

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 APRIL 2010

#### PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Peter Hawkins

Councillor Ted Kendall

Councillor Stuart Robson

Councillor Rae Youngman

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### 10.074 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

Prior to the meeting the Councillors had been informed that Judith Thorpe had expressed an interest in being co-opted to the Parish Council. It was unanimously agreed that Mrs Thorpe be co-opted. The Clerk confirmed that Mrs Thorpe had signed a Declaration of Office but had sent her apologies for being absent from the April meeting owing to a prior commitment.

#### 10.075 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 10.076 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Vivien Crabb and Judith Thorpe.

#### 10.077 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 MARCH 2010

The minutes of the meeting held on 8 March 2010, having been circulated and read, were accepted and signed as a true record.

#### 10.078 - PUBLIC PARTICIPATION

None.

#### 10.079 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- The City Council's Planning Committee has passed the plans for the A59 Park & Ride scheme
- The finance for the scheme is dependent upon funding being available after the General Election on 6 May
- He has asked for the filling in of potholes in Poppleton to be given priority
- There is a proliferation of dog dirt in the village
- The petition for the City Council to take responsibility for the snicket between Brackenhills and The Green has been presented to full Council. It will now go to the Public Rights of Way Department for consideration
- Salt bins around the City are the responsibility of the City Council, Ward Committees and Parish Councils. Consideration is to be given to the idea of having one-tonne and

half-tonne bags of salt placed at strategic places around the City in icy weather in the future

- He had received a complaint about the lack of a bus service in Station Road. A letter from Steve Galloway confirmed that there is no plan to restore a bus service in Station Road
- There has been a problem with poachers in Northfield Lane. A streetlight has now been installed which is aimed at preventing poaching

#### **10.080 - TO RECEIVE THE CLERK'S REPORT**

*(a) Progress on repairs to the collapsed drain in Main Street (Min. 10.056a)*

It was agreed that the repair that the City Council had made was sufficient for this subject to be dropped from future agendas.

*(b) Progress on straightening and refurbishing the pump adjacent to 79 Station Road (Min. 10.056b)*

Ken Falkingham has this project in hand.

*(c) Progress on refurbishing the pump at the corner of Lime Garth & Main Street (Min. 10.056c)*

Ken Falkingham has this project in hand.

*(d) Litter pick held on 10 April*

Following a request from a resident a litter pick had been organised for Saturday 10 April. Five Parish Councillors, the Clerk and five members of the public met at 10.00am at the car park by the Lord Collingwood. Litter was picked from Hodgson Lane, Black Dike Lane, Westfield Lane, Westfield Close and the A59 between Hodgson Lane and Black Dike Lane (including the embankments). Thirty five bags of litter, one tyre and two crushed metal drums were collected and left at appropriate places along the lanes. All the collected litter was picked up by a City Council pick-up vehicle at 12.30pm. The Councillors expressed their thanks to all who took part.

#### **10.081 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 12 April 2010. The report reflected the receipts and payments below. The bank balances at 12 April were:

Current Account		£500.00
Business Account	Money	Manager
		£22,176.25

*(b) To agree accounts for payment (net of VAT);*

1209	Parish of Nether with Upper	Grass cutting grant	£150.00
1210	P R Lunan	No Parking sign repairs	£40.00
1211	Stoneplan	Cleaning bus shelter	£23.50
1212	Ken Falkingham	Repairs to notice board & seat	£49.50
1213	James Mackman	Clerk's expenses	£51.30
1214	Yorkshire Water	Allotment water	£12.43
1215	Poppleton Community Trust	Room hire – March	£19.00

1216	YLCA	Training course - Clerk	£45.00
1217	Ken Falkingham	Repairs to seat	£67.50
1218	James Mackman	Salary – April	£448.42
1219	James Mackman	Clerk’s expenses	£7.92
1220	YLCA	Annual subscription	£501.00
1221	Post Office Ltd	Tax & NI – April	£138.12

*(c) To receive a report on income received*

NEDL	Wayleave	£11.50
Nun Monkton Parish Council	Contribution to stationery	£1.42
HSBC	Bank interest	£3.81
Allotment holders	Annual allotment rents	£95.00

*(d) To update the bank mandate*

Following the resignation of Kate Richardson it was agreed to update the bank mandate to include Councillor Kendall.

*(e) To consider the subscriptions for the current financial year*

It was resolved that the Parish Council would subscribe to the following organisations in the forthcoming year; YLCA, YOPF and SLCC.

### **10.082 - TO NOTE CORRESPONDENCE RECEIVED**

*10.082.1 - The Clerk read or referred to the following items of correspondence*

- (a) Correspondence from AON advising that they had taken over from Allianz Insurance
- (b) A letter from the City Council giving notice of alterations to the bus stop on the A59
- (c) CYC - Household Waste Recycling poster
- (d) CYC - York Design Awards notice
- (e) Marston Moor Internal Drainage Board - Completion of audit for notice boards
- (f) A letter of thanks from All Saints Church for the recent grant and a breakdown of the cost of grass cutting and hedge trimming as requested from the Parish of Nether with Upper Poppleton
- (g) York & North Yorkshire Playing Fields Association - Play Area Survey which the Clerk had completed

*10.082.2 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Streets Ahead - Spring 2010
- (b) North Yorkshire Fire & Rescue Authority - Risk Management Plan - Consultation Summary
- (c) Nether Poppleton Parish Council - Minutes of 15 February

### **10.083 - TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the March Parish Council meeting and considered by the Planning Committee.

Details of Planning Application	Comments
Ref: 10/00120/FUL – Dormer bungalow to side of Mill Race Bungalow at Mill Race, Main Street by Mr K Hunter.	The Parish Council has no objections to this application but would recommend that a provision of shrubs and small trees screening be made a condition to help disguise this open corner site.
Ref: 10/00267/FUL – Alterations and conversion of existing attached garage to create new dwelling at 88 Station Road by Mr Michael Kaye.	We object to the planning application on the following grounds <ul style="list-style-type: none"><li>(a) This site was not designed to accommodate two dwellings</li><li>(b) The dwellings will be cramped</li><li>(c) On site parking will be limited</li><li>(d) Increased vehicular access will cause more congestion in Station Road.</li></ul>

We recommend a site visit in order to ascertain if the second dwelling is appropriate.

Ref: 10/00350/FUL – Siting of 2no. portable buildings for use as office and store. Erection of toilet block and dog kennel (retrospective) at Oaktree Nursery by Mr David Massey.	No objections
Ref: 10/00595/TPO – Crown reduce to within 1m of boundary, Copper Beech, Tree protected by Tree Preservation Order 1/1970 at Ashdown, Main Street by Mr Robert Pauer.	No objections

When the Parish Councillors considered the Planning Committee’s decision on planning application 10/00267/FUL they resolved to change the comments to those shown above. The Clerk was asked to inform the City Council’s Planning Department accordingly. It was resolved that the Planning Committee should feel less inhibited in using clause “D” on the City Council’s planning guidelines.

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following five applications:

- Ref: 09/02294/FULM – Construction of park and ride facility with up to 1250 parking spaces, associated access, passenger terminal building, wind turbine and escape bund at proposed site for Poppleton Bar Park & Ride, Northfield Lane by Mr Paul Thackray.
- Ref: 09/02312/FUL – Two-storey side extension and first floor rear extension (resubmission) at Greenfold, Hodgson Lane by Mrs Edith Parkin.
- Ref: 10/00109/FUL – Single-storey pitched roof rear extension at 23 Willow Croft by Mr & Mrs David Fatkin.
- Ref: 10/00126/FUL- Single-storey rear extension to provide additional consulting room and new access to first floor (resubmission) at The Olde Forge Surgery, Main Street by The Partners.
- Ref: 10/00215/TCA – Reduce longer lateral branches by 15%, reduce the secondary conjoined branch crown clean and rebalance Beech (T1), Crown lift by 4m and reduce neighbouring property by 20%, crown clean and rebalance, Beech (T2) Trees in the Conservation Area at Brambles, Main Street by Mrs Mackellar.

**10.084 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

It was reported that two windows in the Methodist Church Hall were broken last week.

*(b) To receive other reports*

None

**10.085 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

No reports.

*(b) Events*

No report.

(c) *Maintenance –*

- i. *To discuss the agent’s reply to the Parish Council’s request for reimbursing the Parish Council for the cost of clearing Blairgowrie vegetation in Chantry Green*

The Clerk reported that the agent had confirmed that he held no money for his client so was unable to make recompense to the Parish Council for this expenditure.

- ii. *To discuss the problem caused by another branch falling out of a Blairgowrie tree on to Chantry Green*

Recently a branch from a Blairgowrie poplar tree had fallen on to Chantry Green knocking down some tiles from the derelict building on the way. The branch covers some of the grass and is preventing the grass from being cut. It was agreed that the City Council arboriculturalist should be consulted about the possible danger of the branch and asked if the City Council would pay for its removal. If CYC will not meet the cost, then the Clerk would write to the agent informing him that since the fallen branch constitutes a danger to the public (*if the expert opinion agrees with that view*) and it is restricting routine grass cutting on the Green area, then the Parish Council gives notice that seven days from the date of the letter it will have the branch removed and present the bill for payment by his client. **(Action Clerk)**

- iii. *To confirm the refurbishment of the No Parking sign*

The Clerk reported that he had arranged for the No Parking sign on the Green to be repaired and refurbished after it had been broken by vandals. The Councillors confirmed their approval of this action.

- iv. *To consider the design of the proposed cycle rack by the bus shelter*

The Councillors considered a design for the proposed cycle rack behind the bus shelter on the Green. This comprised three separate racks set in concrete with a concrete access path by the side of the bus shelter. It was agreed that the design was not acceptable. It was also agreed that the CYC Conservation Officer be asked to attend a site visit so that alternative sites for the cycle rack can be discussed. **(Action Clerk)**

**10.086 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

- (a) *Councillor Pannell* reported on the Poppleton Community Trust’s Executive meeting held on 29 March.
- (b) *Councillor Hawkins* reported on his attendance at recent School Governors training meetings.
- (c) *Councillor Brydson* reported on the Poppleton Community Trust’s presentation of their capital plan proposals at a meeting held on 6 April.

**10.087 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

8 March	Theft	Cider taken - CCTV being reviewed	Co-op, The Green.
14 March	Theft	Play equipment taken	Bankside Close
19 March	Theft	Beer and meat taken - CCTV being reviewed	Co-op, The Green
23 March	Theft	Bird scarer taken	Northfield Lane
25 March	Burglary Other	Tools taken from shed	Long Ridge Lane

PCSO Colley reported that “As well as these crimes we have been having problems with groups of youths causing ASB in the area. The Green, Millfield Lane, Manor School and the play area on Poppleton Park being the most often reported.”

**10.088 – TO RECEIVE CONTRIBUTIONS FOR THE SPRING NEWSLETTER**

Councillor Kendall handed out a draft Newsletter for approval. Councillors agreed to read it and give their opinion within two days after which the Newsletter will be sent to the printers. (Action Clerk)

**10.089 – TO CONSIDER COUNCILLOR ATTENDANCE AT THE “LOCALISM IN ACTION” CONFERENCE IN YORK ON 12 SEPTEMBER 2010 AT A COST OF £90 PER DELEGATE**

After consideration it was agreed that no Councillor would attend the conference.

**10.090 – TO RECEIVE A REPORT FROM THE STANDING ORDERS AND FINANCIAL REGULATIONS WORKING GROUP**

Councillor Pannell reported that the working group is progressing this subject.

**10.091 - TO APPOINT A REPRESENTATIVE FOR THE YOUTH ACTION GROUP**

It was agreed to defer appointing a representative until the Parish Council meeting in May.

**10.092 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 April	School Governors	Poppleton Ousebank School/ 7.00pm	Hawkins
28 April	Ward Committee	Askham Bryan Village Hall/ 6.30pm	All
29 April	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Pannell, Youngman

**10.093 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters* – None.

*Items for the next agenda* – Refurbishment of the Chantry Green No Parking sign, painting the kerbside railings in Main Street

**10.094 - DATE OF NEXT MEETING – 10 MAY 2010**

The date of the next meeting was agreed as Monday 10 May 2010 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.40pm.

CHAIRMAN .....

DATE.....



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