

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 MARCH 2011

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Stuart Robson

Councillor Judith Thorpe

City Councillor Ian Gillies

Mr James Mackman (Clerk)

11.044 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

11.045 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors John Pannell and Rae Youngman.

11.046 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 FEBRUARY 2011

The minutes of the meeting held on 14 February 2011, having been circulated and read, were accepted and signed as a true record.

11.047 - PUBLIC PARTICIPATION

None.

11.048 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on a number of items which Councillors noted.

11.049 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the easement for work on Chantry Green (Min. 11.027b)*

The Clerk reported having spoken to the Parish Council's solicitor who had told him that he expected the work to be completed shortly.

(b) *Progress on repairing the dog waste bin in Black Dike Lane (Min. 11.027c)*

No progress to report on this subject.

(c) *Progress on Black Dike Lane footpath resurfacing (Min. 11.027e)*

It was noted that the damaged area had been marked with a coloured spray.

(d) *Progress on the Spring Newsletter (Min. 11/036)*

It was reported that the Newsletter had been printed and delivered by the Councillors present. Councillors agreed to deliver Councillor Youngman's Newsletters as he wouldn't back from his travels until after the Parish Council's election event on 19 March.

(e) *Progress on the installation of a street light at the corner of Black Dike Lane and the A59 (Min. 11/038)*

The Clerk reported that he had written to the City Council on the subject but had not yet received a reply.

11.050 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 14 March 2011. The report reflected the receipts and payments below. The bank balances at 14 March were:

Current Account		£500.00
Business Account	Money	Manager
		£18,985.17

(b) *To agree accounts for payment (net of VAT);*

1287	Poppleton Luncheon Club	Grant	£60.00
1288	Nether with Upper PCC	All Saints Church Hall hire	£36.00
1289	Yorkshire Water	Allotment water	£14.58
1290	Poppleton Community Trust	Room hire February	£19.40
1291	SLCC Enterprises	War memorials course	£47.50
1292	Peter Turpin Associates	Newsletter printing	£270.00
1293	James Mackman	Salary - March	£459.20
1294	Post Office Ltd	Tax & NI - March	£127.34
1295	James Mackman	Expenses	£37.03

(c) *To receive a report on income received*

HSBC	Bank interest	£2.58
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(d) *To consider the Millennium Green Trust's funding request*

It was noted that the Trust had provided all the paperwork that had been requested. It was resolved that the Trust be granted the sum of £500 from the current financial year. It was agreed that the Trust be advised that if it would like the Parish Council to consider future requests for funds such requests should be received by November. The Trust is also to be advised that the Councillors were disappointed to note that the Trust was not proposing to carry out much in the way of fund raising.

11.051 – TO NOTE CORRESPONDENCE RECEIVED

11.051.1 – The Clerk referred to the following item of correspondence

- (a) A request from the City Council for proof that the grant for crocuses has been spent. The Clerk has sent CYC the relevant paperwork
- (b) An invitation from Julian Sturdy MP to a meeting on 26 March at Strensall about the Localism Bill
- (c) A letter from Robin Tomlinson thanking the Parish Council for prompting NEDL to carry out the repairs to the area in front of the electricity sub-station in Dikelands Lane
- (d) SLCC - The Clerk, March 2011 - Vol 43. No.2
- (e) An email from Val Duggan inviting Councillors to the official opening of the new Poppleton Junior Football Club clubhouse on 10 September 2011

- (f) A letter from Yorventure officially withdrawing the offer of a grant for the proposed youth shelter
- (g) A letter from a resident requesting that the No 10 bus terminus be moved from Nether Poppleton to the Green in Upper Poppleton and the Green bus shelter be moved from its present location to outside the garage. It was agreed that this should be discussed at the April Parish Council meeting.

11.051.2 – It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - March 2011 - Issue 74
- (b) CYC - Precept banding notice
- (c) CYC - Street Sport York letter from Allen Marsh
- (d) Nether Poppleton Parish Council - Minutes of 17 January
- (e) York Local Involvement Network - AGM notice and voting papers

11.052 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the February Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 11/00315/FUL – Single-storey rear extension with rooms in roof at 2 Black Dykes Lane by Mr P Landais-Stamp.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application

- Ref: 11/00163/TPO – Remove 2 lowest branches Scots Pine (T1), Remove lowest branch Scots Pine (T2), Trees protected by Tree Preservation Order 1/1970 at 15 Bankside Close by Mr Jerry Holland.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 11/00213/TPO – Fell Copper Beech x 2, Trees protected by Tree Preservation Order 2/1991 at Scagglethorpe House, Westfield Lane by Mrs Ann Thompson.

11.053 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

None.

11.054 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees –

No report.

(b) Events

No report

(c) Maintenance – To consider the quotation for the War Memorial inscriptions refurbishment

The Councillors discussed the quotations received for work on the War Memorial. It was resolved not to proceed with any refurbishment for the time being.

11.055 – TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS

(a) *Councillor Kendall* reported on the Poppleton Community Trust Executive Committee meeting held on 28 February.

(b) *Councillor Hawkins* reported on

- i. The School Governors meeting held on 31 January.
- ii. The Poppleton Youth Action Group meeting held on 1 March

11.056 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

11 Feb	Criminal Damage	Window smashed at party	Brackenhills
12 Feb	Criminal Damage	Fence damaged	The Green

It was agreed to accept the Police offer of the newly appointed police representative to visit the Parish Council. **(Action Clerk)**

11.057 - TO RECEIVE AN UPDATE ON THE ELECTION EVENT

The Clerk reported that he had confirmed the booking of All Saints Church Hall from 9.00am to 12.00 noon on 19 March. Free tea, coffee and biscuits would be provided. Councillors Kendall, Crabb and Robson agreed to be in attendance.

11.058 – TO AGREE THE CLERK’S ATTENDANCE AT A WAR MEMORIALS COURSE

The Clerk gave details of a course being run by SLCC Enterprises at Goole on 22 March on the subject of War Memorials. It was agreed that the Paris Council would pay half the cost of £95 given that Nether Poppleton Parish Council had agreed to pay half the cost. **(Action Clerk)**

11.059 – TO AGREE TO REGISTER WITH THE INFORMATION COMMISSIONER

It was agreed that the Parish Council should register with the Information Commissioner. **(Action Clerk)**

11.060 – TO CONSIDER THE DRAFT DESIGN OF AN ATTENDANCE LIST FOR MEMBERS OF THE PUBLIC

The Clerk submitted a design for an attendance list to be completed by members of the public who would be asked to provide details of their name and address if they so wished. The list would be filed with the Parish Council minutes. Personal details of those giving their details would not be published. Amendments to the design of the draft list were considered and agreed. **(Action Clerk)**

**11.061 – TO DISCUSS POSSIBLE ACTION IN RELATION TO THE QUEEN'S
DIAMOND JUBILEE IN 2012**

It was agreed to ask the Nether Poppleton Parish Council if it would consider discussing a joint project to commemorate the Jubilee. (**Action Clerk**)

11.062 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
28 March	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Kendall

11.063 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None

Items for the next agenda

To consider responses to the Spring Newsletter. To review the Parish Council allotment rents.

11.064 - DATE OF NEXT MEETING – 11 APRIL 2011

It was agreed that the next meeting would be held at 7.30pm at the Poppleton Centre on Monday 11 April 2011. It will be preceded by the Annual Parish meeting to be held at 7.00pm.

There being no other business the Chairman closed the meeting at 9.10pm.

CHAIRMAN

DATE.....

