

UPPER POPPLETON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN ALL SAINTS CHURCH HALL, UPPER POPPLETON
AT 7.30PM ON MONDAY 13 MARCH 2006**

PRESENT

Councillor Anne Hook (Chairman)

Councillor John Pannell

Councillor Ted Kendall

Councillor Liz Reese

Mr James Mackman (Clerk)

Councillor Kate Richardson

Councillor Stuart Robson

06.047 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

There were no new Councillors.

06.048 - CONFIRMATION OF SIGNING THE DECLARATION OF OFFICE

There was no-one to sign a declaration.

06.049 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations.

06.050 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Richard Bramall and City of York Councillor Janet Hopton.

06.051 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2006

The minutes of the meeting held on 13 February 2006, having been circulated and read, were accepted and signed as a true record after two amendments had been made.

06.052 - PUBLIC PARTICIPATION*

None

06.053 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on the portfolio (Min. 06.031a)

The Clerk said that he had made a little progress during the last month.

(b) Vacant allotment (Min. 06.031b)

The vacant allotment has been let. The new tenant has signed an Allotment Agreement and has already turned over all the soil on the allotment.

(c) Brackenhills/The Green snicket (Min. 06.031d)

The City Council has stated that the condition of the surface of the snicket is the responsibility of the owners of the property bordering the snicket, not the City Council. As

the surface is not in need of repair at the moment the Councillors agreed not to pursue this subject for the time being.

(d) Bus shelter on the Green (Min. 06.036.d)

No report.

06.054 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 March 2006. The report reflected the receipts and payments below. The bank balances at 13 March were:

Current		
Account		£200.00
Business	Money	Manager
Account	£24,342.67	

(b) To agree accounts for payment (net of VAT);

889	James Mackman	Clerk's salary net- February	£396.18
898	James Mackman	Postage & phones	£26.30
875	Inland Revenue	Tax & NI	£27.67
895	York Open Planning Forum	Subscription	£20.00
896	Yorkshire Water	Allotment water	£5.47

(c) Accounts paid (net of VAT)

892	Poppleton Community Trust	Contribution to Manager's salary - February	£750.00
893	Poppleton Youth Action Group	Donation	£600.00
874	YLCA	Councillors skills course	£51.06

(d) To receive a report on income received

HSBC	Bank interest	£136.05
HMCE	VAT refund	£106.66

(d) To re-appoint the Internal Auditor

It was agreed that Linda Cariss be re-appointed as the Parish Council's Internal Auditor.

06.055 - TO NOTE CORRESPONDENCE RECEIVED

06.055.1 - The Clerk either read or referred to the following items of correspondence

(a) An email from PC Paul Fenwick to say that with effect from 1st April 2006 he will no longer be working as the Neighbourhood Police Officer for Dringhouses, Woodthorpe, and Rural West. His colleagues PC Mark Antonelli and PCSO Craig Boumphrey will continue to cover the area and will be joined by fresh officers once changes to the Neighbourhood Police Team take effect on 3 April 2006.

(b) A note of the CPRE AGM on 17 May and a visit to the Central Science Laboratory on 18 May.

06.055.2 - It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

(a) Clerks & Council Direct - March 2006, Issue 44

- (b) CPRE - Campus 3 objections notice
- (c) CPRE - Fieldwork, March 2006
- (d) CPRE - Countryside Voice, Spring 2006
- (e) CYC - Local Development Framework - Draft - consultation
- (f) CYC - Footpath Group meeting minutes
- (g) CYC - Rural West Ward Team meeting cancellation
- (h) Nether Poppleton Parish Council - Minutes of 16 January
- (i) NYCC - Scrutiny News, February 2006
- (j) NYCC - Supplementary Waste news
- (k) Poppleton Ward Residents Association - Minutes of 25 January
- (l) SLCC - The Clerk, Vol 36 No. 2 - March 2006
- (m) YCVS - Voluntary Voice, March 2006
- (n) Yornews - Issue 15, Winter 2006
- (o) YRCC - Notice of Parish Plan training day 24 March

06.056 - TO RECEIVE THE PLANNING COMMITTEE REPORT

06.056a - Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

06.056b - Councillors' comments

There was a discussion on the developments on the Northminster Business Park and the effect that they have on the traffic at the junction of Northfield Lane and the A59. The Clerk was deputed to find out what had happened to the money that had been given to the City Council for road improvements.

06.057 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) Vandalism

The directional sign on the Green has been bent to an angle of 45 degrees. This has been reported to the City Council.

(b) Other reports

A No Parking sign has been erected by the bus stop opposite the Library. The Clerk was deputed to find out why the Parish Council had not been notified of this.

06.058 - VILLAGE GREENS

(a) Trees

No report

(b) Events

No report

(c) Car parking

No report

(d) Maintenance

An email had been received from the City Council this morning to say that the catchpit manhole it will be done in April, along with repairs to the culvert crossing the road (which will be made safe today).

06.059 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

- (a) *Councillor Richardson* reported on the Youth Action Group meeting held on 28 February.
- (b) *Councillor Kendall* reported on
 - i. The Community Trust Executive meeting held 1 March. Points raised included:
 - Cleaning arrangements are to be looked at to see if it can be done cheaper in-house.
 - The Centre manager reported that both training days and daytime bookings are increasing.
 - It was agreed that a No Smoking policy be enforced for all areas except the bar
 - New room hire charges were agreed.
 - Recent successful events included the Table Top sale on 5 March and the Poppletones on 12 March.
 - ii. The Rural West York Ward meeting held on 15 February. The agenda included:
 - A proposal for the new Manor School was presented by senior City Council Education officers.
 - A presentation by the City Council's Road Safety Officer, Tom Bryant, on the Community Speed Watch Scheme.
 - Decisions on the Funding Schemes for 2006/07.

06.060 - TO RECEIVE A REPORT ON THE FEEDBACK FROM THE WINTER NEWSLETTER

It was agreed that the remarks on the 13 slips handed in should be submitted at the April meeting.

06.061 - TO RECEIVE A PROGRESS REPORT FROM THE PARISH PLAN WORKING GROUP

Councillor Kendall reported that a copy of the Compass software had been ordered. He had been round the village with a video camera taking shots of village scenes. A table has been booked at the Community Trust's next Open Day.

06.062 - TO CONSIDER THE REMOVAL OF THE "UPPER POPPLETON" SIGN IN HODGSON LANE

It was agreed that the reflective sign was in a poor state of repair and that the City Council should be asked to remove it given that the Parish Council's stone sign is situated closer to the A59.

06.063 - TO CONSIDER TOPICS FOR THE SPRING NEWSLETTER

Various topics were suggested including the recently erected Vehicle Activated sign and the Parish Plan. It was thought that the Newsletter should have a "Green" theme.

06.064 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
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29 March	SLCC Conference	Regional	Cairn Hotel, Harrogate/ 10.00am	Clerk
11 April	YLCA Skills	Councillors	William House, Skelton/ 7.30pm	Bramall, Kendall, Robson

06.065 - TO RECEIVE COUNCILLORS' COMMENTS

It was agreed that representatives of each of the groups to which the Parish Council makes donations should be asked to address the Annual Parish Meeting for five minutes. Invitations are also to be given to the new vicar Rev. Jeremy Sylvester and the new minister Rev. Susan Swires.

06.066 - TO RECEIVE CITY COUNCILLORS' COMMENTS

None.

06.067 - DATE OF NEXT MEETING -

The date of the next meeting was agreed as Monday 10 April 2006 at 8.00pm. It would be preceded by the Annual Parish Meeting to be held at 7.00pm.

There being no other business the Chairman closed the meeting at 9.25pm.

CHAIRMAN2006

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