

UPPER POPPLETON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN ALL SAINTS CHURCH HALL, UPPER POPPLETON
AT 7.30PM ON MONDAY 10 JULY 2006**

PRESENT

Councillor John Pannell (Chairman)

Councillor Richard Bramall

Mr Trevor Parker

Councillor Ted Kendall

Councillor Liz Reese

Mr James Mackman (Clerk)

Councillor Stuart Robson

In the absence of the Chairman, Councillor Hook, the Vice-Chairman, John Pannell took the Chair.

06.135 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

The Councillors agreed that Mrs Vivien Crabb be co-opted on to the Parish Council.

06.136 - CONFIRMATION OF SIGNING THE DECLARATION OF OFFICE

Councillor Crabb was unable to attend the meeting and will sign the Declaration of Office as soon as possible.

06.137 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations.

06.138 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Anne Hook, Kate Richardson and Vivien Crabb.

06.139 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 JUNE 2006

The minutes of the meeting held on 12 June 2006, having been circulated and read, were accepted and signed as a true record.

06.140 - PUBLIC PARTICIPATION

Trevor Parker thanked the Parish Councillors for their help in having the silt trap constructed.

06.141 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on the portfolio (Min. 06.120a)

The Clerk is working on his portfolio.

(b) Progress on the bus shelter on the Green (Min. 06.120b)

The new bus shelter has been completed. It just remains for the barrier to be removed before the bus shelter can be used as such. It was agreed that the Clerk should ask the City Council to remove the barrier as soon as practical. It was agreed that the light in the new bus shelter should not be connected as the nearby street light gives adequate illumination.

(c) Progress on the Maypole grant claim (Min. 06.120e)

No news about the claim from Yorventure. It was agreed that Councillor Reese should pursue the matter with Yorventure.

(d) *Progress on replacing the fence posts in the car park by the Lord Collingwood (Min. 06.124a)*

The Clerk and Councillor Pannell had looked at the damage to the posts after which Ken Falkingham had been asked to replace the posts and make good the fence.

06.142 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 10 July 2006. The report reflected the receipts and payments below. The bank balances at 10 July were:

Current		
Account		£200.00
Business	Money	Manager
Account	£21,313.92	

(b) *To agree accounts for payment (net of VAT);*

921	1 st Poppleton Scouts	Donation	100.00
922	2 nd Poppleton Guides	Donation	100.00
923	3 rd Poppleton Brownies	Donation	100.00
924	Martin House	Donation	£50.00
925	Luncheon Club	Donation	£50.00
926	St Leonard's Hospice	Donation	£100.00
927	All Saints Church	Donation	£150.00
929	Ken Falkingham	Mending the Green pump	£17.50
930	Baron Landscape	Grass cutting April-June	£910.00
931	James Mackman	Net salary - July	£407.78
932	James Mackman	Clerk's expenses	£110.00
933	Inland Revenue	Income Tax & National Insurance	£147.30

(c) *To receive a report on income received*

Nil.

(d) *To receive and approve the Accounts for the year ended 31 March 2006*

The Clerk reported that he had just received the books back from the Internal Auditor and had been in the process of preparing the accounts this afternoon in the usual form for presentation to the Parish Council when there had been a power cut in the village and the spreadsheets he had been creating were lost. The Councillors sympathised with this predicament and Councillor Kendall suggested that the Parish Council purchase a UPS (Uninterrupted Power Supply) to prevent the loss of any future files. The Councillors thought this a good idea and asked Councillor Kendall to investigate the matter which would be an agenda item for discussion at the next meeting.

06.143 - TO NOTE CORRESPONDENCE RECEIVED

06.143.1 - The Clerk referred to the following item of correspondence

A letter from the City Council's Neighbourhood Services Director asking to attend a Parish Council meeting. It was agreed that he should be invited to a meeting.

06.143.2 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

- (a) YLCA - AGM notice & Annual Report
- (b) Agepartnershipgroup - Be Ready campaign
- (c) CE Electric UK - Community Update
- (d) YRCC - Country Air, Spring 2006 - No. 100
- (e) CPRE - Countryside Voice - summer 2006
- (f) Clerk & Councils Direct - July 2006, Issue 46
- (g) Nether Poppleton Parish Council - Minutes of 15 May
- (h) Poppleton Ward Residents Association - Minutes of 31 May
- (i) YOPF - Newsletter, June 2006
- (j) NYCC - North Yorkshire Waste Local Plan - Adoption notice
- (k) SLCC - The Clerk, July 2006, Vol 36. No.4
- (l) North Yorkshire Fire & Rescue Service - Various documents

06.144 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) Plans pending and Planning Committee Comments

The Clerk circulated a list of planning applications which superseded the list he had circulated prior to the meeting. The list showed the comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

(b) Councillors' comments

No comments.

(c) To agree attendance at a Y & H RTP Workshop on Development Control & Section 106 Agreements at Tadcaster on 19 July

No Councillor will be attending the Workshop.

06.145 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) Vandalism

The damage to the phone box has not yet been repaired. The Clerk agreed to find out the contact details from BT and Councillor Bramall agreed to take action to have the damage made good.

(b) To discuss the CYC response re the litter bin near the Post Office

The Clerk reported having contacted Liz Levett of the City Council about the litter bin since when Ms Levett had gone on holiday. Progress should be made on her return.

(c) To discuss the CYC response to the request for replacement 30 mph signs in Station Road

The Clerk read a response from The City Council's Head of Network Management, Peter Evely, who said that "*On the basis that the Parish Council should have been advised but were not and that the backing board should have had approval but appears not to have I have instructed that the signs be replaced with the standard 30 mph signs. At this point I cannot say when this will take place but it will take place.*" The Councillors expressed their approval at hearing this news but asked when the signs would be replaced.

(d) Other reports

The vegetation next to the "Upper Poppleton" sign in Hodgson Lane has grown so that the sign is nearly obscured. Also, the sign has not been cleaned. The Clerk is to ask the City Council to remedy the problem.

06.146 - VILLAGE GREENS

(a) Trees

Greg Watson has agreed to trim the suckers at the bottom of the tree opposite the White Horse Inn.

(b) Events

It was noted that some events involving equipment and/or vehicles have been held on the Green without the prior consent of the Parish Council. The Clerk was asked to write to the organisers of such events to ask that the Parish Council be informed.

(c) Car parking

No report

(d) Maintenance

To consider the quotation for the pumps' refurbishment

Quotations for the refurbishment of three pumps had been received from Ken Falkingham and these were accepted.

06.147 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Kendall reported

- i. that the Poppleton Community Trust Executive is meeting on 18 July to discuss the anomalies in charging as mentioned in the minutes of the June Parish Council meeting.
- ii. on the Rural West York Ward meeting held on 5 July 2006.
 - There was a presentation by Jo Buffey and two CYC Community Relations representatives on the advantages of preparing a Parish Plan.
 - The new Director of CYC Council Neighbourhood Services, Terry Collins, talked about his role and mentioned his responsibilities ranging from Environmental support and trading standards to waste disposal and, finally, Police liaison.
 - There was much discussion on the alarming incidence of vandalism and violent behaviour of the young people in Copmanthorpe. Many residents complained of the lack of police response to 999 calls and the dangers of being on the streets in the centre of the village in the evenings.

06.148 - TO RECEIVE A PROGRESS REPORT FROM THE PARISH PLAN WORKING GROUP

Councillor Kendall reported that there was considerable interest shown in the Parish Plan by visitors to the table at the Table Top Sale at the Community Centre on 25 June. The Open Day at the Community Centre has been postponed until 14 October after which time a decision will be made on the viability of the Parish Plan.

06.149 - TO REVIEW THE LATEST DRAFT OF THE SUMMER NEWSLETTER AND AGREE PRINTING AND DISTRIBUTION

The Clerk reported having received an article from Poppleton Luncheon Club and hoped for several others. It was agreed that the draft Newsletter should be shown to all Councillors and, if it was agreed, printed and distributed before the September Parish Council meeting.

06.150 - TO CONSIDER THE WRITTEN RESPONSES FROM THE SPRING NEWSLETTER

The Councillors reviewed all nine responses received from the Spring Newsletter. Various comments were made and the Clerk was asked to write a suitable reply to each respondent.

06.151 - TO AGREE THE FORMAT OF DEALING WITH SUGGESTIONS FROM NEWSLETTERS

It was agreed that for future Newsletters each respondent sending a suggestion should receive a standard reply thanking them for their response. A decision on the Parish Council's response to each suggestion would be agreed at the following meeting.

06.152 - TO AGREE THE RESPONSE TO THE CITY COUNCIL'S LOCAL DEVELOPMENT FRAMEWORK

Prior to the meeting a response submitted by Councillor Kendall had been circulated to the Councillors. It was agreed that the response should be forwarded to the City Council.

06.153 - TO AGREE THE CLERK'S ATTENDANCE AT THE SLCC NATIONAL CONFERENCE IN PLYMOUTH IN OCTOBER

It was resolved not to finance the Clerk's attendance at the conference.

06.154 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
25 September	Ainsty Group of Parishes	Tithe Barn, Nether Poppleton/ 7.30pm	Richardson and Pannell

06.155 - TO RECEIVE COUNCILLORS' COMMENTS

Councillor Bramall Requested that the September meeting should have the following agenda items

- i. To discuss sub-contractors insurance
- ii. To discuss the insurance of structures on the Green

06.156 - TO RECEIVE CITY COUNCILLORS' COMMENTS

None.

06.157 - DATE OF NEXT MEETING -

The date of the next meeting was agreed as Monday 11 September at 7.30pm.

There being no other business the Chairman closed the meeting at 9.35pm.

CHAIRMAN

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