

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 JANUARY 2010

PRESENT

Councillor John Pannell (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Kate Richardson

Councillor Stuart Robson

Councillor Rae Youngman.

City Councillor Ian Gillies

Mr James Mackman (Clerk)

10.001 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No names had been put forward for consideration.

10.002 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

10.003 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Peter Hawkins.

10.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2009

The minutes of the meeting held on 9 November 2009, having been circulated and read, were accepted and signed as a true record.

10.005 - PUBLIC PARTICIPATION

None.

10.006 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- The No. 20 bus is now travelling along the new route through the village. The bus company has delivered timetables to various parties in the village including the Clerk who had given six to each Councillor.
- The planning application for the proposed A59 Park & Ride has been submitted.
- The Ward Committee has granted £3,500 to the Poppleton Youth Action Group, £5,000 to the Junior Football Club for the new fencing required on the enlarged ground, £1,000 towards a larger edition of the Your Ward magazine, £2,500 to the Poppleton Community Trust and £650 to Poppleton Luncheon Club.
- The light on the corner of the snicket between Bracken Hills and the White Horse will be fixed by the end of January.
- A petition, signed by residents, requesting that the City Council takes responsibility for looking after the snicket would be a good way of persuading the City Council to assume responsibility for the snicket.

10.007 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on repairs to the collapsed drain in Main Street (Min. 09.175a)*

It was reported that some concreting work had been done to mend the collapsed drain. It was thought that work is still needed to level the road surface.

(b) *Progress on moving the lime tree in Chantry Green (Min. 09.180a)*

The tree has been moved.

(c) *Progress on the car parking issue on the Green (Min. 09.180ciii)*

The Clerk reported that Special Constable Jerry Holland was taking seriously the problem with cars parked on the pavement outside the Co-op and had instructed the local PCSOs to warn errant drivers.

(d) *Progress on the repairs to the Lime Garth notice board (Min. 09.185b)*

The notice board has been repaired.

10.008 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 11 January 2010. The report reflected the receipts and payments below. The bank balances at 11 January were:

Current Account Business Account	Money	£24,171.32	£190.67 Manager
----------------------------------	-------	------------	--------------------

(b) *To agree accounts for payment (net of VAT);*

1190	Baron Landscape	Grass cutting	£250.00
1191	Yorkshire Water	Allotment water	£9.73
1192	Poppleton Community Trust	Room hire – November	£19.00
1193	James Mackman	Salary – December	£448.42
1194	Post Office Ltd	Tax & NI – December	£138.12
1195	James Mackman	Clerk's expenses (including SLCC £58.83)	£140.25
1196	James Mackman	Salary – January	£448.42
1197	Post Office Ltd	Tax & NI – January	£138.12

(c) *To receive a report on income received*

HSBC	Bank interest	£3.62
------	---------------	-------

(d) *To agree to pay a proportion of the Clerk's SLCC subscription*

It was agreed that the Parish Council would pay £58.83 towards the total of this year's subscription of £151.00.

(e) *To consider a request for a grant of £1,000 for 2010-11 from the Poppleton Youth Action Group*

It was agreed to grant this request.

(f) To consider a request for a donation of £60 from the Poppleton Luncheon Club
It was agreed to grant this request.

(g) *To consider the Budget for 2010-11 and set the precept*

The Councillors considered the proposed budget that the Clerk had circulated prior to the meeting. After discussion it was resolved to set the precept at £19,380 for the financial year 2010-11. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

10.009 - TO NOTE CORRESPONDENCE RECEIVED

10.009.1 - The Clerk read or referred to the following item of correspondence

- (a) CYC - Council Tax Base 2010/11 letter
- (b) CYC - Double taxation claim details
- (c) CYC - Precept information
- (d) CYC - Register of Electors in force from 1 December 2009
- (e) David Thompson – a request under the Freedom of Information Act for paperwork relating to the Parish Council’s financial support of the Poppleton Community Trust
- (f) An email from Came & Co offering a reduction in the insurance premium paid by the Parish Council

10.009.2 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Burn & Co - Law Brief - Autumn 2009
- (b) Clerk & Councils Direct - November 2009, Issue 66
- (c) CPRE - CPRE north yorkshire - Issue 2 - winter 2009
- (d) CYC - Streets Ahead - December 2009
- (e) North Yorkshire Fire & Rescue - Summary of Accounts 2008-09 and Corporate Plan
- (f) Nether Poppleton Parish Council - Minutes of 19 October
- (g) YLCA - White Rose Update - December 2009
- (h) YOPF - Newsletter December 2009
- (i) York Local Involvement Network - LINKed In, Nov/Dec 2009

10.010 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications and applications received since the November Parish Council meeting and considered by the Planning Committee prior to the meeting. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 09/01938/TCA – Fell cherry (T1), reduce canopy 30% willow (T2), Trees in the Conservation Area at Lyndhurst, Hodgson Lane by Mr Smyton.	No objections
Ref: 09/01941/FUL – Single-storey rear extension and alterations to rear outbuilding including raising roofline at Westfield, Hodgson Lane by Mr & Mrs Brown.	No objections
Ref: 09/01955/TPO – Crown lift by 4m sycamore (T1-T4), trees protected by Tree Preservation Order 1/1970 at 11 Springfield Road by Mr Jackson.	No objections



Ref: 09/02009/FUL – Single-storey rear extension to provide additional consulting room and new access floor at The Old Forge Surgery, The Green by The Partners.	No objections
Ref: 09/02017/FUL – Single-storey extension and detached annex to rear (resubmission) at 2 Beech Grove by Mrs Theresa Mulchrone.	No objections
Ref: 09/02049/TPO – Crown reduce by 30%, crown thin by 15% Sycamore (T1) tree protected by Tree Preservation Order No 1/1970 at 16 Littlefield Close by Mr Jackson.	No objections
Ref: 09/02070/FUL – Two-storey and first floor extension to rear at 8 Bankside Close by Roger Skehan.	The Parish Council has no objections but makes the comment that the applicants have taken heed of the Planning Officer's advice (see Section 6 of the Green Form).
Ref: 09/02102/FUL – Single-storey side extension and first floor extension to rear at Greenfold, Hodgson Lane by Mrs Edith Parkin.	No objections
Ref: 09/02177/FUL – Single-storey rear extension following demolition of existing conservatory at Upper Poppleton Post Office, Station Road by Mr Alan Farnsworth.	No objections
Ref: 09/02233/FUL – Erection of 2 no. pitched roof porches to front at 15 Station Road by Mrs Gillian Simpson.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following nine applications:

- Ref: 09/01729/FUL – Single-storey side extension at 8 Brackenhills by Miss Judith Levy.
- Ref: 09/01778/FUL – Addition of window and dormer to rear elevation and addition of window to side elevation at Maypole House, The Green by Mr E A Greenall.
- Ref: 09/01829/FUL Single-storey pitched roof rear extension at 11 Fairway Drive by Mr John Steel.
- Ref: 09/01870/TCA Crown reduce by 25% and crown lift over driveway silver birch (T1), remove to 1m stern palm (T2), crown reduce by 505 cypress (T3), reduce by 2m willow and eucalyptus (T4). Trees in the Conservation Area at 2 Holly Bank, Hodgson Lane by Miss Annabel Ward.
- Ref: 09/01872/TPO – Crown thin by 10% and crown clean sycamore (T1), crown clean, remove epicormics and tip away from roof ash (T2), Trees protected by the Tree Preservation Order 1/1970 at 9 Bankside Close by Mr E Hall.

- Ref: 09/01938/TCA – Fell cherry (T1), reduce canopy 30% willow (T2), Trees in the Conservation Area at Lyndhurst, Hodgson Lane by Mr Smyton.
- Ref: 09/01941/FUL – Single-storey rear extension and alterations to rear outbuilding including raising roofline at Westfield, Hodgson Lane by Mr & Mrs Brown.
- Ref: 09/01955/TPO – Crown lift by 4m sycamore (T1-T4), trees protected by Tree Preservation Order 1/1970 at 11 Springfield Road by Mr Jackson.
- Ref: 09/01955/TPO – Crown lift by 4m sycamore (T1-T4), trees protected by Tree Preservation Order 1/1970 at 11 Springfield Road by Mr Jackson.

It was noted that the Local Planning Authority had granted partial approval to the following two applications:

- Ref: 09/01828/TCA – Fell silver birch and apple tree in the Conservation Area at Bitteswell, The Green by Mr Dean Simpson.
- Ref: 09/02049/TPO – Crown reduce by 30%, crown thin by 15% Sycamore (T1) tree protected by Tree Preservation Order No 1/1970 at 16 Littlefield Close by Mr Jackson.

It was noted that the following two applications had been withdrawn

- Ref: 09/02009/FUL – Single-storey rear extension to provide additional consulting room and new access floor at The Old Forge Surgery, The Green by The Partners.
- Ref: 09/02102/FUL – Single-storey side extension and first floor extension to rear at Greenfold, Hodgson Lane by Mrs Edith Parkin.

(c) To receive a report on progress on the Awards for All application

The Clerk reported that the Planning Portal's draft application form was not yet available. **(Action Clerk)**

10.011 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

None.

10.012 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

No reports.

(b) Events

A letter had been received asking for permission to use the Green for the Poppleton Gardens Guild Horticultural Show on 28 August 2010. Permission was granted but subject to the fact that no vehicles were to be driven on to the Green. **(Action Clerk)**

(c) Maintenance –

To discuss progress with the reimbursement for the cost of clearing Blairgowrie vegetation in Chantry Green

The Clerk reported having had no acknowledgement of his letter of 12 June 2009 to the owner of Blairgowrie, Ms Lucienne Bleasdale, requesting reimbursement for the cost incurred by the Parish Council in removing the branch that had fallen out of a tree and the laurel tree which was growing over the grass in Chantry Green. It was agreed that this should be minuted in

full and that a letter be sent to Ms Bleasdale by recorded delivery asking again for reimbursement of the £400.00 costs incurred by the Parish Council. (**Action Clerk**)

10.013 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Kendall reported on the Poppleton Community Trust meeting held on 11 November

Councillor Richardson reported that Poppleton Ousebank Primary School may be taking responsibility for the Youth Club building. This caused concern amongst the Councillors who believe that, as the building has been used by the Youth Club for many years, assurance should be given that it would still be able to use the building if the School took it over.

10.014 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

11 November	Burglary other	Shed broken into	Beech Grove
11 November	Burglary other	Shed broken into, cycle taken	Hodgson Lane
12 November	Theft	Coats taken	Wyevale
14 November	Burglary other	Garages broken into, nothing taken	Community Centre
16 November	Burglary dwelling	Attempt to enter house, garage entered, golf clubs and drink taken	Main Street
20 November	Theft	Goods taken	Wyevale
27 November	Criminal damage	Window smashed, part of on-going ASB in area	The Green
28 November	Burglary dwelling	House attempt	Main Street
11 December	Suspicious	Possible bogus caller	Main Street
11 December	Stolen car	Car started by AA. Left engine running, car stolen, one arrested	Springfield Road
19 December	Theft	Unknown goods taken	Wyvale
24 December	Drugs	Cannabis, 2 arrested	Station Road
26 December	Violence	Fight, 2 arrested	A59/Red Lion
1 January	Burglary other	Motor bikes stolen, 2 arrested	Beech Grove

PCSO Colley reported that “We have had a large increase in ASB on and around the Green, but on a positive note there have been three arrests in connection with the burglaries and one arrest and four pending arrests in connection with ASB, criminal damage and theft. Despite this increase the figures against last year are now down 29% against last year”

10.015 – TO NOTE PROGRESS ON THE INSTALLATION OF THE PROPOSED YOUTH SHELTER

The Clerk reported that a stakeholder meeting was held on 30 November when agreement was reached by all attending that the youth shelter should be constructed on the site next to the basketball court on the playing field. At the meeting it was stated that the decision would have to be ratified by the Poppleton Community Trust Trustees who would need written assurance from the City Council that the City Council would take full responsibility for insuring and repairing the youth shelter. Yorventure had set a deadline for grant funding of 15 December. This has now been extended to 31 March.

10.016 – TO DISCUSS A CLEANING PROGRAMME FOR THE BUS SHELTER IN MAIN STREET

The Clerk reported having spoken to the company that cleans the City Council bus shelters and they would clean the bus shelter opposite the library on a 6/7 week rota for the sum of £12 a time. It was agreed to accept this offer. (Action Clerk)

10.017 - TO DISCUSS THE INCREASED INCIDENCE OF DOG FOULING IN THE DIKELANDS CLOSE AREA

City Councillor Ian Gillies agreed to talk to the local PCSO about the possibility of issuing fixed penalty notices on people who allowed their dogs to foul the pavement.

10.018 – TO CONSIDER STRAIGHTENING AND REFURBISHING THE PUMP ADJACENT TO 79 STATION ROAD

It was agreed that Ken Falkingham be asked to quote for this work. (Action Clerk)

10.019 – TO CONSIDER REFURBISHING THE PUMP AT THE CORNER OF LIME GARTH & MAIN STREET

It was agreed that Ken Falkingham be asked to quote for this work.

10.020 – TO DISCUSS THE LOCATION OF SALT BINS IN THE VILLAGE

The pavements in the village have been covered in snow for the last four weeks. The subject of salt bins was discussed at some length but no conclusions drawn.

10.021 – TO DISCUSS THE MAINTENANCE OF THE SNICKET BETWEEN BRACKENHILLS AND THE GREEN

It was agreed that a petition be drawn up in the manner outlined by City Councillor Ian Gillies. (Action Clerk)

10.022 – TO DISCUSS A REQUEST FROM THE NEWLY ESTABLISHED YORK YOUTH COUNCIL TO ADDRESS THE PARISH COUNCIL AT A FUTURE MEETING

A request from the newly established York Youth Council to address a future Parish Council meeting was discussed and it was agreed that a representative be invited to address the February meeting for ten minutes. (Action Clerk)

10.023 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
25 Jan	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Pannell, Youngman
3 Feb	Ward Committee	Rufforth	All

10.024 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None.

Items for the next agenda.

- (a) Review of the Parish Council's Standing Orders and Financial Regulations
- (b) The Queens Diamond Jubilee in 2012

10.025 - DATE OF NEXT MEETING – 8 FEBRUARY 2010

The date of the next meeting was agreed as Monday 8 February 2010 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.36pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net