

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 JANUARY 2012

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Eddie Allen
Councillor Kathie Brydson.
Councillor Vivien Crabb
Councillor Ted Kendall
Councillor Stuart Robson

City Councillor Ian Gillies

Six members of the public

Mr James Mackman (Clerk)

12.001 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

12.002 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

Apologies were received from Councillor Rachel Watters

12.003 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2011

The minutes of the meeting held on 14 November 2011, having been circulated and read, were accepted and signed as a true record.

12.004 - PUBLIC PARTICIPATION

It was agreed that the residents who wished to speak about one of the planning applications should do so when the agenda item was discussed rather than at this point in the meeting.

12.005 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Gillies reported that

- He would be calling in the planning application for Lime Tree House
- The City Council has clawed back the underspend on the Ward Committee budgets so that no agreed projects for 2012-13 can be funded in the current financial year
- There is to be a public consultation about traffic management for the A59 Park & Ride scheme
- The City Council has no money to install bollards in the car park by the White Horse but would not object if the Parish Council agreed that bollards should be installed.
- Discussions have been taking place with the developers of the sugar beet site regarding vehicular access
- Some lamp standards in the village have been removed as they had become structurally unsafe. It is hoped that they will be replaced with swan-necked lampposts

12.006 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on cleaning the bus shelter on the Green (Min. 11.199a)*

It was reported that the City Council has said that cleaning the top of the roof of the bus shelter is not in the specification for the company that cleans bus shelters. Any work on the roof would require specialised access equipment in order to work in safety. The City Council does not have funding to clean the roof and, given that the bus shelter is virtually under a tree, would not be prepared to incur costs involved in cleaning the roof.

(b) Progress on the relocation of litter bins (Min. 11.199b)

- i. The City Council has said it will arrange for the litter bin to be relocated but hasn't given a price. It was agreed that a price should be agreed prior to the order for the litter bin being raised. The Clerk was authorised to spend up to £100 on securing the relocation of the bin. **(Action Clerk)**

- ii. The City Council has said that it cannot place an additional bin which would be located by the notice board at the corner of Lime Garth as it cannot add any new bins to the emptying schedule. It was agreed that the Clerk should ask the City Council to rethink this decision. **(Action Clerk)**

(c) Progress on removing the tree cages on the Green (Min. 11.204a)

The Clerk reported that it has been too wet to take a vehicle on to the Green. As soon as the ground is dry enough John Pannell is going to lend his equipment to carry out the task.

(d) Progress on repairing the subsidence on the Green (Min. 11.204cii)

Ryland Horticulture has filled in the area of subsidence and sown grass seed on the surface.

(e) Progress on refurbishing the No Parking sign near the dentists on the Green (Min. 11.204ciii)

The sign has been replaced.

12.007 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 9 January 2012. The report reflected the receipts and payments below. The bank balances at 9 January were:

Current Account		£500.00
Business Account	Money	Manager
		£20,913.21

(b) To agree accounts for payment (net of VAT);

1356	P R Lunan	Replacing No Parking sign on Green	£135.00
1357	Yorkshire Water	Allotment water	£15.27
1358	Ken Falkingham	New notice board and pump repairs	£240.00
1359	Poppleton Community Trust	Room hire – November	£19.90
1360	James Mackman	Salary – December	£459.20
1361	Post Office Ltd	Tax – December	£114.80
1362	Ryland Horticulture	Filling in Green subsidence	£90.00
1363	James Mackman	Salary – January	£459.20
1364	Post Office Ltd	Tax – January	£114.80

1365	James Mackman	Clerk's expenses including SLCC subscription	£100.10
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(c) *To receive a report on income received*

H M Revenue & Customs	VAT refund	£285.58
HSBC	Bank interest	£2.68

(d) To agree to pay a proportion of the Clerk's SLCC subscription

It was agreed that the Parish Council would pay £61.17 towards the total of this year's subscription of £157.00.

(e) To consider resubscribing to the York Open Planning Forum

The Chairman explained that the organisation had been dormant for two years but was now operating again. It was agreed to pay the annual subscription of £20.00.

(f) To agree attendance at the Localism and Neighbourhood Planning seminar on 29 February (£35 per attendee)

It was agreed that Councillors Hawkins and Crabb would attend the seminar at a cost of £70.00. **(Action Clerk)**

(g) To consider a request from All Saints Church for a grant towards the cost of cutting the grass in the churchyard

It was agreed to grant the sum of £300.00 in 2012-13.

(h) To consider a request for funding received from the Poppleton Youth Action Group

It was agreed to grant £1,000 to this group in 2012-13.

(i) To consider a request for funding received from the Millennium Green Trust

It was noted that the Trust had not completed the appropriate grant claim paperwork so no decision was made with regards to funding.

(j) To consider a request for funding received from the Poppleton Community Railway Nursery

It was agreed to grant the sum of £750.00 in 2012-13.

(k) To consider a request for funding received from the Poppleton Community Trust

It was agreed to grant the sum of £5,000.00 in 2012-13.

(l) To agree the Budget for 2012-13 and set the precept

The Councillors considered the revised draft budget. After discussion it was agreed that the budget be accepted. It was agreed that the precept should rise in line with the current inflation rate of 4%. It was resolved to set the precept at £20,155 for 2012-13. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

12.008 – TO NOTE CORRESPONDENCE RECEIVED

12.008.1 - The Clerk referred to the following items of correspondence

- (a) An email from the City Strategy Capital Programme Manager offering to speak to the Parish Council at its February meeting. It was agreed that the Parish Councillors could attend the proposed public consultation at the Poppleton Centre
- (b) A reply from the City Council Leader, James Alexander, giving a reason why there was no green bin collection at the beginning of November
- (c) A letter from Julian Sturdy MP informing the Parish Council that the meeting due to be held on 23 February has been postponed until 29 March. Four Councillors said they would attend the rescheduled meeting

- (d) An email from a resident asking for the Parish Council's comments on her email to the City Council complaining about the lack of a collection of the fallen leaves this year.
- (e) A request for a donation from the South Cleveland Heart Fund. The Clerk explained that the Parish Council has no power to make a donation to this Fund

12.008.2 It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Burn & Co - Law Brief - Issue 3, 2011
- (b) Clerk & Councils Direct - January 2012, Issue 79
- (c) CPRE/NALC – “Planning Explained” booklet
- (d) Nether Poppleton Parish Council - Minutes 17 October
- (e) YLCA - White Rose Update - November 2011

12.009 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the November Parish Council meeting and considered by the Planning Committee. It had been agreed that planning application Ref: 11/03230/FUL should be discussed at the Parish Council meeting.

Residents were asked to address the Parish Council about this application which they did. The Councillors then discussed the application and their resolution is shown below. The table below also shows the other plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
<p>Ref: 11/02699/FUL – Two-storey side extension to existing dwelling; erection of two-storey detached dwelling and detached garage with room above at 10 Bankside Close by Mark Harris.</p>	<p>The Parish Council objects on the following planning grounds.</p> <ol style="list-style-type: none"> 1. This is an over-development of the site. 2. The proposed new house is too close to No. 10 Bankside Close to facilitate useful access for future maintenance/repairs. 3. The Parish Council has received a plethora of objections from neighbouring property owners – especially from <ol style="list-style-type: none"> i. No. 12 Bankside Close (the large garage block at the new development spoils his ambience), ii. The owner of Orchard End, Main Street iii. The owners of 20 and 21 Riversvale Drive (the proposed development will put their gardens into shade owing to the loss of sunlight) 4. There will be an increase in traffic (especially during construction) in a quiet residential

cul-de-sac.

<p>Ref: 11/02774/FUL – Single-storey side and rear extension with rooms in roof (amended scheme) at 42 Dikelands Lane by Mr & Mrs Rodwell.</p>	<p>The Parish Council objects on the following planning grounds.</p> <p>This is an extensive development to a modest bungalow</p> <p>The proposal will substantially affect the daylight into windows of the dining room and lounge of adjacent property at 2 Montague Walk.</p>
<p>Ref: 11/02886/FUL – Erection of two detached dwellings and associated driveways and parking following demolition of existing dwelling and outbuildings at 1 Station Road by Mr D Wilson.</p>	<p>We object on the grounds that the proposal is an overdevelopment of the site. The new vehicular access will be close to a busy junction and opposite a bus stop. We recommend a site visit by a Planning Officer.</p>
<p>Ref: 11/02887/CAC – Demolition of existing dwelling and outbuildings at 1 Station Road by Mr D Wilson.</p>	<p>The Parish Council does not object to the demolition per se but would like to refer the City Council's Planning Department to its comments on planning application 11/02886/FUL in which we stated that "We object on the grounds that the proposal is an overdevelopment of the site. The new vehicular access will be close to a busy junction and opposite a bus stop. We recommend a site visit by a Planning Officer."</p>
<p>Ref: 11/02907/FUL – Change of use of existing building from storage to holiday let at Nairobi Stables, Boroughbridge Road by Mr Roger Wood.</p>	<p>No objections</p>
<p>Ref: 11/03023/FUL – Two-storey side extension, conversion of detached outbuilding to garage with room in roof and new access at 59 Station Road by Miss Susan Bradley.</p>	<p>No objections</p>
<p>Ref: 11/03049/TCA – Fell Cupressus (T1, T2).reduce Cupressus (T3-T5) by 30%, Trees in the Conservation Area at St Marys Bungalow, Main Street by Mr S Waugh.</p>	<p>No objections</p>
<p>Ref: 11/03116/FUL – External alterations in connection with subdivision of unit at Giftrite, Unit 2E, Northminster Industrial Estate.</p>	<p>No objections</p>

Ref: 11/03224/TCA – Fell Maple x 2, Trees in the Conservation Area at Cumbria Lodge, Main Street by Mr Graham Moore.	No objections
Ref: 11/03230/FUL – Extensions to ground floor to provide extension to lounge and en-suit facilities to existing bedroom. Alterations to roof to provide 7 additional bedrooms at first floor level (revised scheme) at Lime Tree House, Main Street by Roseville Carehomes Ltd.	<p>The Parish Council objects on the following grounds:</p> <ul style="list-style-type: none"> • The proposed extension is a disproportionate development of the site • It is overbearing to the neighbouring properties • The proposed extension is too close to the boundaries of neighbouring properties • We are concerned that the additional residential facilities will not have sufficient parking leading to “on road” parking on Main Street which is a narrow bus route • The plans submitted are not to scale • The fire escape is inadequate. The exit is too narrow. The regulations state that residents should have to travel no more than 9 metres to a fire exit. The plans show the fire exit to be 30 metres away • The plans do not take into account the 0.8 metre difference in the ground level between Lime Tree House and 11 Lime Garth • There is no additional provision for extra staff • There is a reduction in the size of the garden available to residents <p>We are asking our City Ward Councillor to “call in” the planning application.</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications

- Ref: 11/02799/FUL – Dormer to front at 48 Long Ridge Lane by Mrs Gayle Martin.
- Ref: 11/03023/FUL – Two-storey side extension, conversion of detached outbuilding to garage with room in roof and new access at 59 Station Road by Miss Susan Bradley.
- Ref: 11/03049/TCA – Fell Cupressus (T1, T2). reduce Cupressus (T3-T5) by 30%, Trees in the Conservation Area at St Marys Bungalow, Main Street by Mr S Waugh.

It was noted that the Local Planning Authority had refused the following applications

- Ref: 11/02774/FUL – Single-storey side and rear extension with rooms in roof (amended scheme) at 42 Dikelands Lane by Mr & Mrs Rodwell.
- Ref: 11/02904/FUL – Single-storey side extension and two-storey rear extension (resubmission) at 3 Beech Grove by Mr S Chisholm.

12.010 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS

(a) To consider reports on vandalism

There were no reports of vandalism.

(b) To receive other reports

No reports.

12.011 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees

It was reported that the tree in front of Westville in Hodgson Lane had blow down in the recent gale. The timber had been sawn up and taken away. It was agreed that Dave Gregory be asked to report on what's left of the tree so that any recommended action can be approved. **(Action Clerk)**

(b) Events

No report.

(c) Maintenance –

i. To consider the quotations for repainting the maypole

Two quotations for painting the maypole had been received. Chris Bradshaw offered to paint the maypole for the cost of the hire of a cherry picker. He would donate his labour and the paint. It was agreed unanimously to accept Mr Bradshaw's offer. **(Action Clerk)**

ii. To consider the refurbishment of eight of the Parish Council's seats

Ken Falkingham had given a quotation for refurbishing nine seats on the Green. It was resolved to accept the quotation for all nine seats **(Action Clerk)**

iii. To agree payment for the upkeep of the War Memorial

It was agreed that Jim Ferguson be given the sum of £100 for maintaining the War Memorial garden for last year.

iv. To consider a request for bollards outside the Green shops

It was agreed in principle that bollards should be installed along the pavement that borders the car park in front of the White Horse Inn. The intention is to stop vehicles being drive along and park on the pavement. The Councillors agreed to meet on site and agree the positioning and number of the bollards. The City Council will be informed of this and asked to progress the subject.

12.012 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Brydson reported that she had attended the Poppleton Community Trust Executive Committee meeting on 5 December and had emailed minutes to all Councillors.

12.013 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Nov	Criminal damage	Car scratched	Main Street
7 Nov	Theft	Garden items taken	Northfield Lane
16 Nov	Theft	Stone urn taken	Northfield Lane
30 Nov	Autocrime	Tools taken from open-backed van	Main Street
28 Dec	Theft	Tools taken	Northfield Lane
28 Dec	Theft	Various items taken – Both jobs ongoing with vehicle and persons known	Northfield Lane
31 Dec	Burglary other	Two cycles taken	The Green

PCSO Colley reported that crime in Rural West York is 36% down on last year.

12.014 – TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING PARTY

Councillor Allen reported that Mike Walker has carried out a considerable amount of work and has gained the support of a number of organisations in the village. It was agreed that the entrance fee of £65 be paid so that the village could enter the 2012 competition. (Action Clerk)

12.015 – TO RECEIVE AN UPDATE ON NEIGHBOURHOOD WATCH

Councillor Allen reported that he had had two responses from the Autumn Newsletter. He has been talking to PCSO Nige Colley who will help promote the scheme. The Councillors discussed ways in which the public could be made aware of the scheme.

12.016 – TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE CELEBRATIONS

It was reported that 13 people had attended the Jubilee meeting held at the Poppleton Centre on 12 December. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 30 January.

12.017 – TO DISCUSS THE PROVISION OF A SCHOOL CROSSING PATROL

The Clerk reported that the City Council had carried out a survey outside the school. Many children were seen to be crossing the road outside the library but the amount of traffic that was using Main Street was below the level needed for the City Council to be obliged to look to provide a school crossing patrol officer. It was agreed that the Parish Council would take no further action on the subject and that residents who had signed the petition be informed of this. (Action Clerk)

12.018 - TO REVIEW THE ISSUE OF PARKING RESTRICTIONS IN THE VILLAGE

This subject was given an airing after which it was resolved that no action be taken.

12.019 - TO NOTE RESPONSES FROM THE AUTUMN NEWSLETTER

Two residents had sent in responses to the Autumn Newsletter. One wrote about the state of the footpath in Pear Tree Avenue. It was agreed that the City Council be informed of this. The second resident had asked for the seat round the tree near the bus shelter to be

removed. It was agreed that the seat was sound and was well used so no action would be taken. The resident also wrote on the subject of the cracked paving stones outside the Co-op. It was agreed that the resident be advised to contact the Co-op about this. (**Action Clerk**)

12.020 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
30 Jan	Jubilee Committee	Poppleton Centre./ 7.30pm	All
2 Feb	YLCA York Branch	Strensall Village Hall/ 7.30pm	Hawkins
7 Feb	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
8 Feb	Ward Committee	Copmanthorpe Youth Club/ 7.00pm	All

12.021 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None.

Items for the next agenda

To arrange a village litter pick

To re-arrange the date of the April meeting as the second Monday is Easter Monday

12.022 - DATE OF NEXT MEETING – 13 FEBRUARY 2012

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 13 February 2012.

There being no other business the Chairman closed the meeting at 10.00pm.

CHAIRMAN

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DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net