

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 JANUARY 2013

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Eddie Allen  
Councillor Kathie Brydson.  
Councillor Vivien Crabb  
Councillor Ted Kendall  
Councillor Stuart Robson  
Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### 13.001 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

No names were put forward.

#### 13.002 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 13.003 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

#### 13.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 NOVEMBER 2012

The minutes of the meeting held on 12 November 2012, having been circulated and read, were accepted and signed as a true record.

#### 13.005 - PUBLIC PARTICIPATION

None.

#### 13.006 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- BT Openreach is installing three cabinets in the village which will be connected to a telephone exchange by fibre optic cables. When the work is completed residents using BTlines will have a much faster broadband connection.
- The No. 20 bus route has now changed. The operators, Transdev, will not be changing their minds about reverting to the old route through both villages
- The No. 10 bus service will be reviewed when the A59 Park & Ride is opened.
- The No. 10 evening service will continue to be subsidised by the City Council for the time being.

\* The Councillors agreed that agenda item **13.010** should be brought forward to this point in the meeting.

Thirty-two residents signed the attendance sheet. They were attending the Parish Council meeting because they were objecting to the planning application for a wind turbine at Grange

Farm. The Chairman invited a spokesperson to speak on behalf of those present. Following the spokesperson the Chairman invited residents to add points that had not already been covered. All the speakers were opposed to the proposal.

Councillor Robson who, as Chairman of the Parish Council's Planning Committee, had recently attended a residents' meeting on the subject of the proposed wind turbine, thanked the residents for their comments and said that the Parish Council would incorporate the points made by the residents in its response to the City Council.

The Councillors then discussed the planning application and resolved to object to it and ask for it to be called in so that it has to be considered by the City Council's Planning Committee.

The Parish Council's response to the City Council's Planning Department is appended to these minutes.

### **13.007 - TO RECEIVE THE CLERK'S REPORT**

#### *(a) Progress on painting the maypole (Min. 12.237a)*

No progress to report.

#### *(b) Progress on the production of a Newsletter (Min. 12.250)*

The winter Newsletter has been produced and distributed to all households in Upper Poppleton.

#### *(c) Hole in the Green*

The Clerk reported that he had been advised that a large hole had appeared in the Green. In consultation with the Chairman it had been agreed that the hole needed to be filled in as soon as possible as it was dangerous. Ken Falkingham had filled in the hole within 24 hours using five barrow loads of soil taken from the construction site at the old garage. The Councillors confirmed their agreement of this action.

#### *(d) Allotment fence*

The fence at the back of the allotments has been mended.

### **13.008 - FINANCE**

#### *(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 14 January 2013. The report reflected the receipts and payments below. The bank balances at 14 January were:

Current Account		£104.66
Business Account	Money	Manager
		£23,059.91

#### *(b) To agree accounts for payment (net of VAT);*

1442	Yorkshire Water	Allotment water	£7.97
1443	Poppleton Community Trust	Room hire – November	£20.40
1444	Broadleigh Gardens	Crocus bulbs	£58.43
1445	Peter Turpin Associates	Winter Newsletter	£270.00
1446	James Mackman	Salary – December	£459.20
1447	Post Office Ltd	Tax – December	£114.80
1448	Ken Falkingham	Filling in a hole on the Green	£38.00
1449	YLCA	Clerk's training course	£35.00
1450	James Mackman	Salary – January	£459.20

1451	Post Office Ltd	Tax – January		£114.80
1452	James Mackman	Expenses including subscription	SLCC	£132.44

(c) *To receive a report on income received*

H M Customs and Revenue	VAT refund	£388.93
HSBC	Bank interest	£2.87

(d) *To consider a request from All Saints Church for a grant towards the cost of cutting the grass in the churchyard*

It was agreed to grant the sum of £300.00 in 2013-14.

(e) *To consider a request for funding received from the Poppleton Youth Action Group*

It was agreed to grant £1,000 to this group in 2013-14.

(f) *To consider a request for funding received from the Millennium Green Trust*

It was agreed to grant the Trust £500 in 2013-14.

(g) *To consider a request for funding received from Poppleton Under 5s*

It was agreed to grant this group £500 in 2013-14.

(h) *To consider a request for funding received from Poppleton Luncheon Club*

It was agreed to grant the Club £60 in 2013-14.

**\* Councillor Brydson left at this point in the meeting.**

(i) *To consider a request for funding received from the Poppleton Community Railway Nursery (PCRN)*

A request for funding from the PCRN was considered. There was some confusion as to the amount of grant the PCRN were asking for and what it was that they wanted to spend the grant on. It was resolved not to allocate any money in the budget for 2013-14 and that the PCRN should be asked for clarification of the submission. Should the Parish Council subsequently agree to give a grant, the funds would be taken from reserves. **(Action Clerk)**

(j) *To consider a request for funding received from the Poppleton Community Trust*

It was agreed that the sum of £5,000 for the Trust be included in the budget for 2013-14 but that any grant would be dependent on the Trust coming up with specific proposals which would be considered at the time.

(k) *To agree the Budget for 2013-14 and set the precept*

The Councillors considered the revised draft budget. After discussion it was agreed that the budget be accepted. It was resolved that the precept for 2013-14 should remain at £20,155. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

**13.009 - TO NOTE CORRESPONDENCE RECEIVED**

*13.009.1 - The Clerk referred to the following items of correspondence*

- (a) Guest Walker & Co – Another request for their client to have vehicular access across the Green. The Council had turned down the previous request in July 2002. It was agreed that there was no change in the Parish Council's stance on the subject

- (b) A response to from the City Council with regards to the installation of solar panels on roofs in the Conservation Area. Planning approval was not necessary, unless the building concerned was a listed building.

*13.009.2 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Burn & Co - Law Brief, 2012, Issue 3
- (b) Clerk & Councils Direct - January 2013, Issue 85
- (c) Nether Poppleton Parish Council minutes of 15 October
- (d) Yorkshire and the Humber NHS - Dementia Action Alliance

### 13.010 – TO RECEIVE THE PLANNING COMMITTEE REPORT

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including applications received since the November Parish Council meeting and considered by the Planning Committee. The table below shows the plans that have been considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 12/03682/FUL – Two-storey extension to rear (resubmission) at 10 Beech Grove by Miss Rose Balbontin.	No objections
Ref: 12/03684/FUL – Erection of 36.4m high (to hub) wind turbine at Grange Farm, Hodgson Lane by Messrs C & T Parker.	The Parish Council objected to this proposal. See separate sheet for details of the objection.
Ref: 12/03740/FUL – Variation of condition 2 of permitted application 11/03388/FUL to alter roof of extension (retrospective) at Squirrel View, 4a Manor Close by Mr & Mrs R Leeper.	<p>The Parish Council strongly opposed the original planning application (11/03388/FUL) on the grounds set out below:-</p> <ul style="list-style-type: none"> <li>• This is an over-development of a small bungalow.</li> <li>• We have consulted neighbouring property owners and can report that there is vigorous opposition to the planning application</li> <li>• The proposed plans will restrict light to the windows of No.4 and No.5 Manor Close.</li> <li>• We are concerned that the foundations of 4A Manor Close will not be sufficient to take an upper storey.</li> <li>• There is limited access for vehicles to 4A Manor Close, the Close being a cul-de-sac</li> </ul> <p>Having received the current application (12/03740/FUL) we have spoken to the neighbours and they are still vigorously opposed to the development which is substantially taller than the adjacent properties. Therefore, despite the planning advice being sought, the Parish Council cannot support the proposed variation on the roof height.</p>

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 12/02145/FUL – Erection of single-storey detached building (Application to extend time period for implementation of permission 09/00116/FUL) at Minster Equine Vet Clinic, Northfield Lane by Mr Barry Otley.
- Ref: 12/02146/FUL – Erection of single-storey extension and creation of accommodation for on call staff within existing building (Application to extend time period for implementation of permission 09/00117/FUL) at Minster Equine Vet Clinic, Northfield Lane by Mr Barry Otley.
- Ref: 12/03195/FUL – Erection of electricity substation building at Poppleton Garden Centre by Poppleton Garden Centre.
- Ref: 12/03198/TCA – Fell Copper Beech in the Conservation Area at Mill Bank House, Main Street by Mr J C McAvoy.
- Ref: 12/03199/TCA - Fell Copper Beech in the Conservation Area at Mill Wray, Main Street by Mr J C McAvoy.
- Ref: 12/03244/FUL – First floor rear extension and dormers to sides at 3 Beech Way by Mr & Mrs John Watts.
- Ref: 12/03263/TCMAS – Replacement of existing telecommunications pole with 15m high telecommunications pole radio base station, 2no. radio cabinets and 1No. combinercabinet at Telephonica Telecommunications Pole Roundabout to District Council Boundary by Telephonica UK Ltd.
- Ref: 12/03422/FUL – Two-storey side extension and single-storey rear extension (revised scheme) at 9 Fairway Drive by Mr Karl Bentley.

It was noted that the Local Planning Authority had refused the following applications:

- Ref: 11/03365/FUL – Change of use from agricultural building to motor vehicle repair workshop at Stack Yard, Black Dykes Lane by Mr Steve Chapman.

**13.011 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

None.

*(b) To consider damage to the grass verge outside the Post Office*

Councillor Allen reported that more flower tubs are to be installed at the corner of Black Dyke Lane and Station Road. This will help prevent cars damaging the grass verge.

*(c) To consider parking concerns in Station Road*

It was agreed that the City Council be asked to put cones along the road between the bus stop and Long Ridge Lane whilst the builders are constructing the new houses on the site of the old garage. It was agreed to defer discussion on the subject of parking restrictions until the construction work had been completed and time given to see if the parking problem had changed. **(Action Clerk)**

*(d) To receive other reports*

None.

**13.012 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

(a) *Trees*

*To consider quotations for felling the dying elm tree on the Green*

Three quotations for work to the dying elm tree were considered. It was agreed to accept the quotation from Ryland Horticulture for cutting the tree down to a height of eight feet which would enable the remains to be carved. It was agreed to defer a decision on carving. **(Action Clerk)**

(b) *Events*

None.

(c) *Maintenance –*

*i. War Memorial refurbishment*

The Chairman reported having met the stone mason from York Minster who had recommended that cleaning the War Memorial would be best done with a scrubbing brush and water. It was agreed to ask Ken Falkingham if he would carry out this task. **(Action Clerk)**

*ii. To consider a sign to the Tithe Barn on the Green*

A request for a sign pointing to Poppleton Tithe Barn to be added to the sign post on the Green was unanimously rejected. **(Action Clerk)**

*iii. To consider damage to the Green outside the Pharmacy and the Co-op*

It was reported that deep grooves have appeared on the grass at both ends of the car park. It was agreed that nothing would be done about this for the time being.

*iv. To consider a request for extra parking spaces on the Green*

A proposal for extra car parking spaces to be constructed opposite the Surgery was considered. It was agreed that the resident who had made the proposal be thanked for his constructive suggestion but that the proposal be rejected as there were foreseen safety issues with cars being backed into a busy road which is also a bus route. **(Action Clerk)**

It was suggested that the landlord of the White Horse be asked if he would make the car park behind the White Horse available for public parking during the day. **(Action Clerk)**

### **13.013 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

Councillor Hawkins reported on

- (a) The Poppleton Community Trust Executive meetings held on 13 November and 7 January
- (b) The YLCA York Branch meeting on 14 November
- (c) The Galtres Festival meeting held on 10 January

### **13.014 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

20 Nov	Commercial burglary x 3	Three industrial units entered or entry attempted	Northfield Lane
22 Nov	Burglary dwelling	Attempted burglary	Chantry Avenue
30 Dec	Theft	Goods taken from store	The Green

### **13.015 – TO CONSIDER THE REVIEW OF THE PARISH COUNCIL'S RISK ASSESSMENT**

It was resolved to accept the updated Parish Council's Risk Assessment as provided by the Clerk.

**13.016 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.**

It was noted that the report on the archaeological finding from the proposed Park & Ride site will be presented at a meeting at Poppleton Tithe Barn at 2.30pm on Saturday 9 March.

**13.017 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was noted that the “Your New Code of Conduct – Understanding the Ethical Framework” course to be held at the Royal York Hotel on the afternoon of 4 December had been cancelled. The Clerk had attended a similar course at Wakefield.

The courses being held from January to March were considered. It was agreed that no Councillor would be attending.

**13.018 – TO CONSIDER SUPPORTING THIS YEAR’S POPPLETON GARDEN TRAIL**

It was agreed that the Parish Council would support this event.

**13.019 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Jan	Poppleton Garden Trail	Poppleton Centre/ 7.30pm	Kendall
21 Jan	Ward Team	Askham Richard Village Hall/ 10.30am	Hawkins
31 Jan	A59 Park & Ride	Poppleton Centre/ 2.30pm	Clerk
4 Feb	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
9 Mar	A59 Park & Ride site – archaeological report	Poppleton Tithe Barn/ 2.30pm	All

**13.020 - TO CONSIDER MINOR MATTERS**

*Minor Matters*

It was reported that the Perspex panels in the bus shelter on the Green have been damaged. It was agreed that the City Council be asked to carry out suitable repairs. **(Action Clerk)**

**13.021 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**13.022 - TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next meeting was agreed as Monday 11 February 2013 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.15pm.

CHAIRMAN .....

DATE.....

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