

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 JUNE 2010

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Vivien Crabb

City Councillor Ian Gillies

Councillor Ted Kendall

Councillor John Pannell

Councillor Stuart Robson

Mr James Mackman (Clerk)

Councillor Judith Thorpe.

Councillor Rae Youngman

#### 10.117 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No names had been put forward for consideration.

#### 10.118 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

Councillor Kendall declared a personal interest in agenda item 10.124(d).

#### 10.119 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kathie Brydson.

#### 10.120 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 MAY 2010

The minutes of the meeting held on 10 May 2010, having been circulated and read, were accepted and signed as a true record.

#### 10.121 - PUBLIC PARTICIPATION

None.

#### 10.122 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported the following:

- The City Council is arranging for the weekly waste collection to use boxes and not bags from 12 July
- He has received more complaints of dog fouling. He has passed these to the City Council
- The music festival at the end of Burlands Lane is going ahead at the weekend
- He has not yet managed to contact the owner of the house on the corner of Station Road and Long Ridge Lane so the vegetation growing over the footpath is still there
- He is arranging for Station Road to be a No Parking zone for the duration of the forthcoming Harrogate Show
- He suggested that the terminus of the No. 10 bus could be moved from Main Street, Nether Poppleton to the road outside the garage on the Green
- He had been in contact with the City Council about the proposal to install bollards in the pavement in the car park in front of the White Horse Inn and the Co-op

### 10.123 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the removal the branch that fell out of a Blairgowrie tree on to Chantry Green (Min. 10.108(c)ii)*

The branch has been removed from Chantry Green. It appears to have been cut into logs which have been used to plug the gap in the Blairgowrie fence.

(b) *Progress on Chantry Green sign (Min. 10.108(c)iii)*

A quotation of £80.00 for renovating the sign was agreed.

(c) *Progress on the painting of the kerbside railings in Main Street (Min. 10.112)*

The City Council has agreed in principle to paint the railings and may be organising the work through Community Payback Scheme.

### 10.124 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 14 June 2010. The report reflected the receipts and payments below. The bank balances at 14 June were:

Current Account			£500.00
Business Account	Money		Manager
		£27,740.05	

(b) *To agree accounts for payment (net of VAT);*

1227	Baron Landscape	Grass cutting - April	£290.00
1228	Yorkshire Water	Allotment water	£8.92
1229	Broker Network	Annual insurance premium	£804.31
1232	Poppleton Community Trust	Room hire – May	£19.00
1233	James Mackman	Salary – June	£448.42
1234	Post Office Ltd	Tax & NI – May	£61.89
1235	James Mackman	Clerk's expenses	£45.10
1236	Baron Landscape	Grass cutting - May	£290.00

(c) *To receive a report on income received*

HM Customs & Excise	Filing on-line grant with interest	£76.23
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(d) *To consider a request from the Poppleton Community Trust for a grant of £5,000*

It was noted that a sum of £5,000 had been included in this year's budget. After discussion it was agreed to make the £5,000 available to the Trust whenever it was requested by the Trust.

### 10.125 - TO NOTE CORRESPONDENCE RECEIVED

*10.125.1 - The Clerk read or referred to the following items of correspondence*

- (a) A letter from a resident regarding the state of the pavements in some areas of the village was noted
- (b) A newsletter from Burn & Co saying they were now QualitySolicitors
- (c) Paperwork from Came & Co the Parish Council's new insurance brokers
- (d) Notice of the On-line grant from HM Revenue & Customs

- (e) A booking form for the hire of the room at the Poppleton Community Centre for the period to September 2011 which the Clerk had completed and returned

*10.125.2 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Rural Action Yorkshire - Country Air - Summer 2010  
 (b) York & North Yorkshire Waste Partnership - District Spotlight - Spring/Summer 2010  
 (c) York & North Yorkshire Waste Partnership - Performance Matters - Issue Four, Spring/Summer 2010  
 (d) York Local Involvement Network - LINKed In, May 2010

### **10.126 - TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the May Parish Council meeting and considered by the Planning Committee.

Details of Planning Application	Comments
Ref: 10/00182/FUL – Two-storey pitched roof side extension following demolition of existing dwelling to side at Poppleton Grange, Low Poppleton Lane by Mr Vincent Ford.	We object to the planning application on the following grounds  The development is disproportionately large, out of keeping in height and scale and so close to No. 1 Villa Court as to be overbearing.  The current balance between rural housing and commercial buildings on Low Poppleton/Millfield Lane would be upset by the development.
Ref: 10/00713/FUL – Two-storey side extension and single-storey rear extension at 12 Dikelands Lane by Mr Pete Savage.	No objections
Ref: 10/00946/FUL – Single-storey rear extension at 73 Station Road by Mr Karl Elwell.	No objections
Ref: 10/00962/FUL – Two-storey side extension and single-storey rear extension at 16 Pear Tree Avenue by Mr John Taylor.	No objections
Ref: 10/01000/FUL – Two-storey side extension and single-storey rear extension at 9 Fairway Drive by Mr Karl Bentley.	No objections
Ref: 10/01163/TCA – Crown lift to max 5.2 and	No objections

crown clean Beech, Tree in the Conservation Area at 44 Long Ridge Lane by Mr Hodgetts.	
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*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following four applications:

- Ref: 10/00398/FUL – Single-storey rear extension at 1 Manor Court, Black Dyke Lane by Mr Russell Pickering.
- Ref: 10/00595/TPO – Crown reduce to within 1m of boundary, Copper Beech, Tree protected by Tree Preservation Order 1/1970 at Ashdown, Main Street by Mr Robert Power.
- Ref: 10/00658/FUL – Erection of agricultural building at STREET RECORD, Burlands Lane to Burlands Farm by Mr & Mrs Bradshaw.
- Ref: 10/00713/FUL – Two-storey side extension and single-storey rear extension at 12 Dikelands Lane by Mr Pete Savage.

**10.127 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

It was reported that some roof tiles on a house on the Green had been broken by vandals.

*(b) To receive other reports*

None

**10.128 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

The Clerk reported that the grass cutting contractor had asked that the cages round some of the tree on the Green be removed as they are interfering with the branches and no longer serve a useful purpose. It was agreed that the cages be removed.

It was reported that Councillors had visited Chantry Green and noted that a number of Blairgowrie trees are growing low over the Green. It was agreed that Dave Gregory be asked to give a quotation for removing the branches. **(Action Clerk)**

*(b) Events - To review the policy regarding vehicles on the Green during events*

A letter from the organiser of the Garden Guild Autumn Show was discussed. He had pointed out that vehicles had been parked on the Green during the recent Children's Sports Day but the letter he had received from the Parish Council specifically said that no vehicles should be on the Green. It was agreed that the Parish Council's policy was that vehicles may be driven on the Green specifically to deliver and collect stalls, tents etc but not be parked on the Green during an event. The Clerk is to write to the organiser and explain the new policy. **(Action Clerk)**

*(c) Maintenance –*

*i. To consider further action on the subject of a cycle rack on the Green*

After discussion it was agreed to abandon the project to locate cycle racks in the vicinity of the bus shelter and to remove the subject of cycle racks from agendas for the time being.

*ii. To discuss parking issues in the car park by the Co-op*

After discussion about the ongoing problem of cars being parked on the pavement outside the Co-op it was resolved that the Parish Council accepts in principle that bollards be constructed

along the pavement in the car park by the Co-op and White Horse Inn. It was agreed that the Clerk advise the City Council accordingly. **(Action Clerk)**

*iii. To discuss the future of grounds maintenance at the War Memorial*

The Clerk read out a letter from Gordon Benton who says he wishes to retire from looking after the garden round the war memorial. Mr Benton has carried out the work for many years. The Councillors agreed that a letter of thanks be sent to Mr Benton. **(Action Clerk)**

The Clerk said that the grass round the War Memorial is part of the Green grass cutting contract. The Councillors agreed that the person who looks after the grounds of the Old Forge Surgery should be asked if he would be willing to take responsibility for looking after the War Memorial Garden. **(Action Clerk)**

*iv. To discuss the state of the area of ground under the trees along the boundary of Chantry Green*

On the visit to Chantry Green the Councillors noted that there was a lot of undergrowth at the back of the Green. It was agreed that Philip Baron be asked to quote for removing the undergrowth. **(Action Clerk)**

*v. To consider repainting the pump on the Green*

The Clerk reported that Ken Falkingham has quoted the sum of £68.82 for repainting the pump. This was accepted. **(Action Clerk)**

**10.129 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) *Councillor Pannell* reported on the recent Poppleton Community Trust's Executive meeting.

(b) *Councillor Hawkins* reported on the YLCA York Branch meeting held on 3 June.

**10.130 - TO RECEIVE A REPORT ON VILLAGE POLICING**

(a) *To receive a report of the last month's incidents*

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 May	Autocrime	Items removed from vehicle	Station Road
7 May	Commercial Burglary	Items taken - arrested	The Green
7 May	Theft	Cycle taken	Beech Grove
13 May	Criminal Damage	Fence broken - arrested	The Green
13 May	Theft	Lead taken	Main Street
29 May	Criminal Damage	Windows smashed - arrested	The Green
31 May	Stolen Motor Vehicle	Moped stolen	The Green
2 June	Theft	Cycle taken	The Green
3 June	Theft	Cycle taken – named offender	The Green

PCSO Colley reported that “We are still dealing with ASB on the Green, The Community Centre and around the area off Church Lane.

We are cycle security marking (OP SPOKE) at the Community Centre on the 20th June, 10:30 - 15:00. Everyone Welcome !!!!!

We hope to be running an Operation/Action day with the rest of the York South Teams on the 21st June (which will include The Poppletons)’.

*(b) To discuss ongoing ASB/criminal damage problems on the Green*

It was reported that the police are suggesting the creation of a 'Working Group' to look at the problem of anti-social behaviour on the Green. The group would consist of Ward Councillor, Police, Parish Council representatives, Young Peoples Services and Street Environment Officer. It would meet every six weeks.

It was agreed that this should be supported and that Councillors would attend Group meetings. **(Action Councillor Hawkins)**

**10.131 – TO CONSIDER A REPORT FROM THE STANDING ORDERS AND FINANCIAL REGULATIONS WORKING GROUP**

The Councillors considered the suggested amendments to the existing Standing Orders and accepted them.

**10.132 - TO CONSIDER FURTHER ACTION ON THE A59 PARK & RIDE SCHEME**

After discussion it was agreed that the new MP for this area, Julian Sturdy, be sent a copy of the letter recently sent to the Chief Executive of the City Council on the subject of the A59 Park & Ride. **(Action Councillor Hawkins & Clerk)**

**10.133 - TO DISCUSS OPENING THE ACCESS TO LOW POPPLETON LANE FOR RESIDENTS**

This subject was given an airing. It was agreed that Councillors Pannell and Youngman would draft a letter for consideration at the next Parish Council meeting. **(Action Councillors Pannell & Youngman)**

**10.134 - TO REVIEW THE POLICY OF ALLOCATING ALLOTMENTS**

The Clerk reported that the tenants of the seven allotments near the Library and all six people on the waiting list are Upper Poppleton residents. However, he has recently been approached by people living outside the village and requested that Councillors gave some thought as to whether or not allotment tenants should have some form of residential qualification. It was agreed that Parish Council allotments should be restricted to Upper Poppleton residents and all applicants from out of the village advised of this fact.

**10.135 – TO CONSIDER HOLDING A JOINT MEETING WITH NETHER POPPLETON PARISH COUNCIL**

It was agreed not to hold a Joint Meeting at the present time. Should the need for such a meeting arise then a date would be agreed.

**10.136 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 June	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
22 June	Poppleton Community Trust Executive Committee	Poppleton Centre – following the AGM	Pannell, Youngman
21 July	Ward Committee	Askham Richard	All
26 July	Poppleton Community	Poppleton Centre/ 7.00pm	Pannell, Youngman

**10.137 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters* – None.

*Items for the next agenda* –

None.

**10.138 - DATE OF NEXT MEETING – 12 JULY 2010**

The date of the next meeting was agreed as Monday 12 July 2010 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.15pm.

CHAIRMAN .....

DATE.....

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