

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 NOVEMBER 2011

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson.

Councillor Vivien Crabb

Councillor Ted Kendall

Councillor Stuart Robson

Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION FROM BARRY OTLEY OF THE CITY COUNCIL'S "TREMENDOUS PROJECT"

Barry Otley gave a presentation about the above project.

- There is only a 4% tree cover in the City of York area, a lower than average amount.
- In order to increase the tree cover there are plans to plant 50,000 trees by April 2014.
- Tremendous York is currently formed from a number of specialist groups
- He left a leaflet which outlines the benefits of planting trees

11.194 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

11.195 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Councillors Eddie Allen and Victoria Pretorius.

11.196 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 OCTOBER 2011

The minutes of the meeting held on 10 October 2011, having been circulated and read, were accepted and signed as a true record.

11.197 - PUBLIC PARTICIPATION

None.

11.198 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Gillies

- Reported that the City Council has proposed installing four lamp standards in Westfield Close where there are currently only three. What had been requested was a new lamp standard outside the cottages in Westfield Lane. Councillor Gillies has told the City Council not to proceed with replacing the Westfield Close lamp standards.
- Quoted some statistics from the Ward Report
- Reported that the developers of the old Sugar Beet site want the entrance to the development to be through Millfield Lane.
- Reported that the Developers have been asked to hold an exhibition of the proposals for the Sugar Beet site at the Poppleton Centre

11.199 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on cleaning the bus shelter on the Green (Min. 11.177b)*

The Clerk reported that Rachel Stewart, the City Council's Street Environment Officer, had emailed to say that she is trying to find someone that will clean the bus shelter as there does not seem to be anyone that takes responsibility for this. The Councillors agreed that this subject has dragged on a long time and instructed the Clerk to write to the City Council's Assistant Director of Customers and Employees, Customer and Business Services Directorate who is responsible for upholding the City Council's Charter with Parish Councils. **(Action Clerk)**

(b) *Progress on the relocation of litter bins (Min. 11.177d)*

The Clerk reported that Rachel Stewart had emailed to say that she had spoken with Russell Stone about the relocation of the litter bins in Upper Poppleton and he is currently looking into this. It's possible that there maybe a cost to this. It was agreed that the Clerk should write to Russell Stone to ask him to progress the relocation of the litter bins as soon as possible. **(Action Clerk)**

(c) *Progress on replacing the notice board at the corner of Lime Garth (Min. 11.182ci)*

The old notice board has been replaced with a new notice board.

(d) *Progress on planting bulbs in the village (Min. 11.182cii)*

The bulbs were planted by Councillors Brydson, Crabb and Hawkins on 29 October. The Parish Councillors thanked them for their work.

(e) *Progress on the production of a Newsletter (Min. 11.189)*

The Newsletter has been produced and printed and most have been delivered.

11.200 - FINANCE

(a) *To receive a financial statement*

The Clerk referred to a detailed report showing the actual income and expenditure for the current financial year for the period to 14 November 2011. The report which is to be sent to Councillors reflects the receipts and payments below. The bank balances at 14 November were:

Current			
Account			£500.00
Business	Money		Manager
Account		£22,498.77	

(b) *To agree accounts for payment (net of VAT);*

1346	Broadleigh Gardens	Bulbs	£155.70
1347	Nether with Upper PCC	All Saint's Church grass cutting grant	£300.00
1348	Baron Landscape	Grass cutting - September	£290.00
1349	Poppleton Community Trust	Room hire – October	£19.90
1350	YLCA	Training course – Councillor Brydson	£35.00
1351	Peter Turpin Associates	Autumn Newsletter	£270.00
1352	James Mackman	Salary – November	£459.20
1353	Post Office Ltd	Tax – November	£114.80
1355	James Mackman	Clerk's expenses	£28.57

(c) *To receive a report on income received*

Burn & Co

Easement

£750.00

(d) *To note the draft Budget for 2012-13*

The Clerk produced a draft budget for 2012-13. The Councillors made a couple of suggestions which will be incorporated into the budget to be considered at the Parish Council meeting in January.

(e) *To confirm the purchase of the wreath for the War Memorial*

The Councillors agreed to reimburse the Clerk for the purchase of the wreath laid at the War Memorial by the Chairman on Remembrance Sunday.

11.201 – TO NOTE CORRESPONDENCE RECEIVED

11.201.1 - The Clerk referred to the following items of correspondence

- (a) A letter from All Saints Church thanking the Parish Council for the grant towards cutting the Church yard grass
- (b) A letter complaining about overhanging vegetation in Westfield Lane and the lack of lighting in Westfield Lane. It was agreed that the resident be advised to contact the City Council
- (c) Julian Sturdy MP - Newsletter
- (d) YLCA – A note of an increase of 3% in the 2012 subscription

11.201.2 It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Boundary Commission for England - 2013 Review of Parliamentary constituencies
- (b) Clerk & Councils Direct - November 2011 - Issue 78
- (c) CYC - Streets Ahead, Autumn 2011 - Annual report
- (d) Nether Poppleton Parish Council - Minutes 19 September
- (e) Rural Action Yorkshire - Country Air - Autumn 2011, Issue 121
- (f) YOPF - Newsletter - October 2011

11.202 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the October Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 11/02637/FULM – Erection of extension to building and bedding canopy with associated landscaping following demolition of existing buildings at Poppleton Garden Centre, Northfield Lane.	No objections
Ref: 11/02742/TCA – Crown reduce by 25% Silver Birch (T1) and Cherry (T2), Trees in the Conservation Area at 2 The Green by Mrs Olga Chisholm.	No objections
Ref: 11/02799/FUL – Dormer to front at 48 Long	No objections

Ridge Lane by Mrs Gayle Martin.

<p>Ref: 11/02904/FUL – Single-storey side extension and two-storey rear extension (resubmission) at 3 Beech Grove by Mr S Chisholm.</p>	<p>The Parish Council does not object but wishes to make the following comments.</p> <p>The development will reduce the garden area in the Conservation Area.</p> <p>There is a history of drainage problems in this road. It is essential to ensure that the proposed extension does not add to this concern.</p> <p>There will be a reduction of car parking space on the site.</p> <p>Given that the site is within the Conservation Area and that a substantial “grassed area” will be replaced by hard standing we recommend that a Planning Officer inspects the site.</p>
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications

- Ref: 11/01986/FUL (Amendment) – Single-storey side and rear extension with rooms in roof at 42 Dikelands Lane by Mr & Mrs Rodwell.
- Ref: 11/02200/FUL – Two-storey side and single-storey rear extension at 17 Westfield Close by Dr John Camplin.
- Ref: 11/02385/FUL – Two-storey front extension at 24 Bankside Close by Mr David Richardson.
- Ref: 11/02475/FUL – Two-storey side and single-storey front and rear extensions at 7 Pear Tree Avenue by Mr Jason Williams.
- Ref: 11/02499/FUL – Change of use from farm land to residential garden at 109 Long Ridge Lane by Mr Simon Chadwick.
- Ref: 11/02742/TCA – Crown reduce by 25% Silver Birch (T1) and Cherry (T2), Trees in the Conservation Area at 2 The Green by Mrs Olga Chisholm.

11.203 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

There were no reports of vandalism.

(b) To receive other reports

Councillor Watters presented a petition, signed by 91 residents, asking the Parish Council to insert a zebra crossing outside Poppleton Ousebank Primary School. Councillor Watters also reported that there is a volunteer to be a “lollipop lady”. After discussion it was agreed the City Council’s Education Department be asked what steps should be taken to ensure that a

“lollipop lady” can be employed. It was agreed that the Clerk should write to the school’s head teacher to advise her of the Parish Council’s actions. (**Action Clerk**)

11.204 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

It was noted that there are three trees on the Green where the cage surrounding the trunk is no longer required. It was agreed that John Pannell be asked if he would help remove these cages. **(Action Clerk)**

(b) Events

It was agreed that when any request for use of the Green for an event is made the requester is to be advised that they must arrange their own Public Liability insurance.

(c) Maintenance –

i. To consider the quotations for repainting the maypole

The Clerk reported having received just one quotation for repainting the maypole. It was agreed that he should try to obtain two more quotations. The Clerk also reported that Yorventure has said that it will not give a grant towards the painting. **(Action Clerk)**

ii. To consider the quotation for repairing the subsidence on the Green

A quotation of £90.00 from Ryland Horticulture for filling in the hole and seeding with grass was accepted. **(Action Clerk)**

iii. To agree the refurbishment of the No Parking sign near the dentists on the Green.

The Clerk reported that the wood in the existing sign was in too poor a condition to paint. It was agreed that the sign should be replaced at a cost of £135.00. **(Action Clerk)**

11.205 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Brydson

- i. Had sent all Councillors a report on the Poppleton Community Trust Executive meeting she attended as an observer on 7 November.
- ii. Reported on the YLCA training course she had attended on 2 November

(b) Councillor Hawkins reported on

- i. The Local Development Framework meeting held at Fulford on 12 October
- ii. The Ward Committee meeting at Askham Bryan on 19 October

*Councillor Watters retired from the meeting at this point in the agenda.

11.206 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

1 Oct	Robbery	Person returning home approached	Beech Grove
6 Oct	Theft	Scrap removed – no value	Station Road
8 Oct	Burglary other	Door to shed forced – nothing taken	All Saints Church
25 Oct	Burglary dwelling	Items taken – keys for a vehicle and vehicle taken	Dikelands Lane
31 Oct	Criminal damage	Bird bath damaged	Bankside Close

PCSO Colley reported that “Crime Rural West down - 4 % against last year

- With the dark evenings now here we are encouraging all residents to be aware that a well lit home gives the impression that someone is in.
- Use timer switches to turn lights on when out, a 20 watt energy efficient light bulb costs less than 2p for 4 hours.
- Don't leave curtains closed during the day only at night time.
- Ensure that windows and doors are locked.
- Check gates are secure.
- Keep valuables out of sight i.e. Christmas presents.
- A free timer is available from Community Watch at Safer York Partnership on 01904 669072”.

11.207 – TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING PARTY

There was no report on this subject.

11.208 – TO RECEIVE AN UPDATE ON NEIGHBOURHOOD WATCH

Councillor Allen was not at the meeting but he had sent a report to say that:-

- Upper Poppleton Parish Council is now registered on the government approved site and that he is registered as the coordinator. He has received information on how to get window stickers and has contacted PCSO Nigel Colley for help and is arranging a meeting with him.
- He is now waiting for a response from the newsletter. Then he will pull together an action plan.

11.209 – TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE CELEBRATIONS

It was reported that 14 people had attended the Jubilee meeting held at the Poppleton Centre on 31 October. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 12 December.

11.210 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
29 Nov	Speed Training	Priory Centre, 15 Priory Street/ 6.00pm	Hawkins
5 Dec	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
12 Dec	Jubilee Committee	Poppleton Centre/ 7.00pm	All
8 Feb	Ward Committee	Copmanthorpe Youth Club/ 7.00pm	All

11.211 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

Councillors noted that there had been no green waste collection this week. Many green bins are full to overflowing with garden waste and fallen leaves. The City Council has reduced the number of green waste collections to save money. It was agreed that this had been a political decision rather than one based on sound judgement. The Clerk was deputed to write

to the leader of the City Council's Labour Group to complain about the lack of a green waste collection at the time of year when it is most needed. (**Action Clerk**)

Items for the next agenda

None

11.212 - DATE OF NEXT MEETING – 9 JANUARY 2012

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 9 January 2012.

There being no other business the Chairman closed the meeting at 9.15pm.

CHAIRMAN

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DATE.....