

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 JULY 2011

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Eddie Allen

Councillor Kathie Brydson.

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Stuart Robson

Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### TO RECEIVE A PRESENTATION FROM POLICE INSPECTOR JO BROOKSBANK

Inspector Jo Brooksbank and Sergeant Andy Haigh attended the meeting and gave a presentation on current policing. Among the points mentioned by Inspector Brooksbank were:

- A new policing model started on 21 March 2011
- There is a reduction of £24 million in police funding over the next four years
- There could be 320 redundancies across North Yorkshire
- People in the back office are becoming omni-competent
- Demand analysis is carried out giving the right resources at the right times
- A new shift system has been implemented for all officers
- Rural West policing is more community based – more police are on duty during the day; fewer at night
- Core times are from 7.00am to midnight
- PCSO funding is protected until 2013
- The police team consists of a dedicated inspector, three sergeants, 15 police officers and 21 PCSOs
- The team is based at Clifton Moor Police Station
- Specific Problem Sorting Plans (PSPs) are in place for the area
- Local Tasking allows the area to focus quickly on what matters
- Operation BEZEL is a PSP to tackle youth anti-social behaviour in Poppleton
- Dedicated patrols by officers at key times to deter and dispel youths from hotspot areas
- Operation ADOBE is a commercial Burglary PSP. Officers conduct target hardening visits to commercial properties to advise on protection against burglary
- Officers have very strong links with Manor School and Poppleton Ousebank School to educate children

Councillors asked a number of questions

The session ended at 7.55pm.

#### TO RECEIVE A PRESENTATION ON YORKSHIRE IN BLOOM FROM MIKE WALKER

The speaker at this year's Garden Guild AGM is a judge for Britain in Bloom and had made the comment that Poppleton is a pretty village. This comment led the Parish Councillors to ask Mike Walker, the Garden Guild Chairman, to address the Parish Council on the subject of Yorkshire in Bloom.

Mike said that:

- Yorkshire in Bloom is less about flowers, more about how members of the community react with each other
- The tidiness of the whole village is taken into account
- The population of both villages combined is approximately 4,000 which puts Poppleton into the small town category. This means a two-hour inspection of the village
- Places to take the judges would include Upper Poppleton Green, the Railway Nursery Project, All Saints Memorial garden, Poppleton Ousebank School garden, the War Memorial area in Nether Poppleton, the Tithe Barn garden and the Millennium Green
- The entrance fee would be £65
- The village would not be competing against other villages but against itself
- If the village won a Gold Medal it would go forward into the Britain in Bloom contest
- The village would be judged twice; in March and July
- The Parish Council would have until January 2012 to decide if it wanted to enter the 2012 competition
- An Action Group would need to be formed to take the project forward
- Mike would be willing to be on the Action Group

#### **11.130- TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS**

None.

#### **11.131 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Deana Massey and Councillor Victoria Pretorius.

#### **11.132 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 JUNE 2011**

The minutes of the meeting held on 13 June 2011, having been circulated and read, were accepted and signed as a true record.

#### **11.133 - PUBLIC PARTICIPATION**

None.

#### **11.134 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only**

City Councillor Ian Gillies reported that

- The City Council had made a poor job of patching the footpath between Bracken Hills and the White Horse Inn
- Millfield Lane between Long Ridge Lane and the A1237 overpass had been resurfaced
- Traffic cones have been placed all the way along Station Road for the Harrogate Show which is on 12-14 July
- The Press is giving awards for Community Pride. It was suggested that Ousebank School should receive an award for the new school garden

**11.135 - TO RECEIVE THE CLERK'S REPORT**

*(a) Progress on the easement for work on Chantry Green (Min. 11.110a)*

The Clerk referred to a letter from Burns Solicitors. Details of the discussion that followed are minuted at 11.140c(i) below.

(b) *Progress on repairing the dog waste bin in Black Dike Lane (Min. 11.110b)*

The Clerk reported that Rachel Stewart had said that the dog bin should be installed by 8 July but it hadn't. It was agreed that Rachel Stewart be asked to expedite the reinstatement of the dog bin as soon as possible. **(Action Clerk)**

(c) *Progress on the installation of a street light at the corner of Black Dike Lane and the A59 (Min. 11/110d)*

The Clerk reported that the City Council had written to say that they would not be installing a light as there was no electricity supply in the vicinity. Should a supply become available if the A59 Park & Ride site be built then the area would be lit.

(d) *Progress on cleaning the bus shelter on the Green (Min. 11.110e)*

It appeared that the bus shelter had not been cleaned. The Clerk is to pursue the matter. **(Action Clerk)**

(e) *Progress on reinstatement of Green at Greenfold (Min. 11.115ci)*

The Chairman reported that the letter that the Clerk had drafted had become redundant when more bricks appeared outside the house. It was agreed that another letter be written and sent. **(Action Clerk)**

(f) *Progress on changing the time of deliveries to the Co-op (Min. 11.120)*

The Chairman reported on a conversation that he had had with the manager of the Co-op. No progress had been made though the Clerk had written to the manager and it was agreed that the Clerk should write a letter to the area manager about altering the times of the Co-op lorries' deliveries to the store. **(Action Clerk)**

(g) *Progress on contact with BT regarding Internet speed (Min. 11.126)*

The Chairman explained that no progress had been made on this subject as Glen Bradley had been on holiday.

(h) *Progress on water pressure problems (Min. 11.128)*

The Clerk read a letter from Yorkshire Water in reply to his letter regarding the incidences of low water pressure in the village.

## **11.136 - FINANCE**

(a) *To receive a financial statement*

The Clerk referred to a detailed report showing the actual income and expenditure for the current financial year for the period to 11 July 2011. The report which is to be sent to Councillors reflects the receipts and payments below. The bank balances at 11 July were:

Current		
Account		£500.00
Business	Money	Manager
Account		£17,804.16

(b) *To agree accounts for payment (net of VAT);*

1315	Poppleton Youth Action Group	Grant	£1,000.00
1316	Poppleton Community Trust	Grant	£5,000.00
1317	Poppleton Luncheon Club	Donation	£60.00

1318	Baron Landscape	Grass cutting – May	£290.00
1319	YLCA	Councillor training	£35.00
1320	Poppleton Community Trust	Room hire - May	£19.40
1321	James Mackman	Salary – July	£459.20
1322	Post Office Ltd	Tax – July	£114.80
1323	James Mackman	Clerk’s expenses	£12.15
1324	Poppleton Community Trust	Room hire - June	£19.40

(c) *To receive a report on income received*  
No income was received

(d) *To consider projects for Ward Committee grant applications*

It was agreed to ask the Ward Committee for a grant of £500 for bulbs for the Green and for £750 towards activities relating to the Queen’s Diamond Jubilee. **(Action Clerk)**

### **11.137 – TO NOTE CORRESPONDENCE RECEIVED**

*11.137.1 - The Clerk referred to the following item of correspondence*

- (a) A letter from the Beech Grove allotments asking for advice about the demolition of an asbestos shed. It was agreed that the Parish Council had no objections to the shed being demolished at the expense of the allotment holders
- (b) Marston Moor Internal Drainage Board - Audit Notice for the notice board
- (c) An email from the Poppleton Youth Action Group thanking the Parish Council for its grant
- (d) An invitation to Councillors to attend the opening of the new Community Sports Pavilion at the Poppleton Junior Football Club ground in Millfield Lane on 22 July

*11.137.2 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - July 2011 - Issue 76
- (b) CYC - Polling Station review
- (c) CYC - Streets Ahead - Summer 2011
- (d) CYC - York Central Historic Core Conservation Area Appraisal
- (e) J Parker Dutch Bulbs - Autumn 2011 catalogue
- (f) Nether Poppleton Parish Council - Minutes of 16 May meeting
- (g) Pear Technology - Digital mapping information
- (h) YLCA - Joint meeting papers
- (i) YLCA - White Rose Update - July 2011 - Issue 3/11

### **11.138 – TO RECEIVE THE PLANNING COMMITTEE REPORT**

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 11/01044/FUL – Erection of 5.5m diameter wind turbine on 9m tower at Nairobi Stables, Boroughbridge Road by Mr R Wood.	The Parish Council objects on the following grounds.

	<p>The top of the propeller will be 11.75 metres tall; considerably higher than any of the adjacent trees. It will be highly visible as the surrounding landscape is very flat.</p> <p>The wind turbine will be an intrusive addition to the approach to the village.</p> <p>We recommend that planning officials visit the site.</p> <p>We recommend that the planning application is "called in"</p>
<p>Ref: 11/01338/FUL – Single-storey unit at part of OS field 7758 adjacent to railway line at Cat Lane by Mr Mark Rollinson.</p>	<p>The Parish Council does not object but has concerns about the disposal of rubbish associated with the business and that this unit could be the start of commercial development in the Green Belt.</p>
<p>Ref: 11/01355/FUL – Detached store with car port to rear at Fern House, The Green by Mr &amp; Mrs Parker.</p>	<p>No objections but suggest that the proposal should be described as a replacement rather than an alteration to an existing building as it is a total new-build, twice the size of the existing building and of a warehouse style construction. We recommend that a Planning Officer visits the site to view the appropriateness of the development.</p>

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications

- Ref: 11/00962/FUL – Two-storey front and side extension at 10 Beech Way by Mr Richard Powley.
- Ref: 11/00987/TCA – Fell Lawson Cypress (T3); Crown clean and crown reduce Silver Birch x 2 (T1, T2), Trees in the Conservation Area at Orchard House, Hodgson Lane by Mr Wood.
- Ref: 11/01202/TCA – Fell Birch in the Conservation Area at Holly Cottage, Black Dykes Lane by Mr Crossley.

**11.139 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

It was reported that the Dutch barn at Model Farm had been damaged last Sunday morning when bales of hay caught fire. Arson is suspected.

*(b) To receive other reports*

None.

#### **11.140 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

The Clerk reported that Ryland Horticulture had told him that a new strain of elm tree which is resistant to Dutch elm disease is being trialled. Advice is to wait for two years and then consider planting a new elm to replace the dying elm on the Green. It was resolved to take this advice. A suggestion was made that when the diseased elm tree is felled part of the trunk is left in situ and carved.

*(b) Events*

None.

*(c) Maintenance*

*i. To agree an amendment to the lease for Chantry Green*

A request had been made to add the connection of a foul drain to the easement for a water supply over Chantry Green. It was agreed that a separate easement for a foul drain should be drawn up. It was noted that the draft easement refers to an electricity supply. This is an error and should be removed. It was agreed that a letter be sent to Burns expressing the Parish Council's strong concern on the time that the production of a draft easement had taken. Also that consideration would only be given to a separate easement for the foul drain after the Parish Council had received payment for the easement for the water supply. It was agreed that Councillor Hawkins would write an appropriate letter which the Clerk would send to Burns. **(Action Councillor Hawkins and Clerk)**

*ii. To agree Parish Council policy regarding picnic tables on the Green*

After discussion it was agreed that the following rules should apply to the placing of picnic tables on the Green.

- No more than two tables on the grass outside the Lord Collingwood in Hodgson Lane and one on the asphalt at any one time
- No advertising umbrellas
- No advertising media
- All litter to be removed
- Tables must be moved to allow the grass cutting contractor to cut all the grass
- Tables are allowed outside from 1 May to 31 October
- An A-board advertising meals is allowed

The Clerk is to write to the licensee of the Lord Collingwood to advise him of the new policy. **(Action Clerk)**

*iii. To review the location of litter bins in the village*

It was agreed that some of the litter bins around the Green would be better used if moved to new locations. It was agreed that a meeting of Parish Councillors with City Council Officer Rachel Stewart to discuss this subject should be arranged. **(Action Clerk)**

*iv. To agree to repair the pump at the corner of Lime Garth*

A quotation of £65 from Ken Falkingham for repairing the pump at the corner of Lime Garth which had recently been knocked over was accepted. **(Action Clerk)**

**11.141 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*Councillor Hawkins* reported on the Poppleton Community Trust AGM held on 27 June. Robin Tomlinson was elected Chairman and both Councillors Hawkins and Kendall were elected as village representative trustees.

**11.142 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

2 Jun	Theft	Drain covers taken	Northminster Business Park
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9 Jun	Theft	Lead taken	All Saints Church
11 Jun	Commercial burglaries (2)	Industrial units entered	Northminster Business Park
23 Jun	Theft	Metal items stolen from farm	Hodgson Lane
30 Jun	Stolen motor vehicle	Motor cycle stolen	Beech Grove

PCSO Colley reported that “The main activity has been around the Business Parks, as it has been in other areas of Rural West with metal being the main target. We are still receiving good reports of suspect vehicles in the area from the public.

The large amount of commercial thefts has upped our figures though overall these remain down on last year by 6%.

Could we remind residents that we will be security marking cycles (OP Spoke) at our monthly "Surgeries", details of which are on the North Yorkshire Police website and on local posters.”

#### **11.143 – TO CONSIDER PARTICIPATING IN THE YORKSHIRE IN BLOOM COMPETITION**

It was resolved that there should be an entry in Yorkshire in Bloom competition and it is hoped that the whole village will be involved. Nether Poppleton Parish Councillors are to be asked if they will be willing to participate. **(Action Clerk)**

#### **11.144 – TO CONSIDER A REQUEST FROM NETHER POPPLETON PARISH COUNCIL TO ACCEPT RESPONSIBILITY FOR MAINTAINING THE ALLERTON DRIVE NOTICE BOARD FOR THE NEXT TEN YEARS**

The Councillors considered the request for Upper Poppleton Parish Council to take responsibility for maintaining the Allerton Driven notice board for the next ten years but they felt that there was a long-standing tradition that the parish councils took responsibility for notice boards in their own parish and that there were no restrictions as to who should be entitled to post notices other than that they ideally be related to events in the village or be providing information for residents in the village. The Councillors therefore felt that this long-standing tradition should continue and resolved not to accept any responsibility for maintenance. **(Action Clerk)**

#### **11.145 – TO DISCUSS THE FUTURE OF NEIGHBOURHOOD WATCH IN THE VILLAGE**

- (a) Councillor Allen agreed to be the Parish Council’s Neighbourhood Watch Co-ordinator.
- (b) Councillor Hawkins agreed to put a link to the City Council’s Neighbourhood Watch website on to the Parish Council’s website. **(Action Councillor Hawkins)**

#### **11.146 – TO AGREE COUNCILLOR TRAINING**

It was agreed that Councillor Brydson attend the YLCA-run “What Councillors Need to Know” course on 1 November at a cost of £35.00. **(Action Clerk)**

**11.147 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
21 July	Rural West York Ward Committee	Rufforth Gliding Club/ 5.30pm	All
23 July	YLCA Annual Meeting	Poppleton Centre/ 2.00pm	Hawkins
6 Oct	YLCA York Branch	Community Centre, Huntingdon/ 7.30pm	Hawkins

**11.148 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

- (a) Councillor Allen reported that three residents of Hodgson Lane had died within the last two weeks. These were Dick Bradbury, Jim Ayres and Gordon Benton who for many years had looked after the garden round the War Memorial on the Green.
- (b) It was reported that the light at the Hodgson Lane end of Beech Grove is not working. **(Action Clerk)**

*Items for the next agenda*

None.

**11.149 - DATE OF NEXT MEETING – 12 SEPTEMBER 2011**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 12 September 2011.

There being no other business the Chairman closed the meeting at 10.32pm.

CHAIRMAN

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DATE.....

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