

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 JUNE 2011

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Eddie Allen

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Deana Massey

Councillor Victoria Pretorius

Councillor Stuart Robson

Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### 11.105- TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 11.106 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kathie Brydson.

#### 11.107 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 MAY 2011

The minutes of the meeting held on 9 May 2011, having been circulated and read, were accepted and signed as a true record.

#### 11.108 - PUBLIC PARTICIPATION

None.

#### 11.109 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- There is no news about resurfacing the footpath between Brackenhills and the White Horse Inn
- There have been a couple of changes to the early morning buses from the village.
- He has had a request from a resident for action to be taken to eliminate parking in Dikelands Lane between Springfield Road and Main Street to make it safer for children going to and coming back from school.
- Millfield Lane will be closed between Long Ridge Lane and the bypass between the hours of 8.00am and 6.00pm on weekdays from 20 June to 1 July.
- Parking in Station Road has become a problem as a number of cars are being parked near the crossing gate which causes long hold-ups whenever the level crossing gates are opened.

#### 11.110 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the easement for work on Chantry Green (Min. 11.091a)*

The Clerk reported that the applicant's solicitor had not responded to repeated requests for the easement to be signed. It was agreed that the Clerk should write to the solicitor to ask to

why the completion of the easement is taking so long and what action the Council would be able to take if the other party did not complete the easement and make the required payment. **(Action Clerk)**

*(b) Progress on repairing the dog waste bin in Black Dike Lane (Min. 11.091b)*

No news on this subject. The Clerk is to contact Rachel Stewart to ask for an update. **(Action Clerk)**

*(c) Progress on Black Dike Lane footpath resurfacing (Min. 11.091c)*

It was reported that the footpath has been patched.

*(d) Progress on the installation of a street light at the corner of Black Dike Lane and the A59 (Min. 11/091d)*

No news on this subject.

*(e) Progress on cleaning the bus shelter on the Green (Min. 11.096cii)*

The Clerk reported that he had been unable to find out if the City Council had the bus shelter on its bus shelter cleaning contract but he had asked the city Council to clean the bus shelter as soon as possible.

### **11.111 - FINANCE**

*(a) To receive a financial statement*

The Clerk referred to a detailed report showing the actual income and expenditure for the current financial year for the period to 13 June 2011. The report which is to be sent to Councillors reflects the receipts and payments below. The bank balances at 13 June were:

Current Account Business Account	Money	£24,872.64	£500.00 Manager
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*(b) To agree accounts for payment (net of VAT);*

1310	SLCC Enterprises	SLCC Regional Conference - Clerk	£65.00
1311	Yorkshire Water	Allotment water	£14.63
1312	James Mackman	Salary – June	£459.20
1313	Post Office Ltd	Tax – June	£114.80
1314	James Mackman	Clerk's expenses	£29.92

*(c) To receive a report on income received*

HSBC	Bank interest	£2.62
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**\*Councillor Pretorius joined the meeting at this point in the agenda.**

*(d) To agree to sign a new bank mandate*

It was agreed to sign a new bank mandate. The signatories are Councillors Allen, Crabb, Hawkins, Kendall, Robson and Watters. Although not a cheque signatory it was agreed that the Clerk should sign the mandate to enable him to continue Internet banking.

*(e) To consider a request for a grant from the Poppleton Luncheon Club*

It was agreed that Poppleton Luncheon Club be granted the sum of £60.00. **(Action Clerk)**

*(f) To consider a request for a grant from the Poppleton Junior Football Club*

The Chairman explained the Parish Council's policy on grants for the benefit of the new Councillors. After a discussion it was resolved that the Junior Football Club be asked to submit a claim for a specific grant by 1 November 2011 and this would be considered at the following Parish Council meeting. **(Action Clerk)**

(g) *To consider releasing the agreed grant to the Poppleton Youth Action Group*

In accordance with the Council's policy on the awarding of substantial grants the Poppleton Youth Action Group had confirmed that there had been no material changes to its circumstances since the grant of £1,000 had been awarded at the January meeting of the Council and it was therefore resolved to release the funds immediately. **(Action Clerk)**

(h) *To consider releasing the agreed grant to the Poppleton Community Trust*

In accordance with the Council's policy on the awarding of substantial grants the Poppleton Community Trust had confirmed that there had been no material changes to its circumstances since the grant of £5,000 had been awarded at the January meeting of the Council and it was therefore resolved to release the funds immediately. **(Action Clerk)**

### **11.112 – TO NOTE CORRESPONDENCE RECEIVED**

*11.112.1 - The Clerk referred to the following item of correspondence*

Information Commissioner's Office – Confirmation of Registration

*11.112.2 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Nether Poppleton Parish Council - Minutes of 18 April
- (b) York Local Involvement Network - LINKed In - June 2011, Issue 15
- (c) York Open Planning Forum - Newsletter June 2011

### **11.113 – TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the May Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 11/00611/FUL – Two-storey side extension following demolition of garage and car port at Sycamore House, The Green by Mr Daniel Crowther.	No objections
Ref: 11/00654/FUL – Erection of one two-storey dwellinghouse and alterations and extension of existing dwelling to create a two-storey dwelling. Two detached double garages each with home office at 97 Station Road by Mr & Mrs Martin Walker.	No objections
Ref: 11/00962/FUL – Two-storey front and side extension at 10 Beech Way by Mr Richard Powley.	The Parish Council does not object to the planning application but are concerned that the extension will make the building overbearing.
Ref: 11/00987/TCA – Fell Lawson Cypress (T3);	No objections

Crown clean and crown reduce Silver Birch x 2 (T1, T2), Trees in the Conservation Area at Orchard House, Hodgson Lane by Mr Wood.	
Ref: 11/01061/FUL – Single-storey side extension and two-storey rear extension at 3 Beech Grove by Mr S Chisholm.	The Parish Council has no objections but wishes to point out that the large extension will reduce the size of an already modest garden.
Ref: 11/01202/TCA – Fell Birch in the Conservation Area at Holly Cottage, Black Dykes Lane by Mr Crossley.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application

- Ref: 11/00232/FUL – Two-storey front extension and raising roof to accommodate extra rooms at Beehives, 9 School Lane by Mr Lee Hellewell.
- Ref: 11/00350/FUL – Bay window to front and screen garden wall at Ivy House, Main Street by Mr & Mrs Wordsworth.
- Ref: 11/00555/FUL – Single-storey rear extension with rooms in roof after increasing the height of the roof at 11 Beech Way by Mr Edward Simpson.
- Ref: 11/00599/FUL – Double garage linked to house (resubmission) at 141 Long Ridge Lane by Dr Dominic Smith.
- Ref: 11/00845/FUL – Dormer to front at 62 Station Road by Mr Barrie Lister.

**11.114 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To receive other reports*

None.

**11.115 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

*i. To consider possible action in relation to the elm tree with Dutch elm disease*

The Clerk reported that Dave Gregory of Ryland Horticulture had confirmed that the elm tree is dying but that nothing need be done for the next two to three years. It was resolved to ask Dave Gregory if there would be any advantage in planting another tree by the elm. **(Action Clerk)**

*ii. It was noted that Councillor Hawkins, the Clerk and John Pannell had crown lifted the trees in Hodgson Lane*

*(b) Events*

*To consider a request from the Poppleton Gardens Guild to use the Green on 27 August*

It was agreed that this annual event should take place. **(Action Clerk)**

*(c) Maintenance*

*i. To consider action to reinstate the Green in Hodgson Lane where it's been damaged by builders*

There is a large patch of bare earth in front of *Greenfold* where, until recently, there was a builder's skip. It was agreed that the Clerk should write to the owners of *Greenfold* asking that they take immediate steps to reinstate the area. (**Action Clerk**)

*ii. To consider the picnic tables on the Green outside the Lord Collingwood*

It was noted that there are now three picnic tables on the Green outside the Lord Collingwood. It was agreed that the Clerk should write to the landlord stating that no more than three tables are allowed on the Green for the time being and that the Parish Council will review the situation at the July meeting. **(Action Clerk)**

**11.116 – TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS**

*Councillor Hawkins* reported on

- (a) The Poppleton Youth Action Group meeting held on 26 May
- (b) The YLCA York Branch meeting held on 2 June
- (c) The Poppleton Community Trust Executive meeting held on 6 June.

**11.117 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 May	Theft	Scrap taken	Station Road
3 May	Auto crime	Van entered, tools taken	Station Road
5 May	Theft	Candles taken	Wyevale Garden Centre
6 May	Theft	Tools taken	Station Road
7 May	Criminal damage	Windscreen smashed	Hodgson Lane
7 May	Criminal damage	Window smashed	The Green
10 May	Theft	Money taken	Main Street
10 May	Theft	Items taken. 1 Arrest	Wyevale Garden Centre
11 May	Theft	Drains covers taken	Northfield Lane
15 May	Theft	Candles taken	Wyevale Garden Centre

PCSO Colley reported that “The figures overall for Rural West show a drop of 15% against last year.

We are still having suspect vehicles reported in the area, so could we remind residents to keep valuables secured and locked away or at least out of sight.

With the summer weather here sheds and garages are easy targets if left open. Be aware that the majority of our crime is opportunistic.”

**11.118 – TO CONSIDER THE CITY COUNCIL’S RESPONSE ON THE FUTURE OF THE BRITISH SUGAR SITE**

The City Council’s response to the letter sent by Nether Poppleton Parish Council on the subject of consultation on the future of the British Sugar site was discussed. It was agreed that a letter be sent to the City Council advising it of the Parish Council’s wish to be included in any consultation process. **(Action Clerk)**

**11.119 – TO CONSIDER PARTICIPATING IN THE YORKSHIRE IN BLOOM COMPETITION**

It was agreed that Mike Walker be invited to address the Councillors on the subject of Yorkshire in Bloom at the July Parish Council meeting. **(Action Clerk)**



#### **11.120 – TO DISCUSS THE TIMING OF DELIVERIES TO THE CO-OP ON THE GREEN**

Concern was expressed about the large Co-op lorry and the Hovis lorry that deliver goods to the Co-op at the time the children are going to school. The lorries are parked with their wheels on the kerb which makes it difficult for children to use the pavement so many walk through the car park. It was resolved that the Clerk write to the manager of the Co-op to ask if it would be possible for the delivery vehicles to unload after 9.00am so giving the children time to get to school. **(Action Clerk)**

#### **11.121 – TO DISCUSS PROGRESS ON POSSIBLE ACTION IN RELATION TO THE QUEEN’S DIAMOND JUBILEE IN 2012**

It was noted that there is to be an open meeting at the Poppleton Centre at 7.00pm on 26 September to discuss the subject of the Diamond Jubilee.

#### **11.122 – TO CONFIRM TRAINING COURSES FOR THE NEW COUNCILLORS**

It was agreed that

- (a) Councillor Massey would attend the “Joining the Council” course on 5 July at a cost of £35.00
- (b) Councillor Hawkins would attend the “Development Control” seminar to be held on 2 July at a cost of £10.00.
- (c) Councillor Massey would attend the “Development Control” seminar to be held on 16 July at a cost of £10.00.

#### **11.123 – TO DISCUSS THE FUTURE OF NEIGHBOURHOOD WATCH IN THE VILLAGE**

It was agreed that the Clerk should contact PCSO Nige Colley in order to ascertain the extent of Neighbourhood Watch in the village. **(Action Clerk)**

#### **11.124 – TO ELECT A VICE CHAIRMAN**

Councillor Kendall was elected Vice-Chairman.

#### **11.125 – TO APPOINT A REPRESENTATIVE TO THE YLCA YORK BRANCH**

Councillor Hawkins was appointed representative to the YLCA York Branch.

#### **11.126 – TO DISCUSS THE BT INTERNET SPEED IN THE VILLAGE**

There was a discussion on the speed of BT broadband in the village. Homes in both Upper and Nether Poppleton are currently served on copper cables direct from the Acomb Telephone Exchange and the length of these cables means that most homes in the village are unable to obtain broadband speeds any greater than 2 Mbits. BT is currently rolling out its Infinity scheme across the country which will involve running fibre optic cables from exchanges through to roadside cabinets and this will enable higher broadband speeds to be accessed by homes in the areas served by those cabinets. This technology is known as Fibre to the Cabinet (FTC). Councillor Ian Gillies had advised the Council that there was a possibility of such a scheme being implemented between the Acomb Telephone Exchange and the roadside cabinets in the village and that a letter to BT from the Parish Council might help to expedite such a scheme in the village. It was agreed that a letter should be sent to BT requesting that Fibre to the Cabinet should be implemented in the village as soon as possible. **(Action Clerk)**

#### **11.127 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 June	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
21 July	Rural West York Ward Committee	Rufforth Gliding Club/ 5.30pm	All
23 July	YLCA York Branch	Poppleton Centre/ 7.30pm	Hawkins

**11.128 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

It was reported that some areas of the village had been experiencing low water pressure intermittently since April. It was agreed that the Clerk should write to Yorkshire Water in order to establish what the problem is and what Yorkshire Water are doing to remedy the situation. **(Action Clerk)**

*Items for the next agenda*

To review the location of litter bins in the village.

**11.129 - DATE OF NEXT MEETING – 11 JULY 2011**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 11 July 2011.

There being no other business the Chairman closed the meeting at 9.38pm.

CHAIRMAN

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DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX  
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