

UPPER POPPLETON PARISH COUNCIL

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Minutes of the meeting of UPPER POPPLETON PARISH COUNCIL held on Monday 11 April 2005 at 7.30pm in All Saints Church Hall, Upper Poppleton, York.

PRESENT

Councillor John Pannell (Chairman)

Councillor Bill Bunyan (from 8.10pm)
Councillor Pat Gillies
Councillor Anne Hook

Councillor Liz Reese
Councillor Kate Richardson
Councillor Greg Watson

Mr James Mackman (Clerk)

Two members of the public

PUBLIC PARTICIPATION

No member of the public addressed the Councillors

05.060 - INTRODUCTION OF NEW COUNCILLOR

There was no new Councillor.

05.061 - CONFIRMATION OF SIGNING DECLARATION OF OFFICE

No signing took place.

05.062 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations of interest.

05.063 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence had been received from City Councillor Janet Hopton. Councillor Bunyan had phoned to say he would be late.

05.064 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 MARCH 2005

The minutes of the meeting held on 14 March 2005, having been circulated and read were accepted and signed as a true record.

05.065 - CLERK'S REPORT

(a) *Brackenhills/The Green snicket (Min. 05.041a)*

Still no response from the brewery. Councillor Watson is to make further enquiries.

(b) *"No Footpath" sign in Hodgson Lane (Min. 05.041c)*

The sign had been restored to an upright position.

(c) "No Parking" sign in Chantry Green refurbishment (Min. 05.041e)

The sign has been refurbished and put back on its post.

(d) Co-opting of new Councillors (Min. 05.041f)

The Clerk reported that two residents had expressed interest in being co-opted following a note of the two vacancies in the current Ward Committee Newsletter.

(e) Missing Pear Tree Avenue sign (Min. 05.045a.i)

The missing sign has been replaced.

(f) Standing Orders update (Min. 05.73)

The NALC Standing Orders book has not yet been received.

(g) Progress on the "Working With Your Council" course

The Clerk is to attend the second mentoring group meeting which is to be held on 18 April after which he will be able to complete the paperwork for the first part of the Working With Your Council course.

05.066 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 April 2005. The report reflected the receipts and payments below. The bank balances at 11 April were:

Current Account	£100.00
Business Money Manager Account	£18,038.20

i. Accounts to pay (net of VAT);

James Mackman	Clerk's salary - March	£267.51
James Mackman	Postage/Stationery/Phones	£41.99
Ryland Horticulture	Removing suckers from trees on the Green	£50.00
YLCA	Subscription 2005-06	£348.00

ii. Accounts paid (net of VAT)

SLCC	Wakefield Course	£38.00
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iii. Income Received

None

(b) To receive a report from the working group considering the revised pay scales and conditions of service for Parish Clerks

Councillors Hook and Watson had been working on the details and expected to make recommendations at the May meeting.

(c) To re-appoint the Internal Auditor

It was agreed that Linda Cariss be re-appointed as the Council's Internal Auditor.

05.067 - TO RECEIVE CORRESPONDENCE

05.067.1 - The Clerk either read or referred to the following items of correspondence

- (a) A letter from David Wolverson giving notice to quit his allotment
- (b) A letter from CYC to say that Double Taxation will be considered at the Executive Committee meeting on 17 May
- (c) Local Works -Meeting on 28 April to discuss the protection of local services
- (d) A letter from Mr R K Ward about the recent painting and removing of the yellow lines
- (e) Selby & York Rural Transport Partnership - details of their Spring conference
- (f) A note from SLCC advising that Section 137 has risen to £5.30 from 1 April 2005
- (g) YLCA-Membership renewal - training 20 May

05.067.2 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors

- (a) CPRE - Heslington Campus objection
- (b) CYC - New bus scheduling arrangements
- (c) Defra - Information on Quality Parishes Parish Plan Funding
- (d) Mayfair Group Response - March report
- (e) Nether Poppleton Parish Council - Minutes of 21 February
- (f) North Yorkshire Police - Crime statistics for York and Rural West York for 1 April 2004 to 31 March 2005
- (g) Poppleton Ward Residents Association - Minutes of meeting and AGM on 23 Feb
- (h) Selby & York Rural Transport Partnership - Newsletter
- (i) TENYAS - Changes to the ambulance service
- (j) YCVS - Voluntary Voice - April 2005
- (k) YLCA/CYC - York Independent Remuneration Panel recommendations
- (l) YNET - Minutes of 29 March

05.068- TO RECEIVE PLANNING COMMITTEE REPORT

05.068a - Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

05.068b - Councillors' comments

No comments.

05.069 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) Vandalism

- i. Councillor Watson reported that the Community Centre directional sign on the Green had been damaged and then mended since the March meeting.
- ii. Councillor Richardson reported that a window at the back of the Library had been broken.
- iii. The Clerk reported that a tap in the greenhouse behind Blairgowrie had been broken and that Yorkshire Water had been to seal off the water.
- iv. It was reported that youths wearing no crash helmets had been seen riding miniature motor bikes on village roads.

(b) Other reports

The lamppost at the corner of Long Ridge Lane and Longridge Drive has been suggested as an appropriate site for the City Council's vehicle activated sign.

05.070 - TO CONSIDER ITEMS RELATING TO THE VILLAGE GREENS

(a) Trees

The suckers have been removed from the trees.

(b) Events

No report.

(c) Car parking

No report

(d) Maintenance

i. To agree action to be taken about the blocked culvert on the green

No work had been done on the culvert as Harpers are waiting for parts from abroad for both their recirculating jettors. Recent correspondence from the City Council says that work will commence on 18 April.

05.071 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Watson reported that he is to be on the interview panel for the new Community Centre manager.

(b) The Clerk reported on the Ward Committee meeting held at Rufforth School on 23 February.

05.072 - TO DISCUSS THE PARISH COUNCIL'S COMPLAINTS PROCEDURE

Councillor Hook had produced a Complaints Procedure which incorporated points from the two procedures given to the Councillors at the March meeting. It was agreed that the Councillors would digest the suggested procedure and make a decision at the May meeting.

05.073 - TO AGREE THE ARRANGEMENTS FOR NEIGHBOURHOOD WATCH AWARENESS DAY

Councillor Watson agreed to look further into this subject and report back at the next meeting.

05.074 - TO AGREE ACTION TO BE TAKEN ABOUT THE BROKEN FENCE AT MAIN STREET ALLOTMENTS

Councillor Pannell agreed to contact the School Headmaster, Tim Wilkinson, and find out exactly what the school requires of the Parish Council with regards to the fence.

05.075 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
14 April	Ward Committee	Hessay Chapel, Main Street, Hessay/ 7.30pm	Pannell, Clerk
25 April	Poppleton Youth Centre Futures	Youth Centre, Main Street, 7.00pm	Richardson
28 April	SLCC seminar	Wakefield/ 10.30am	Clerk
28 April	Local Works - Pre-election meeting re increasing Council's powers to protect local services	Fishergate School/ 7.30pm	Clerk
28 April	Ainsty Group	Bishophorpe/ 7.30pm	Pannell

05.076 - TO RECEIVE COUNCILLORS' COMMENTS

There were no comments.

05.077 - DATE OF NEXT MEETING

Monday 9 May 2005 at 7.30pm.

There being no other business the Chairman closed the meeting at 9.02pm.

.....CHAIRMAN

.....DATE

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