERTIES ADJOINING THE GREENS?

The General Purposes Committee had not yet met to discuss this subject. It was agreed that it would meet and report to the October Parish Council meeting.

03.148 - FEASIBILITY OF A NATURE RESERVE IN UPPER POPPLETON

Councillor Gillies agreed to take responsibility for investigating this subject now that Councillor Swann had resigned.

03.149 - FORTHCOMING MEETINGS

Meeting	Date of Meeting	Councillor Attending
Ward Team	10 September	Watson
Joint Parish Councils	29 September	All
Ainsty Group of Parishes	2 October	Pannell
YNET	30 September	Hook
YLCA York Branch	15 October	Walker

03.150 - COUNCILLORS' COMMENTS

(a) Councillor Gillies

Said that she would like to attend a Councillor training course. The Clerk was directed to find out when the next training courses would be run by the YLCA.

(b) Councillor Watson

Said that he would like to attend a Councillor training course as well.

(c) Councillor Hopton

Reported that the Youth Club had reopened in August. Twelve youngsters and three support workers were present.

03.151 - DATE OF NEXT MEETING

Monday 13 October 2003 at 7.30pm.

There being no other business the Chairman closed the meeting at 9.30pm.

.....CHAIRMAN

UPPC mins September 03

.....DATE