

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 FEBRUARY 2011

PRESENT

Councillor Ted Kendall (Acting as
Chairman)

Councillor Kathie Brydson
Councillor Vivien Crabb
Councillor John Pannell
Councillor Stuart Robson.
Councillor Judith Thorpe

City Councillor Ian Gillies

Mr James Mackman (Clerk)

In Chairman Councillor Peter Hawkins absence at the village pantomime rehearsals Vice-Chairman Councillor Ted Kendall took the Chair.

11.022 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

11.023 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Peter Hawkins and Rae Youngman.

11.024 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 JANUARY 2011

The minutes of the meeting held on 10 January 2011, having been circulated and read, were, after a minor amendment, accepted and signed as a true record.

11.025 - PUBLIC PARTICIPATION

None.

11.026 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on a number of items which Councillors noted.

11.027 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on the painting of the kerbside railings in Main Street (Min. 11.006a)

It was reported that the railings have now been painted with white paint.

(b) Progress on the easement for work on Chantry Green (Min. 11.006b)

The Clerk reported that the easement had still to be signed but that he had been advised that this would happen soon.

(c) Progress on repairing the dog waste bin in Black Dike Lane (Min. 11.010a)

The Clerk said that he had reported the bin that had now gone missing to the City Council and had obtained an incident number.

(d) *Progress on the subject of the mobile shop fish & chip shop trading from the car park next to the Lord Collingwood (Min. 11.011b)*

The Clerk reported that following his letter to the owner of the mobile fish & chip shop he had been advised that the shop will not be trading from Poppleton again as it has no licence to trade.

(e) *Progress on Black Dike Lane footpath resurfacing (Min. 11.020)*

The Clerk said that he had reported the footpath condition to the City Council and had obtained an incident number.

11.028 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 14 February 2011. The report reflected the receipts and payments below. The bank balances at 14 February were:

Current Account Business Account	Money	£500.00	Manager
		£19,922.38	

(b) *To agree accounts for payment (net of VAT);*

1280	Nether with Upper PCC	Grant	£1,000.00
1281	Nether with Upper PCC	All Saints grass cutting grant	£150.00
1282	Poppleton Community Trust	Room hire January	£19.40
1283	J Ferguson	Mole removal	£60.00
1284	James Mackman	Salary – February	£459.20
1285	Post Office Ltd	Tax & NI – February	£127.34
1286	James Mackman	Expenses	£81.11

(c) *To receive a report on income received*

City of York Council	Double taxation grants	£2,621.66
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(d) *To consider a request for £60 from the Poppleton Luncheon Club*

It was agreed to give a £60 grant to the Poppleton Luncheon Club to cover the cost of insurance. It was agreed that the Luncheon Club be advised that any application for a future grant should be sent to the Parish Council prior to that year's November meeting. **(Action Clerk)**

(e) *To review the Internal Audit Procedure*

The Councillors considered the Parish Council's internal audit procedures and agreed that no alteration to the procedures were necessary.

(f) *To appoint an Internal Auditor*

It was agreed to re-appoint Mrs Cariss as the Parish Council's internal auditor. **(Action Clerk)**

11.029 – TO NOTE CORRESPONDENCE RECEIVED

11.029.1 – The Clerk referred to the following item of correspondence

- (a) Broadband North Yorkshire – an invitation to a meeting in Ripon on 19 February to which the Clerk said that he was going
- (b) A letter from Pat Knowlman asking if the subject of residents clearing the footpath in front of their own property of wet moss, leaves and other debris could be mentioned in the next Newsletter. It was agreed that the subject should be covered in the Newsletter that is to be published shortly. Mrs Knowlman is to be advised of this development (**Action Clerk**)

11.029.2 – It was agreed that the correspondence received since the January Parish Council meeting, as listed below, be circulated to the Councillors

- (a) CYC - Revised Parish Charter
- (b) CYC - York New Beautiful City
- (c) Nether Poppleton Parish Council - Minutes of 15 November
- (d) Rural Action Yorkshire - Country Air - Winter 2011, Issue 118
- (e) YLCA - White Rose Update, February 2011 etc

11.030 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Details of Planning Application	Comments
Ref: 11/00163/TPO – Remove 2 lowest branches Scots Pine (T1), Remove lowest branch Scots Pine (T2), Trees protected by Tree Preservation Order 1/1970 at 15 Bankside Close by Mr Jerry Holland.	No objections
Ref: 11/00213/TPO – Fell Copper Beech x 2, Trees protected by Tree Preservation Order 2/1991 at Scagglethorpe House, Westfield Lane by Mrs Ann Thompson.	No objections but we recommend that the Arboricultural Officer visits the site prior to making a decision.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications

- Ref: 10/02654/TCA – Fell Sycamore in Conservation Area at All Saints Church, Hodgson Lane by Mrs I Wilson.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 10/02297/FUL – Two-storey gable extension, two-storey and first floor rear extensions to form additional residential bedrooms and ancillary accommodation at Lime Tree House, Main Street by Ms D Sharp.
- Ref: 10/02609/TPO – Fell Sycamore Tree protected by Tree Preservation Order 1/1970 at 1 Bankside Close by Mr Roger Hitchcox.

It was noted that the following application had been withdrawn:

- Ref: 10/02709/FUL – Double garage linked to house with rooms in roof at 141 Long Ridge Lane by Dr Dominic Smith.

11.031 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To consider reports on vandalism*

No reports.

(b) *To receive other reports*

None.

11.032 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) *Trees –*

No report.

(b) *Events – To consider a request to hold the Children’s Sports Day on 30 May*

It was agreed that the Children’s Sports Day be held on the Green on 30 May and that the grass would be cut prior to the event.

(c) *Maintenance – To consider the quotation for the War Memorial inscriptions refurbishment*

The Clerk reported that he had not yet received the quotations for work on the War Memorial so it was agreed to defer discussion on the subject.

11.033 – TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS

(a) Councillor Pannell reported on the Poppleton Community Trust Executive Committee meeting held on 24 January.

(b) Councillor Crabb reported on the Ward Committee meeting held on 9 February.

11.034 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

8 Jan	Drugs	2 arrested in a vehicle, 1 for possession, the other wanted for 3 other offences.	Northfield Lane
16 Jan	Burglary dwelling	House entered. Electrical items taken	Westfield Close

11.035 - TO RECEIVE AN UPDATE ON THE ELECTION EVENT

The Clerk reported that the Methodist Church Hall is fully booked on Saturdays in March but that he had made a tentative booking for Saturday 19 March at the All Saints Church Hall. It was agreed to hold an Election Event on 19 March between 10.00am and 12.00 noon. Free tea, coffee and biscuits would be provided. Councillors Kendall, Crabb and Robson agreed to be in attendance.

11.036 – TO AGREE THE CONTENT OF THE SPRING NEWSLETTER

Councillor Kendall reported that he had received articles for the Newsletter on the subjects of the Queen’s Diamond Jubilee, trouble at the Green, the local elections in May, charity bags and shed and bicycle security and moss on pavements. It was agreed that Councillors Kendall and Robson would edit the articles submitted and forward the finalised Newsletter to the Clerk for dispatch to the printers. The agreed Newsletter would be printed and distributed as soon as possible to enable residents to be made aware of the Parish Council’s Election Event at All Saints Church Hall on 19 March.

11.037 – TO DISCUSS HOLDING A “POPPY PARTY” IN JUNE

After discussion it was agreed that the Parish Council would not hold a “Poppy Party”.

11.038 – TO DISCUSS THE INSTALLATION OF A STREET LIGHT AT THE CORNER OF BLACK DIKE LANE AND THE A59.

It was agreed that the junction of Black Dike Lane with the A59 being at the top of a slope is difficult for drivers on the A59 to see, especially at night. The safety of the junction would be much improved if a street light were installed. It was resolved that the City Council be asked to install a street light at the junction. (Action Clerk)

11.039 – TO CONSIDER COUNCILLOR ATTENDANCE AT A DEVELOPMENT CONTROL SEMINAR IN MARCH

It was agreed that no Councillor would attend this seminar.

11.040 - TO CONSIDER HAVING AN ATTENDANCE LIST FOR MEMBERS OF THE PUBLIC WHO MAY BE NAMED ON THE MINUTES OF THE MEETING IF THEY SO WISH

After discussion on the subject it was agreed that at future meetings a pre-printed sheet would be provided so that residents attending could register their names and addresses should they wish to do so. (Action Clerk)

11.041 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
28 February	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Kendall

11.042 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None

Items for the next agenda

None

11.043 - DATE OF NEXT MEETING – 14 MARCH 2011

The date of the next meeting was agreed as Monday 14 March 2011 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.15pm.

CHAIRMAN

DATE.....

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