

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 MARCH 2012

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Eddie Allen  
Councillor Kathie Brydson.  
Councillor Vivien Crabb  
Councillor Stuart Robson  
Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### 12.047 – TO CO-OPT TWO COUNCILLORS

No names were put forward. It was agreed that the vacancies should be advertised on the village notice boards, the library and that The Press should be asked to print an article. (Action Clerk)

#### 12.048 - TO RECEIVE DECLARATIONS OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 12.049 - TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS FOR ABSENCE

No apologies were received.

#### 12.050 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2012

The minutes of the meeting held on 13 February 2012, having been circulated and read, were accepted and signed as a true record.

#### 12.051 - PUBLIC PARTICIPATION

None.

#### 12.052 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Gillies reported that

- There have been four beak-ins in the village over the last few weeks
- The City Council has agreed funding to replace the missing street lights. It is hoped that the lights will be in place by the end of April.
- The Beckfield Lane tip is to be permanently closed from 16 April 2012
- The City Council has reduced the amount given to Rural West York Ward.
- Only £75,000 is to be allocated over all 22 Parish Councils in the City
- Parish Councils are now excluded from asking for funding from the Ward Committee budget
- The City Council has allocated £130,000 to be administered by a non-elected body
- The sum of £4,000 that had been allocated by the Ward Committee to the Youth Club has been cancelled

## 12.053 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on cleaning the bus shelter on the Green (Min. 12.029a)*

Councillor Hawkins and the Clerk cleaned the top of the bus shelter on 10 March. The City Council is to be asked to ensure that all the inside surfaces of the shelter are cleaned. **(Action Clerk)**

(b) *Progress on maypole painting (Min. 12.029d)*

This project is still waiting for finer weather.

(c) *Progress on seats refurbishment (Min. 12.029e)*

Ken Falkingham is going to refurbish the seats within the next two weeks.

(d) *Progress on the broken manhole in Hodgson Lane (Min. 12.033b)*

The broken manhole was mended by the City Council within 24 hours of the Clerk reporting the damage.

(e) *Result of the litter pick on 3 March (Min. 12.040)*

Eight residents including four Parish Councillors took part in the litter pick on 3 March. A total of 23 bags of rubbish were collected from Black Dike Lane and Hodgson Lane and the car park at the Red Lion.

## 12.054 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 12 March 2012. The report reflected the receipts and payments below. The bank balances at 12 March were:

Current Account			£500.00
Business Account	Money		Manager
		£22,120.92	

(b) *To agree accounts for payment (net of VAT);*

1374	City of York Council	Relocating litter bin	£80.00
1375	Poppleton Community Trust	Room hire – February	£19.90
1376	James Mackman	Salary – March	£459.20
1377	Post Office Ltd	Tax – March	£114.80
1378	James Mackman	Clerk's expenses	£15.63

(c) *To receive a report on income received*

None

## 12.056 – TO NOTE CORRESPONDENCE RECEIVED

*12.056.1 - The Clerk referred to the following items of correspondence*

- (a) A letter from a resident asking for the installation of a Give Way sign at the junction of Long Ridge Lane and Station Road.
- (b) A note from the YLCA of a “Supporting Communities and Neighbourhoods in Planning” event at The Quality Hotel at South Milford on 24 March. Councillor Hawkins said he would attend.

12.056.2 It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - March 2012, Issue 80
- (b) A letter from the City Council offering local voluntary sector groups, charities, surgeries and small businesses up to two high quality cycle stands free of charge. Each stand holds two bikes neatly and securely.
- (c) HBC - Parish Precept 2012/13 banding
- (d) Nether Poppleton Parish Council - Minutes 16 January 2012

**12.057 – TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the February Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 12/00402/FULM – Erection of sales building and canopies, restoration of nursery growing area and new landscaping following demolition of buildings and removal of hardstandings at Poppleton Garden Centre, Northfield Lane by Poppleton Garden Centre.	No objections
Ref: 12/00451/FUL – Single-storey side extension following demolition of existing garage at 17 Brackenhills by Mr Stephen Osbourne.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 11/02886/FUL – Erection of two detached dwellings and associated driveways and parking following demolition of existing dwelling and outbuildings at 1 Station Road by Mr D Wilson.
- Ref: 11/02887/CAC – Demolition of existing dwelling and outbuildings at 1 Station Road by Mr D Wilson.
- Ref: 11/02969/FUL – Two-storey side extension and external alterations at Ash Keys, Main Street by Mr Warwick Spencer.
- Ref: 11/03224/TCA – Fell Maple x 2, Trees in the Conservation Area at Cumbria Lodge, Main Street by Mr Graham Moore.
- Ref: 11/03375/FUL – Single-storey rear extension at 9 Chantry Grove by Mr & Mrs Le Brun.
- Ref: 11/03388/FUL – First floor to existing bungalow at Squirrel View, 4A Manor Close by Mr & Mrs R Leeper.

It was noted that the following application had been withdrawn:

- Ref: 12/00058/FUL – Replacement roof structure including dormer windows to front and rear, rooms with roof space, single-storey extension and porch to front at Thornbera, 8 Lime Garth by Mr & Mrs Tattershall.

### **12.057 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

There were no reports of vandalism.

*(b) To receive other reports*

No reports.

### **12.058 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees*

It was agreed that the suckers at the base of some of the trees on the Green should be removed. **(Action Clerk)**

*(b) Events*

The Clerk read a letter received from All Saints Church asking for permission to erect the Easter Cross on the Green. This was agreed. **(Action Clerk)**

*(c) Maintenance –*

*i. To consider grass cutting tenders received*

Quotations from Baron Landscape Contractors, Dean Landscapes and Sleightholme Landscapes were considered. It was agreed to award the contract to Baron Landscape Contractors. It was agreed that the Clerk should produce a specification for the Parish Council's grass cutting to be presented to the May Parish Council meeting. **(Action Clerk)**

*ii. To consider a report on the proposed installation of bollards outside the Green shops*

Councillor Hawkins reported having met a representative from the City Council outside the Co-operative on the Green and had agreed the position of four bollards. The Councillors considered which design of bollard should be installed and chose the Manchester design and agreed to pay the £270 installation cost for each bollard. It was also agreed that the Parish Council would pay to have any bollard damaged to be reset. **(Action Clerk)**

*iii. To discuss refurbishing the War Memorial*

Councillor Brydson produced a newspaper article which invited application for advice on war memorials from an email address. It was agreed that this should be done. **(Action Clerk)**

### **12.059 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) Councillor Brydson reported that she had attended the Poppleton Community Trust Executive Committee meeting on 5 March and had emailed minutes to all Councillors.

(b) Councillor Hawkins reported on a meeting with representatives from the City he had attended with Councillor Robson with regards to the traffic management on the building of the A59 Park & Ride. Topics included the village rat run, the build up of traffic from the A1237 to the Red Lion Motel, egress from Station Road and the traffic using Black Dyke Lane as a means of bypassing stationary traffic on the A59.

### **12.060 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Feb	Theft	Chimney pots taken from garden	Station Road
16 Feb	Autocrime	Money taken from vehicle	Willow Croft
16 Feb	Autocrime	Vehicle entered	Westfield Close
17 Feb	Commercial burglary	Unit entered, small items taken. Good CCTV. On-going	Northfield Lane
22 Feb	Theft	Cycle taken	Boroughbridge Road
28 Feb	Theft	Goods taken from store. Good CCTV. On-going	The Green

PCSO Colley reported

“Crime remains 29% down against last year”.

It was reported that the break-ins mentioned by City Councillor Gillies had been attended by the police but that there was no mention of this on the monthly report. The Clerk was deputed to ask PCSO Colley how this had happened. **(Action Clerk)**

### **12.061 – TO RECEIVE A REPORT FROM THE YORKSHIRE IN BLOOM COMPETITION WORKING PARTY**

Councillor Allen gave an update from the working party. The City Council is to provide planters and hanging baskets. These are to be filled with help from the Poppleton Garden Centre and the Poppleton Community Railway Nursery.

### **12.062 – TO RECEIVE AN UPDATE ON NEIGHBOURHOOD WATCH**

Councillor Allen reported that a resident in Poppleton Park is showing an interest in joining the scheme. It is not envisaged that the scheme will have named residents looking after a street but the aim will be to make residents aware that unusual events in their street should be reported. Plans are in hand to promote the Neighbourhood Watch Scheme at events such as the Children’s Sports Day.

### **12.063 – TO RECEIVE AN UPDATE ON PLANS FOR THE QUEEN’S DIAMOND JUBILEE CELEBRATIONS**

*(a) To receive an update on plans for the Jubilee celebrations*

It was reported that 14 people had attended the Jubilee meeting held at the Poppleton Centre on 27 February. All Councillors have received a copy of the minutes of the meeting. The next meeting is to be held at the Centre on 27 March.

### **12.064 – TO CONSIDER RUNNING A “VILLAGE GREEN” EVENT**

It was agreed to defer discussion on this subject until the April meeting.

### **12.065 – TO REVIEW THE POSSIBILITY OF CREATING A SINGLE PARISH COUNCIL FOR POPPLETON**

It was agreed to defer discussion on this subject until the April meeting.

### **12.066 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
21 Mar	York Open Planning Forum	Denham Room, York CVS, Priory Street/ 7.15pm	
24 Mar	“Supporting Communities and Neighbourhoods in Planning” event	Quality Hotel, South Milford/ 9.30am	Hawkins
27 Mar	Jubilee Committee	Poppleton Centre./ 7.30pm	All
29 Mar	Julian Sturdy MP event	Stockton on Forest Village Hall/ 6.00pm to 8.00pm	All
3 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson

**12.067 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None.

*Items for the next agenda*

The provision of a public notice board at the Main Street end of Dikelands Lane.

**12.068 - TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next meeting was agreed as Monday 2 April 2012 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.20pm.

CHAIRMAN .....

DATE.....