

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 8 JULY 2013

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Graham Buckle

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Fiona Reilly

Councillor Stuart Robson

Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

13.143 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13.144 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillor Rowell.

13.145 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 JUNE 2013

The minutes of the meeting held on 10 June 2013, having been circulated and read, were accepted and signed as a true record.

13.146 - PUBLIC PARTICIPATION

None.

13.147 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- The Lord Collingwood has applied for a licence application to allow drinks to be consumed in the area where the tables will be on the Green.
- The Lord Collingwood has submitted a planning application to cover the satellite dish on the front of the building.
- There was a meeting attended by himself, the police, Julian Sturdy MP and two residents of Black Dike Lane to discuss the traffic that uses Black Dike Lane. Councillor Robson said that since the access restriction sign was erected at the A59 end of Black Dike Lane he has seen a two-thirds reduction in the number of vehicles travelling down the lane.
- Plans for the proposed showmen's site at Knapton have been withdrawn.

Councillor Gillies asked if the Councillors would like to see the bollard in Low Poppleton Lane removed for the duration of the works to the new A59 Park & Ride. The Councillors agreed to support Councillor Gillies in his attempt to have the bollard removed during the appropriate time during the school holidays.

13.148 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on cleaning the War Memorial (Min. 13.123a)*

The Clerk said that he had just spoken to Ken Falkingham who said that he will be cleaning the War Memorial soon.

(b) Progress on the removal of commercial signs at the entrance to Poppleton Business Park (Min. 13.123b)

All the A-boards have now been removed from highway land. There are some on the grass verge in front of the hedge but as the land is private no offence is being committed.

(c) Progress on the replacement of the damaged panels in the bus shelter on the Green (Min. 13.123c)

The City Council says that the panels will be replaced by 12 July.

(d) Progress on the removal of the tree by the allotment (Min. 13.123d)

This subject is to be discussed by the School Governors at their meeting on 15 July.

(e) Progress on removing the graffiti from the seat in Dikelands Lane (Min. 13.127 ai)

The graffiti was reported to the City Council a month ago. It has not been removed. The Clerk said that he had complained to the City and that he was hopeful the graffiti would be removed soon.

(f) Progress on removing the long grass at the entrances from the A59 to Hodgson Lane and Station Road 13.127 bi)

The Clerk has arranged for the long grass to be strimmed prior to the Yorkshire in Bloom judges visit on 12 July.

(g) Progress on restoring the plinth outside Hudson Moody (Min. 13.127 biii)

The Clerk has spoken to Hudson Moody and been informed that the loose plaster has been removed and that the whole plinth will be re-rendered and painted in the next few weeks

(h) Progress on restoring the Green in front of the new houses (Min. 13.128 cii)

Work has begun on restoring the Green in front of the new houses.

(i) Progress on the Newsletter (Min. 13.137)

The Newsletter was printed and then distributed by the Councillors.

(j) Progress on acquiring a domain name (Min. 13.138)

A domain name has been acquired. It is upperpoppleton.org.uk. Each Councillor has been allocated an email address with their name at the beginning and the domain name at the end.

13.149 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 8 July 2013. The reports reflected the receipts and payments below. The bank balances at 8 July were:

Current Account Business Account	Money	£500.00	Manager
		£26,616.20	

(b) To agree accounts for payment (net of VAT);

1479	Poppleton Community Trust	Room hire – June	£20.40
1480	Eddie Allen	Yorkshire-in-Bloom grant	£500.00
1481	Broker Network	Annual insurance premium	£773.54
1482	Mike Walker	Tubs & plants re Yorkshire-in-Bloom	£118.74
1491	Summerfield Nursery	Grass cutting - June	£600.00
1492	SLCC Enterprises Ltd	SLCC Conference – Harrogate	£69.00
1493	Peter Turpin Associates Ltd	Newsletter	£270.00
1494	P R Lunan	Replacing Chantry Green sign	£150.00
1495	Poppleton Community Trust	Room hire – June	£20.40
1496	James Mackman	Salary – July	£459.20
1497	Post Office Ltd	Tax – July	£114.80
1498	James Mackman	Expenses	£33.33

(c) To receive a report on income received

HMRC	VAT refund	£248.60
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(d) To receive a report from the internal auditor

The Clerk reported that the internal auditor had no adverse comments on the recently completed audit.

13.150 - TO NOTE CORRESPONDENCE RECEIVED

13.150.1 - The Clerk referred to the following items of correspondence

- (a) A letter from Don Wilson thanking the Parish Council for the grant towards the upkeep of the churchyard
- (b) A letter from Martin Gaunt thanking the Parish Council for the grant to the Millennium Green Trust

13.150.2 – The only item of correspondence received since the June Parish Council to be circulated to the Councillors is a copy of the July 2013 issue of Clerk & Councils Direct.

13.151 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 13/01561/OUT - Erection of 8no.dwellings and associated infrastructure on land between Sports Field and Westview Close by Linden Homes North.	Objections as per planning application 12/01911/OUTM
Ref: 13/01780/FUL – Erection of two-storey dwelling and detached garage following demolition of existing dormer bungalow at 97 Station Road by Mr Phil Brierley.	No objections.

Ref: 13/01794/FUL – Single-storey rear extension to existing bungalow at Nairobi Stables, Boroughbridge Road by Mr Roger Wood.	No objections.
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/00641/FUL – Erection of bungalow at Mill Race, Main Street by Mr Ken Hunter.
- Ref: 13/00880/FUL – Retention of 2 no. polytunnels at Oaktree Nursery, Nursery to Red Lion by Mr David Massey.
- Ref: 13/00952/FUL – One and two-storey rear extensions at 58A Station Road by Mr & Mrs Nick Linfoot.
- Ref: 13/01028/FUL – Single-storey side extension at The Croft, Hodgson Lane by Mr David Douglas.
- Ref: 13/01143/FUL – Erection of detached garage to side at 88 Station Road by Mr Stuart Hall.

13.152 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

None.

(b) To receive other reports

- i. A letter from a resident pointing out the problem with a lime tree in Station Road was considered. It was agreed that the Clerk should write to the City Council and ask that the tree be inspected, and if necessary, made safe. The resident is to be informed of the action taken. **(Action Clerk)**
- ii. It was reported that there is a large pothole at the entrance to Bankside Close and another just inside the entrance to Lime Garth. These are to be reported to the City Council. **(Action Clerk)**
- iii. Flyers for the Pepperoni Palace have been stuck to lampposts on the village. The Clerk is to ask the City Council to arrange for their removal. **(Action Clerk)**
- iv. It was reported that the paintwork on the crossing gates and adjoining fence by the railway station is in poor condition. It was agreed that City Councillor Ian Gillies be asked to use his influence to arrange for the gates and fence to be repainted. **(Action Clerk)**

13.153 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees - To consider the next step for dealing with the stump of the elm tree on the Green

It was agreed to defer discussion on this subject until the September meeting.

(b) Events -

None

(c) Maintenance –

- i. *To agree an easement for the laying of a gas pipe to the new houses on the Green*

After discussion it was agreed that the sum of £500 be asked for the granting of an easement for the gas pipe. It was also agreed that the other party should pay all of the Parish Council's legal fees. The Clerk is to instruct Graeme Burn, the Parish Council's solicitor, to arrange for the easement. **(Action Clerk)**

ii. Future maintenance of the War Memorial Garden

Discussion on this subject was deferred until the September meeting

iii. To agree the quotation for replacing the fencing in the car park next to the Lord Collingwood

The quotation from Ken Falkingham was accepted. It was agreed that a further quotation for continuing the fence should be sought. It was agreed that the fence should be painted black gloss. It was noted that there is a flagpole (belonging to the Lord Collingwood) attached to the fence at the moment. It was agreed that there was no objection to the flagpole being painted white and fixed to the new fence or a new flag pole being cemented into a concrete base and erected on the Lord Collingwood side of the fence providing that the cost of either option be borne by the Lord Collingwood. **(Action Clerk)**

iv. To agree to replace the No Parking sign on Chantry Green

The Clerk's decision, with the Chairman's consent, to have the No Parking sign in Chantry Green replaced was approved.

v. To discuss illegal parking on the Green in Hodgson Lane

It was noted that cars are being parked on the grass verge in Hodgson Lane contrary to the Parish Council's By-Laws. It was agreed that a letter be sent to all residents in Hodgson Lane pointing out the error of their ways. **(Action Clerk)**

(d) Allotments -

No report.

13.154 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Hawkins reported on

- (a) The Poppleton Community Trust AGM held on 11 June when Ted Kendall was voted in as Chairman.
- (b) Rural West York Residents' Forum held on 20 June which he had attended with the Clerk
- (c) The Poppleton Community Trust Executive Committee meeting held on 24 June when he attended as the Parish Council's observer
- (d) The Rural West Team meeting held on 27 June

13.155 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

1 Jun	Burglary dwelling	Tools taken from house being renovated	Beech Way
7 Jun	Theft	Food taken – 1 arrest	The Green
10 Jun	Theft	Food taken – awaiting results from CCTV	The Green
12 Jun	Burglary other	Attempt to shed	Station Road
15 Jun	Burglary other	Tools taken	Station Road
17 Jun	Theft	Insecure cycle taken	Villa Court

17 Jun	Burglary other	Tools taken	Station Road
25 Jun	Theft	Hanging baskets taken	Boroughbridge Road
25 Jun	Make off without payment	Petrol taken without paying	Boroughbridge Road
30 Jun	Theft	Food taken – awaiting results from CCTV	The Green

PCSO Colley reported that incidents show an increase of 1% against last year's figures.

13.156 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.

It was reported that work has now started on the construction of the Park & Ride site. Two gates have now been erected in Hodgson Lane, two chicanes erected in the Nether Poppleton end of Long Ridge Lane and a "Restricted Access" sign erected at the A59 end of Black Dike Lane.

13.157 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that there were no training courses available at the moment.

13.158 – TO DISCUSS THE CELEBRATION OF CHRISTMAS 2013

It was agreed to defer discussion for the time being.

13.159 - TO RECEIVE A REPORT ON THE 2013 YORKSHIRE IN BLOOM COMPETITION

It was noted that Eddie Allen had resigned from the working group and that Mike Walker is looking for help. The judges will be arriving in the village at 12.30pm on Friday 12 July. The award for the Best Front Garden in Poppleton has gone to a garden in Beech Way. It was agreed that Councillors would check the village for litter just before the arrival of the judges.

13.160 - TO CONSIDER A REPORT FROM THE YORK DRAFT LOCAL PLAN WORKING PARTY

Councillor Crab reported on the Local Plan meeting she attended on 4 July

The working party had met twice and, together with the Nether Poppleton Parish Council working party, had agreed a joint newsletter which had been printed and was being delivered by York Local Link.

It was noted that a meeting of the working party has been arranged for week commencing 15 July when the Parish Council’s response to the City Council will be agreed.

13.161 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
15 Jul	Poppleton Ousebank School Governors	Poppleton Ousebank School / 7.00pm	Hawkins
18 Jul	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.00pm	Hawkins, Robson, Clerk
5 Aug	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins

13.162 - TO CONSIDER MINOR MATTERS

None.

13.163 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Chantry Green track repairs, Neighbourhood Plan, Green Registration with the Land Registry.

13.164 - TO AGREE THE DATE OF THE NEXT MEETING

The date of the next meeting was agreed as Monday 9 September 2013 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.48pm.

CHAIRMAN

DATE.....

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