

UPPER POPPLETON PARISH COUNCIL

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Minutes of the meeting of UPPER POPPLETON PARISH COUNCIL held on Monday 14 March 2005 at 7.30pm in The Methodist Church Hall, Upper Poppleton, York.

PRESENT

Councillor John Pannell (Chairman)

Councillor Bill Bunyan
Councillor Pat Gillies
Councillor Anne Hook
Councillor Greg Watson

Six members of the public including: -
Mr Les Holder
Mr Dave Doggett (Chairman of Poppleton
Community Trust)
Mr David Thompson

One Nether Poppleton Parish Councillor

Mr James Mackman (Clerk)

PUBLIC PARTICIPATION

Three residents spoke.

Mr Dave Doggett, the Chairman of Poppleton Community Trust, gave a résumé of the decisions made at the Trust meeting on 15 February.

- *The Trust has decided to carry on with the appointment of a Centre Manager despite the referendum result in Nether Poppleton. The manager should take up his/her duties in June.*
- *The "no" vote in Nether Poppleton means that they now have to raise an additional £9,000 this year to fund this post. This is on top of the £8,000 additional income included in the Business Plan.*
- *The fund raising events currently planned are designed to be enjoyed by all sections of the community. They are:*
 - *Sunday 24 April - a Mini Spring Garden Trail initiated by the Cravens*
 - *Early June - a concert of Popular Classics by a local orchestra*
 - *Thursday 30 June - a Floral Art Demonstration*
 - *September - a Community Centre Open Day when everybody is invited to sample the activities at the Centre hopefully with an evening barbeque and dance*
 - *Autumn - The Ayrshire Fiddlers*
 - *Late Autumn - a Sportsmen's Dinner*

- *The car park behind the Community Centre will be resurfaced in the next few weeks. This combined with the footpath to the school should reduce the hazard of cars parked on the road at start and finish of school.*

Mr David Thompson again commented on the recently held referendum and gave advice on complaints procedures..

Mr Les Holder commented on the numbering of the ballot papers in the recent referendum.

05.037 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations of interest.

05.038 - TO ELECT A VICE-CHAIRMAN

Councillor Greg Watson was unanimously elected as Vice-Chairman.

05.039 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Liz Reese and Kate Richardson.

05.040 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 FEBRUARY 2005

The minutes of the meeting held on 10 February 2005, having been circulated and read were accepted and signed as a true record.

05.041 - CLERK'S REPORT

(a) Brackenhills/The Green snicket (Min. 05.025a)

Still no response from the brewery.

(b) Neighbourhood Watch Awareness Day (Min. 05.025b)

No progress on this subject.

(c) "No Footpath" sign in Hodgson Lane (Min. 05.030bi)

This sign was still lying on the ground even though the City Council had been made aware on 28 February.

(d) Dead tree at the corner of Springfield Road/Allerton Drive (Min. 05.030biii)

The City Council had replied to say that this winter's planting has now been finished so the tree couldn't be replaced this financial year. It is likely that a replacement tree could be planted later in the next financial year.

(e) "No Parking" sign in Chantry Green refurbishment (Min. 05.031dii)

Mr Lunan is carrying out the appropriate repairs to this sign.

(f) Co-option of new Councillors

The City Council has given permission to co-opt a Councillor to replace Councillor Tomlinson. No names of possible candidates have been put forward.

(g) Progress on the "Working With Your Council" course

The Clerk said that he was going to Tadcaster on 15 March to his first mentor group meeting on the Working With Your Council course.

05.042 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 14 March 2005. The report reflected the receipts and payments below. The bank balances at 14 March were:

Current Account		£100.00
Business Account	Money	Manager
Account	£18,653.43	

i. Accounts to pay (net of VAT);

James Mackman	Clerk's salary - February	£267.51
James Mackman	Postage/Stationery/Phones	£41.00
SLCC	Training course at Helmsley	£8.00
Poppleton Methodist Church	Hire of room for this evening	£11.00

ii. Accounts paid (net of VAT)

None

iii. Income Received

HSBC	Bank interest	£112.03
Village Design Statement	Refund of part of the donation given for the VDS on the winding up of the project.	£45.02

(b) To agree the composition of a working group to consider the revised pay scales for Parish Clerks

It was agreed that Councillors Hook and Watson would look into this subject and report back.

05.043 - TO RECEIVE CORRESPONDENCE

05.043.1 - The Clerk either read or referred to the following items of correspondence

A letter from Mrs J M Bushby in which she was complaining about the recent ballot.

05.043.2 - The Clerk gave the following items to the Councillors present

- (a) NYCC - Local Transport Plan - Consultation. Document which each Councillor agreed they would complete as an individual
- (b) Standards Board - A consultation paper entitled "Code for the Future"

05.043.3 - It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerks & Councils Direct - March 2005
- (b) CPRE - Countryside Voice - Spring 2005
- (c) CPRE - Annual report - April 2005
- (d) CPRE - Fieldwork - March 2005
- (e) David Partington - suggestions on how future referendum papers could be given a non-controversial identification mark
- (f) Defra - a CD about Broadband

- (g) Mayfair Group Response - February 2005 report
- (h) Nether Poppleton Parish Council - Minutes of 17 January
- (i) YCVS - Voluntary Voice - March 2005
- (j) YLCA - White Rose update March 2005
- (k) York Open Planning Forum Newsletter - February 2005

05.044 - TO RECEIVE PLANNING COMMITTEE REPORT

05.044a - Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

05.044b - Councillors' comments

No comments

05.045 - HIGHWAYS FOOTPATHS & LAMPPOSTS

(a) Vandalism

- i. The Pear Tree Avenue sign at the junction with Apple Garth has been removed. This has been reported to the City Council.
- ii. On 8 March the back window of a car parked in Fairway Drive was smashed.

(b) Other reports

The City Council is to erect, in April, a vehicle activated sign on an existing metal type lighting column at a location on Long Ridge Lane on a trial basis. The Parish Council has been asked to advise on where the sign should be located. It was agreed that the Councillors should look at various lampposts and make a recommendation.

05.046 - VILLAGE GREENS

(a) Trees

The suckers are yet to be removed from the trees.

(b) Events

It was agreed that Poppleton Children's Sports Day could be held on the Green on 30 May.

(c) Car parking

Councillor Watson presented a paper showing minor alterations to the "White Horse car park". This would enable delivery lorries to all the premises to negotiate their way through the car park without having to run over the grass.

(d) Maintenance

i. To agree action to be taken about the blocked culvert on the green

No work had been done on the culvert as Harpers are waiting parts from abroad for both their recirculating jettors.

ii. To discuss vehicular damage to the grass on the Green

Councillor Bunyan reported that the Co-op have agreed to make good the damage to the Green which had been caused by their delivery vehicles.

05.047 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

- (a) Councillor Watson produced the minutes of the Poppleton Community Trust meeting that he had attended on 15 February. It was agreed that the report should be circulated.
reported on

- (b) The Clerk reported on the Ward Committee meeting held at Rufforth School on 23 February.

05.048 - TO APPOINT A NEW REPRESENTATIVE FOR YNET

It was agreed that no representative be appointed at this time. It was agreed that the Parish Council would pay the annual subscription when it became due.

05.049 - TO APPOINT A NEW REPRESENTATIVE FOR POPPLETON COMMUNITY TRUST

Councillor Watson agreed to be the Parish Council's representative.

05.050 - TO AGREE A DATE AND AGENDA ITEMS FOR A JOINT PARISH COUNCIL MEETING

It was agreed that as no agenda items were suggested that no Joint Parish Council meeting would be arranged.

05.051 - TO DISCUSS THE PARISH COUNCIL'S COMPLAINTS PROCEDURE

The Clerk had circulated two examples of complaints procedures. The Councillors agree to look at these and discuss the matter further at the April meeting.

05.052 - COUNCILLORS AND CLERK TRAINING

(a) To discuss the training needs for Councillors and the Clerk

It was agreed that the Clerk should ask the City Council's Planning Department if they would be prepared to run a course on Planning matters.

(b) To agree who will attend the Regional 'One Day' SLCC Conference at Wakefield on 28 April

It was agreed that the Clerk should attend this meeting at a cost of £38 plus expenses.

(c) To agree who will attend the SLCC Branch meeting at Helmsley 19 March "New Terms & conditions for Clerks"

It was agreed that the Clerk should attend the Branch meeting at a cost of £8.00 plus expenses.

05.053 - TO CONSIDER UPDATING THE PARISH COUNCIL'S STANDING ORDERS

It was agreed that a copy of NALC's standing orders should be acquired before further discussion took place on this item.

05.054 - TO DISCUSS THE FUTURE OF COMMUNITY POLICING

This item was withdrawn.

05.055 - TO DISCUSS THE WRONGFUL INSTALLATION OF DOUBLE YELLOW LINES OUTSIDE THE SCHOOL

At the time the agenda was prepared yellow lines had just been painted on the roads near the school. This had been done contrary to the agreement that the Parish Council had reached with the City Council. The lines had been removed within two days. No discussion took place on this subject.

05.056 - TO AGREE ACTION TO BE TAKEN ABOUT THE BROKEN FENCE AT MAIN STREET ALLOTMENTS

It was agreed that the fence would not be repaired but that the boundary should be delineated by natural vegetation. It was agreed that quotations should be obtained for removing the existing broken fencing.

05.057 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
11 April	Upper Poppleton Parish	All Saints Church Hall/ 7.00pm	All
14 April	Ward Committee	To be decided	Pannell
21 April	Ainsty Group	Bishopthorpe/ 7.30pm	Pannell, Clerk

05.058 - TO RECEIVE COUNCILLORS' COMMENTS

There were no comments.

05.059 - DATE OF NEXT MEETING

Monday 11 April 2005 at 7.30pm.

There being no other business the Chairman closed the meeting at 9.40pm.

.....CHAIRMAN

.....DATE