

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 8 JUNE 2009

#### PRESENT

Councillor John Pannell (Chairman)

Councillor Eddie Allen

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Councillor Ted Kendall

Councillor Rae Youngman

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### 09.089 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 09.090 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Kate Richardson and Stuart Robson.

#### 09.091 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 MAY 2009

The minutes of the meeting held on 11 May 2009 having been circulated and read, were accepted and signed as a true record.

#### 09.092 - PUBLIC PARTICIPATION

None.

#### 09.093 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on the following:-

- Police with speed guns have been in the village on several days over the last two weeks. PC Daniels is going on a course to learn how to teach other policemen how to use a speed gun.
- The City Council's Head of Highways has turned down an application from the school for a sign showing the location of the school entrance.
- The X54 Harrogate bus now comes through the village. It is hoped that the Harrogate Bus Company will also have a bus travelling through the village.
- Councillor Gillies is asking City Council Officers if they can arrange for the No 20 bus to travel through the village by way of Station Road, The Green, Main Street and Millfield Lane. At the moment it just travels down Station Road and Long Ridge Lane. The diversion would enable Nether Poppleton residents to take the bus to and from the doctors, dentist, shops etc..
- The appeal of the Primary School pupils who were not offered a place in the new Manor School was successful and all pupils now have a place.
- Funding for altering the corner of Long Ridge Lane and Station Road is available through the new Manor School budget.

- The last Ward Committee meeting which was held at Manor School was well attended. The next Ward Committee meeting is scheduled for 1 July and is to be held at AskhamBryan College. Tours of the College are being arranged.

## **09.094 - TO RECEIVE THE CLERK'S REPORT**

### *(a) Progress on Green racks (Min. 09.074a)*

The Clerk reported that the City Council's Cycling Officer has confirmed that the Conservation Architect has approved the installation of two cycle racks behind the bus shelter. He wants Councillors to check with the residents of the houses that overlook the bus shelter that they have no objections to the installation of the cycle racks. Councillor Pannell agreed to have a word with the residents concerned. It was agreed that if no progress has been made on this subject by the date of the next Parish Council meeting the project will be abandoned. **(Action Councillor Pannell)**

### *(b) Progress on the complaint to the police (Min. 09.074b)*

The Clerk reported having spoken to Jane Larkin the Police Control Room Manager. Ms Larkin offered her apologies for the lack of response to the 999 call in January. She said that North Yorkshire Police had now implemented the National Policing Pledge. In future such a 999 call as the one that the police ignored in January would actually be dealt with in a different manner. During a discussion the Councillors agreed that this did not answer the original query and directed the Clerk to write to Ms Larkin to ask her for an appropriate response. Ms Larkin is to be asked if she has written to the residents who made the complaint about the lack of a police response to their 999 call. **(Action Clerk)**

### *(c) Progress on the planting of the tree on Chantry Green (Min. 09.074c)*

The Clerk reported that the new tree on Chantry Green is the replacement for the felled lime. It was agreed that the tree should be moved from its present location to a site adjacent to where the felled lime used to stand. The City Council is to be asked to carry out the work. **(Action Clerk)**

### *(d) Progress on claiming revenue grants from the City Council for the last financial year (Min. 09.074d)*

No progress.

### *(e) Damaged Lime Garth sign (Min. 09.078bi).*

This has been reported to the City Council

### *(f) The hump in the road outside the Library (Min. 09.078bii)*

This has been reported to the School and the Governors will discuss the subject at their meeting on 29 June.

## **09.095 - FINANCE**

### *(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 8 June 2009. The report reflected the receipts and payments below. The bank balances at 8 June were:

Current		
Account		£465.02
Business	Money	Manager
Account		£21,836.38

### *(b) To agree accounts for payment (net of VAT);*

1149	YLCA	Annual subscription	£432.00
1150	Baron Landscape	Grass cutting – April	£290.00
1151	Allianz Insurance plc	Annual insurance premium	£948.17
1152	York Open Planning Forum	Annual subscription	£20.00
1153	Poppleton Community Trust	Room hire	£18.00
1154	James Mackman	Clerk’s expenses	£33.02
1155	James Mackman	Salary - June	£444.57
1156	Post Office Ltd	Tax & NI	£35.57
1157	Yorkshire Water	Allotment water	£8.34

(c) *To receive a report on income received*

HSBC	Bank interest	£2.35
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(d) *To consider the subscriptions for the current financial year*

It was resolved that the Parish Council would subscribe to the following organisations in the forthcoming year; YLCA, YOPF and SLCC. It was agreed that the Parish Council would not renew its subscriptions to the CPRE, Rural Action York (YRCC) or YNET. It was also agreed not to be a member of Poppleton Community Railway Nursery Ltd.

#### **09.096 - TO NOTE CORRESPONDENCE RECEIVED**

*09.096.1 - The Clerk read or referred to the following item of correspondence*

- A letter from Pam Brompton asking for support in her campaign to keep the chemist shop on the Green. The Councillors agreed that it would not be appropriate to comment on this subject as it is outside the remit of the Parish Council.
- A letter from the City Council advising that claims for Ward Committee Grant money for 2010/11 has to be sent in by 4 August 2009. The Councillors agreed to give some thought as to what projects they would like to see and these would be discussed at the July meeting.
- Notice from HM Revenue & Customs that the Parish Council could deduct the £100 On-Line grant from this year’s income tax payments

*09.096.2 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors*

- CE Electric UK - Power cut information
- Burn & Co - Law Brief - Spring 2009
- Martin House - Update - Spring 2009
- Nether Poppleton Parish Council - Minutes of 16 March
- YLCA - White Rose Update, May 2009 - Charter

#### **09.097 - TO RECEIVE THE PLANNING COMMITTEE REPORT**

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

<b>Details of Planning Application</b>	<b>Comments</b>
Ref: 07/01826/FUL – Detached summerhouse and store to rear at 1 Holly Bank, Hodgson Lane by Nigel Crask.	No objections
Ref: 09/00653/FUL – Two-storey pitched roof front extension, single-storey side and	We are concerned over the following points.

rear extension and rear dormer at 3 Nether Way by Mr Dodds-Aston.

1. That the proposed extension is disproportionately large for the plot and the neighbourhood
2. That the front aspect will be overbearing in appearance for the bungalows opposite.
3. That the original architecture of the house could be lost beneath so many additions and modifications.

Ref: 09/00672/FUL – First floor extension to bungalow to form 2-storey house with rooms in the roof at 60 Station Road by Mr Paul Tomlinson.	No objections
Ref: 09/00805/FUL – Single-storey pitched roof front and rear extensions at 15 Springfield Road by Mr T Carrick.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following three applications:

Ref: 09/00205/FUL – Conservatory to rear at 19 Ebor Way by Mr Ian Reavill.

Ref: 09/00537/TCA – Crown reduce by 30% and crown clean Silver Birch, Tree in the Conservation Area at Thornfield House, Hodgson Lane by Mr P Worth.

Ref: 09/00587/FUL – Erection of single-storey pitched roof double garage at Angel Villa, Burlands Lane by Mr Phillip Sharp.

It was noted that the Local Planning Authority had refused the following application:

Ref: 09/00539/CLD – Certificate of lawfulness to the siting of a static caravan on the land for a period in excess of 10 years (resubmission) at Nairobi Stables, Boroughbridge Road by Mr R Wood.

*(c) To consider the implications of the introduction of the Planning Portal*

Councillor Youngman reported on the meeting at the Guildhall when the concept of the Planning Portal was introduced. Within a short period of time half the number of planning applications will be submitted electronically. This means that the City Council will have to print off the documents if Parish Councils wish to continue to receive paper planning applications. The alternative is to view all planning documents on-line. Comments from Parish Councils could be made on-line and comments from other submitters would be instantly available. To enable planning applications to be considered at public meetings it will be necessary for Parish Councils to purchase laptops and projecting equipment. Funds for these can be obtained from Awards for All. Councillor Youngman said that Haxby Town Council presented planning applications using such equipment and its Councillors had offered to show Parish Councillors how they do it. It was agreed that the four members of the Planning Committee should attend a Haxby Town Council session and the Clerk was asked to arrange this. **(Action Clerk)**

**09.098 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

It was reported that three panes of glass in the Methodist Schoolroom have been broken.

*(b) To receive other reports*

Some white slurry has been left in the corner of the car park near the Lord Collingwood. Councillors agreed that they would deal with this.

**09.099 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

No report.

(b) *Events*

An application for a gazebo to be erected outside the Lord Collingwood on 31 August was agreed.

(c) *Maintenance –*

- (i) *To discuss progress with the reimbursement for the cost of clearing Blairgowrie vegetation in Chantry Green*

The Clerk reported that he had spoken to Blairgowrie’s agent on the morning of the meeting and had been informed that the agent had tried both phoning and emailing his client without success. It was agreed that the Clerk should write directly to Ms Bleasdale to ask for a response. **(Action Clerk)**

- (ii) *To agree action with regards to the legs of the seat under the tree by the bus shelter*  
Councillor Pannell reported that he proposed to cut two blocks of wood to fasten to the bottom of the legs so that they touch the ground thereby making the seat more secure. **(Action Councillor Pannell)**

**09.100 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) *Councillor Kendall reported on a meeting of the Poppleton Community Trust held on 12 May 2009.*

(b) *Councillor Hawkins reported on the Ward Team meeting held on 22 May.*

**09.101 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

12 May	Plants stolen - all caught on CCTV	Wyevale , Northfield Lane
30 May	Criminal damage - plaster removed from a wall	The Green

**09.102 – TO DISCUSS COUNCILLOR TRAINING**

It was agreed not to apply for any Councillor training at the moment. A request from the Clerk to attend a seminar on the Freedom of Information Act and Data Protection was refused.

**09.103 – TO RECEIVE AN UPDATE ON PROGRESS WITH THE PROPOSALS FOR THE CLERK’S PERFORMANCE MANAGEMENT REVIEW**

Councillor Youngman reported that he and Councillor Allen had drawn up a draft staff appraisal form. They circulated a draft copy for consideration by the Councillors.

**09.104 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
9 June	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Hawkins, Kendall, Pannell
1 July	Ward Committee	Askham Bryan College/	All



| | 7.00pm | |

**09.105 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

No *Minors matters* were raised.

No items were raised for the *next agenda*.

**09.106 - DATE OF NEXT MEETING – 13 JULY 2009**

The date of the next meeting was agreed as Monday 13 July 2009 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.02pm.

CHAIRMAN .....

DATE.....

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