

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 2 APRIL 2012

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson.  
Councillor Vivien Crabb  
Councillor Ted Kendall  
Councillor Stuart Robson

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### 12.069 – TO CO-OPT TWO COUNCILLORS

No names were put forward. The vacancies are being advertised on the village notice boards and at the library. The Press has been asked to advertise the vacancy.

#### 12.070 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 12.071 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors Eddie Allen and Rachel Watters.

#### 12.072 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 MARCH 2012

The minutes of the meeting held on 12 March 2012, having been circulated and read, were accepted and signed as a true record.

#### 12.073 - PUBLIC PARTICIPATION

None.

#### 12.074 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Gillies reported that

- The sum of £130,000 is to be administered by a limited company
- The closure of the Beckfield Lane tip is to be discussed at a City Council Cabinet meeting

#### 12.075 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on painting the maypole (Min. 12.053b)*

The maypole has not been painted. The Clerk is to ask the contractor when he will be able to carry out the work. **(Action Clerk)**

(b) *Progress on refurbishing the seats (Min. 12.053c)*

It was noted that Ken Falkingham has refurbished the seats.

(c) *Progress on the installation of bollards in front of the Co-op (Min. 12.058cii)*

It was reported that the City Council has erected four bollards in the pavement outside the Co-operative store as per the Parish Council's instructions.

## 12.076 - FINANCE

### (a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 2 April 2012. The report reflected the receipts and payments below. The bank balances at 2 April were:

Current Account		£670.00
Business Account	Money	Manager
		£22,098.54

### (b) To agree accounts for payment (net of VAT);

1379	The Information Commissioner	Annual fee	£35.00
1380	YLCA	Annual subscription	£533.00

### (c) To receive a report on income received

Allotment holders	Allotment rent	£135.00
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## 12.077 – TO NOTE CORRESPONDENCE RECEIVED

### 12.077.1 - The Clerk referred to the following items of correspondence

- (a) A letter from the City Council informing that planning application 11/02774/FUL has been appealed to the Secretary of State
- (b) An enquiry from the Poppleton Community Railway Nursery about funding in 2012-13 which had been answered by the Clerk
- (c) The external audit papers for 2011-12 from Mazars

12.077.2 It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors

Minutes of the Nether Poppleton Parish Council meeting held on 20 February 2012

## 12.078 – TO RECEIVE THE PLANNING COMMITTEE REPORT

### (a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the March Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 12/00478/FUL – Two-storey side and single-storey rear extension at 5 Willow Croft by Mrs & Mrs Jones.	The Parish Council objects on the following planning grounds:  The development as proposed will be within 30cm of the boundary fence and therefore very close to No 3 Willow Croft (inhibiting access).

The development will create a lot of shadowing on the rear garden of No 3.

We have canvassed the nearby residents and they oppose the scheme.

<p>Ref: 12/00906/FUL – Two-storey side and single-storey rear extensions at 83 Station Road by Mr &amp; Mrs Roger Grey.</p>	<p>The Parish Council does not wish to object but wishes to make the following comments:</p> <p>We notice that the existing garage is to be removed. Will there be adequate parking in front of the house?</p> <p>Currently there are many cars parked in Station Road and the Parish Council is anxious to prevent/avoid further vehicular parking on the road side.</p>
<p>Ref: 12/00948/FUL – Single-storey rear extension at 21 Fairway Drive by Mr &amp; Mrs Andrew Hume.</p>	<p>No objections</p>

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

- Ref: 11/02886/FUL – Erection of two detached dwellings and associated driveways and parking following demolition of existing dwelling and outbuildings at 1 Station Road by Mr D Wilson.

It was noted that the following application had been withdrawn:

- Ref: 12/00058/FUL – Replacement roof structure including dormer windows to front and rear, rooms with roof space, single-storey extension and porch to front at Thornbera, 8 Lime Garth by Mr & Mrs Tattershall.

*(c) To consider the City Council’s proposal to introduce electronic planning*

Mike Slater, head of City Council Planning, has said that at some time in the future, household planning applications will only be available in electronic format. Plans for business developments will continue to be sent out in paper form. It was agreed to discuss the subject more fully when the date for the implementation of electronic planning is known.

**12.079 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

There were no reports of vandalism.

*(b) To receive other reports*

No reports.

**12.080 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

The suckers have yet to be removed from the base of the trees on the Green. It was agreed that the work should be done before the judges of the Yorkshire in Bloom Competition inspects the village on 17 April. **(Action Clerk)**

*(b) Events*

None.

(c) *Maintenance –*

*i. To discuss refurbishing the War Memorial*

Councillor Hawkins reported that the War Memorials Trust recommend cleaning stone work with a soft bristled brush and water and not to use harder brushes or put any additive in the water. The Councillors agreed to organise a working party to clean down the War Memorial and remove unwanted lichen. It was agreed to obtain a quotation for relettering the names on the War Memorial as many of the existing letters have become virtually illegible. (**Action Clerk**)

*ii. Refurbishment of the pump opposite the Lord Collingwood*

It was noted that the paint on the pump is flaking. It was agreed that the Clerk should authorise the repainting of the pump. (**Action Clerk**)

*iii. Congratulations*

The Parish Councillors were pleased to note that Rhiannon Watters and Caroline Chadwick have been maintaining and developing the border and car park area outside All Saints' Church as part of their Duke of Edinburgh Silver Award Scheme.

#### **12.081 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) Councillor Hawkins reported on:

- i. The YLCA/CYC Liaison meeting held on 14 March
- ii. The "Supporting Communities and Neighbourhoods in Planning" event on 24 March
- iii. The Julian Sturdy MP meeting at Stockton on the Forest held on 29 March

#### **12.082 – TO RECEIVE A REPORT ON VILLAGE POLICING**

With the Parish Council meeting being so early in the month there was no police report for incidents in March to consider. The Clerk will email the report to Councillors in due course. (**Action Clerk**)

#### **12.083 – TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING PARTY**

It was noted that the first visit to the village by the judges will be on 17 April.

#### **12.084 – TO RECEIVE AN UPDATE ON NEIGHBOURHOOD WATCH**

In Councillor Allen's absence there was no report.

#### **12.085 – TO RECEIVE AN UPDATE ON PLANS FOR THE QUEEN'S DIAMOND JUBILEE CELEBRATIONS**

It was reported that 12 people had attended the Jubilee meeting held at the Poppleton Centre on 27 March. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 30 April.

Councillor Robson distributed a draft copy of the Newsletter and the flyer that is to be given out.

#### **12.086 – TO CONSIDER RUNNING A "VILLAGE GREEN" EVENT**

Councillor Hawkins gave details of a successful event in Copmanthorpe organised by the members of the group formed to oppose the installation of a trial wind turbine adjacent to the village and who had felt they should be pro-active in promoting energy conservation. The event was held in Copmanthorpe Methodist Church with a variety of firms promoting energy

conservation products and was well attended. The organisers had indicated that they were happy to help other organisations to organise similar events but it was agreed not to pursue this subject for the time being.

**12.087 – TO REVIEW THE POSSIBILITY OF CREATING A SINGLE PARISH COUNCIL FOR POPPLETON**

After a discussion on this subject it was agreed that the status quo is satisfactory and no action is to be taken.

**12.088 – TO CONSIDER PROVIDING A PUBLIC NOTICE BOARD AT THE MAIN STREET END OF DIKELANDS LANE**

It was agreed that the unofficial notice board on the back of Kate Richardson’s fence in Dikelands Lane is probably the most read notice board in the village. It was agreed that the Parish Council should provide a large notice board to be erected in front of the fence. The Clerk is to ask for a quotation for the work. **(Action Clerk)**

**12.089 – TO CONSIDER IF YLCA PAPERS SHOULD BE DELIVERED AS HARD COPY OR BY EMAIL**

The YLCA has written to say that it is constantly striving to reduce its administration costs and asks if the Parish Council would agree to receive information/papers from YLCA by email instead of Royal Mail service. The Councillors agreed to this request. **(Action Clerk)**

**12.090 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
3 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
30 Apr	Jubilee Committee	Poppleton Centre./ 7.30pm	All
16 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson

**12.091 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None.

*Items for the next agenda*

Neighbourhood Planning

**12.092 - TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next meeting was agreed as Monday 14 May 2012 at 7.30pm. It will be preceded by the Annual Parish Meeting which will commence at 7.00pm.

There being no other business the Chairman closed the meeting at 9.20pm.

CHAIRMAN .....

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX  
Telephone 01904 781752 - Fax 0871 4331325 - email [jmackman@tesco.net](mailto:jmackman@tesco.net)