

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE METHODIST CHURCH HALL, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 MARCH 2008

PRESENT

Councillor John Pannell

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Councillor Ted Kendall

Councillor Kate Richardson

Councillor Stuart Robson

Councillor Rae Youngman

City Councillor Ian Gillies

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION BY A REPRESENTATIVE OF YORKSHIRE WATER REGARDING THE PROPOSED NEW WATER PIPELINE THROUGH THE VILLAGE

Mike Grierson of Laing O'Rourke (the contractors appointed by Yorkshire Water) explained the reasoning behind the planned pipeline and gave details of the route that the pipeline will follow.

- It is a £6 million scheme to lay a 400mm pipe from Acomb Landing to Whixley.
- The water in the Whixley area is currently drawn from boreholes and is not of an acceptable quality. The new pipeline will take water from the Waterworks.
- During the laying of the pipeline Black Dike Lane will be closed to traffic and the traffic in Long Ridge Lane will be controlled by traffic lights.
- It is expected that between 15 to 20 metres of pipe will be laid every day.
- Laing O'Rourke is planning to hold a Customer Forum in the village in April when residents will be invited to attend a meeting about the proposed pipeline.

The Chairman thanked Mr Grierson for his presentation.

08.051 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

08.052 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies for absence.

08.053 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 FEBRUARY 2008

The minutes of the meeting held on 11 February 2008, having been circulated and read, were accepted and signed as a true record.

08.054 - PUBLIC PARTICIPATION

None.

08.055 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported

- Clearing the A59 and A1237 verges of litter is in hand.
- The legality of the “Wilkinsons” sign on the trailer in a field by the A59 is being investigated.
- Plans are in hand to prohibit parking in Station Road during the Yorkshire Show. The Councillors agreed to this measure.
- The existing Manor School can take 150 pupils a year. The new Manor School will be able to take 180 pupils a year when it is built. To cover the academic year 2008-09 temporary accommodation is being built at the School so that 30 pupils can start and continue their education at the Manor school.
- The York Local Plan is being superseded by a Local Development Framework. A plan drawn up by consultants showing Open Space in the City was considered by the Councillors who noted that there were several areas of Open Space in the village which were not on the plan.

08.056 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on the provision for parking bicycles by the shops (Min. 08.036a)

The City Council’s Cycling Officer had advised the Clerk that he had written to the manager of the Co-op but had not had a response. **(Action Clerk)**

(b) Progress on Pump fence painting (Min. 08.036.d)

The fence still has to be painted. **(Action Clerk)**

(c) Progress on Allotment acquiring (Min. 08.036e)

No progress. **(Action Clerk)**

(d) Progress on Allotment hedge (Min. 08.036f)

The school caretaker is arranging for the hedge to be cut back when the contractors next visit the school. **(Action Clerk)**

(e) Progress on Green racks (Min. 08.036g)

The City Council’s Cycling Officer had reported that he hadn’t had the chance yet to speak to his conservation colleagues about the racks near the bus shelter. **(Action Clerk)**

(f) Progress on Councillor Training (Min. 08.036h)

The Clerk reported having asked the City Council Planning Department to advise him of forthcoming training sessions. **(Action Clerk)**

08.037 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 10 March 2008. The report reflected the receipts and payments below. The bank balances at 10 March were:

Current		
Account		£200.00
Business	Money	Manager
Account		£13,239.15

(b) To agree accounts for payment (net of VAT);

1053 The Parish of Nether Grant towards the Hall refurbishment £2,700.00

	with Upper Poppleton		
1054	Peter Turpin Associates	Winter Newsletter	£259.00
1055	Jespers	Stationery	£40.92
1056	Yorkshire Water	Allotment water	£5.69
1057	James Mackman	Clerk's expenses	£66.85
1058	James Mackman	Salary - March	£418.46
1059	Post Office Ltd	Tax & NI	£149.77

(c) To receive a report on income received

Nether Poppleton Parish Council	Contribution towards stationery expenditure in 2007	£36.09
HSBC	Bank interest	£134.17

(d) To consider City Council's revised proposals with regards to double taxation

The City Council had sent a schedule of items for which Parish Councils across the City have successfully claimed a double taxation allowance. Items included in the list, but not previously claimed by Upper Poppleton Parish Council, are seats, fences, hedges and gates all of which the Parish Council has on its land. The Clerk was authorised to claim for these items on the Double Taxation Claim Form provided by the City Council. **(Action Clerk)**

(e) To consider making a donation to Poppleton Bowls Club

The Councillors considered a request for a grant of £500.00. It was noted that there is no provision in the budget for 2008-09 for such a donation. The Clerk was deputed to ask the Bowls Club for more information about the costing and timing of their project. **(Action Clerk)**

(f) To consider an application for a grant of £1,000 from Poppleton Youth Action Group (PYAG) towards the running of the Youth Club

Prior to the meeting a financial statement from PYAG had been given to the Councillors. It was resolved that the information supplied was insufficient for the Councillors to agree to give a grant and the Clerk was deputed to ask PYAG for more details. It was agreed that PYAG be asked to make a presentation to the Parish Council at the May meeting. **(Action Clerk)**

(g) To consider re-subscribing to the CPRE

After discussion it was agreed that the CPRE subscription be renewed. **(Action Clerk)**

(h) To appoint an Internal auditor

Linda Cariss was reappointed as the Parish Council's Internal Auditor. **(Action Clerk)**

08.058 - TO NOTE CORRESPONDENCE RECEIVED

08.058.1 - The Clerk read or referred to the following item of correspondence

- (a) Details of the issue of National Bus passes for Seniors from the City Council
- (b) HM Revenue & Customs - Employer pack 2008
- (c) A letter from NEDL about the unmetered electricity supply in the bus shelter. The Clerk had contacted NEDL to explain that there is no electricity supply in the bus shelter which is now owned by the City Council
- (d) YAT – details of a “Grandparents go free” offer

08.058.2 - It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - March 2008, Issue 56
- (b) CYC - Precept banding information
- (c) Enjoy England - St George's Day Celebration
- (d) Nether Poppleton Parish Council - Minutes of 21 January
- (e) A note from the YLCA giving details of a website about Post Office closures
- (f) YOPF - Newsletter, February 2008

08.059 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

(b) Councillors' comments

None.

08.060 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

It was reported that the Ebor Way sign at the Dikelands Lane end has been painted white. The City Council is be asked to take remedial action. **(Action Clerk)**.

(b) To receive other reports

- i. The dog waste bin in Black Dike Lane is now lying on the floor. **(Action Clerk)**
- ii. The lid of the dog waste bin located on the corner of Dikelands Lane and Main Street is still missing. **(Action Clerk)**
- iii. A new hoarding has been erected in Northfield Lane and it obscures the view of traffic coming from the Harrogate direction. The Clerk was deputed to find out if this sign has planning approval. **(Action Clerk)**

08.061 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

No report.

(b) Events

It was agreed to grant permission for the organisers of the Garden Trail to have musicians located on the Green in front of the Methodist Church Hall for the weekend of 5-6 July 2008.

(c) Car parking - review

No report

(d) Maintenance - To consider a complaint about deliveries to the Co-op store on the Green

The Councillors discussed a complaint received about pallets of groceries being delivered to the Co-op being a hazard on the pavement. It was pointed out that the Co-op is a valued asset to the village and that delivery of goods by pallet is the only option. It was agreed that the complainant should write to the Co-op Headquarters if he wanted to take the matter further. **(Action Clerk)**

08.062 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Hawkins reported on the Police Liaison meeting held on 28 February

- Ongoing issues with youths in Copmanthorpe and Poppleton - Police aware of them and dealing with them. A 'Youth Bus' is attending Copmanthorpe on Tuesdays between 4.00 p.m. and 6.00 p.m. It is equipped with various facilities including Internet Access and the idea is to make contact with young people and try and draw them into other activities in the village.
- The police are looking to target Poppleton with Acceptable Behaviour Orders (ABOs) These last for 6 months and are a contract between the police, children and parents to manage

children who are causing problems in the local community. For children between 10 and 17, the parents have to be involved but for over 17s the ABC can be directly between the police and the individual concerned.

- The police had executed drugs warrants at a property in Westfield Close, Upper Poppleton and another at Station Road, Copmanthorpe. An arrest had been made at Westfield Close and one of the occupants is also the subject of an ABC
- There had been what the police describe as a '2 in 1' burglary at Poppleton Park. The house had been entered whilst the occupants were asleep and two sets of car keys were in the downstairs area so the burglars had stolen the cars as well as ransacking the ground floor of the house. The police suggested either hiding car keys or taking them upstairs at night.
- There had been bike thefts in Poppleton and Copmanthorpe but they had been cycles which were left exposed and unlocked. The police suggested making sure that cycles were out of sight and preferably secured.
- There was a report of an 'oriental looking' man selling CDs outside the White Horse. The police are also aware of him doing the same in Bishopthorpe. They know who he is but have been unable to catch him actually selling the CDs. If he is seen, please contact the police.
- The police were already aware of the lead having been stolen from the roof and gutter of the Methodist Church.

(b) *Councillor Kendall* reported on the Poppleton Community Trust meeting held on 27 February.

08.063 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following report on incidents in Upper Poppleton had been received from PC 937 Anna Tyldesley, Dedicated Police Officer, Safer Neighbourhood Team, Fulford, Rural West, Bishopthorpe and Wheldrake Wards.

13 Feb	Dikelands	Damage to hedge
15-16 Feb	Methodist Church - The Green	Lead Stolen
19-20 Feb	Methodist Church - The Green	Lead Stolen
19-21 Feb	The Green	Lead stolen from house
22 Feb	Drugs Warrant executed at Westfield Close	1 Possession of Class A drug. 2 x Possession of cannabis
23 Feb	The Green	Wheelie bin stolen
26 Feb	Northfield Lane	Car window smashed and items stolen from within
28 Feb	Harwood Lane	Perimeter fence cut x 2
28 Feb	Westfield Lane	Common Assault
28 Feb	Lords Lane	Possession of cannabis

08.064 - TO CONSIDER PROGRESS ON THE PROVISION OF A YOUTH SHELTER

There was no progress to report on this subject. It was agreed that the subject should only be a future agenda if there was anything to report at the time.

08.065 – TO DISCUSS A PROPOSAL OF HAVING ONE WARDED PARISH COUNCIL FOR THE WHOLE OF POPPLETON

There was no progress to report on this subject. It was agreed that the subject should only be a future agenda if there was anything to report at the time.

08.066 - TO AGREE A NOMINEE FOR THE CITY COUNCIL STANDARDS COMMITTEE

It was agreed to note the subject but no nominee would be put forward by the Parish Council.

08.067 – TO CONSIDER NEWSLETTER RESPONSES

There had been three responses from the Winter Newsletter. It was agreed that none of the responses referred to a subject which was the responsibility of the Parish Council and the Clerk was asked to write a suitable reply to each submitter. **(Action Clerk)**

08.068 – TO FORMULATE A RESPONSE TO THE CITY COUNCIL REGARDING THE PROPOSED PARK & RIDE SITE ON THE A59

A letter on the subject of the proposed A59 Park & Ride, written by Councillor Youngman, had been circulated prior to the meeting. The Councillors agreed with the wording of the letter with the exception of the last sentence which was duly altered. It was resolved that the letter should be sent to the Chief Executive of the City Council, the three Ward Councillors and the local MP. **(Action Clerk)**

08.069 – TO CONSIDER THE VENUE FOR FUTURE PARISH COUNCIL MEETINGS

Dissatisfaction about the conditions in the All Saints Church Hall Reading Room had been expressed at the February meeting when everyone sat in their coats in an endeavour to keep warm. Three venues were discussed; the Reading Room, the Methodist Church Hall and the Poppleton Centre. As soon as it looked as though the Poppleton Centre would be considered as a venue for future Parish Council meetings Councillors Kendall and Hawkins declared an interest in the subject and withdrew from the discussions and voting. It was noted that there had never been a hire charge for the Reading Room but there would be a charge of £16.00 per meeting for a room at the Poppleton Centre. After a discussion there was a majority in favour of holding future meetings at the Poppleton Centre.

08.070 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
31 March	Ainsty Group	Askham Bryan Village Hall/ 7.30pm	Pannell
9 April	Ward Committee	Rufforth Institute/ 7.00pm	All
12 May	Police Liaison	Poppleton Centre/ 2.00pm	Hawkins, Robson

08.071 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

- (a) A question was raised as to who is responsible for maintaining the ditch in Main Street outside the Community Centre. The Clerk agreed to find the answer. **(Action Clerk)**
- (b) It was suggested that The Press be notified of future Parish Council meetings.
- (c) It was agreed that a letter of thanks be sent to their Poppleton Community Trust thanking them for the hospitality shown to the Parish Councillors on the visit and tour on 3 March.

08.072 - DATE OF NEXT MEETING – 14 APRIL 2008

The date of the next meeting was agreed as Monday 14 April 2008 at 7.00pm at the Poppleton Centre, Main Street.

There being no other business the Chairman closed the meeting at 9.42pm.

CHAIRMAN

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