

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 9 MAY 2011

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Eddie Allen

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Deana Massey

Councillor Victoria Pretorius

Councillor Stuart Robson

Councillor Rachel Watters

City Councillor Ian Gillies

City Councillor Chris Steward

Mr James Mackman (Clerk)

11.082 – TO ELECT A CHAIRMAN

Councillor Hawkins was proposed and elected as chairman.

11.083 - TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Hawkins signed the Declaration.

11.084 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

At the Local Elections held last week only four of the existing Parish Councillors had put their names forward to be Councillors so all four were duly returned unopposed. This meant that five vacancies needed to be filled by co-options. Fortunately, five candidates had put their names forward to be co-opted and all attended the meeting. The three Councillors present proceeded to co-opt Eddie Allen, Vivien Crabb, Deana Massey, Victoria Pretorius and Rachel Watters. The five newly co-opted members signed their Declaration of Office forms and were welcomed by the Chairman.

11.085- TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

Councillor Brydson declared a personal interest in agenda item 11/094, planning application 11/00232/FUL,

11.086 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ted Kendall.

11.087 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Defer until June
General Purposes Committee	Three Councillors for a quorum
Planning Committee	Robson, Crabb, Brydson
Neighbourhood Watch Co-ordinator	Allen
Poppleton Community Trust Observers	Brydson, Watters
Poppleton Ousebank School Governors	Hawkins

OFFICE	COUNCILLORS
Representative	
Poppleton Youth Action Group Representative	Hawkins
Rural West York Ward Team Representative	Hawkins, Robson
Ward Committee Representatives	Hawkins, Crabb
Yorkshire Local Councils Associations Representatives	Defer until June

11.088 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 APRIL 2011

The minutes of the meeting held on 11 April 2011, having been circulated and read, were accepted and signed as a true record.

11.089 - PUBLIC PARTICIPATION

None.

11.090 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- Three Conservative Councillors were elected for the Rural West York Ward at the Local Elections held on 5 May 2011
- The Nos. 142 and 143 buses run by Eddie Brown are now travelling through Upper Poppleton on their way to and from Ripon
- That the early morning No. 10 bus run by Pullman is being withdrawn as from 28 May
- That the recent drop in water pressure in the village has been fixed by Yorkshire Water
- He is still looking to have the surface of the footpath between Brackenhills and the White Horse Inn brought up to an acceptable standard

11.091 - TO RECEIVE THE CLERK'S REPORT

(a) Progress on the easement for work on Chantry Green (Min. 11.070a)

The Clerk reported that the Council's solicitor is still saying that the easement is with the applicant's solicitor and that he will chase the matter. The Councillors agreed that a letter should be sent to the solicitor asking him to expedite the easement as soon as possible. **(Action Clerk)**

(b) Progress on repairing the dog waste bin in Black Dike Lane (Min. 11.070b)

The Clerk reported that since the April meeting Rachel Stewart has said that she will look to fund the replacement dog waste bin from her department's budget. **(Action Clerk)**

(c) Progress on Black Dike Lane footpath resurfacing (Min. 11.070c)

No repair to the footpath has been made.

(d) Progress on the installation of a street light at the corner of Black Dike Lane and the A59 (Min. 11/070d)

The Clerk reported that the Council Officer has said that his department has no budget for a street light such as this but that he is asking the Transport & Safety Department if it can provide a light from its budget. He is looking to see if there is a convenient electricity supply to the site.

(e) Progress on possible action in relation to the Queen's Diamond Jubilee in 2012 (Min. 11.070f)

The Clerk reported that a meeting with the Nether Poppleton Parish Councillors has been arranged for 7.00pm on Monday 16 May at the Poppleton Centre when this subject will be on the agenda.

11.092 - FINANCE

(a) To receive a financial statement

The Clerk referred to a detailed report showing the actual income and expenditure for the current financial year for the period to 9 May 2011. The report which is to be sent to Councillors reflects the receipts and payments below. The bank balances at 9 May were:

Current Account		£500.00
Business Account	Money	Manager
		£25,566.57

(b) To agree accounts for payment (net of VAT);

1304	Broker Network (Came & Co)	Annual insurance premium	£794.51
1305	Poppleton Community Trust	Room hire - April	£19.40
1306	James Mackman	Salary – May	£459.20
1307	Post Office Ltd	Tax – May	£114.80
1308	James Mackman	Clerk's expenses	£28.36
1309	Baron Contractors	Grass cutting - April	£290.00

(c) To receive a report on income received

CYC	1 st half year's precept	£9,690.00
Allotment holders	Annual allotment rents	£135.00
CYC	Bus shelter grant for 2010-11	£163.00

(d) To agree the Statement of accounts on the Annual Return

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the Chairman and the Clerk should sign the form.

(e) To agree the Annual Governance Statement on the Annual Return

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the Chairman and Clerk signed the form.

(f) To review the Parish Council allotment rents

It was noted that there had been no increase in allotment rents for ten years. After discussion it was agreed that all rents should be increased by 50% with effect from 1 April 2012. The Clerk is to inform the allotment holders of this decision. **(Action Clerk)**

11.093 – TO NOTE CORRESPONDENCE RECEIVED

11.093.1 - The Clerk referred to the following item of correspondence

- An offer from "Popintheloo" to advertise the vacancy for a Councillor. Given that there is now a full complement of Councillors it was agreed that the Clerk reply to Popintheloo to thank them for their offer.
- A request from Poppleton Luncheon Club for a contribution towards the Club's funds. This will be considered at the next Parish Council meeting.

11.093.2 - It was agreed that the correspondence received since the April Parish Council meeting, as listed below, be circulated to the Councillors

- Burn & Co - Law Brief 2011 Issue 1

- (b) CYC - Home compost bin offer poster
- (c) Martin House - Update
- (d) Nether Poppleton Parish Council - Minutes of 21 March
- (e) Rural Action Yorkshire - Country Air - Spring 2011
- (f) YLCA - White Rose Update - April 2011

11.094 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the April Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 11/00232/FUL – Two-storey front extension and raising roof to accommodate extra rooms at Beehives, 9 School Lane by Mr Lee Hellewell.	No objections
Ref: 11/00350/FUL – Bay window to front and screen garden wall at Ivy House, Main Street by Mr & Mrs Wordsworth.	No objections
Ref: 11/00555/FUL – Single-storey rear extension with rooms in roof after increasing the height of the roof at 11 Beech Way by Mr Edward Simpson.	No objections
Ref: 11/00599/FUL – Double garage linked to house (resubmission) at 141 Long Ridge Lane by Dr Dominic Smith.	No objections
Ref: 11/00845/FUL – Dormer to front at 62 Station Road by Mr Barrie Lister.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application

- Ref: 11/00315/FUL – Single-storey rear extension with rooms in roof at 2 Black Dykes Lane by Mr P Landais-Stamp.
- Ref: 11/00382/FUL – Two-storey side extension following demolition of garage at 18 Montague Walk by Mr & Mrs Mukherjee.
- Ref: 11/00403/FUL – Installation of roof mounted photovoltaic panels at Catherine House, Northminster Business Park by GMI Renewable Energy Group Ltd.

11.095 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS

(a) To consider reports on vandalism

It was reported that four windows in the Methodist Church Hall had been broken and that a brick had been thrown through the back window of a car in Hodgson Lane.

(b) To receive other reports
None.

11.096 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

It was reported that the branches of the trees in Hodgson Lane are hanging so low that they are obscuring the view of Hodgson Lane for drivers of vehicles coming out of Beech Grove. It was agreed that the branches should be cut back as soon as possible. The Clerk is to arrange for the work to be done. **(Action Clerk)**

(b) Events

No report.

(c) Maintenance

i. Grass cutting contract 2011-13

Councillor Hawkins explained that the two-year grass cutting contract had expired at the end of March this year but a review of the contract had been overlooked. To ensure that the grass continues to be cut on a regular basis it was agreed that the recently expired contract should be extended to 31 March 2012 and tenders for 2012-14 should be sought at the beginning of next year. **(Action Clerk)**

ii. It was noted that the bus shelter on the Green needs to be cleaned and tidied up. The City Council is to be informed of this. **(Action Clerk)**

11.097 – TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS

(a) *Councillor Hawkins* reported on the Rural West York Ward Team Meeting held on 14 April.

(b) *Councillor Youngman* had submitted a report on the Poppleton Community Trust Executive Committee meeting held on 3 May. This is to be circulated to Councillors.

11.098 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

9 Apr	Criminal damage	Window smashed	The Green
24 Apr	Criminal damage	Car damaged	Westfield Close
28 Apr	Theft	Hanging baskets taken	Main Street

PCSO Colley reported that “Over the last 2 weeks there have been reports of ASB mainly Allerton Drive Shops, the Community Centre, Nidd Close and Millfield Lane.

The Figures for Rural West show a fall of 6.5% against the figures for last year.”

Councillor Pretorius confirmed that there have been problems with older youths using the play area for the under 12s in the Poppleton Centre grounds.

The Councillors asked the Clerk to arrange for police inspector Jo Brooksbank to attend the June meeting. **(Action Clerk)**

11.099 - TO DISCUSS THE CLERK’S ATTENDANCE AT THE SLCC DISTRICT CONFERENCE IN HARROGATE ON 9 JUNE - £65

It was agreed that the Clerk should attend the conference at a cost of £65 plus mileage.

11.100 – TO CONSIDER THE FUTURE OF THE BRITISH SUGAR SITE

The Chairman explained that there is a possibility that access to the west side of the proposed development on the old British Sugar site could be through land in Upper Poppleton Parish. He said that the Nether Poppleton Parish Council had sent a letter to the City Council’s Chief Executive to ask that it be consulted as Nether Poppleton Parish will be directly affected by the development of the site. It was agreed that a letter be sent to the Chief Executive asking for Upper Poppleton Parish Council to be included in the consultation process. (Action Clerk)

11.101 – TO CONSIDER PARTICIPATING IN THE YORKSHIRE IN BLOOM COMPETITION

During discussion it was agreed that it would be too late to enter the village in this competition in 2012 but that details of the competition should be sought as soon as possible so that a decision could be made about entering the competition in 2012. (Action Clerk)

11.102 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 May	Joint Parish Council	Poppleton Centre/ 7.00pm	All
25 May	Rural West York Team	2nd floor, 20 George Hudson Street/ 5.30pm	Hawkins, Robson
26 May	Poppleton Youth Action Group	15 Bankside Close	Hawkins
2 June	YLCA York Branch	Poppleton Tithe Barn/ 7.30pm	Hawkins
6 June	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson, Watters
27 June	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
21 July	Ward Committee	Rufforth Gliding Club	All

11.103 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

The Chairman was asked to write to John Pannell, Rae Youngman and Judith Thorpe to express the Councillors thanks for the contribution they gave to the Parish Council during their tenure of office as Parish Councillors. (Action Councillor Hawkins)

Items for the next agenda

Neighbourhood Watch, new bank mandate, BT Internet speed and police attendance at a Parish Council meeting.

11.104 - DATE OF NEXT MEETING – 13 JUNE 2011

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 13 June 2011.

There being no other business the Chairman closed the meeting at 9.55pm.

CHAIRMAN

DATE.....

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