

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 8 NOVEMBER 2010

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor Vivien Crabb

Councillor John Pannell

Julie Hood

Councillor Judith Thorpe

Councillor Rae Youngman

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION BY JULIE HOOD THE CITY COUNCIL'S NEIGHBOURHOOD MANAGEMENT OFFICER FOR RURAL WEST YORK WARD

Julie Hood told the Councillors about the Local Strategic Partnership Pilot Scheme for the area which includes five city wards and Rural West York Ward.

- The pilot scheme will last 12 months. The partnership will include a police inspector and representatives from Adult Learning, Libraries, head teachers, Citizens' Advice Bureau, Racial Equality, Priory Street Centre, Parish Councils and City Council Officers. Meetings will be chaired by a City Councillor.
- Four meetings are planned for the year
- Julie's job is to facilitate and co-ordinate.

10.204 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

10.205 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ted Kendall and Stuart Robson.

10.206 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 OCTOBER 2010

The minutes of the meeting held on 11 October 2010, having been circulated and read, were accepted and signed as a true record.

10.207 - PUBLIC PARTICIPATION

None.

10.208 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on a number of items which Councillors noted.

10.209 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the refurbishment of the seats (Min. 10.173(c)ii)*

It was reported that the ten seats had been refurbished.

(b) *Progress on the painting of the kerbside railings in Main Street (Min. 10.190a)*

It was reported that refurbishment of some of the posts and the painting of all the posts is imminent.

(c) *Progress on the easement for work on Chantry Green (Min. 10.190c)*

No news on this subject.

(d) *Progress on the installation of a second Northfield Lane sign (Min. 10.194(b)ii)*

The Clerk reported having received the following response from the City Council to his request for a second sign at the junction of Northfield Lane and the A59. “*With regards to your recent request for a street name plate at the junction of Northfield Lane and the A59, I can confirm that I have visited the location. Although no street name plate exists on the junction itself, there are two signs indicating the area in advance of the junction. Two independent signs demonstrate the route to Northminster Business Park and a further name plate, with directional arrow, indicate the position of Northfield Lane. Owing to the overall speed of this road, advance notification of Northfield Lane would be required and I do not consider it appropriate to relocate the aforementioned sign. Furthermore, in order to reach Northfield Lane, any driver must pass these signs and so no additional signage is presently required.*” The response was noted.

10.210 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 8 November 2010. The report reflected the receipts and payments below. The bank balances at 8 November were:

Current Account Business Account	Money	£500.00	Manager
		£25,847.49	

(b) *To agree accounts for payment (net of VAT);*

1264	Ken Falkingham	Seats refurbishment	£460.00
1265	James Mackman	Salary – November	£459.20
1266	Post Office Ltd	Tax & NI – November	£127.34
1267	James Mackman	Expenses	£19.40

(c) *To receive a report on income received*

HM Customs & Revenue	VAT refund	£302.77
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(d) *To consider the Budget for 2011-12*

The Clerk presented a suggested draft budget for 2011-12 and explained his reasoning for the various items. The budget and the precept for 2011-12 will be set at the meeting in January.

(e) *To consider the request from Poppleton Junior Football Club for the release of the grant*

It was noted that the PJFC has not yet signed a contract for the building of the sports pavilion. It was resolved that the Clerk will release the money on receipt of a written confirmation that the contract has been signed. **(Action Clerk)**

10.211 - TO NOTE CORRESPONDENCE RECEIVED

10.211.1 - The Clerk referred to the following item of correspondence

A letter from Julian Sturdy MP advising the Parish Council that following the Coalition Government’s spending review on the transport budget the A59 Park & Ride project has been

placed in a “Development pool” of transport projects along with 23 others from across the country. Final decisions as to which projects will be awarded funding are expected by the end of 2011.

10.211.2 - It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Burn & Co - Law Briefs Issue 4 - business and family
- (b) Clerk & Councils Direct - November 2010, Issue 72
- (c) Marton cum Grafton Parish Council - NYCC Waste PFI Contract
- (d) North Yorkshire Fire & Rescue Authority - Summary of accounts - 2009-10
- (e) Rural Action Yorkshire - Country Air, Autumn 2010, Issue 117
- (f) Nether Poppleton Parish Council - Minutes of 20 September
- (g) York Local Involvement Network - LINKed In - November 2010, Issue 12

10.212 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the October Parish Council meeting and considered by the Planning Committee.

Details of Planning Application	Comments
Ref: 10/01845/FUL – Two-storey rear extension at 16 Nether Way by Mrs Fallow.	No objections
Ref: 10/01968/FUL – Two-storey side extension at 2 Dikelands Close by Mr & Mrs David & Zoe Macintyre.	<p>We object to the planning application on the following grounds</p> <ul style="list-style-type: none"> • The development is disproportionate to the site, is overbearing and will have a terracing effect on the street scene. • There will be an adverse impact on the neighbours’ property. • It has been reported that the plans are inaccurate and that the wall of No. 4 Dikelands Close is closer to the boundary than shown on the plans submitted. The effect of the proposed development will be to narrow the space between the houses to make it difficult/impossible to access the side of No. 4. • The conservatory at No. 4 Dikelands Close is not shown on the plan • The development will mean a loss of off-street parking. <p>The Parish Council recommends a site visit by the City Council’s Planning Committee</p>

Ref: 10/02052/FUL – Two-storey extension and conservatory to side at Crescent Farm, Hodgson Lane by Mr N Downing.	
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Ref: 10/02133/TCA – Fell Silver Birch (T1), Reduce height of Mountain Ash by 12’, Trees in the Conservation Area at 3 Manor Court, Black Dykes Lane by Mr Stephen Parker.	
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had refused the following application:

Ref: 10/01999/FUL – Two-storey rear and side extension at 3 Beech Grove by Mr Stuart Chisholm.

10.213 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

None.

10.214 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

- i. To receive reports on the condition of the elm opposite the bus shelter and consider the appropriate course of action*

Two quotations for felling the tree had been received. It was agreed that Councillor Pannell would make enquiries on the risk of the spread of the disease if the tree is left on site for the time being. **(Action Councillor Pannell)**

- ii. To consider action on the overhanging branches on the lime tree at the corner of Lime Garth*

It was agreed to defer discussion on this subject until the January meeting.

(b) Events

No report.

(c) Maintenance –

- i. To endorse the decision to have the War Memorial inscribed with the name of David Charles Hart*

The Clerk explained that circumstances had changed since the last meeting when the decision was made to have David’s name attached to the War Memorial on a plaque. After consultation Councillor Hawkins had arranged to have David’s name inscribed on the War Memorial. It was resolved to endorse the decision by the Clerk to support the idea of an inscription rather than a plaque.

- ii. To receive a quotation for the refurbishment of the War Memorial*

It was agreed to defer a decision on the refurbishment of the War Memorial for the time being.

- iii. To agree an honorarium for the maintenance of the War Memorial garden*

It was agreed that the Parish Council would pay an honorarium of £100 per annum for the maintenance of the War Memorial garden.

- iv. *To consider a request to place an item at the War Memorial to commemorate the animals which have lost their lives in various conflicts*

The Councillors discussed a request to place a memorial to animals that had been killed in various conflicts. It was agreed that the War Memorial is there to commemorate residents of Upper Poppleton known to have died in conflicts and that it was not appropriate to have a general memorial to animals.

10.215 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Councillor Pannell* reported on the recent Poppleton Community Trust's Executive meeting held on 12 October.

(b) *Councillor Hawkins* reported on the Police Liaison meeting held on 25 October.

10.216 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

8 Oct	Theft	Tools taken	Boroughbridge Road
9 Oct	Autocrime	Tools taken	Montague Walk
17 Oct	Criminal damage	Pumpkin damaged	Main Street
31 Oct	Theft	Mushrooms stolen	Westfield Lane
5 Nov	Theft	Tools taken – two arrests	Pear Tree Avenue
5 Nov	Criminal damage	Car damaged	Main Street
5 Nov	Criminal damage	Car damaged	Main Street

10.217 - TO CONSIDER THE CITY COUNCIL'S JUSTIFICATION OF THE CONTINUED PRESENCE OF THE BOLLARDS BETWEEN LOW POPPLETON LANE AND MILLFIELD LANE

The Clerk reported having had no response to his letter to the Chief Executive about the bollards.

10.218 - TO DISCUSS THE POSSIBILITY OF HOLDING A PARISH COUNCIL OPEN DAY PRIOR TO THE 2011 LOCAL ELECTIONS

It was agreed in principle to hold an Open Day prior to the local elections due in May 2011. Councillors Crabb, Pannell and Youngman agreed to serve on a working group to make arrangements for the Open Day.

10.219 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 November	Ward Team	Poppleton Centre/ 11.00am – 2.00pm	Hawkins

10.220 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA *Minor Matters*

A letter had been received from a resident complaining about the fact that, following construction works at the sub-station in Dikelands Lane, NEDL had not restored the area in front of the site. It was agreed that the Clerk should write to NEDL to ask that work be carried out to restore the area to its original state.

Items for the next agenda –
Open Day March 2011.

10.221 - DATE OF NEXT MEETING – 10 JANUARY 2011

The date of the next meeting was agreed as Monday 10 January 2011 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.46pm.

CHAIRMAN

DATE.....

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