

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 FEBRUARY 2012

PRESENT

Councillor Ted Kendall (Chairman)

Councillor Eddie Allen
Councillor Kathie Brydson.
Councillor Vivien Crabb
Councillor Stuart Robson

City Councillor Ian Gillies

Mr James Mackman (Clerk)

In the absence of Chairman Peter Hawkins, Vice Chairman Ted Kendall took the chair for the meeting.

12.023 – TO CO-OPT TWO COUNCILLORS

The Clerk reported that the City Council has confirmed that a by-election to fill the vacancies has not been requested so the Parish Council can co-opt two Councillors. No names were put forward at the meeting.

12.024 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

12.025 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

Apologies were received from Councillors Peter Hawkins and Rachel Watters

12.026 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 JANUARY 2012

The minutes of the meeting held on 9 January 2012, having been circulated and read, were accepted and signed as a true record.

12.027 - PUBLIC PARTICIPATION

None.

12.028 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Gillies reported that

- Ward budgets have been halved for 2012-13. The funds that remain are to be allocated over three different budget heads.
- There will be no Ward Committee meeting in the spring.

12.029 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on cleaning the bus shelter on the Green (Min. 12.006a)*

The Clerk reported having asked the City Council for a price for having the roof of the bus shelter cleaned but hadn't yet received a reply.

(b) Progress on the relocation of litter bins (Min. 12.006b)

The Clerk reported that the City Council has moved the litter bin from near the Dentists to Chantry Green for an agreed cost of £80.

(c) Progress on removing the tree cages on the Green (Min. 12.006c)

The cages have been removed. Thanks were given to John Pannell for the use of his trailer and in helping to remove the cages.

(d) Progress on maypole painting (Min. 12.011ci)

No progress to report. The work will not be done until the weather improves.

(e) Progress on seats refurbishment (Min. 12.011cii)

Ken Falkingham has been given the order to refurbish the seats. It is anticipated that the work will be carried out when the weather is better.

12.030 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 13 February 2012. The report reflected the receipts and payments below. The bank balances at 13 February were:

Current			
Account			£480.10
Business	Money		Manager
Account		£22,845.37	

(b) To agree accounts for payment (net of VAT):

1366	Jim Ferguson	War Memorial Garden upkeep	£100.00
1367	York Open Planning Forum	Subscription	£20.00
1368	Yorkshire in Bloom	Entry Fee	£65.00
1369	Mrs L Cariss	Internal audit fee	£80.00
1370	James Mackman	Salary – February	£459.20
1371	Post Office Ltd	Tax – February	£114.80
1372	James Mackman	Clerk's expenses	£12.72
1373	Poppleton Community Trust	Room hire – January	£19.90

(c) To receive a report on income received

City of York Council	Double Taxation Relief	£2,784.66
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(d) To receive the internal auditor's report

The Clerk read a portion of the internal auditor's report which stated that "I can confirm that in all significant respects the objectives have been achieved throughout the financial year to a standard adequate to meet the needs of the Council. I can report that the standard of the Parish Council's records are such that I have no comments, adverse or constructive to make on this year's audit" The Councillors accepted the report and expressed their thanks to Mrs Cariss, the internal auditor.

(e) To re-appoint the internal auditor

It was agreed to re-appoint Mrs Linda Cariss as the Parish Council's internal auditor. (**Action Clerk**)

12.031 – TO NOTE CORRESPONDENCE RECEIVED

12.031.1 - *The Clerk referred to the following items of correspondence*

- (a) A notice of laying rate by the Ainsty (2008) Internal Drainage Board which had been put on the notice board outside All Saints Church hall.
- (b) CYC - Electoral Review - meeting date notification

12.031.2 *It was agreed that the correspondence received since the January Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) CPRE/NALC - A Guide to Neighbourhood Planning booklet
- (b) CYC - LDF Supplementary Planning Documents Consultation
- (c) Nether Poppleton Parish Council - Minutes of 21 November 2011
- (d) Rural Action Yorkshire - Country Air Winter - 2012, Issue 122
- (e) Space Partnerships - New Housing Development for Local Residents
- (f) YLCA - White Rose Update - January 2012, Issue 1/12

12.032 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the January Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 11/02969/FUL – Two-storey side extension and external alterations at Ash Keys, Main Street by Mr Warwick Spencer.	<p>The Parish Council objects on the following planning grounds.</p> <ol style="list-style-type: none"> 1. The extension will be over dominant re the next door neighbour's garden. 2. The proposed changes to the windows and rendering will result in a property that is out of keeping with the other houses in the road 3. The existing houses are half clad in brown tiles. The proposed cedar wood cladding will not be in sympathy with the street scene.
Ref: 11/03365/FUL – Change of use from agricultural building to motor vehicle repair workshop at Stack Yard, Black Dykes Lane by Mr Steve Chapman.	<p>The Parish Council objects on the following grounds:</p> <ol style="list-style-type: none"> 1. This is a contentious application, the third application relating to this site in the last four years and each time Upper Poppleton Parish Council and nearby

property owners have objected. These previous applications have been refused by the City of York Council on the grounds that they contravene the Poppleton Village Design Statement which was adopted on 23rd August 2003.

2. It is considered that change of use to **'light industrial use'** is **inappropriate in a green belt zone bordering on to a Conservation Area.**
3. Evidence is that currently some motor repair work is being undertaken already, disturbing nearby property owners with car movements and repair noises, even in the evenings and at weekends. Several of the neighbours have reported this to the City Council, who promised to investigate with a visit by a Planning Enforcement Officer, with no apparent result.**Existing planning is for vehicle storage only**
4. Currently overflow of vehicles from the site are parked on adjacent grass verge bordering Black Dyke Lane, creating inconvenience and reducing passing opportunities on this narrow lane.
5. **Black Dyke Lane is a single track road with no footpath. Several houses have residents who are dependent on mobility scooters. The site is situated on an acute blind corner and, despite the proposal indicating a new access onto to the site (this new access is merely 60 metres from the apex of the blind corner), the risk of an accident to pedestrians and other users is already high. With further vehicles accessing and leaving**

	<p>the site, this risk will be substantially increased.</p> <p>6. Black Dyke Lane is already experiencing increased traffic, some drivers driving excessively fast, to bypass the rush hour congestion at the roundabout where the A59 links with the York ring road. This increased traffic is predicted to increase when the proposed Poppleton Park and Ride is functioning in 2014.</p> <p>7. A Parish Councillor has visited the adjacent property owners, all of whom oppose the application, and it is understood that many will write to the City Council, submitting their personal opposition to this application.</p>
<p>Ref: 11/03375/FUL – Single-storey rear extension at 9 Chantry Grove by Mr & Mrs Le Brun.</p>	<p>No objections</p>
<p>Ref: 11/03388/FUL – First floor to existing bungalow at Squirrel View, 4A Manor Close by Mr & Mrs R Leeper.</p>	<p>The Parish Council objects on the following planning grounds.</p> <ul style="list-style-type: none"> • This is an over-development of a small bungalow. • We have consulted neighbouring property owners and can report that there is vigorous opposition to the planning application • The proposed plans will restrict light to the windows of No.4 and No.5 Manor Close. • We are concerned that the foundations of 4A Manor Close will not be sufficient to take an upper storey. • There is limited access for vehicles to 4A Manor Close, the Close being a cul-de-sac

<p>Ref: 12/00058/FUL – Replacement roof structure including dormer windows to front and rear, rooms with roof space, single-storey extension and porch to front at Thornbera, 8 Lime Garth by Mr & Mrs Tattershall.</p>	<p>No objections but as the proposal represents a substantial character change to the property which is situated in a circle of bungalows at the end of a cul-de-sac we recommend a site visit.</p>
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 11/03116/FUL – External alterations in connection with subdivision of unit at Giftrite, Unit 2E, Northminster Industrial Estate.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 11/02699/FUL – Two-storey side extension to existing dwelling; erection of two-storey detached dwelling and detached garage with room above at 10 Bankside Close by Mark Harris.

It was noted that the following application has been referred to the Secretary of State:

Ref: 11/02904/FUL – Single-storey side extension and two-storey rear extension (resubmission) at 3 Beech Grove by Mr S Chisholm.

The Clerk reported that the YLCA had written to say that the City Council is proposing to stop the practice of sending out planning applications on paper starting this summer. The YLCA was advising Parish Councils to write to the City Council to ask that paper plans should be sent. It was agreed that the City Council should be so asked. **(Action Clerk)**

12.033 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

There were no reports of vandalism.

(b) To receive other reports

It was reported that a manhole cover in Hodgson Lane about 100 metres from the Red Lion had collapsed and is dangerous for any pedestrian walking down the verge. This is to be reported to the City Council. **(Action Clerk)**

12.034 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

No report.

(b) Events

The Clerk read a letter received from the Children’s Sports Day Committee asking for permission to use the Green on 4 June and for the grass to be cut prior to the event. This was agreed. **(Action Clerk)**

(c) Maintenance –

- To consider a request for bollards outside the Green shops*

A report on the site visit to look at the car park by the White Horse Inn and Co-op was considered. The City Council say that the cost of installing a bollard is £277 and the cost for resetting a bollard would be £110 per visit. It was agreed that four bollards should be installed subject to a site meeting with the City Council to ensure that the bollards are located in the correct place. **(Action Clerk)**

ii. To consider a request for a directional sign to Poppleton Tithe Barn
After a lively discussion it was agreed that a sign was not needed in Upper Poppleton.

iii. It was noted that the current grass cutting contract expires at the end of March 2012. It was agreed that quotations should be obtained for grass cutting for the next two years. **(Action Clerk)**

12.035 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Brydson reported that she had attended the Poppleton Community Trust Executive Committee meeting on 7 February and had emailed minutes to all Councillors.

12.036 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 Jan	Burglary dwelling	Various items taken – 1 arrest	Orchard Drive
5 Jan	Stolen motor vehicle	Van with ladders taken	Boroughbridge Road
16 Jan	Theft	Metal barrier taken	Northfield Lane
21 Jan	Burglary other	Shed entered	Westfield Close
25 Jan	Theft	Garden furniture taken	Beech Grove
27 Jan	Burglary dwelling	House entered, various items taken – 2 arrests	Main Street

PCSO Colley reported

“Crime figures show a reduction of 30% against last year. We are having reports of suspicious behaviour around sheds, garages and dwellings. We ask all residents to be on their guard ensure windows and doors are secure and report any incidents using the 101 number or 999 if a crime is in progress.

12.037 – TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING PARTY

The Clerk reported that the entrance fee of £65 had been paid so that the village could enter the 2012 competition.

Councillor Allen reported that the structure and framework for the competition were now in place. The list of places to show the judges included all the “jewels in the crown” of Poppleton. A spring route and a summer route to show the judges had been agreed. A number of people had been recruited to meet the judges at the various sites on the route. Councillor Allen is writing a 30-page folio for the Competition. He said he would like to have photos of the village to include in the portfolio.

The Councillors gave a vote of thanks to Councillor Allen and Mike Walker for the work that they had done so far.

12.038 – TO RECEIVE AN UPDATE ON NEIGHBOURHOOD WATCH

No report.

12.039 – QUEEN’S DIAMOND JUBILEE CELEBRATIONS

(a) To receive an update on plans for the Jubilee celebrations

It was reported that 14 people had attended the Jubilee meeting held at the Poppleton Centre on 30 January. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 27 February.

(b) To authorise the Jubilee Committee to spend funds allocated

It was agreed that the sum of £1,000 of the Queen’s Diamond Jubilee budget could be spent at the discretion of the Jubilee Committee of which all Parish Councillors are members.

12.040 - TO AGREE THE DATE OF A VILLAGE LITTER PICK

It was agreed that a litter pick be held on Saturday 3 March commencing at the car park by the Lord Collingwood at 10.00am. The Clerk is to arrange for the City Council to collect the bagged litter and will put up posters advertising the event. **(Action Clerk)**

12.041 – TO CONSIDER A RESPONSE TO THE CITY COUNCIL’S NEW STANDARDS FRAMEWORK CONSULTATION

After discussion it was agreed that a decision would be deferred until guidance had been received from the YLCA on this subject.

12.042 – TO AGREE A RESPONSE TO THE PROPOSED HIGHWAY IMPROVEMENTS TO SERVE THE A59 PARK & RIDE

The Councillors agreed that they were not happy with the amount of traffic that would take a shortcut through the village during the building of the new Park & Ride. It was agreed that a letter to this effect be sent to the City Council as soon as possible in order for it to arrive in time for the public consultation meeting scheduled for 16 February. **(Action Clerk)**

12.043 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Feb	A59 Park & Ride Public Consultation	Poppleton Centre./ 7.30pm	All
27 Feb	Jubilee Committee	Poppleton Centre./ 7.30pm	All
5 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson

12.044 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

It was reported that the City Council is proposing to close the Beckfield Lane amenities site. This site is well used by Poppleton Residents who would be faced with an eight-mile round trip to the alternative tip if the Beckfield Lane site is closed. The Clerk was asked to write to the City Council to protest about the proposed closure and make the point that the City will lose its Green credentials if it forces residents to drive eight miles to dispose of their rubbish and that the closure would see the inevitable rise in the amount of fly-tipping in the country lanes. **(Action Clerk)**

Items for the next agenda

War Memorial refurbishment.

12.045 - DATE OF NEXT MEETING – 12 MARCH 2012

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 12 March 2012.

12.046 - TO AGREE THE DATE OF THE APRIL 2012 MEETING

It was noted that the second Monday in April is Easter Monday. It was agreed to hold the Parish Council meeting on 2nd April which is the first Monday. **(Action Clerk)**

There being no other business the Chairman closed the meeting at 9.30pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net