

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 14 JULY 2008

PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Councillor Ted Kendall

Councillor Kate Richardson

Councillor Rae Youngman.

City Councillor Ian Gillies

Mr James Mackman (Clerk)

08.135 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

08.136 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Stuart Robson.

08.137 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 JUNE 2008

The minutes of the meeting held on 9 June 2008, having been circulated and read, were accepted and signed as a true record.

08.138 - PUBLIC PARTICIPATION

None

08.139 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies said that he had nothing to report.

08.140 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on Green racks (Min. 08.120a)

The Clerk reported that the City Council's Conservation Assistant agreed that the cycle rack should be located behind the bus shelter on the spot where the City Council's Cycling Officer had proposed. The Councillors agreed that the installation of the racks should go ahead. The cost is to be borne by the City Council.

(b) Progress on cleaning out the ditch outside the Poppleton Centre (Min. 08.120b)

The Clerk reported that he had spoken to City Council Officer, Michelle Watling, who had agreed to get the local road sweeper clear the rubbish.

(c) Progress on repainting the crossing gates in Station Road (Min 08.120d)

The Clerk confirmed that he had written to Network Rail about having the gates painted and was waiting for a reply.

08.141 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 14 July 2008. The report reflected the receipts and payments below. The bank balances at 14 July were:

Current Account		£200.00
Business Account	Money	Manager
Account	£17,247.51	

(b) To agree accounts for payment (net of VAT);

1083	James Mackman	Clerk's expenses - July	£66.48
1084	Ken Falkingham	Painting pump rails	£58.00
1085	SLCC	Two books	£37.20
1086	Poppleton Community Trust	Room hire – June	£16.00
1087	F B Jesper	Stationery	£52.64
1088	P R Lunan	Sign repair	£15.00
1089	James Mackman	Salary – July	£431.50
1090	Post Office Ltd	Tax & NI - July	£104.11

(c) To receive a report on income received

Inland Revenue	Balance of Filing Online Grant	£30.31
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(d) To consider Ward Committee Grant applications

It was agreed that funds should be sought for improving the provision of play equipment at the play area by the Community Centre and for supporting youth in the village. A sub-committee consisting of Councillors Hawkins, Kendall and Youngman was formed and empowered to work out the details of the grant claim.

(e) To consider request for grants and donations

Letters requesting funds had been received from 1st Poppleton Scouts, 2nd Poppleton Guides and Poppleton Luncheon Club. It was agreed to donate £100 to the Scouts, £100 to the Guides and £55 to the Luncheon Club.

(f) To confirm the purchase of the 2008 edition of the NALC/SLCC Practitioners' Guide - £22.00

The Clerk had ordered the revised version of the Practitioners' Guide when he attended the SLCC Conference at Harrogate last month. The previous Guide was published in 2003. The purchase was confirmed.

(g) To confirm the purchase of "Law of Allotments – 5th Edition" - £15.20

The Clerk had ordered a copy of this book at the above Conference. The purchase was confirmed.

08.142 - TO NOTE CORRESPONDENCE RECEIVED

08.142.1 - The Clerk read or referred to the following item of correspondence

- A letter from Bob Brook regarding the future of the Poppleton Railway Nursery – it was agreed to pass this to Councillor Robson
- YLCA - Joint Annual meeting notice and relevant documents

08.142.2 – *The Clerk confirmed that the following item had been circulated prior to the meeting*

Hate Incident Campaign leaflets from the City Council

08.142.3 - *It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) CE Electric UK - Parish Council Liaison - update
- (b) Clerk & Councils Direct - July 2008, Issue 58
- (c) CPRE - Countryside Voice - Summer 2008
- (d) CYC - Walking for Health leaflets
- (e) Harrogate Borough Council - LDF Consultation - disc
- (f) Local Works - Guide to the Sustainable Communities Act
- (g) Nether Poppleton Parish Council - Minutes of 19 May
- (h) YRCC - Country Air, Spring 2008 and other papers

08.143 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

(b) Councillors' comments

The Clerk reported that since the last Parish Council meeting the City Council's Enforcement Officer has visited the Stack Yard in Black Dike Lane on three occasions but has not found anyone there.

08.144 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

None reported.

(b) To receive other reports

It was reported that the Fairway Drive sign on Dikelands Lane is broken and that the Chantry Gap sign on Dikelands Lane has fallen off. **(Action Clerk)**

08.145 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

The Clerk reported that he had tried to elicit a response from the City Council regarding the replacement of the tree removed from Chantry Green, but without success. **(Action Clerk)**

(b) Events

It was noted that two events had been held on the Green in recent weeks when no prior notification had been made to the Parish Council. It was agreed that event organisers should be notified of the requirement to obtain Parish Council permission before staging any event on the Green. **(Action Clerk)**

(c) Car parking

No report.

(d) Maintenance

i. To review the grass cutting contract

The Clerk reported that the three-year grass cutting contract had lapsed and that a new contract was needed for next year. It was necessary to agree exactly what the contractor would be expected to do. Should the contract be exclusively for grass cutting or should it also cover the removal of nettles and other weeds. It was agreed that the Chairman and the Clerk would look at the contract and report back.

ii. To confirm the repair of the No Parking sign on the Green

The Clerk reported that the No Parking sign near the Dentists' Surgery on the Green had recently been broken and that he had asked Mr Lunan to repair it. This had been done at a cost of £15.00 which the Councillors agreed should be paid.

iii. The state of the vegetation along the boundary of Blairgowrie and Parish Council land was discussed. The area along Main Street is overgrown with nettles and ivy. The ground that these cover is rough and uneven. It was agreed that a quotation for preparing and seeding the area with grass should be obtained. **(Action Clerk)**

iv. The grass in Chantry Green boundary along the boundary of Blairgowrie is very much overgrown with a large laurel, weeds and a fallen branch. It was agreed that the Clerk should write to the owner of Blairgowrie to ask that all the vegetation be removed back to the boundary wall. It was also agreed that if the required work had not been completed by 18 August 2008 the Parish Council would arrange for the work to be carried out and the cost charged to the owner of Blairgowrie. **(Action Clerk)**

08.146 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Hawkins reported on the Police Liaison meeting of 14 July. This was the last meeting of its kind. Future police meetings will be incorporated into Ward Team meetings.

(b) Councillor Pannell reported on the proceedings of the Poppleton Community Trust Executive meeting held on 9 July. A surplus of £7,300 on the recent Poppleton Garden Trail was reported.

08.147 - TO RECEIVE A REPORT ON VILLAGE POLICING

No report on incidents has been received this month.

08.148 – TO DISCUSS THE PROS AND CONS OF HAVING ONE WARDED PARISH COUNCIL FOR THE WHOLE OF POPPLETON

After discussion it was agreed not to pursue this subject.

08.149 – TO AGREE TO THE PROVISION OF A YOUTH SHELTER AND SEEK GRANT AID

It was reported that the Poppleton Community Trustees have agreed that a Youth Shelter can be erected near the Poppleton Centre. After discussion it was resolved that the Parish Council continue to support the principle of the provision of a youth shelter and will seek grant aid subject to the submission of full costings and an agreed site.

08.150 – TO DISCUSS THE IMPLICATIONS FOR THE VILLAGE OF A PARK & RIDE ON THE A59

After discussion it was resolved that Councillor Youngman will draft a document highlighting the concerns of the Parish Council about the implications of the proposed Park & Ride and seeking the views of residents. The document will be considered at the next Parish Council meeting. **(Action Councillor Youngman)**

08.151– TO CONSIDER COUNCILLOR AND CHAIRMAN TRAINING

It was agreed that Councillors Brydson, Hawkins, Kendall, Robson and Youngman attend the YLCA Councillors Skills course at the Poppleton Centre on 23 September at a total cost of £150.00

08.152 – TO CONSIDER GRANTING AN EASEMENT FOR VEHICULAR ACCESS TO MANDARIN HOUSE

Councillor Brydson declared a personal interest in this subject. After discussion it was resolved that the Parish Council should offer an easement for vehicular access to Mandarin House for the sum of £1,000 plus the Parish Council’s legal costs.

08.153 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
19 July	YLCA Joint Annual AGM	Poppleton Centre/ 1.30pm	Pannell
2 September	PCT Executive	Poppleton Centre/ 7.00pm	Pannell

08.154 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

None.

08.155 - DATE OF NEXT MEETING – 8 SEPTEMBER 2008

The date of the next meeting was agreed as Monday 8 September 2008 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.35pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net