

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 13 OCTOBER 2008

#### PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Councillor Ted Kendall

Councillor Kate Richardson

Councillor Stuart Robson

Councillor Rae Youngman

City Councillor Ian Gillies.

Mr James Mackman (Clerk)

#### 08.175 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 08.176 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies for absence.

#### 08.177 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 SEPTEMBER 2008

The minutes of the meeting held on 8 September 2008, having been circulated and read, were accepted and signed as a true record.

#### 08.178 - PUBLIC PARTICIPATION

None.

#### 08.179 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on the following:-

- The Ward Committee meeting is being held at Copmanthorpe Primary School on 15 October. The agenda includes an update on the proposed A59 Park & Ride and a representative from First York who will give information on the proposed change of route for the No. 10 bus.
- Manor School would like to acquire the field between its new site in Millfield Lane and the A1237. As the field has planning permission for the storage of vehicles it will cost about £170,000 to buy. Funding from the Football Foundation would help to fund the purchase and levelling of the field and also provide changing rooms for the football field in Millfield Lane.

#### 08.180 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on Green racks (Min. 08.161a)*

Disappointingly there has been visible no progress on the installation of the cycle racks. (Action Clerk)

(b) *Progress on repainting the crossing gates in Station Road (Min 08.161b)*

The Clerk reported that, although the crossing gates have been painted white, they have only had white undercoat applied. He had phoned Network Rail to ask that the top coat be applied.

*(c) Progress on replacing the Chantry Gap sign at the corner of Dikelands Lane (Min. 08.165ai)*

The City Council has this matter in hand. **(Action Clerk)**

*(d) Progress on replacing the Black Dike Lane sign at the corner of Station Road. (Min. 08.165aai)*

The sign has been replaced.

## **08.181 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 13 October 2008. The report reflected the receipts and payments below. The bank balances at 13 October were:

Current Account		£200.00
Business Account	Money	Manager
		£24,497.91

*(b) To agree accounts for payment (net of VAT);*

1115	Baron Landscape	Grass cutting – June	£135.00
	HSBC	Bank charge	£16.00
1116	Mazars	External audit fee	£135.00
1117	James Mackman	Clerk’s expenses	£7.10
1118	James Mackman	Salary – October	£431.50
1119	Post Office Ltd	Tax & NI - October	£134.42
1120	Poppleton Community Trust	Room hire – September	£18.00

*(c) To receive a report on income received*

City of York Council	2 <sup>nd</sup> half year’s precept	£9,250.00
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*(d) To consider an application for a grant of £1,000 from Poppleton Youth Action Group (PYAG) towards the running of the Youth Club*

A financial statement from PYAG had been circulated prior to the meeting. After discussion it was resolved that no action be taken until such time that a representative from PYAG attends a meeting to make a presentation and answer questions. **(Action Clerk)**

*(e) To consider releasing the £5,000 for the Poppleton Community Trust*

It was agreed that the £5,000 reserved for the Poppleton Community Trust be released.

*(f) To consider further requests for grants and donations*

No requests had been received.

*(g) To agree to acquire a wreath for Remembrance Sunday*

It was agreed to acquire a wreath for the Chairman to lay on the War Memorial at the Service to be held on 9 November. **(Action Clerk)**

### **08.182 - TO NOTE CORRESPONDENCE RECEIVED**

*08.182.1 - The Clerk read or referred to the following item of correspondence*

A letter from Peter Hindle asking that the trees on the village Green be tidied.

*08.182.2 - It was agreed that the correspondence received since the September Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Dept of Communities & Local Government - Byelaws consultation
- (b) North Yorkshire Fire & Rescue Service - Corporate Report 2008-2011
- (c) Nether Poppleton Parish Council - Minutes of 18 August
- (d) Standards Board - Town & Parish Standard, Issue 3 - September 2008
- (e) YorOK - Children's & Young People's Plan for York

### **08.183 - TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) Plans pending and Planning Committee Comments*

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

*(b) Councillors' comments*

None.

### **08.184 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

It was reported that there have been a number of instances of vandalism behind the Poppleton Centre and at the Bowls Club.

*(b) To receive other reports*

None.

### **08.185 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

The Chairman reported that he and the Clerk had trimmed back branches and removed the suckers from four trees on the Green. When the weather permits the other trees will be suitably pruned. **(Action Councillor Pannell & Clerk)**

*(b) Events*

None reported.

*(c) Car parking*

No report.

*(d) Maintenance - To consider the quotation from Ryland Horticulture for removing the laurel and dead branch on Chantry Green*

A quotation of £50.00 had been received for removing the fallen poplar branch lying in Chantry Green. It was noted that there are no poplar trees on Chantry Green so that the branch had come from a tree in the grounds of Blairgowrie.

A quotation of £350 for cutting back the laurel growing in Blairgowrie but which hangs over Chantry had been received.

Both quotations were considered and approved and the work is to be carried out. It was agreed that the agents for Blairgowrie should be informed of the work and asked if their client would want the wood returning to Blairgowrie or disposed of directly. The agents are to be informed that if no answer is received by 1 November then the wood will be disposed of. It was also agreed that the owner of Blairgowrie be asked to fund the work. **(Action Clerk)**

**08.186 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) *Councillor Robson* had been unable to attend the Poppleton Community Railway Nursery meeting held on 11 September. He reported that he has regular email contact with the organisers of the project and will have an agenda item on the subject when it is warranted.  
 (b) *Five Councillors* attended the YLCA training course on 23 September. The evening was successful but there was a comment that the handout would have been better given at the beginning rather than the end of the course.

**08.187 - TO RECEIVE A REPORT ON VILLAGE POLICING**

No report had been received. The Clerk was asked to check to make sure that the police provide reports for future meetings. **(Action Clerk)**  
 Now that the Police Liaison meetings have been discontinued it was agreed that Councillor Hawkins would report on police matters which had been discussed at Ward Team meetings

**08.188 – TO CONSIDER COUNCILLOR AND CLERK’S ATTENDANCE AT THE SLCC TRAINING DAY ON 15 NOVEMBER**

It was agreed to fund the Clerk’s attendance at the Training Day. The cost will be £17.00 plus travelling expenses.

**08.189 – TO CONSIDER THE APPLICATION FROM THE POPPLETON CENTRE FOR A VARIATION IN THE LICENCE**

Councillor Youngman asked for permission to present a 32-signature petition to the Council objecting to an application by Poppleton Community Trust for a Premises License to include the sale of alcohol until 0.15 a.m. on 24 Friday/Saturday evenings per calendar year. Councillor Hawkins provided some background to the application in his capacity as Secretary to the Trust and explained that the current limit of 12 occasions when functions could run beyond 11.00 p.m. was insufficient to meet the demands of people wanting to hire the Community Centre for functions, wedding receptions etc.

After discussion it was agreed that Councillor Youngman be refused permission to present the petition and that he should advise the petitioners to submit their objections directly to the City of York Council Licensing Officers.

**08.190 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 October	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
15 October	Ward Committee	Copmanthorpe School/ 6.30pm	Richardson, Clerk

**08.191 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

The next agenda to include an item on the proposed A59 Park & Ride.

**08.192 - DATE OF NEXT MEETING – 10 NOVEMBER 2008**

The date of the next meeting was agreed as Monday 10 November 2008 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.45pm.

CHAIRMAN .....

DATE.....

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