

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 8 FEBRUARY 2010

#### PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Stuart Robson

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### TO RECEIVE AN ADDRESS BY TWO REPRESENTATIVES FROM THE YORK YOUTH COUNCIL

Beth and Georgie, representatives for Manor School on the York Youth Council, addressed the meeting. They said:-

- The Youth Council currently has two campaigns. One is to organise a “York Youth Festival” where young people will have the opportunity to showcase their talents and thus portray youths in a better light. The second campaign is a youth +.
- Young people need somewhere to go in the City Centre when it’s cold, wet and rainy or even when it isn’t. From research in schools they have found that youths would like somewhere to go to socialise with their friends. There are places like Starbucks and Costa, but these are sometimes too expensive for young people and are not always the right environment for young people to “hang out”.
- They hope to achieve their aim of having a place where young people can meet during weekends and holidays and that it will be completely managed by young people. A café for young people had been previously set up but an end of lease caused it to close. This café on a Friday night was attracting 80 young people plus.
- They need £60,000 to open this project which is a lot of money. But it is an achievable goal and once it is open the café will be self-sustainable as when it is not in use it will be rented out to other community groups and the small profits made from food and drink will be used to pay the lease.
- They hope this will be open by Easter 2010; however without help from outside the York Youth Council this will not be possible. To raise some money they had a stall in Parliament Street on 6<sup>th</sup> December, where they raised money by wrapping shoppers’ presents. They are also planning a non-uniform day at schools to raise money for this campaign as well as a Sponsored Canoe trip across Scotland.
- They forecast that these events will hopefully raise £20,000. On top of this they have also secured £6,000 from the YorKash fund which is funded by Central Government. They hope that this Youth Café will benefit the local people of this community and that the Parish Council would consider supporting the campaign.

#### 10.026 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No names had been put forward for consideration.

### **10.027 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS**

Councillor Pannell declared a personal interest in the planning application for the proposed Park & Ride.

### **10.028 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Peter Hawkins and Rae Youngman.

### **10.029 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 JANUARY 2010**

The minutes of the meeting held on 11 January 2010, having been circulated and read, were accepted and signed as a true record.

### **10.030 - PUBLIC PARTICIPATION**

None.

### **10.031 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only**

City Councillor Ian Gillies reported that

- The street light in the Bracken Hills snicket has an electricity supply fault and is due to be mended soon
- The City Council has joined forces with ParkThatBike and is launching a new project offering free community parking to organisations across the city. Applications for free cycle parking stands can be made – up to two per applicant
- The potholes in the village roads have been reported to the Highways Department
- There is to be a preliminary Magistrates Court hearing on 11 February regarding the noise abatement notice served on the Poppleton Centre Trustees by the City Council

### **10.032 - TO RECEIVE THE CLERK'S REPORT**

*(a) Progress on repairs to the collapsed drain in Main Street (Min. 10.007a)*

It was agreed that the road surface by the mended drain needs to be made good. **(Action Clerk)**

*(b) Progress on straightening and refurbishing the pump adjacent to 79 Station Road (Min. 10.018)*

It was reported that Ken Falkingham had suggested cutting off 10cm of wood off the bottom of the casing so as to straighten the pump. It was agreed that it would be better to put an appropriate skirting on the bottom. This would achieve the same result without reducing the height of the casing. **(Action Clerk)**

*(c) Progress on refurbishing the pump at the corner of Lime Garth & Main Street (Min. 10.019)*

No progress to report.

### **10.033 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 8 February 2010. The report reflected the receipts and payments below. The bank balances at 8 February were:

Current Account		£434.60
Business Account	Money	Manager
		£23,256.45

(b) To agree accounts for payment (net of VAT);

1198	York Open Planning Forum	Subscription	£20.00
1199	Poppleton Luncheon Club	Donation	£60.00
1200	Poppleton Community Trust	Room hire – January	£19.00
1201	James Mackman	Salary – February	£448.42
1202	James Mackman	Clerk’s expenses	£5.40
1203	Post Office Ltd	Tax & NI – February	£138.12

(c) To receive a report on income received

None

### 10.034 - TO NOTE CORRESPONDENCE RECEIVED

10.034.1 - The Clerk read or referred to the following item of correspondence

- (a) Marston Moor Internal Drainage Board - notice of laying rate for the notice board
- (b) A letter from a resident about the reduction of the verges in Westfield Lane. It was agreed not to pursue this subject.
- (c) YLCA – Notice of forthcoming increased in subscription

10.034.2 - It was agreed that the correspondence received since the January Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Rural Action Yorkshire - Country Air - Winter 2010
- (b) Clerk & Councils Direct - January 2010, Issue 67
- (c) NSPCC - NSPCC Helpline awareness letter

### 10.035 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications and applications received since the January Parish Council meeting and considered by the Planning Committee prior to the meeting. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments (with the exception of 09/02294/FULM which was considered at the Parish Council meeting).

Details of Planning Application	Comments
Ref: 09/02233/FUL – Erection of 2 no. pitched roof porches to front at 15 Station Road by Mrs Gillian Simpson.	No objections
Ref: 09/02291/OUTM – Construction of new headquarters building to south of Acer House with associated car parking and landscaping at land adjacent to Northminster Business Park, Wykeham Road by Northminster Business Properties.	The Parish Council has no objections as this quite large development is situated in the Business Park of similar types of buildings. However, there could be considerably more vehicles entering and leaving the Business Park and trying to gain access on to the A59 (especially at

	peak time morning and late afternoon).
Ref: 09/02294/FULM – Construction of park and ride facility with up to 1250 parking spaces, associated access, passenger terminal building, wind turbine and escape bund at proposed site for Poppleton Bar Park & Ride, Northfield Lane by Mr Paul Thackray.	<p>We object to the planning application of the following grounds:</p> <p>We believe that the proposed entrance to the Park &amp; Ride at Northfield Lane and the associated traffic lights will cause ever increasing congestion and gridlock. The responses to the Parish Council's recent questionnaire on the subject of the Park &amp; Ride support the above statement.</p> <p>We are fearful that the resultant increased congestion will exacerbate the existing rat run through Hodgson Lane/Long Ridge Lane/ Millfield Lane and Black Dike Lane. The questionnaire supports this view.</p> <p>If the scheme goes ahead we have concerns that there may be a reduction in landscaping in Phase I.</p> <p>We have concerns that the height of the proposed lighting columns will cause light pollution.</p>
Ref: 09/02296/FUL – Pitched roof stable block and manege (renewal of planning permission 04/03635/FUL) at Burlands House Farm, Burlands Lane by Mrs A Wetherall.	No objections
Ref: 09/02312/FUL – Two-storey side extension and first floor rear extension (resubmission) at Greenfold, Hodgson Lane by Mrs Edith Parkin.	No objections
Ref: 09/02343/FUL – Single-storey pitched roof side extension at 5 Beech Way by Mr Allen Brooks.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following four applications:

- Ref: 09/02017/FUL - Single-storey extension and detached annex to rear (resubmission) at 2 Beech Grove by Mrs Theresa Mulchrone.
- Ref: 09/02070/FUL – Two-storey and first floor extension to rear at 8 Bankside Close by Roger Skehan.

- Ref: 09/02177/FUL – Single-storey rear extension following demolition of existing conservatory at Upper Poppleton Post Office, Station Road by Mr Alan Farnsworth.
- Ref: 09/02233/FUL – Erection of 2 no. pitched roof porches to front at 15 Station Road by Mrs Gillian Simpson.

*(c) To receive a report on progress on the Awards for All application*

The Clerk reported that the Planning Portal's draft application form was still not available. Councillor Pannell reported a conversation at the recent YLCA meeting when it was noted that no Parish Council had had a successful application to Awards for All for electronic equipment.

**10.036 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To receive other reports*

Councillor Pannell reported that he had swept the Brackenhills snicket and found that the surface of the snicket was in good repair.

**10.037 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

No reports.

*(b) Events*

A letter had been received asking for permission to use the Green for the Poppleton Children's Sports Day on 31 May 2010. Permission was granted. **(Action Clerk)**

*(c) Maintenance –*

*To discuss progress with the reimbursement for the cost of clearing Blairgowrie vegetation in Chantry Green*

The Clerk reported having had no response from the owner of Blairgowrie, Ms Lucienne Bleasdale, to his recorded delivery letter of 21 January 2010. It was agreed that, if no reply had been received by 21 February, then a letter would be sent by recorded delivery to Ms Bleasdale's place of work. **(Action Clerk)**

**10.038 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

Councillor Pannell reported on the YLCA York Branch's meeting held on 4 February. Many subjects were discussed. Members were advised that the revised NALC Standing Orders are now available.

There was no report of the Poppleton Community Trust's Executive meeting held on 25 January as no notice of the meeting had been sent so no representative from the Parish Council had attended.

**10.039 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

13 January	Attempted Burglary	Door and roof light forced but entry not gained	Co op, The Green
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24 January	Theft	Fire extinguisher stolen, offender known, awaiting CCTV for formal identification.	Co op, The Green
25 January	Theft	Attempt to take building materials.	Main Street
28 January	Autocrime	Skip lorry taken	Hodgson Lane
30 January	Autocrime	2 cars broken in to and wheels stolen	Boroughbridge Road
30 January	Burglary Other	Garage entered, tools taken	Northfield Lane

PCSO Colley reported that “As well as this, as I know you are aware, we have been hit with lots of graffiti”.

#### **10.040 – TO NOTE PROGRESS ON THE INSTALLATION OF THE PROPOSED YOUTH SHELTER**

The Clerk reported that Glen Bradley and Dave Doggett had talked about the proposed youth shelter being located at the end of the car park. This will be discussed at the Executive meeting on 22 February.

#### **10.041 – TO DISCUSS THE INSTALLATION OF BOLLARDS ON THE CORNER OF BLACK DIKE LANE AND STATION ROAD TO PREVENT PARKING ON THE GRASS VERGE**

A letter received from a resident pointed out that the grass verge at the corner of Black Dike Lane and Station Road had been churned up by vehicles and this could be prevented by the installation of bollards on the corner. After discussion it was agreed that the Parish Council was opposed to the idea of the bollards. **(Action Clerk)**

**10.042 – TO DISCUSS THE PROBLEMS WITH THE BUS SHELTER ON THE GREEN**

It was reported that the graffiti on the bus shelter had been removed and that the only problem now was the missing seat. This had been reported to the City Council.

**10.043 – TO CONSIDER THE PRODUCTION OF A SPRING NEWSLETTER**

It was agreed to produce a spring Newsletter. Councillors Kendall and Robson volunteered to put the Newsletter together with contributions from Councillors. Ideas are to be submitted at the March meeting. **(Action all Councillors)**

**10.044 – TO NOTE PROGRESS ON THE PETITION FOR THE CITY COUNCIL TO TAKE RESPONSIBILITY FOR THE MAINTENANCE OF THE SNICKET BETWEEN BRACKENHILLS AND THE GREEN**

City Councillor Gillies had provided a copy of the petition which had been used to persuade the City Council to adopt the Chapel Alley snicket in Fulford. The Clerk produced a version of the Fulford petition suitably modified to show the Brackenhills snicket. It was agreed that these be printed and that the Library, the Post Office, the surgery, the Lord Collingwood and the White Horse be asked to have a supply for customers to fill in. It was also agreed that Peter Hindle be asked if he would like a supply as he often volunteers his time to clear rubbish from the Brackenhills snicket. **(Action Clerk)**

**10.045 – TO DISCUSS UPDATING THE PARISH COUNCIL’S STANDING ORDERS AND FINANCIAL REGULATIONS**

The Clerk reported having obtained a copy of the revised NALC Standing Orders. It was agreed that a working group consisting of Councillors Pannell and Youngman and the Clerk would look at the current Standing Orders and report back with suggested amendments. **(Action Councillors Pannell, Youngman and Clerk)**

**10.046 – TO DISCUSS THE QUEEN’S DIAMOND JUBILEE IN 2012**

It was agreed to defer discussion on this subject until the meeting in November 2010.

**10.047 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Feb	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Pannell, Youngman

**10.048 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**  
*Minor Matters – None.*

*Items for the next agenda - None*

**10.049 - DATE OF NEXT MEETING – 8 MARCH 2010**

The date of the next meeting was agreed as Monday 8 March 2010 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.07pm.

CHAIRMAN .....

DATE.....

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