

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN ALL SAINTS CHURCH HALL, UPPER POPPLETON AT 7.30PM ON MONDAY 9 OCTOBER 2006

#### **PRESENT**

Councillor Anne Hook (Chairman)

Councillor Richard Bramall

Councillor Vivien Crabb

Councillor Ted Kendall

Mr James Mackman (Clerk)

Councillor Kate Richardson

Councillor Stuart Robson

#### **06.186 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

There was no new Councillor.

#### **06.187 - CONFIRMATION OF SIGNING THE DECLARATION OF OFFICE**

There was no one to sign a declaration.

#### **06.188 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

There were no declarations.

#### **06.189 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor John Pannell.

#### **06.190 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 SEPTEMBER 2006**

The minutes of the meeting held on 11 September 2006, having been circulated and read, were accepted and signed as a true record.

#### **06.191 - PUBLIC PARTICIPATION**

None

#### **06.192 - TO RECEIVE THE CLERK'S REPORT**

*(a) Progress on the portfolio (Min. 06.164a)*

No progress.

*(b) Progress on the Maypole grant claim (Min. 06.164c)*

The grant claim has been accepted and the documentation has been completed and returned. A cheque for £107 has been sent to Yorwaste as required under the terms of the grant.

*(c) Progress on clearing the vegetation in front of the "Upper Poppleton" sign in Hodgson Lane (Min. 06.164f)*

The Clerk is to contact the resident again to ask that the vegetation be cut back.

*(d) Confirmation of the purchase of a UPS (Uninterrupted Power Supply) for the Clerk's computer (Min. 06.165e)*

The UPS has been ordered.

(e) *Progress on the provision for parking bicycles by the shops (Min. 06.169ciii)*  
No progress.

(f) *Progress on the Summer Newsletter (Min. 06.172)*  
The Newsletter has been printed but has to be collected and distributed.

(g) *Confirmation of the increase in the maypole insurance cover (Min. 06.175)*  
The extra maypole insurance has been arranged at a cost of £44.77.

### **06.193 - FINANCE**

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 9 October 2006. The report reflected the receipts and payments below. The bank balances at 9 October were:

Current		
Account		£200.00
Business	Money	Manager
Account	£24,924.93	

(b) *To agree accounts for payment (net of VAT);*

943	Yorwaste	Deposit for maypole grant	£107.00
944	James Mackman	Clerk's expenses	£32.07
945	James Mackman	Net salary - October	£407.78
946	Inland Revenue	Income Tax & National Insurance	£147.08
947	Mazars	External audit fee	£120.00
948	Allianz Cornhill	Extra insurance for the maypole	£44.77

(c) *To receive a report on income received*

City of York Council	Precept - second instalment	£6,750.00
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### **06.194 - TO NOTE CORRESPONDENCE RECEIVED**

*06.194.1 - The Clerk read or referred to the following items of correspondence*

- (a) A letter from Peter Evely, the City Council's Head of Network Management, saying that the City will put "No Parking" bollards in Station Road for the next Harrogate Show.
- (b) An email from Peter Hawkins complaining about youths congregating in the Methodist Church Hall entrance and asking for the two seats outside the Church Hall to be moved. The Councillors agreed that Peter should be asked to provide more information on the problem and that the donators of the two seats be asked for their opinion.
- (c) A "60 second briefing" from Inspector Colin Moreton.
- (d) The signed External Audit report from Mazars showing that there are no comments on this year's accounts
- (e) The minutes of Poppleton Community Railway Nursery held on 5 October.

*06.194.2 - It was agreed that the correspondence received since the September Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Balfour Beatty Infrastructure Services - advert of their services

- (b) CPRE - Catalogue
- (c) CYC - Rural West York, Your Ward, October 2006
- (d) CYC - Housing Strategy
- (e) North Yorkshire Voice - Autumn 2006
- (f) Nether Poppleton Parish Council - Minutes of 14 August
- (g) North Yorkshire CPS - CPS - North Yorkshire and You
- (h) NYCC - A CD about North Yorkshire Minerals & Waste Development
- (i) Poppleton Ward Residents Association - Minutes of 26 July
- (j) YCVS - York Voluntary Voice, Sep 2006
- (k) YLCA - White Rose update etc
- (l) YOPF - Newsletter October 2006
- (m) YRCC - AGM notice etc

#### **06.195 - TO RECEIVE THE PLANNING COMMITTEE REPORT**

##### *(a) Plans pending and Planning Committee Comments*

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

##### *(b) Councillors' comments*

No comments.

#### **06.196 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

##### *(a) To consider reports on vandalism*

It was agreed that the seat opposite the bus shelter should be mended.

##### *(b) To discuss the CYC response re the litter bin near the Post Office*

No progress on this subject.

##### *(c) To receive other reports*

None.

#### **06.197 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

##### *(a) Trees*

No report

##### *(b) Events - To agree to acquire a wreath for Remembrance Sunday*

It was agreed that the Clerk should acquire the wreath for the Chairman to lay on the War Memorial.

##### *(c) Car parking - To consider the City Council's response to the plan for creating more parking space in the car park by the shops*

Peter Evely, the City Council's Head of Network Management, had written to say, "I have now had the chance to study this idea and can confirm that in principle the city council would wish to support it. I do, however have concerns over some of the detail, in particular the provision of bollards on the footpath. I must also draw your attention to the fact that as this is public highway to establish a One Way system we are obliged to make a Traffic Regulation Order and to sign it in accordance with the Traffic Signs regulations. This will mean that we must have illuminated no entry signs and illuminated one way

*arrows to a prescribed size. My feeling is that these, coupled with the footpath bollards and the bollards on the Green will have a significant urbanising effect upon the area which appears to me to be at odds with the views expressed earlier by your council.*

*Whilst I appreciate that you are merely exploring things at this stage it may be helpful to have an idea of cost. The basic scheme would cost in the region of £7,000 of which some £1,200 would be for the Traffic Order and £2,000 for the required signing and power supply connections. To deal with the kerb problem mentioned and the drainage could add a further £12,000 or more depending upon the problems that need to be resolved on the latter. These costs are just ball park and must not be taken to be firm or an offer to undertake the work for this price."*

The Councillors agreed that they would not pursue the idea of altering the car park for the time being but that Mr Evelyn should be asked if he could arrange for something to be done to lower the height of the kerb which had been raised when resurfacing work was done by the City Council.

*(d) Maintenance - To discuss the signage on the Green outside the Lord Collingwood*

Following the Clerk's letter to the landlord of the Lord Collingwood the signage had been removed from the fence in the car park and attached to the side of the building. The Clerk was asked to enquire of the City Council if planning permission is needed for such a sign in a Conservation Area.

#### **06.198 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*Councillor Kendall* reported on

(a) The Neighbourhood Policing meeting held on 18 September. "It was the first of a planned series of meetings to bring in the views of the community in the form of a joint action group. We (reps from other parish councils) agreed that the way ahead for Neighbourhood Policing was via the joint action group and its direct link to the Safer York Partnership. The joint action group consists of representatives from many groups including Parish Councils, Environment, Schools, Ward Committees and others. The Safer York Partnership is the CYC body already established to bring together the various stakeholders in the administration of York's safety environment. The major message from Colin was the expansion of Neighbourhood Policing presence and the so-called "signal crime perspective" where the police want to look at the crime problem essentially from the perspective of the citizen. It seems a worthwhile initiative and we should support it."

(b) The Poppleton Community Trust Executive meeting on 26 September which was "a routine meeting and included discussion on the AGM agenda. It was noted that the Youth Club is now functioning with work virtually completed. However, the management contract with CYC is not yet signed off."

#### **06.199 - TO RECEIVE A PROGRESS REPORT FROM THE PARISH PLAN WORKING GROUP**

No report except that Councillor Kendall will be promoting the Parish Plan at the Poppleton Community Centre Open Day on 14 October.

#### **06.200 - TO DISCUSS THE CHANGES TO THE 30 MPH SIGNS IN STATION ROAD**

The Councillors considered the altered appearance of the 30mph signs now that the yellow backing plates have been removed. It was agreed that the signs were an improvement and that the subject should be closed.

**06.201 - TO DISCUSS THE CITY COUNCIL'S RESPONSE TO THE "NO WAITING AT ANY TIME" ZONE AT THE CORNER OF BLACK DIKE LANE AND STATION ROAD.**

It was agreed that a formal letter be sent to Damon Copperthwaite, the City Council's Acting Assistant Director (City Development & Transport), to inform him of the Parish Council's opposition to the painting of yellow lines on the corner of Black Dike Lane and Station Road and on any other road in the village. It was also agreed that the Clerk should write to the City Council Leader, Steve Galloway, to point out that lines had been painted on village roads in the recent past and that they had then been removed. No consultation had taken place before the painting of these lines and he should be aware of the waste of time and money and the Parish Council's annoyance of not being consulted before the works were carried out. A copy of the letter is to be sent to each of the three City Councillors for the Ward.

**06.202 - TO DISCUSS THE CITY COUNCIL'S RESPONSE TO THE WHITE LINES IN WESTFIELD LANE**

The City Council had replied to say that the white lines had been painted as part of a resurfacing programme. The Clerk was asked to enquire as to why the Parish Council had not been consulted on their implementation.

**06.203 - TO CONSIDER THE CITY COUNCIL'S PROPOSAL FOR PAINTING YELLOW LINES IN STATION ROAD**

It was agreed that the painting of yellow lines in Station Road would be against the ideals of the Village Design Statement, increase the speed of traffic and merely move the parking problem to another part of the village.

**06.204 - TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillor Attending
14 October	Poppleton Community Trust Open Day	Poppleton Community Centre/ 1.00pm to 4.00pm	All
16 October	Neighbourhood Policing	Poppleton Community Centre/ 2.00pm	Kendall
18 October	Ward Committee	Tithe Barn, Church Lane, Nether Poppleton/ 7.00pm	All
24 October	Poppleton Community Trust AGM	Poppleton Community Centre	All

**06.205 - TO RECEIVE COUNCILLORS' COMMENTS**

*Councillor Crab* mentioned that Mr & Mrs Walker were the winners of the Individual Gardens Group in this year's "Tenants in Bloom" competition. It was agreed that the Clerk should write on the Parish Councillors' behalf and congratulate them on their award.

**06.206 - TO RECEIVE CITY COUNCILLORS' COMMENTS**

None.

**06.207 - DATE OF NEXT MEETING -**

The date of the next meeting was agreed as Monday 13 November at 7.30pm.

There being no other business the Chairman closed the meeting at 9.40pm.

CHAIRMAN

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James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX  
Telephone 01904 781752 - Fax 0871 4331325 - email [jmackman@tesco.net](mailto:jmackman@tesco.net)