

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 NOVEMBER 2009

#### PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Peter Hawkins

Councillor Ted Kendall

Mr James Mackman (Clerk)

Councillor Kate Richardson

Councillor Stuart Robson

Councillor Rae Youngman.

#### 09.169 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No names had been put forward for consideration.

#### 09.170 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 09.171 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from City Councillor Ian Gillies.

#### 09.172 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 OCTOBER 2009

The minutes of the meeting held on 12 October 2009, having been circulated and read, were accepted and signed as a true record.

#### 09.173 - PUBLIC PARTICIPATION

None.

#### 09.174 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies being absent there was no report.

#### 09.175 - TO RECEIVE THE CLERK'S REPORT

*(a) Progress on repairs to the collapsed drain in Main Street (Min. 09.153ai)*

The Clerk reported that a City Council Officer came to look at the problem drain on 13 October and reported that he couldn't find it. Subsequently the Clerk met Councillor Brydson on site and took photos of the collapsed drain which he then sent to the City Council from which a response is still awaited. **(Action Clerk)**

*(b) Progress on filling in the dip at the end of Footpath No. 4 (Min. 09.153b)*

It was reported that there is no puddle at the end of the footpath so it was assumed that the remedial work had been completed satisfactorily.

(c) *Progress on the installation of the "School Entrance" signs (Min. 09.135b)*

It was reported that the two School Entrance signs have been installed, one at either side of the entrance to the school, between the Main Street allotments.

(d) *Picnic tables outside the Lord Collingwood (Min. 09.158 cii)*

The Clerk reported having written to the Lord Collingwood licensee and that the tables have been removed.

(e) *Crocus bulbs (Min. 09.158 ciii)*

The Parish Council-bought crocus bulbs were planted in Chantry Green on 19 October by Councillors Brydson and Crabb assisted by Julian Crabb. The Clerk had collected the 100 bulbs from the resident and these were also planted. It was agreed that the Clerk should write and thank the resident for her donation of the bulbs and let her know where the bulbs had been planted. **(Action Clerk)**

### **09.176 - FINANCE**

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 9 November 2009. The report reflected the receipts and payments below. The bank balances at 9 November were:

Current Account		£1,851.59
Business Account	Money	Manager
		£24,167.70

(b) *To agree accounts for payment (net of VAT);*

1183	Councillor Crabb	Reimbursement for the crocuses	£54.95
1184	Linda Cariss	Internal audit fee	£80.00
1185	Poppleton Community Trust	Room hire – October	£19.00
1186	Poppleton Community Trust	Balance of this year's grant	£1,500.00
1187	James Mackman	Salary – November	£448.42
1188	Post Office Ltd	Tax & NI – November	£138.12
1189	James Mackman	Clerk's expenses	£24.82

(c) *To receive a report on income received*

City of York Council	2009-10 double taxation grants	£2,768.42
HM Customs & Excise	VAT refund	£356.73

(d) *To agree to release the sum allocated to Poppleton Community Trust (Minute 09.052d refers)*

It was agreed to pay the Community Trust £1,500.00 being the balance of this year's grant.

(e) *To consider the Budget for 2010-11*

The Clerk presented a suggested draft budget for 2010-11 and explained his reasoning for the various items. The budget and the precept for 2010-11 will be set at the meeting in January.

(f) *To note the External Auditor's comments*

The Clerk reported that the External Auditor had made no comments on this year's Annual Return and neither had the Internal Auditor.

## 09.177 - TO NOTE CORRESPONDENCE RECEIVED

09.177.1 - *The Clerk read or referred to the following item of correspondence*

- (a) A letter from the Poppleton Community Trust asking for funding for 2010-11. This will be considered at the January meeting
- (b) A letter from the NHS Litigation Authority advising the Parish Council that the appeal by the Poppleton Medical Practice had been rejected
- (c) A letter from Paul Thackray acknowledging the Parish Council's letter regarding the responses to the questionnaire on the proposed A59 Park & Ride site
- (d) A letter from the Treasurer of All Saints Church Hall asking for the £3,000 in this year's budget to be carried forward to the next financial year
- (e) A letter from a resident complaining about the vehicles that had been parked along the whole length of Main Street, in many places on both sides of the road, on the occasion of the Poppleton Centre fireworks display on 5 November.
- (f) A letter from the North Yorkshire Police asking for a volunteer to help compile a Neighbourhood Profile Guide. The letter was included in the pack for circulation

09.177.2 - *It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Cyclists' Touring Club (N Yorks) - A59 Park & Ride - copy letter
- (b) Nether Poppleton Parish Council - Minutes of 21 September
- (c) Rural Action Yorkshire - Country Air, Autumn 2009
- (d) YOPF - Newsletter - October 2009

## 09.178 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Details of Planning Application	Comments
Ref: 09/01778/FUL – Addition of window and dormer to rear elevation and addition of window to side elevation at Maypole House, The Green by Mr E A Greenall.	No objections
Ref: 09/01828/TCA – Fell silver birch and apple tree in the Conservation Area at Bitteswell, The Green by Mr Dean Simpson.	No objections
Ref: 09/01829/FUL Single-storey pitched roof rear extension at 11 Fairway Drive by Mr John Steel.	No objections
Ref: 09/01870/TCA Crown reduce by 25% and crown lift over driveway silver birch (T1), remove to 1m stem palm (T2), crown reduce by 505 cypress (T3), reduce by 2m willow and eucalyptus (T4). Trees in the Conservation Area at 2 Holly Bank, Hodgson Lane by Miss Annabel Ward.	No objections
Ref: 09/01872/TPO – Crown thin by 10% and crown clean sycamore (T1), crown clean, remove epicormics and tip away from roof ash (T2), Trees protected by the	No objections

Tree Preservation Order 1/1970 at 9 Bankside Close by Mr E Hall.	
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*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had made no decisions since the October Parish Council meeting.

*(c) To receive a report on progress on the Awards for All application*

The Clerk reported that he had not been able to ascertain if a recommended application form to Awards for All had been produced by the City Council. **(Action Clerk)**

**09.179 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To receive other reports*

None.

**09.180 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

It was agreed that now is the time for the lime tree in Chantry Green to be moved and that the City Council should be reminded that it has agreed to carry out the task. **(Action Clerk)**

*(b) Events*

No report.

*(c) Maintenance –*

- i. *To discuss progress with the reimbursement for the cost of clearing Blairgowrie vegetation in Chantry Green*

No progress was reported

- ii. *To discuss progress on the installation of cycle racks on the Green*

This item had been placed on the agenda at a Councillor's request. Despite having contacted the City Council the Clerk reported that no progress had been made on this subject.

- iii. *To discuss a letter from a resident about the traffic in the car park by the White Horse Inn*

A resident had written to let the Parish Council know about an incident in the car park outside the Co-op when her daughter was nearly knocked down by a car that had been parked on the pavement. The resident had contacted the police about the incident. The Councillors considered the complaint and were very sympathetic to the problem that the resident had raised. They agreed that contacting the police was the right thing to do. It was agreed that when it comes to vehicles moving and parking in the car park it is the police that have the authority to deal with any wrong-doing. The Parish Council does not have the power to punish bad driving. It was agreed that the Clerk should write to the resident explaining that, although the Parish Council has no powers of enforcement, the action in informing the police was clearly the correct approach and that we will contact the local police to add our concern over the problem and dangers of parking on the pavement in that area. **(Action Clerk)**

It was also agreed that the Clerk would speak to Jerry Holland to ask what help the police may be able to give in resolving some of the traffic issues in the car park. **(Action Clerk)**

iv. The Clerk reported that Ken Falkingham has said that four seats on the Green have been painted with varnish. When the varnish deteriorates it will not be possible to repaint the seats with the usual paint unless all the varnish is removed first. None of the Councillors knew who had been responsible for painting the four seats.

**09.181 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

No reports were given

**09.182 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

17 October	Criminal damage	Car window smashed	Westfield Lane
29 October	Arson	Bin set alight. Good CCTV - under investigation	The Green
31 October	Theft general	Insecure cycle taken	Bankside Close

PCSO Colley reported that “The overall figures remain down on last year at 33% down, but we seem to be suffering an increase in cycle theft which we will be paying attention to over the next few weeks.”

**09.183 – TO NOTE PROGRESS ON THE INSTALLATION OF THE PROPOSED YOUTH SHELTER**

The Clerk reported that the stakeholder meeting has not yet been arranged.

**09.184 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
11 Nov	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Pannell, Youngman
19 Nov	Ward Team	Room 2, Guildhall/ 9.30 - 11.30am	Pannell, Hawkins

**09.185 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

- (a) It was reported that the pump at the corner of Main Street and Lime Garth could do with a paint. The Clerk is to ask Ken Falkingham for his advice. **(Action Clerk)**
- (b) The Clerk reported that the bottom of the notice board next to the above pump had fallen off and that Ken Falkingham had agreed to make the appropriate repair for the sum of £12.00. The Clerk said that he had asked Mr Falkingham to carry out the repair and the Councillors endorsed his action.
- (c) It was reported that the bus shelter opposite the Library had graffiti on it. It was agreed that the Clerk would ask the City Council to remove the graffiti and clean the bus shelter. **(Action Clerk)**

No items were put forward for the *Next agenda*.

**09.186 - DATE OF NEXT MEETING – 11 JANUARY 2010**

The date of the next meeting was agreed as Monday 11 January 2010 at 7.00pm.

There being no other business the Chairman closed the meeting at 8.40pm.

CHAIRMAN .....

DATE.....

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