

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 13 JULY 2009

PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

One member of the public

Councillor Vivien Crabb

Councillor Peter Hawkins

City Councillor Ian Gillies

Councillor Ted Kendall

Councillor Kate Richardson

Mr James Mackman (Clerk)

Councillor Stuart Robson

Councillor Rae Youngman

09.107 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

09.108 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Eddie Allen.

09.109 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 JUNE 2009

The minutes of the meeting held on 8 June 2009 having been circulated and read, were accepted and signed as a true record.

09.110 - PUBLIC PARTICIPATION

None.

09.111 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on the following:-

- The City Council has agreed not to alter the position of the kerb on the corner of Station Road and Long Ridge Lane.
- He has spoken to First Bus about the No. 10's long wait outside the Lord Nelson and Transdev about the advantage of the No. 20 bus travelling through the Green and along Main Street and not cutting off the village by travelling down Long Ridge Lane.
- The incidence of more than 25 cars parked behind Grange Farm is being investigated.
- There has been a reduction in funding for the proposed A59 Park & Ride. A pre-application consultation is scheduled to start in July.
- The Department for Transport has been asked to increase the diameter of the A59/A1237 roundabout and build a subway.
- He has been approached by the Poppleton Ousebank School Governors who are asking for two signs indicating the vehicular entrance of the school. The City Council has said it agrees with the installation of the signs.
- "No parking" cones are to be put along Station Road during the time of the The Great Yorkshire Show in Harrogate (14-16 July)

09.112 – TO ELECT A VICE-CHAIRMAN

The Chairman informed the meeting that he had received a letter of resignation as Vice-Chairman from Councillor Hawkins. Councillor Kendall agreed to be Vice-Chairman and was duly elected.

09.113 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the complaint to the police (Min. 09.094b)*

Discussion on this subject was brought to a close by a motion to move to next business.

(b) *Progress on the planting of the tree on Chantry Green (Min. 09.094c)*

The Clerk reported having asked the City Council to move the newly planted tree to a site adjacent to where the felled lime used to stand. The City Council has agreed to carry out the work towards the end of the year.

(c) *Progress on claiming revenue grants from the City Council for the last financial year (Min. 09.094d)*

The Clerk reported that the City Council is now processing last year's claim and the grant should be received soon.

(e) *Damaged Lime Garth sign (Min. 09.078bi).*

The sign has been mended.

09.114 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 13 July 2009. The report reflected the receipts and payments below. The bank balances at 13 July were:

Current Account			£500.00
Business Account	Money		Manager
		£21,836.38	

(b) *To agree accounts for payment (net of VAT);*

1158	Baron Landscape	Grass cutting – April	£290.00
1159	Poppleton Community Trust	Room hire - June	£18.00
1160	Baron Landscape	Grass cutting – May	£290.00
1161	James Mackman	Clerk's expenses	£16.87
1162	James Mackman	Salary - July	£444.37
1163	Post Office Ltd	Tax & NI - July	£135.77

(c) *To receive a report on income received*

None

(d) *To agree to release the sum allocated to Poppleton Community Trust (Minute 09.052d refers)*

It was agreed to give the Trust the sum of £1,500 being half the amount of the grant provided in this year's budget.

(e) *To consider ideas for Ward Committee Funding*

After discussion it was agreed to ask the Ward Committee for financial support for the following items:-

- Crocuses for the Greens - £500
- Painting the wooden railings on Main Street opposite the Poppleton Centre - £750
- Creating a footpath along Hodgson Lane from Westfield Lane to the Red Lion - £8,000

09.115 - TO NOTE CORRESPONDENCE RECEIVED

09.115.1 - The Clerk read or referred to the following item of correspondence

- (a) A letter from Peter Hindle saying that he had recently cleared litter from the snicket that runs between Brackenhills and the White Horse. He had pointed out there was overgrowing vegetation over the snicket and several trees on the Green had suckers growing out of the base of their trunks. It was agreed that Mr Hindle be thanked for his work on the snicket. **(Action Clerk)**
- (b) CYC - Wick-kid Mobile 2009 posters
- (c) Marston Moor Internal Drainage Board - Audit Notice – displayed on the notice boards
- (d) Details of the SLCC Conference on 8 September 2009
- (e) A letter from Roper Langford about the possibility of a planning application being submitted for the building for a pharmacy at the Old Forge Surgery. There followed a long discussion about the decision taken by the Parish Council in dealing with the letter, dated 8 May 2009, from the NHS North Yorkshire and York advising the Parish Council of the application for a Pharmacy at the Old Forge Surgery. The decision centred on the fact that the Parish Council was not fully aware of the circumstances surrounding the application. Following this discussion, Councillors Brydson and Richardson wished it to be minuted that they were unhappy about the Parish Council’s decision not to respond to the NHS letter.

09.115.2 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2009, Issue 64
- (b) CYC-LDF - Core Strategy papers
- (c) Nether Poppleton Parish Council - Minutes of 18 May
- (d) SLCC - The Clerk, July 2009
- (e) YLCA - Annual Report 2008-9 etc
- (f) YOPF - Newsletter, July 2009

09.116 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Details of Planning Application	Comments
Ref: 09/01172/FUL – Single-storey side extension (with rooms in roof) after demolition of existing garage at 2 Beech Grove by Mrs Theresa Mulchrone.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following three applications:

Ref: 09/00631/FUL – Single-storey pitched roof rear extension after demolition of existing conservatory at 40 Station Road by Mrs Hazel Doyle.

Ref: 09/00641/FUL– Single-storey extension to front to form extended lounge and entrance foyer after partial demolition of conservatory at Poppleton Community Centre, Main Street by Mr Robin Tomlinson. (Resubmission)

Ref: 09/00805/FUL – Single-storey pitched roof front and rear extensions at 15 Springfield Road by Mr T Carrick.

It was noted that the Local Planning Authority had refused the following two applications:

Ref: 09/00653/FUL – Two-storey pitched roof front extension, single-storey side and rear extension and rear dormer at 3 Nether Way by Mr Dodds-Aston.

Ref: 09/00672/FUL – First floor extension to bungalow to form 2-storey house with rooms in the roof at 60 Station Road by Mr Paul Tomlinson.

(c) To note arrangements for the Councillors' visit to Haxby Town Council's Planning Committee meeting

The Clerk reported that he had arranged for Councillors to attend the Haxby Town Council Planning Committee meeting to be held at Haxby Council Offices at 7.30pm on 3 August 2009.

09.117 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

It was reported that some rubbish had been deposited in Ousemoor Lane and that plastic bags and a mattress had been left on the verge in Black Dyke Lane.

(b) To receive other reports

None

(c) To consider the installation of the school entrance signs proposed by the City Council

The City Council has suggested that a low-level road sign be provided on both sides of the access road to the school. After a long discussion it was resolved that a decision be deferred until a design has been submitted for approval by the Parish Council.

(d) To consider the issue of road safety in the vicinity of Poppleton Ousebank School.

It was agreed that the Parish Council supported the school in educating the children in road safety. It was agreed to support the Highways Department in investigating to see if road safety can be improved.

It was agreed to investigate the possibility and cost of employing a lollipop person to supervise children crossing the road. **(Action Clerk)**

09.118 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees - To consider remedial work to the elm tree near the War Memorial

The Clerk reported a conversation with a resident who had spotted that the leaves on a branch of the elm tree had withered and was wondering if the tree was suffering from Dutch elm disease. The Clerk had spoken to Dave Gregory who said that it was his opinion that it was not Dutch elm disease and that there was no immediate problem with the tree. After discussion the Councillors agreed that two quotations for dealing with the branch should be obtained. **(Action Clerk)**

(b) *Events*
None.

(c) *Maintenance –*

(i) *To discuss progress with the reimbursement for the cost of clearing Blairgowrie vegetation in Chantry Green*

The Clerk reported that he had written to Ms Bleasdale but had had no response. He had spoken to Ms Bleasdale’s agent who also reported having had no response to letters, emails and phone calls. The agent said that Ms Bleasdale had not been answering her mobile for the last week. **(Action Clerk)**

(ii) *To agree to purchase crocus bulbs for the Green*

It was agreed that the sum of £50 be spent on acquiring crocus bulbs for the Green. Councillors Brydson and Crabb agreed to research the subject. The Clerk gave them the latest J Parker flower catalogue. **(Action Councillors Brydson and Crabb)**

(iii) *To discuss the continuing presence of nettles along the boundary of Blairgowrie*

The Councillors expressed concern over the fact that the Parish Council had accepted a quotation many months ago for the removal of the nettles and restoring the area to grass and there was no visible sign that any work was being carried out. The Clerk was asked to find out the date when the work will be completed. **(Action Clerk)**

09.119 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Hawkins reported on the Poppleton Community Trust Executive Committee meeting held on 9 June 2009.

09.120 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

8 June	Criminal damage - Windows broken, several locations (any info as to who is responsible, sightings etc needed)	The Green
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09.121 – TO RECEIVE AN UPDATE ON PROGRESS WITH THE PROPOSALS FOR THE CLERK’S PERFORMANCE MANAGEMENT REVIEW

Councillor Youngman reported that he and Councillor Allen had drawn up a Job Description for the Clerk which is to be circulated for consideration by the Councillors and the Clerk.

09.122 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
21 July	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Hawkins, Kendall, Pannell
3 August	Haxby Parish Council Planning Committee	Council Office, The Memorial Hall, The Village, Haxby/ 7.30pm	Robson, Hawkins, Clerk

09.123 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

No *Minors matters* were raised.

Next agenda.

To discuss the incidence of picnic tables on the Green outside The Lord Collingwood.

09.124 - DATE OF NEXT MEETING – 14 SEPTEMBER 2009

The date of the next meeting was agreed as Monday 14 September 2009 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.09pm.

CHAIRMAN

DATE.....

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