

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 FEBRUARY 2009

PRESENT

Councillor John Pannell (Chairman)

Councillor Eddie Allen

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Ted Kendall

Four members of the public

Councillor Kate Richardson

Councillor Stuart Robson

Mr James Mackman (Clerk)

Councillor Rae Youngman

09.025 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

09.026 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Crabb and Councillor Hawkins.

09.027 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 JANUARY 2009

The minutes of the meeting held on 12 January 2009 having been circulated and read, were accepted and signed as a true record.

09.028 - PUBLIC PARTICIPATION

School Governors Phillip Callow and Colin Robinson addressed the Councillors about the proposed school sign. They had asked the City Council's Highways Department about putting a sign on the lamppost but had been informed that this would not be allowed. They said that any directional signs that the Parish Council would like would be provided at the School's expense.

Councillor Robson asked about disability access and was told that it was at the back of the school near the entrance that the sign was designed to highlight.

09.029 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on the following:-

- The Vehicle Activated Sign in Hodgson Lane should be installed in mid-March.
- A number of dead and dying trees are to be removed from the boundary of the Poppleton Centre and Main Street. To replace the trees a mixed hedge is to be planted in the autumn.

09.030 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on Green racks (Min. 09.007a)*

The City Council's Cycling Officer is going to consult with the neighbours of the proposed cycle rack which he hopes to have installed by the end of March.

(b) *Progress on repainting the crossing gates in Station Road (Min 09.007b)*

The Clerk reported that a representative of Network Rail had phoned him to say that the gates had been painted to the normal standard and would not be receiving a second coat of paint. Councillor Gillies subsequently stated that he had been told that a final coat of paint will be applied

(c) Progress on the installation of the Vehicle Activated Sign in Hodgson Lane (Min. 09.017)

The Clerk reported that he had communicated the Parish Council's wishes about the VAS on the Tuesday following the last Parish Council meeting. Unfortunately, the City Council had a meeting that afternoon so it was not possible for a site meeting to be arranged. The VAS is to be installed where it was originally proposed.

(d) Progress on the distribution of the Newsletter (Min. 09.021)

Councillor Kendall produced the Newsletter which has been printed and given to Councillors for distribution. The Clerk and most Councillors reported that they had delivered their Newsletters.

09.031 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 9 February 2009. The report reflected the receipts and payments below. The bank balances at 9 February were:

Current	Account		
£500.00			
Business	Money	Manager	Account
£14,494.66			

(b) To agree accounts for payment (net of VAT);

1130	Northern Electric	Bus shelter electricity 2004-2006	£37.16
1131	Peter Turpin Associates	Newsletter printing	£259.00
1132	Poppleton Community Trust	Room hire	£18.00
1133	James Mackman	Clerk's expenses	£34.25
1134	James Mackman	Salary – February	£440.76
1135	Post Office Ltd	Tax & NI – February	£140.45

(c) To receive a report on income received

None

(d) To consider a request from the Poppleton Community Trust for a grant of £5,000

It was agreed to defer discussion on this subject.

09.032 - TO NOTE CORRESPONDENCE RECEIVED

It was agreed that the correspondence received since the January Parish Council meeting, as listed below, be circulated to the Councillors

(a) NYCC - Minerals & Waste Development Framework update

(b) Rural Action Yorkshire - Country Air, Winter 2009, Issue 110 etc

09.033 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) Plans pending and Planning Committee Comments

Prior to the meeting the Clerk had circulated the list of plans and comments made by the members of the Planning Committee on each planning application received. The list is attached as Appendix 1 at the end of these minutes.

(b) Councillors' comments

There was a discussion about the planning application for the erection of a detached dwelling fronting Black Dyke Lane in the back garden of Westgarth in Hodgson Lane. The proposals are for a 2½ storey 6-bedroomed house. All the Councillors agreed that the proposed house is inappropriate with the surrounding buildings and confirmed the Planning Committee's decision that a site visit from a City Council Planning Officer is required.

09.034 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

- (i) An incident of youths throwing snowballs at a house on the Green was reported. After some time the resident had phoned the police. His first call was to the incident reporting line to which he got no response. He subsequently dialled 999 and still had no response. The Councillors considered this a very unsatisfactory state of affairs and asked the Clerk to write a suitable letter of complaint to the local area police Commander. **(Action Clerk)**
- (ii) It was also reported that there had been an incident of beer glasses being smashed outside the Methodist Church and Model Farm.

(b) To receive other reports

None.

09.035 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

It was agreed that the City Council's Arboricultural Officer should be reminded that he had not yet planted the lime tree in Chantry Green. **(Action Clerk)**

(b) Events - Garden Guild show on 29 August

Poppleton Garden Guild had written to ask permission to use the Green during the Annual Show on 29 August. Permission for this was granted by the Councillors.

(c) Maintenance –

i. To discuss progress with the reimbursement for the cost of clearing Blairgowrie vegetation in Chantry Green

The Clerk reported that the owner's agent had not yet received a reply from his client with regards to the reimbursement of the cost of clearing the vegetation. He also reported that the fence between Blairgowrie and Chantry Green had not been replaced.

ii. To discuss progress on the removal of the vegetation and the reinstatement of the grass in Chantry Green

The Councillors discussed two quotations received for this work and agreed that they would accept that from Baron (Landscape Contractors Ltd). **(Action Clerk)**

09.036 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Robson reported that he had received the following note from the Poppleton Railway Nursery Project. "The board have agreed the lease for the site with Network Rail

and are awaiting the provision of a fence between the railway and nursery and for our insurance to be put in place before signing the lease. A newsletter will be issued when all the items are in place.”

09.037 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

18 Jan	Theft. Amount of bacon taken – 2 witnesses with a named offender - being progressed.	Co-op, The Green
23 Jan	Criminal damage. 2 car mirrors broken. Happened in November; reported now for insurance purposes.	Limegarth

09.038 – TO RECONSIDER AN APPLICATION FROM THE SCHOOL GOVERNORS FOR A SIGN INDICATING THE ENTRANCE TO THE SCHOOL ON THE ACCESS ROAD BETWEEN THE ALLOTMENTS IN MAIN STREET

After discussion the Chairman asked if the Councillors would agree to the installation of the sign proposed by the school. It was resolved not to allow this particular sign to be installed.

09.039 – TO DISCUSS THE PROPOSED PARK & RIDE SITE ON THE A59

It was agreed to defer discussion on this subject.

09.040 – TO DISCUSS THE FUTURE OF THE PHONE BOX ON THE GREEN

After discussion it was agreed to remove this item from the agenda until such time as there is further development to discuss.

09.041 – TO NOTE THE EMPLOYEE’S CONTRACT OF EMPLOYMENT AND JOB DESCRIPTION

The Clerk had distributed a copy of his Contract of Employment and Job Description prior to the meeting. It was pointed out that there was no provision for Staff Appraisal in either of the two documents. It was resolved that a working group consisting of Councillors Allen and Youngman look at performance appraisals and objectives setting for the Clerk. **(Action Councillors Allan and Youngman)**

09.042 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
10 February	Ward Committee	Poppleton Centre/ 6.30pm	All
23 February	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Hawkins, Kendall, Pannell

09.043 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minors matters raised included the need to paint the railings alongside the ditch opposite the Poppleton Centre in Main Street, a blocked culvert by the railings and collapsing tarmac in the same area.

The *next agenda* to include the condition of driveways on the Green.

09.044 - TO DISCUSS THE POSSIBILITY OF NOT HAVING A PARISH COUNCIL MEETING IN APRIL 2009

With the second Monday in April being Easter Monday and the Clerk being on holiday at some time in April it was agreed that there would be no Parish Council meeting in April.

09.045 - DATE OF NEXT MEETING – 9 MARCH 2009

The date of the next meeting was agreed as Monday 9 March 2009 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.05pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net