

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 8 SEPTEMBER 2008

PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Mr James Mackman (Clerk)

Councillor Ted Kendall

Councillor Stuart Robson

08.156 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

08.157 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Kate Richardson and Rae Youngman and from City Councillor Ian Gillies.

08.158 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 JULY 2008

The minutes of the meeting held on 14 July 2008, having been circulated and read, were accepted and signed as a true record.

08.159 - PUBLIC PARTICIPATION

None

08.160 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies had sent his apologies.

08.161 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on Green racks (Min. 08.140a)*

The cycle racks have not yet been installed.

(b) *Progress on repainting the crossing gates in Station Road (Min 08.140c)*

The gates have been painted white.

(c) *Progress on Ward Committee Grant applications (Min. 08.141d)*

The grant application forms were completed and sent to the City Council by the due date.

(d) *Progress on the easement for vehicular access to Mandarin House (Min. 08.152)*

All the legal work for the easement has been completed and a cheque for £1,000 received.

08.162 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 8 September 2008. The report reflected the receipts and payments below. The bank balances at 8 September were:

Current Account		£200.00
Business Account	Money	Manager
	£15,348.42	

(b) To agree accounts for payment (net of VAT);

1101	Poppleton Community Trust	Room hire – July	£16.00
1102	2 nd Poppleton Guides	Donation	£100.00
1103	Poppleton Luncheon Club	Donation	£55.00
1104	1 st Poppleton Scouts	Donation	£100.00
1105	James Mackman	Salary – August	£431.50
1106	Post Office Ltd	Tax & NI - August	£134.42
1107	Baron Landscape	Grass cutting – July & August	£540.00
1108	Linda Cariss	Internal audit fee	£80.00
1109	James Mackman	Clerk’s expenses – August & September	£10.29
1110	James Mackman	Salary – September	£431.50
1111	Post Office Ltd	Tax & NI – September	£134.42
1112	Yorkshire Water	Allotment water	£8.68
1114	YLCA	Councillor training courses	£150.00

(c) To receive a report on income received

HM Customs & Excise	VAT refund	£124.60
HSBC	Interest	£112.62
Burn & Co	Easement	£1,000.00

(d) To consider request for grants and donations

No requests had been received.

(e) To receive the Internal Auditor’s report

The Parish Council’s internal auditor, Linda Cariss, had submitted a report on the audit work she had undertaken using the Parish Council’s specification as her guideline. Mrs Cariss reported – “that in all significant respects the objectives have been achieved throughout the financial year to a standard adequate to meet the needs of the Parish Council. The Parish Council’s records are such that I have no comments, adverse or constructive to make in this year’s audit.”

The Councillors noted Mrs Cariss’s comments.

08.163 - TO NOTE CORRESPONDENCE RECEIVED

08.163.1 - The Clerk read or referred to the following item of correspondence

A letter from 1st Poppleton Scouts thanking the Parish Council for its donation

08.163.2 - It was agreed that the correspondence received since the July Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - September 2008, Issue 59
- (b) CPRE - 80th Anniversary booklet
- (c) CPRE - Fieldwork, September 2008
- (d) CYC - Streets Ahead - July 2008
- (e) CYC-York Local Development Framework - Action Plan details
- (f) Martin House - News Autumn 2008

- (g) Nether Poppleton Parish Council - Minutes of 16 June
- (h) YOPF - Newsletter August 2008
- (i) YRCC - Country Air etc

08.164 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

(b) Councillors' comments

None.

08.165 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

- i. The Chantry Gap sign at the corner of Dikelands Lane is still missing. **(Action Clerk)**
- ii. The Black Dike Lane sign at the corner of Station Road is still missing. **(Action Clerk)**

(b) To receive other reports

It was noted that Long Ridge Lane is to be closed to through traffic for two months to enable Yorkshire Water to lay the new water pipe along its length.

08.166 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

- i. The Clerk reported that the City Council's Arboricultural Officer had agreed to fund the purchase and planting of a lime tree on Chantry Green.
- ii. Baron Landscaping, the Parish Council's current grass cutting contractor, had written to ask that trees around the Greens be crown lifted to make grass cutting easier. Councillor Pannell and the Clerk agreed to carry out the appropriate work. **(Action Councillor Pannell & Clerk)**

(b) Events

None reported.

(c) Car parking

No report.

(d) Maintenance

- i. *To review the grass cutting contract*

In progress.

- ii. *To confirm acceptance of the quotation from Baron Landscape for preparing and grassing the area in front of the Blairgowrie fence in Main Street*

Baron Landscape had quoted a sum of £75 to clear the ground and £125 for grassing the area. The Councillors agreed to accept this quotation.

- iii. *To consider the response to Blairgowrie's agent's comments about the vegetation on Chantry Green*

Blairgowrie's agents, Adkin, had written to say that:-

They believe the branch of the tree in Chantry Green had fallen from a tree on the Green, not Blairgowrie.

“The laurel in part grows from within the grounds of Blairgowrie but some of the stems are rooted within the Village Green as the tree has spread over a number of years. There is a right in law for any adjoining owner to cut back overhanging branches which applies to the Parish Council in this case.

Having said that my client believes that the laurel looks attractive and if cut back will expose her property to the rear which may be detrimental to the appearance of the Village Green which is enjoyed by the local community. In addition this may add to the security problems of which you are aware.”

After discussion it was agreed that Ryland Horticulture be asked to give a price for removing the dead branch and for removing the laurel both for complete removal from site and for returning the cut branches to the grounds of Blairgowrie. **(Action Clerk)**

iv. To receive a report on the damage to the seat on Chantry Green and agree to repair the seat

The Clerk reported that the police had arrested and charged two youths for damaging the Coronation seat on Chantry Green by removing the wedges thereby making the seat unsafe. It was agreed that the seat should be repaired. **(Action Clerk)**

v. To consider the future of the Phone Box on the Green

BT is proposing to remove most of the phone boxes in the area as they are little used these days owing to the large incidence of mobile phones. The phone box on the Green is a K6 type that was installed at the time of George V’s Silver Jubilee. According to BT there were 1,102 usages last year which is far higher than any other phone box in the area. However, BT still plans to remove the box unless it is bought from them for the sum of £1 or subsidised to the tune of £500 per year. For £1 BT would sell the phone box, take out the equipment and transfer the upkeep of the non-functioning box to the purchaser. For £500 per year BT would continue to supply card-payment equipment and maintain the phone box.

After a lengthy discussion it was agreed that the Parish Council would look to paying £500 for one year to retain and ascertain the viability of the box and evaluate the possibility of retaining it after the year. **(Action Clerk)**

08.167 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Pannell reported, as the Parish Council’s observer, on the proceedings of the Poppleton Community Trust Executive meeting held on 2 September.

08.168 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following report on incidents in Upper Poppleton had been received from PC 937 Anna Tyldesley, Dedicated Police Officer, Safer Neighbourhood Team, Fulford, Rural West, Bishopthorpe and Wheldrake Wards.

10 Aug	Dwelling Burglary - patio door broken into and handbag stolen.	Dikelands
12 Aug	Shed break	Lancaster Villas
13 Aug	Car broken into - moved a few metres and left outside property.	Station Road

27 Aug	Wheelie bin set alight	Poppleton library
28 Aug	Credit card stolen by complainants girlfriend	Address not shown

08.169 – TO DISCUSS THE FUNDING OF THE PROPOSED YOUTH SHELTER

It was reported that the Poppleton Community Trust Executive had agreed that a youth shelter could be built by the basketball net at the edge of the playing field. The design had been chosen by some of the village youth. The net cost of the youth shelter is approximately £10,000. Assuming that a grant of 90% of the cost is received the remaining £1,000 will be shared by Upper and Nether Poppleton Parish Council. The Councillors agreed the siting of the shelter and the funding of it. If the necessary planning application is approved the Parish Council will make the application to Yorventure for the full grant.

08.170 – TO CONSIDER THE DOCUMENT ON THE PROPOSED PARK & RIDE ON THE A59

No further information had become available on this subject so it was agreed to defer discussion to a future meeting.

08.171– TO REVIEW THE PARISH COUNCIL’S FREEDOM OF INFORMATION PUBLICATION SCHEME

The Clerk had produced a revised scheme which had been circulated prior to the meeting. The Councillors agreed that the scheme as submitted be accepted.

08.172 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
11 September	Poppleton Community Railway Nursery	Poppleton Centre/ 7.00pm	Robson
23 September	YLCA Councillor training	Poppleton Centre/ 7.15pm	Brydson, Hawkins, Kendall, Robson and Youngman
14 October	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All

08.173 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

None.

08.174 - DATE OF NEXT MEETING – 13 OCTOBER 2008

The date of the next meeting was agreed as Monday 13 October 2008 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.10pm.

CHAIRMAN

DATE.....

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