

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 SEPTEMBER 2010

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor Vivien Crabb

Councillor Ted Kendall

Three members of the public

Councillor John Pannell

Councillor Stuart Robson

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION FROM THE POPPLETON JUNIOR FOOTBALL CLUB

Val Duggan the secretary of the Poppleton Junior Football Club and Gary Limbert the City Council's Football Facilities Project Officer addressed the Parish Council. The following points were either made or were responses to questions asked by the Councillors

- The facilities that the proposed clubhouse would provide were described
- A mock-up photo of what the new clubhouse would look like was provided
- Currently the club operates from two "portacabins"
- The playing field has been extended and now covers 12 acres
- Three tenders for the work have to be returned by 22 October
- Work is scheduled to start on 1 November
- The original projected cost was £490,000 but an application for £50,000 funding from BIFFA has been refused because BIFFA prefer to support schemes with facilities for more than one sport so an application has been made to the City of York Council to modify the plans in order to reduce the projected cost to £465,927 (subject to tender process)
- The Football Foundation has offered a grant of £375,000 but this funding is time constrained. If the work isn't started by a given date funding could be withdrawn
- Other grants awarded total £34,500 of which £30,000 is from City of York Council and PJFC has raised £20,000 from fund-raising events with a further £15,000 anticipated from currently planned fund-raising events leaving a shortfall of £21,427.00
- The five-year business plan includes costs of running the clubhouse
- The new facility will enable the training of football coaches who are currently trained elsewhere at £150 a time and the club also expects to generate income from renting the clubhouse out for First Aid Training and similar activities
- The club is looking to the Parish Council to grant an extra £2,500 in addition to the £2,500 provided for in the current year's budget. This would reduce the shortfall to £16,427
- The club intends to apply to Nether Poppleton Parish Council for a similar level of funding and is looking to arrange additional fund-raising events to bridge any remaining shortfall

10.162 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No names had been put forward for consideration.

10.163 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

10.164 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Judith Thorpe and Rae Youngman.

10.165 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 JULY 2010

The minutes of the meeting held on 12 July 2010, having been circulated and read, were accepted and signed as a true record.

10.166 - PUBLIC PARTICIPATION

None.

10.167 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported the following:

- He attended the Police Liaison meeting last week but thought that future meetings with the police would be at Ward Committee meetings
- He hasn't heard from the City Council officer about a scheme for bollards in the pavement outside the Co-op and White Horse
- All of the Poppleton children gained admission to Manor School this year
- Following the recent petition the City Council has now agreed to adopt the footpath between the Green and Bracken Hills and bring the surface up to standard
- Neighbourhood Services have been marking holes in the road
- The salt bin is being moved from the corner of Allerton Drive and Springfield Road to the corner of Ebor Way and Dikelands Lane
- The Youth Club is unable to meet at the moment as the school is using the Youth Club building while asbestos is being removed from the main building

10.168 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on the painting of the kerbside railings in Main Street (Min. 10.145b)

The Clerk read out a response from the City Council giving eight reasons why it would not fund the painting of the railings. It was noted that Rachel Stewart, the City Council's Street Environment Officer, had asked for suggestions for help in spending the 2010-11 York Pride budget. It was agreed that Ms Stewart be asked if she would fund the painting of the railings from the York Pride budget. **(Action Clerk)**

(b) Progress on clearing the area of ground under the trees along the boundary of Chantry Green (Min. 10.150(c)iii)

It was reported that the ground had been cleared and grass seed planted.

10.169 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 13 September 2010. The report reflected the receipts and payments below. The bank balances at 13 September were:

Current Account			£500.00
Business Account	Money		Manager
		£20,135.24	

(b) To agree accounts for payment (net of VAT);

1244	Phil Lunan	Repairs to Chantry Green sign	£80.00
1245	Poppleton Community Trust	Room hire - July	£19.00
1246	Ken Falkingham	Pump repairs	£68.82
1247	James Mackman	Salary – August	£459.20
1248	Post Office Ltd	Tax & NI – August	£127.34
1249	Baron Landscape	Grass cutting - July	£145.00
1250	Yorkshire Water	Allotment water	£17.75
1251	SLCC Enterprises	SLCC Harrogate training course	£55.00
1252	Baron Landscape	Grass cutting - August	£290.00
1253	James Mackman	Salary – September	£459.20
1254	Post Office Ltd	Tax & NI – September	£127.34
1255	Poppleton Community Trust	Grant	£5,000.00
1256	James Mackman	Clerk's expenses	£48.51

(c) To receive a report on income received

HSBC	Bank interest	£3.55
City of York Council	Grant for crocus bulbs	£500.00
HM Customs & Revenue	VAT refund	£223.81

(d) To agree to release the grant of £1,000 to the Poppleton Youth Club

It was agreed to release the £1,000 provided in the current year's budget.

(e) To consider a request from the Poppleton Junior Football Club for a grant of £2,500

It was resolved to award the sum of £5,000 to Poppleton Junior Football Club in the current fiscal year on condition that this sum is to be used only for the capital project to build a Club House on the site at Millfield Lane and on the further condition that this sum will only be paid to Poppleton Junior Football Club when the contract for construction of the Club House is awarded.

(f) To consider a proposal to revise the Parish Council's policy on grant applications

Councillor Hawkins explained his proposed ideas for dealing with grant requests of the Parish Council. The proposal was accepted. Councillor Kendall tabled a proposed timetable for dealing with applications for substantial grants which the council accepted.

10.170 - TO NOTE CORRESPONDENCE RECEIVED

10.170.1 - The Clerk read or referred to the following items of correspondence

- (a) A letter from the mother of Marine David Hart giving permission to add David's name to the Roll of Honour
- (b) CYC - Compost poster
- (c) NYCC - Concessionary bus fare changes

It was agreed that the correspondence received since the July Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Allerton Waste Recovery Park – Issue 2
- (b) Burn & Co - Law Brief, Issue 3, 2010
- (c) Clerk & Councils Direct - September 2010 - Issue 71
- (d) Julian Sturdy MP - Contact details
- (e) Martin House - Newsletter - Autumn 2010
- (f) North Yorkshire Fire & Rescue Authority - Corporate Report 2010/11

- (g) No Need For Nuclear - Letter
- (h) Nether Poppleton Parish Council - Minutes of 19 July
- (i) Nether Poppleton Parish Council - Minutes of 21 June
- (j) Rural Action Yorkshire - Country Air - Summer 2010
- (k) thehedgeman - introductory letter

10.171 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the July Parish Council meeting and considered by the Planning Committee.

Details of Planning Application	Comments
Ref: 10/01477/FUL – First floor extension with roof conversion and single-storey rear extension at 60 Station Road by Mr Paul Tomlinson.	The Parish Council does not object but recommends that a Planning Officer visits the site to assess the impact of the proposed development on the neighbours.
Ref: 10/01479/FUL – Veranda to rear at Lupton House, Main Street by Mrs Redfearn.	No objections
Ref: 10/01543/FUL – Single-storey rear extension at 5 Springfield Road by Mr C Elgie.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 10/00350/FUL – Siting of 2no. portable buildings for use as office and store. Erection of toilet block and dog kennel (retrospective) at Oaktree Nursery by Mr David Massey.
- Ref: 10/00755/FUL – 1no. UPVC window to be removed and replaced with UPVC French doors with Juliette balcony (black finish to railings) at 15 Villa Court by Mr Andrew Thompson.
- Ref: 10/00962/FUL – Two-storey side extension and single-storey rear extension at 16 Pear Tree Avenue by Mr John Taylor.
- Ref: 10/01000/FUL – Two-storey side extension and single-storey rear extension at 9 Fairway Drive by Mr Karl Bentley
- Ref: 10/01100/FUL – Raise roof of property, two-storey rear extension, first floor front extension, dormer windows to single-storey side extension at Nether Edge, Main Street by Ms D Sharp.
- Ref: 10/01344/FUL – First floor extensions to side and rear, pitched roof dormers to front and side, porch to front, conversion of garage and external alterations to windows, doors and vehicle access at The Old Coach House Nursery to Red Lion by Mr G Howe.
- Ref: 10/01439/FUL – Single-storey side extension with roof conversion and single-storey rear extension at 91 Station Road by Mr R Hastings.
- Ref: 10/01449/FUL - 3 no. dormers to front and single garage to side after conversion of existing double garage to habitable room at Rainshaw, Boroughbridge Road by Mr & Mrs Crosby.
- Ref: 10/01477/FUL – First floor extension with roof conversion and single-storey rear extension at 60 Station Road by Mr Paul Tomlinson.
- Ref: 10/01543/FUL – Single-storey rear extension at 5 Springfield Road by Mr C Elgie.

(c) To consider a response to the City Council's proposal for on-line planning applications

The responses to the City Council's questionnaire were agreed and the questionnaire was completed. It will be posted in due course. (**Action Councillor Hawkins**)

10.172 - TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

No reports.

10.173 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

The Clerk reported that the large tree opposite the bus shelter looks as though it is diseased. It was agreed that Ryland Horticulture be asked to inspect and the report on the state of the tree. **(Action Clerk)**

(b) Events

No report.

(c) Maintenance –

i. To agree to refurbish ten of the Parish Council's seats

The Clerk reported that ten of the Parish Council's seats were in need of refurbishment and that one of them needed to be repaired. A quotation of from Ken Falkingham of £45 per seat for refurbishment and £10 for repair was accepted. **(Action Clerk)**

ii. To consider a request from York Rotary Club to plant crocus bulbs in the shape of the letters TFL on the Green

A letter from the Rotary Clubs of York giving details of the biggest ever planting of crocuses across the UK this October was considered. In order to raise funds for the fight against polio the Rotary Clubs are proposing to plant bulbs in the shape of the letters T F L (Thanks for Life) and are asking for permission to plant bulbs on the Green. It was agreed in principle that bulbs could be planted in 36" high letters. The Clerk is to contact the Rotary Club and arrange for the Rotary Club to liaise with Councillors Brydson and Crabb to ensure that the bulbs are planted in a suitable area of the Green. **(Action Councillors Brydson and Crabb)**

iii. To agree to purchase crocus bulbs for the Green

Given that the Parish Council has received £500 from the City Council for the purchase of crocus bulbs it was agreed that Councillors Brydson and Crabb would co-ordinate the purchase and planting of up to £500 worth of crocus bulbs. Councillor Hawkins said that he would produce posters advertising the date for planting. **(Action Councillors Brydson, Crabb and Hawkins)**

iv. To discuss the proposal to add Marine David Hart's name to the inscriptions on the War Memorial

The suggestion of adding Marine David Hart's name to the names on the War Memorial of fallen soldiers was discussed. It was agreed that there was no room on the side showing those fallen during the 1914-18 War. It was agreed that the possibility of using another side be investigated. **(Action Councillor Hawkins)**

v. To consider granting an easement for the supply of water on Chantry Green

The owner of Greenthwaite on Chantry Green had written to ask for an easement for a water supply under the Parish Council-owned Chantry Green to the house that is being built in his back garden. The Clerk reported that the Parish Council had charged £500 for a similar easement for the house next door. It was agreed to grant an easement for £500 on condition that no legal costs be borne by the Parish Council. It was also agreed that the Green should be reinstated to its original condition at the expense of the applicant. **(Action Clerk)**

10.174 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

- (a) *Councillor Pannell* reported on the recent Poppleton Community Trust’s Executive meeting held on 7 September.
- (b) *Councillor Hawkins* reported on the Ward Team meeting held on 1 September and the Joint Police meeting held on 10 September

10.175 - VILLAGE POLICING - TO RECEIVE A REPORT OF THE LAST TWO MONTH’S INCIDENTS

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

10 July	Theft	Cycle taken	The Green
11 July	Theft	Goods taken from store – CCTV to be circulated	The Green
16 July	Burglary other	Cycle/golf clubs taken	Long Ridge Lane
17 July	Burglary	House entered – disturbed	Allerton Drive
20 July	Theft	Lead taken	Boroughbridge Road
23 July	Two Commercial burglaries	2 units entered, various items taken	Northminster Business Park
27 July	Criminal damage	Notice Board damaged	The Green
21 August	Burglary Other	Attempted entry to out-building	The Green
21 August	Burglary Other	Attempted entry to out-building	The Green
22 August	Burglary Other	Out-building entered cases of drinks taken	The Green
23 August	Burglary Other	House entered - 1 Arrested.	The Green
23 August	Violence	Violence - 1 Arrested	Westfield Close
23 August	Drugs	Drugs - 1 Arrested	Westfield Close
25 August	Burglary Other	Building materials taken	Boroughbridge Road
28 August	Auto Crime	Petrol cap tampered with	The Green

PCSO Colley reported that “ASB reports have fallen greatly, but the reports we have had are in the same areas as previously i.e. The Green, Community Centre, Ousebank School and The Business Park, Great North Way.

Figures remain higher at 17% up on last year but lower than previous months. As always we would ask all residents to be aware and to report any suspicious behaviour, we do, as you can see, have a problem with attempts to break into premises.”

He reminded that the police can be called on 0845 60 60 247.

10.176 - TO CONSIDER DEVELOPMENTS ON THE A59 PARK & RIDE SCHEME

It was agreed to defer discussion on this subject **(Action Councillor Hawkins & Clerk)**

10.177 - TO CONSIDER THE DRAFT LETTER REGARDING THE OPENING OF ACCESS TO LOW POPPLETON LANE FOR RESIDENTS

It was agreed to defer discussion on this subject. (Action Councillors Pannell & Youngman)

10.178 - TO CONSIDER ATTENDANCE AT THE SLCC TRAINING DAY ON 18 NOVEMBER

It was agreed that no Councillor would be attending this course.

10.179 – TO AGREE THE FORMAT FOR REMEMBRANCE SUNDAY

It was reported that there is no designated body to co-ordinate the Remembrance Sunday proceedings on the Green. It was agreed that the Chairman should represent the Parish Council and would help co-ordinate the proceedings with help from Nether Poppleton Parish Council, the churches in the village and any other body that needs to be consulted.

10.180 – TO DISCUSS THE ALLERTON PARK WASTE RECYCLING PROPOSALS

Councillor Hawkins gave a report on the meeting held at Kirk Hammerton when AmeyCespa the preferred bidder and a representative from Marton cum Grafton Parish Council (where the proposed recycling unit will be) gave presentations on the subject. It was agreed to take no action for the time being.

10.181 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 October	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Pannell, Youngman
20 October	Ward Committee	Copmanthorpe School/ 7.00pm	All

10.182 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

It was noted that the Northfield Lane sign on the A59 has broken. The Clerk will report this to the City Council. (Action Clerk)

Items for the next agenda –

None.

10.183 - DATE OF NEXT MEETING – 11 OCTOBER 2010

The date of the next meeting was agreed as Monday 11 October 2010 at 7.30pm.

There being no other business the Chairman closed the meeting at 10.10pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net