

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN ALL SAINTS CHURCH HALL, UPPER POPPLETON AT 7.30PM ON MONDAY 12 JUNE 2006

#### **PRESENT**

Councillor Anne Hook (Chairman)

Councillor Ted Kendall

Mrs V Crabb

Councillor John Pannell

Councillor Liz Reese

Mr James Mackman (Clerk)

Councillor Kate Richardson.

#### **06.114 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS**

There were no new Councillors.

#### **06.115 - CONFIRMATION OF SIGNING THE DECLARATION OF OFFICE**

There was no one to sign a declaration.

#### **06.116 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

There were no declarations.

#### **06.117 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Richard Bramall and Stuart Robson.

#### **06.118 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 MAY 2006**

The minutes of the meeting held on 8 May 2006, having been circulated and read, were accepted and signed as a true record.

#### **06.119 - PUBLIC PARTICIPATION**

Mrs Hazel Hilton Scott addressed the Councillors. She said that the Methodist Church Hall is 100 years old this year and that the Methodist Church is requesting that a tree be planted somewhere in front of the Church Hall to commemorate the event. The Church would pay for the tree to be planted. It was suggested that the tree should be an acer.

**06.125a** - It was agreed that the item to discuss the subject of the tree be brought forward to this point in the agenda. It was agreed that a native tree should be planted and that Dave Gregory should be asked to carry out the work. It was also agreed that after the initial planting the Parish Council would assume responsibility for the maintenance of the tree. It was agreed that Councillor Pannell and the Clerk choose the appropriate place for the tree to be planted. The Parish Council will pay for the tree. The Methodist Church will make a donation towards the cost of the tree.

#### **06.120 - TO RECEIVE THE CLERK'S REPORT**

*(a) Progress on the portfolio (Min. 06.100a)*

The Clerk is working on his portfolio.

*(b) Progress on the bus shelter on the Green (Min. 06.100b)*  
No progress to report.

*(c) Progress on the Culvert silt trap (Min. 06.100c)*

The culvert silt trap has been built. It was agreed that the level of silt should be checked prior to the Parish Council meeting in September so that a decision could be made about the possible emptying of the silt trap.

*(d) The City Council's reply to the Parish Council's response on the Vehicle Activated Sign (Min. 06.102.1b)*

The City Council had written to thank the Parish Council for its comments and that they would be taken into account when the policy on future potential installations is formulated.

*(e) Progress on the Maypole grant claim (Min. 06.105dii)*

The grant claim has been sent to Yorventure.

*(f) Progress on the production and distribution of the Spring Newsletter (Min. 06.108)*

The Newsletters have been printed and most have been distributed.

*(g) Grants from the City Council for seats, trees and grass cutting*

The City Council has agreed to fund the same area of grass cutting (18,400 square metres) for 14 cuts in the current financial year. The City Council is also giving consideration to an annual grant towards the maintenance of all 18 of the Parish Council seats and a grant towards the maintenance of the Parish Council's trees.

## **06.121 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 12 June 2006. The report reflected the receipts and payments below. The bank balances at 12 June were:

Current		
Account		£200.00
Business	Money	Manager
Account		£23,733.83

*(b) To agree accounts for payment (net of VAT);*

914	YNET	Annual subscription	£30.00
915	Allianz Cornhill	Insurance premium	£889.04
916	Inland Revenue	Balance of last year's Income Tax	£230.78
917	James Mackman	Clerk's expenses	£11.44
918	James Mackman	Net salary - June	£407.78
919	Yorkshire Water	Allotment water	£6.44
920	Inland Revenue	Income Tax & National Insurance	£147.30

*(c) To receive a report on income received*

HSBC	Interest	£116.07
HM Revenue & Customs	VAT refund	£514.51

*(d) To consider donations for the year*

It was agreed that the donations to the following three groups should be increased from £50 to £100; 1<sup>st</sup> Poppleton Scouts, 2<sup>nd</sup> Poppleton Guides and 3<sup>rd</sup> Poppleton Brownies. Also

agreed were donations of £50 to Poppleton Luncheon Club, £50 to Martin House and £100 to St Leonard's Hospice. Following a letter from All Saints Church it was agreed to increase the donation towards grass cutting in the churchyard from £100 to £150.

(e) *To consider purchasing the 7<sup>th</sup> edition of Charles Arnold Baker's "Local Council Administration"*

It was agreed that the Parish Council would pay half the cost of acquiring the 7<sup>th</sup> edition.

#### **06.122 - TO NOTE CORRESPONDENCE RECEIVED**

*06.122.1 - The Clerk either read or referred to the following items of correspondence*

- (a) A letter from Mark Wray asking for the new rope for the Maypole to be installed when the maypole is painted
- (b) A letter from Mrs E Watson regarding the problem with identifying the ownership of the White Horse/Brackenhills snicket. The Councillors agreed that this subject has been exhausted for the time being.
- (c) A letter from Peter Hindle asking if the suckers could be removed from the base of the tree opposite the White Horse and if consideration could be given to having the White Horse/Brackenhills snicket cleaned on a regular basis. It was agreed that the next Newsletter should mention this subject and ask for volunteers to carry out the work. Mr Hindle was thanked for cleaning the snicket in the past

*06.122.2 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Ainsty Group - Minutes of 25 April
- (b) CPRE - Fieldwork, June 2006
- (c) CYC - a request for details of Play Areas in the Parish
- (d) CYC - Local Development Framework: Core Strategy Issues
- (e) CYC - Recycling success poster
- (f) Nether Poppleton Parish Council - Minutes of 24 April
- (g) North Yorkshire Police - Local Policing Summary
- (h) Poppleton Community Trust - Notice of the Open Day on 15 July
- (i) Poppleton Ward Residents Association - Minutes of 26 April
- (j) YCVS - York Voluntary Voice, June 2006

#### **06.123 - TO RECEIVE THE PLANNING COMMITTEE REPORT**

*06.123a - Plans pending and Planning Committee Comments*

The Clerk circulated a list of planning applications which superseded the list he had circulated prior to the meeting. The list showed the comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

*06.123b - Councillors' comments*

No comments.

#### **06.124 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) Vandalism*

In a recent spate of unruly behaviour and vandalism in the village two fence posts in the car park by the Lord Collingwood were broken. It was agreed that Councillor Pannell and the Clerk would investigate and authorise the appropriate repairs.

*(b) To discuss the CYC response re the litter bin near the Post Office*

The Clerk reported having contacted the City Council about replacing the litterbin and he was waiting for a reply. It was agreed that prices should be obtained for a new bin to enable a decision on who should replace the bin to be made at the next meeting.

*(c) To discuss the CYC response to the request for replacement 30 mph signs in Station Road*

The Clerk had been informed that the new signs were part of the A59 Corridor Safety Improvement Scheme. It was agreed that the City Council be asked to put back the old signs on the basis that the new signs were not in keeping with the aims of the Village Design Statement and that the Parish Council had not been consulted before the new signs were installed.

*(d) Other reports*

None

**06.125 - VILLAGE GREENS**

*(a) Trees*

*To consider a request from the Methodist Church to plant a tree on the Green to celebrate the Church Hall's 100<sup>th</sup> birthday.*

See above.

*(b) Events*

No report

*(c) Car parking*

No report

*(d) Maintenance*

*i. To consider the quotation for the pumps' refurbishment*

A quotation of £68.82 for painting the pump on the Green was accepted. A quotation for refurbishing the other pumps is awaited. It was agreed to obtain a quotation for replacing one of the oak corner posts that has rotted.

*ii. To consider the response to the installation of the new seat in Hodgson Lane*

It was noted that a metal seat has been constructed round a tree on the Green in Hodgson Lane. There were no objections to the seat remaining in situ.

**06.126 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) *Councillor Kendall*, as the Parish Council's observer, reported on the proceedings of the meeting of the Poppleton Community Trust Executive held on 6 June 2006.

i. The Youth Club should be refurbished by the City Council in time for the Trust to take over management by the beginning of the school autumn term. If bookings remain as before, the Trust should see a substantial profit on the running of the Club.

ii. Bookings for the Centre facilities are improving as a result of the marketing efforts of the Manager. A standard set of booking charges has been introduced to bring the income in line with the commercial scene and to ensure that the Centre fund-raising income does not subsidise users of the Centre facilities.

iii. The existing levy system for clubs and organisations using the Centre is being revised to standardise the fees charged and to stop the anomalies that exist with different organisations being allowed varying concessions in use of the Centre. A

standardised membership fee system is to be introduced as a basis for all organisations using the facilities.

- iv. The programme of expenditure for repair and replacement of Centre equipment and structure is well in hand.

(b) *Councillor Hook* reported on the proceedings at the YLCA AGM held on 1 June. Agenda items of particular interest to the Parish Council included:

- i. It is necessary to get a ward councillor to put forward the Parish Council case in planning committee
- ii. Ward budgets have been significantly cut. Mayfair Security has been cancelled.
- iii. The level of grass cutting is being reviewed
- iv. New forms for double taxation are being considered
- v. 350-400 councillors went on YLCA training courses in the last year

#### **06.127 - TO RECEIVE A PROGRESS REPORT FROM THE PARISH PLAN WORKING GROUP**

Councillor Kendall reported that there are now eight people interested in being members of the Working Group. Councillor Kendall with Councillor Tomlinson of Nether Poppleton and Jo Buffey from the YRCC will be attending the Open Day at the Community Centre on 15 July and will show sample plans to members of the public.

#### **06.128 - TO HAVE A NEW PHOTO TAKEN OF THE PARISH COUNCILLORS**

It was agreed that the Parish Council's website should be altered so that there would be no group photograph but a portrait of each Councillor would appear next to their details on a separate page. The front page of the website would show a photograph of the Green.

#### **06.129 - TO AGREE A RESPONSE TO THE CHARTER 88 CAMPAIGN**

It was agreed that the Parish Council would not respond to this item.

#### **06.130 - TO DISCUSS THE PRODUCTION OF A SUMMER NEWSLETTER**

It was agreed that items from this meeting should be in the Newsletter. Poppleton Groups and Associations are to be asked to contribute articles of up to 100 words.

#### **06.131 - TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
25 September	Ainsty Group of Parishes	Tithe Barn, Nether Poppleton/ 7.30pm	Richardson and Pannell

#### **06.132 - TO RECEIVE COUNCILLORS' COMMENTS**

(a) *Councillor Kendall*

- i. Requested that the minutes should be sent out earlier in future.
- ii. Mentioned that not all the residents who had submitted a response from the Winter Newsletter had received a reply.

(b) *Councillor Richardson* thanked Councillor Pannell and the Clerk for removing the dead tree by her fence in Dikelands Lane

#### **06.133 - TO RECEIVE CITY COUNCILLORS' COMMENTS**

None.

**06.134 - DATE OF NEXT MEETING -**

The date of the next meeting was agreed as Monday 10 July at 7.30pm.

There being no other business the Chairman closed the meeting at 9.57pm.

CHAIRMAN

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