

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 11 APRIL 2011

#### PRESENT

Councillor Peter Hawkins (Chairman)

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Stuart Robson

Councillor Judith Thorpe

Councillor Rae Youngman

Four members of the public were present for the early part of the meeting.

Mr James Mackman (Clerk)

#### 11.065- TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 11.066 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor John Pannell.

#### 11.067 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 MARCH 2011

The minutes of the meeting held on 14 March 2011, having been circulated and read, were accepted and signed as a true record.

#### 11.068 - PUBLIC PARTICIPATION

Several residents spoke about the planning application for 10 Brackenhills. A model of the proposed development was shown to the Councillors.

It was agreed to bring forward agenda item 11.073 to this point in the agenda. See below for the minutes.

#### 11.069 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on a number of items which Councillors noted.

#### 11.070 - TO RECEIVE THE CLERK'S REPORT

*(a) Progress on the easement for work on Chantry Green (Min. 11.049a)*

The Clerk reported having spoken to the Council's solicitor who had informed him that the easement was currently with the applicant's solicitor but that he was not aware of any problem and that the matter would be resolved soon.

*(b) Progress on repairing the dog waste bin in Black Dike Lane (Min. 11.049b)*

The Clerk reported that the City Council had not replaced the dog waste bin and when he had enquired as to the reason why he had been told that there were budget restraints and that the bin would not be replaced for the time being. It was agreed that the absence of the bin should be reported to the City Council again. **(Action Clerk)**

(c) *Progress on Black Dike Lane footpath resurfacing (Min. 11.049c)*  
No repair to the footpath has been made.

(d) *Progress on the installation of a street light at the corner of Black Dike Lane and the A59 (Min. 11/049e)*

The Clerk reported having identified the Council Officer who would make a decision on the installation of the light but that the Officer was currently on holiday and he had been unable to speak to him.

(e) *Report on the election event (Min. 11.057)*

Councillor Hawkins reported that four Councillors and the Clerk had attended the event when only one resident turned up and he wasn't qualified to vote having only resided in the village for a short time and had not registered as a voter. The subject may be discussed at the next Parish Council meeting.

(f) *Progress on possible action in relation to the Queen's Diamond Jubilee in 2012 (Min. 11.061)*

The Clerk reported that this subject is to be discussed at the Nether Poppleton Parish Council meeting to be held on 18 April.

### **11.071 - FINANCE**

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year ended 31 March 2011. The figures below show the receipts and payments since the March Parish Council meeting. The bank balances at 11 April were:

Current Account			£500.00
Business Account	Money		Manager
		£17,334.13	

(b) *To agree accounts for payment (net of VAT);*

1296	Millennium Green Trust	Grant	£500.00
1297	Poppleton Community Trust	Room hire - March	£19.40
1298	Information Commissioner	Registration fee	£35.00
1299	James Mackman	Salary – April	£459.20
1301	James Mackman	Expenses	£24.58
1303	Post Office Ltd	Tax - April	£114.80

(c) *To receive a report on income received*

Nun Monkton Parish Council	Stationery contribution	£20.00
Hessay Parish Council	Stationery contribution	£20.00
Nether Poppleton Parish Council	Stationery contribution	£114.74
NEDL	Wayleave	£11.50

(d) *To consider renewing the YLCA subscription*

It was agreed to renew the YLCA subscription of £519 for the year.

(e) *To review the Parish Council allotment rents*

After a discussion it was agreed to defer a decision on this subject until the May meeting.

\* Councillor Brydson retired from the meeting at this point in the agenda.

## **11.072 – TO NOTE CORRESPONDENCE RECEIVED**

*11.072.1 - The Clerk referred to the following item of correspondence*

The Annual Return from Mazars the external auditors. This year the Parish Council has been chosen for a more in-depth audit. The Clerk said that the Parish Council would have no problem in providing the extra information.

*11.072.2 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) CE Electric UK - Consultation invitation
- (b) CYC - Streets Ahead - Spring 2011
- (c) Nether Poppleton Parish Council - Minutes 21 February
- (d) York Local Involvement Network - LINKed In - March 2011, Issue 14

## **11.073 – TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the March Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments on the first two items. The Councillors then discussed at length the third planning application taking into consideration the detailed report submitted by the Planning Committee.

Details of Planning Application	Comments
Ref: 11/00382/FUL – Two-storey side extension following demolition of garage at 18 Montague Walk by Mr & Mrs Mukherjee.	No objections
Ref: 11/00403/FUL – Installation of roof mounted photovoltaic panels at Catherine House, Northminster Business Park by GMI Renewable Energy Group Ltd.	No objections
Ref: 11/00422/FUL – Single-storey side extension, conservatory to rear and raising of roof to provide first floor accommodation at 10 Brackenhill by Mrs Gwen Bentley.	The Parish Council objected to this planning application on a number of points details of which are attached.

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved no planning applications since the March Parish Council meeting.

## **11.074 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To receive other reports*

None.

### 11.075 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) *Trees* –

No report.

(b) *Events - To consider a request to erect an Easter Cross on the Green*

The Councillors agreed that the Easter Cross could be erected on the Green

(c) *Maintenance*

No report.

### 11.076 – TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS

(a) *Councillor Kendall* reported on the Poppleton Community Trust Executive Committee meeting held on 28 March. Both the Chairman and Vice-Chairman will be retiring at the AGM in May.

(b) *Councillor Hawkins* reported that the Youth Club would have sufficient funds to run for a year if no more funds were forthcoming from other agencies. The City Council has indicated that it will reduce funding this year.

### 11.077 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

17 Mar	Theft	3 arrests	Northfield Lane
18 Mar	Theft	2 arrests	Northfield Lane
18 Mar	Violence	1 arrest – all linked to the above same group of people	Northfield Lane
23 Mar	Violence	1 arrest linked to domestic violence issue	Beech Way

### 11.078 - TO CONSIDER RESPONSES TO THE SPRING NEWSLETTER

There were two responses from the Spring Newsletter.

1. A suggestion that better lighting or movement sensitive could be installed at the bus shelter on the Green. The Councillors agreed that extra lighting would not be acceptable to the local residents. It was reported that currently there is no problem with youths loitering around the bus shelter so it was resolved that no action be taken on this suggestion. The Clerk is to write to the resident giving the Parish Council’s views. **(Action Clerk)**
2. The suggestion of moving the bus shelter on the Green to a new location on the verge outside the garage and making this the terminus for the No. 10 bus instead of Main Street, Nether Poppleton was discussed. It was agreed that whilst the present terminus was by no means ideal to move it to the verge outside the garage would cause major traffic problems and was not to be recommended. The road is very busy and quite often there are many cars parked making the road very narrow. The Clerk is to write to the resident giving the Parish Council’s views. **(Action Clerk)**

**11.079 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 April	Rural West York Team	Poppleton Centre/ 10.30am	Hawkins
3 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Kendall
27 June	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All

**11.080 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

The Clerk reported that the City Council has appointed a War Memorial Officer who has asked if details of the Parish Council War Memorial can be added to the City Council's website. The Councillors agreed to this request. **(Action Clerk)**

*Items for the next agenda*

None.

**11.081 - DATE OF NEXT MEETING – 9 MAY 2011**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 9 May 2011.

There being no other business the Chairman closed the meeting at 9.10pm.

CHAIRMAN .....

DATE.....

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