

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 MAY 2008

PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Councillor Kate Richardson

Councillor Stuart Robson

Councillor Rae Youngman.

City Councillor Ian Gillies

Mr James Mackman (Clerk)

08.093 - ELECTION OF CHAIRMAN FOR THE YEAR

Councillor Pannell was proposed and seconded and unanimously elected as chairman.

08.094 - TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Pannell signed the Declaration.

08.095 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

08.096 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ted Kendall.

08.097 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Hawkins
General Purposes Committee	Three Councillors are a quorum
Planning Committee	Robson, Crabb, Hawkins, Brydson
Ainsty Group of Parishes Representatives	Richardson, Pannell, Crabb
Joint Police Liaison Group	Youngman, Robson, Hawkins
Poppleton Community Trust Observers	Pannell, Youngman
Poppleton Youth Action Group	Richardson
Rural West York Ward Team Representative	Hawkins
Ward Committee Representatives	Pannell, Hawkins
Yorkshire Local Councils Associations Representatives	Pannell
York Open Planning Forum	Robson

08.098 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 APRIL 2008

The minutes of the meeting held on 14 April 2008, having been circulated and read, were accepted and signed as a true record.

08.099 - PUBLIC PARTICIPATION

None.

08.100 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported:-

- That First Bus is looking at alternative routes round the village for the No 10 bus.
- The policy of Manor School is that priority is given to children living closest to the school.
- By February 2009 the new road alignment at the junction of Low Poppleton Lane and Beckfield Lane on the Boroughbridge Road should be in place, complete with traffic lights.

08.101 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on Pump fence painting (Min. 08.080b)*

The fence has been painted.

(b) *Progress on Allotment hedge (Min. 08.080c)*

The hedge has been cut.

(c) *Progress on Green racks (Min. 08.080d)*

No progress on this subject. The Clerk is to write to the Conservation Architect to press for a decision on whether she will agree to the construction of a cycle rack on the Green. **(Action Clerk)**

(d) *Progress on Councillor Training (Min. 08.056f)*

Councillor Brydson attended the Building Development Seminar held on 26 April and Councillor Kendall attended the Seminar held on 10 May.

(e) *Progress on determining the ownership of the ditch outside the Poppleton Centre (Min. 08.080f)*

The Clerk reported having met a representative of the Marston Moor Internal Drainage Board who said that the ditch is not the responsibility of the Drainage Board. It appears that the ditch is the responsibility of the City Council and it was agreed that they should be asked to clear it. **(Action Clerk)**

08.102 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 12 May 2008. The report reflected the receipts and payments below. The bank balances at 12 May were:

Current		
Account		£252.82
Business	Money	Manager
Account		£19,858.07

(b) *To agree accounts for payment (net of VAT);*

1067	Poppleton Bowls Club	Grant	£500.00
1068	Baron (Landscape Contractors) Ltd	Grass cutting - April	£135.00
1069	F B Jespers	Stationery	£75.99

1070	Poppleton Community Trust	Room rent - April	£16.00
1071	James Mackman	Clerk's expenses	£11.33
1072	James Mackman	Salary - May	£431.50
1073	Post Office Ltd	Tax & NI	£134.42

(c) To receive a report on income received

Allotment holder	Allotment rent	£15.00
City of York Council	First half year's precept	£9,250.00

(d) To agree the Statement of accounts on the Annual Return

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the Chairman and the Clerk should sign the form.

(e) To agree the Annual governance statement on the Annual Return

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is “Yes” and the Chairman and Clerk signed the form.

(f) To sign a new bank mandate

It was agreed that with a change of Chairman a new mandate be signed. All the Councillors present signed a new mandate.

(g) To consider the subscriptions for the current financial year

It was resolved that the Parish Council would subscribe to the following organisations in the forthcoming year. YRCC, YLCA and SLCC. It was agreed that the Parish Council would not renew its subscriptions to the CPRE or to YNET.

(h) To consider renewing the insurance policy with Allianz Cornhill - £877.86

It was agreed that the Clerk should obtain another quote for the Parish Council’s insurance on the same basis as the Allianz Cornhill and that if the quote was more than £100 cheaper then it should be accepted. **(Action Clerk)**

08.103 - TO NOTE CORRESPONDENCE RECEIVED

08.103.1 - The Clerk read or referred to the following item of correspondence

- (a) A letter from Anne McIntosh MP regarding the proposed A59 Park & Ride site
- (b) A reply from the City of York Council regarding the proposed A59 Park & Ride site

08.103.2 - It was agreed that the correspondence received since the April Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - Local Councils Update - May 2008
- (b) Clerk & Councils Direct - May 2008, Issue 57
- (c) CPRE - Annual Report, April 2008
- (d) City of York Council - Streets Ahead - April 2008
- (e) Martin House - News - Spring 2008
- (f) Nether Poppleton Parish Council - Minutes of 17 March
- (g) North Yorkshire CJB - Issue five

08.104 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

(b) Councillors' comments

None.

08.105 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism
None reported.

(b) To receive other reports
None.

08.106 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees
No report.

(b) Events
No report.

(c) Car parking
No report.

(d) Maintenance
No report.

08.107 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

No reports.

08.108 - TO RECEIVE A REPORT ON VILLAGE POLICING

Councillor Robson reported on the Police meeting held on 12 May. Crime in the Rural West York Ward was down 15% for the year ended 31 March 2008. Crime in Poppleton was down 28%. Car crime was down 60%. Several people were arrested for dealing or possessing drugs after which the incidences involving drugs dropped. A recent problem has been the theft of catalytic convertors which are stolen for their platinum content. The Chief Constable considers that fixed speed cameras are pointless. There is to be an increased use of speed guns.

The following report on incidents in Upper Poppleton had been received from PC 937 Anna Tyldesley, Dedicated Police Officer, Safer Neighbourhood Team, Fulford, Rural West, Bishopthorpe and Wheldrake Wards.

11 April	Plant Pot moved and hidden in hedge, thought offenders were going to return to steal pot	Hodgson Lane
16 April	Possession of cannabis	Community Centre
18 April	Theft from garden	Westfield Place
24 April	Theft of Catalytic Convertor	Dikelands
5 May	Attempt theft of Catalytic Convertor	Beech Avenue

08.109 – TO DISCUSS THE CO-OPTION OF A NEW COUNCILLOR

The Councillors related the various people that they had approached about being co-opted on to the Parish Council. To date there are no takers. The Councillors will continue to look for a suitable candidate to be co-opted.

08.110 – TO AGREE THAT POPPLETON OUSEBANK SCHOOL BE PERMITTED TO PUT A SIGN ON PARISH COUNCIL LAND NEXT TO THE ALLOTMENT HEDGE

A letter from the Chairman of the School's Health, Safety and Premises Committee asking for permission to erect a sign indicating the rear entrance to the school was considered. It was resolved that there was insufficient information as to the need for the sign and that the Parish Council is against having signs on Parish Council land. The Clerk was asked to have the school clarify the need for a sign. **(Action Clerk)**

08.111 – TO DISCUSS THE CONDITION OF THE CROSSING GATES IN STATION ROAD

It was agreed that the recently extended signal box looks good but that the crossing gates are shabby and as such are hazardous in that they are not clearly visible. It was agreed that the Clerk should write to Northern Rail to ask that the gates be painted. **(Action Clerk)**

08.112 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
15 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Pannell, Youngman
16 May	Ward Planning	De Grey House/ 10.00am	Hawkins
14 July	Joint Police Liaison	To be agreed	Youngman, Robson, Hawkins

08.113 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Items for the next agenda to include discussions on the possibility of a single warded Parish Council for Poppleton and the proposed A59 Park & Ride

08.114 - DATE OF NEXT MEETING – 9 JUNE 2008

The date of the next meeting was agreed as Monday 9 June 2008. It will start at 7.30pm as the room has been booked by another organisation until that time.

There being no other business the Chairman closed the meeting at 10.05pm.

CHAIRMAN

DATE.....

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