

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 8 APRIL 2013

PRESENT

Councillor Peter Hawkins (Chairman)	City Councillor Ian Gillies
Councillor Kathie Brydson	Three members of the public
Councillor John Camplin	
Councillor Vivien Crabb	Mr James Mackman (Clerk)

13.067 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13.068 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors Fiona Reilly, Stuart Robson and Rachel Watters

13.069 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 MARCH 2013

The minutes of the meeting held on 11 March 2013, having been circulated and read, were accepted and signed as a true record.

13.070 - PUBLIC PARTICIPATION

None.

13.071 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- The Government funds are now in place for the construction of the A59 Park & Ride project.
- The construction of the new A59/A1237 roundabout will take a year to complete
- He has asked Portakabin about supplying a unit for the Poppleton Community Railway Nursery
- Network Rail is looking to convert the old coal yard behind the Harrogate line platform at the station into a car park

13.072 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on removing the advertising trailer on the A1237 (Min. 13.056b)*

The Clerk said that immediately following the March meeting he had advised the City Council that the trailer was in the lay-by and that the trailer had been removed within 48 hours.

(b) *Progress on cleaning the War Memorial (Min. 13.057ci)*

The Clerk reported having instructed Ken Falkingham to clean the War Memorial.

(c) *Progress on pruning the tree growing over the allotment garden in Main Street (Min. 13.062)*

It was reported that the School will not pay for the removal of the branch overgrowing the allotment. It was agreed to obtain two quotations for removing the tree altogether and a second quotation for just removing the branch. **(Action Clerk)**

(d) Progress on the removal of commercial signs at the entrance to Poppleton Business Park (Min. 064b)

The Clerk reported that this subject is to be discussed at Nether Poppleton Parish Council's April meeting.

(e) Progress on the replacement of the damaged panels in the bus shelter on the Green (Min. 13.064c)

The Clerk reported that a City Council Officer is due to visit the bus shelter and inspect the damaged panels.

13.073 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 8 April 2013. The reports reflected the receipts and payments below. The bank balances at 8 April were:

Current Account		£500.00
Business Account	Money	Manager
		£22,998.46

(b) To agree accounts for payment (net of VAT);

1465	Eddie Allen	Yorkshire-in-Bloom tubs	£98.28
1466	J Ferguson	Mole removal 2012-13	£60.00
1467	Poppleton Community Trust	Room hire March	£20.40
1468	YLCA	Annual subscription	£486.00
1469	The Information Commissioner	Annual registration fee	£35.00
1470	James Mackman	Salary – April	£459.20
1471	Post Office Ltd	Tax – April	£114.80
1472	James Mackman	Expenses	£11.74

(c) To receive a report on income received

Northern Powergrid	Wayleave	£11.50
Allotment holders	Annual allotment rent	£202.50

13.074 - TO NOTE CORRESPONDENCE RECEIVED

13.074.1 - The Clerk referred to the following items of correspondence

- A letter from the City Council advising that planning application 12/01911/OUTM has been referred to the Secretary of State
- A letter from Mr Coulson advising that he wished to give up his allotment. The Clerk reported having secured a new tenant from the waiting list who had signed an allotment agreement. Currently there is just one person on the waiting list.
- The external audit papers received from Littlejohn, the newly appointed auditors.

13.074.2 – The minutes of the Nether Poppleton Parish Council meeting were the only item of correspondence to be circulated.

13.075 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the March Parish Council meeting and considered by the Planning Committee. The table below shows the plan that was considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 13/00354/FUL – Variation of condition 2 of permitted application 12/01134/FUL (erection of 9 dwellings) to alter windows to plot 5 at site of former service station, The Green by Daniel Gath Homes.	No objections
Ref: 13/00410/FUL – Two-storey side extension, single-storey rear extension and canopy to front at 5 Brackenhills by Mr Simon Holmes.	The Parish Council does not object but as the two-storey extension’s wall is very close to the property next door we recommend a site visit by a Planning Officer before the application is considered.
Ref: 13/00426/FUL - Alterations to roof to create first floor accommodation with 2no. dormers to side at 17 Brackenhills by Mr S Osborne.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/00189/FUL – Alterations to roof to accommodate first floor rooms and single-storey rear extension at 25 Dikelands Lane by Mr Lloyd Smedley.
- Ref: 13/00321/FUL – Attached garage to front at Kingsland Bungalow, Main Street by Mr Mark Smith.

13.076 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

13.077 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees:- To consider the next step for dealing with the stump of the elm tree on the Green

The Clerk reported that he had given Rylands Horticulture instructions to take down the elm tree to a height of eight feet.

Rylands Horticulture will be advising on what species of tree would make a good replacement in due course

(b) *Maintenance –*

i. *To discuss the report of the Officer from the City Council’s Highways Department regarding the damage to the Green by vehicles*

Councillor Hawkins reported on a meeting with City Council Officers when the problem of the damage to the Green was discussed. One of the solutions to the problem at the Chemist’s end of the car park would be to install a double kerb. It was agreed that the City Council be asked to give a price for this work. **(Action Clerk)**

It was agreed that a three flower tubs should be installed at the Co-op end of the car park. The cost of these would be extra to the money set aside for this year’s Yorkshire in Bloom Competition. Mike Walker is to be asked if he will make arrangements to have the tubs installed. **(Action Clerk)**

ii. *To agree an easement for the laying of a gas pipe to the new houses on the Green*

It was reported that a contractor has recently laid a gas main under the Parish Council-owned land in front of the new houses on the old garage site on the Green. Enquiries are being made as to who is responsible for laying the gas main as the Councillors agreed that an easement should be sought for legalising the laying of the gas main. **(Action Clerk)**

iii. *The mowing of the crocus bulbs on the Greens*

It was noted that the grass on both Greens had been cut and that areas where bulbs had been planted on both greens had been trimmed whilst other areas where bulbs had been planted had not. It was agreed that the Clerk should write to the contractor to draw his attention to the areas where bulbs had been planted and to ask that he take care to avoid those areas in future when the crocuses are in flower. **(Action Clerk)**

iv. A request had been received from the Methodist Church to widen the access between the manse and the surgery using hardcore with a pebble finish. The Councillors agreed to this request.

13.078 - TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS

Councillor Hawkins reported on the Poppleton Community Trust meeting of 13 March and will be sending out the minutes in the next few days.

13.079 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Mar	Burglary commercial	Premises broken into. Item taken. Keys and vehicle	Northfield Lane
17 Mar	Theft	Garden ornament stolen	The Green
22 Mar	Criminal damage	Car damaged	Westfield Lane

PCSO Colley reported that

- Figures against last year show a reduction of 16% for the month.
- Overall figures for York West show a reduction of 20 % for the year.

13.080 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.

It was noted that the next meeting of the transport group will be held on 10 April. It was agreed that Councillor Hawkins and the Clerk would attend.

13.081 - TO CONSIDER PARISH COUNCILLOR TRAINING

There are no suitable training courses available at the moment.

13.082 – TO RECEIVE AN UPDATE ON SECTION 106 PAYMENTS

The Clerk reported having made enquiries about possible Section 106 payments that may be due to the Parish Council. The Officer responsible for Section 106 payments is currently on holiday. It is anticipated that a reply will have been received by the May Parish Council meeting.

13.083 – TO DISCUSS THE CELEBRATION OF CHRISTMAS 2013

It was agreed to defer discussion on this subject until the May meeting.

13.084 - TO DISCUSS HOW TO CELEBRATE THE TOUR DE FRANCE PASSING THROUGH THE PARISH ALONG THE A59 IN 2014

It was noted that the Tour de France will be setting off from the centre of York and passing along the A59 through Upper Poppleton. It was agreed to advertise this fact in the next Newsletter.

13.085 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
9 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
10 Apr	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.30pm	Hawkins, Clerk
8 May	Ward Committee AGM	Poppleton Centre/ TBA	All

13.086 - TO CONSIDER MINOR MATTERS

None.

13.087 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

To ask the Land Registry if it will now register the Parish Council as the owner of the area of land between the manse and the surgery.

13.088 - TO AGREE THE DATE OF THE NEXT MEETING

The date of the next meeting was agreed as Monday 13 May 2013 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.17pm.

CHAIRMAN

DATE.....

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