

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 JUNE 2013

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Graham Buckle

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Fiona Reilly

Councillor Stuart Robson

Councillor Frank Rowell

Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

#### **13.118 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **13.119 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Councillors being present there were no apologies. The Clerk mentioned that this was the first meeting since January 2008 that the full complement of nine Councillors had been present.

#### **13.120 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 MAY 2013**

The minutes of the meeting held on 13 May 2013, having been circulated and read, were accepted and signed as a true record.

#### **13.121 - PUBLIC PARTICIPATION**

None.

#### **13.122 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only**

City Councillor Ian Gillies reported that:-

- Arrangements have been made for No Parking bollards to be placed in Station Road for the duration of the Great Yorkshire Show at Harrogate.
- There is a request for “local heritage sites” to be notified to the City Council for adding to the Local List.
- The City Council is conducting a survey on “Streetscape Strategy & Guidance” where residents are able to answer a questionnaire on the subject.
- Public consultation on the York Local Plan commenced on 5 June

#### **13.123 - TO RECEIVE THE CLERK'S REPORT**

(a) *Progress on cleaning the War Memorial (Min. 13.098a)*

No progress to report

(b) *Progress on the removal of commercial signs at the entrance to Poppleton Business Park (Min. 13.098b)*

The Clerk reported having sent photographs of the A-Boards to the City Council and that he'd had a favourable response. It is hoped that action will be taken to have the A-Boards removed.

(c) *Progress on the replacement of the damaged panels in the bus shelter on the Green (Min. 13.098c)*

There was no positive news on this subject other than the Clerk reported that yet another City Council Officer is looking into the matter.

(d) *Progress on the removal of the tree by the allotment (Min. 13.103d)*

The subject is to be discussed by the School Governors at their next meeting which is scheduled for 15 July.

### **13.124 - FINANCE**

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 10 June 2013. The reports reflected the receipts and payments below. The bank balances at 10 June were:

Current Account		£500.00
Business Account	Money	Manager
		£28,219.79

(b) *To agree accounts for payment (net of VAT);*

1484	Poppleton Community Trust	Room hire – May	£20.40
1485	Yorkshire Water	Allotment water	£7.09
1486	James Mackman	Salary – June	£459.20
1487	Post Office Ltd	Tax – June	£114.80
1488	James Mackman	Expenses	£31.27
1489	Millennium Green Trust	Grant towards Green upkeep	£500.00
1490	Nether with Upper PPC	Grant for churchyard maintenance	£300.00

(c) *To receive a report on income received*

HSBC	Bank interest	£3.42
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(d) *To consider a request for funds from the Millennium Green Trust*

Following the receipt of a letter requesting the release of the funds it was agreed that a grant of £500 should be made to the Trust.

(e) *To consider a request for funds for cutting the grass at St Everilda's Church*

Following the receipt of a letter requesting the release of the funds it was agreed that a grant of £300 should be made to the Parochial Church Council.

### **13.125 - TO NOTE CORRESPONDENCE RECEIVED**

*13.125.1 - The Clerk referred to the following items of correspondence*

(a) Dan Calvert, CYC - Permission to remove a birch tree under a five-day notice at 141a Long Ridge Lane

(b) Julian Sturdy –a poster giving dates of his surgeries which has been put on the All Saints notice board

13.125.2 – It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors

- (a) CYC - Alterations to A1237/A59 junction
- (b) CYC - Boundary Commission - Further details
- (c) CYC - Have Your Say - Local Plan poster
- (d) Local Government Boundary Commission - Draft recommendations
- (e) Nether Poppleton Parish Council – minutes of 15 April
- (f) NYCC - Minerals & Waste Joint Plan
- (g) Rural Action Yorkshire - Winter Weather Agents Toolkit

**13.126 – TO RECEIVE THE PLANNING COMMITTEE REPORT**

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the May Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 13/01028/FUL – Single-storey side extension at The Croft, Hodgson Lane by Mr David Douglas.	No objections
Ref: 13/01143/FUL – Erection of detached garage to side at 88 Station Road by Mr Stuart Hall.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/00691/FUL – Two-storey extension to rear and detached garage at 3 Beech Grove by Mr Peter Minniken.
- Ref: 13/00842/TCA – Fell Cherry (T1), Tree in Conservation Area at Oak Villa, Hodgson Lane by Mr Peter Watson.

Councillors Robson and Hawkins gave an account of the e-planning meetings they had attended at the City Council’s West Offices. Starting soon the City Council will be supplying plans for small applications by email. It was agreed that there was a need to devise a new policy for the way in which the Parish Council will deal with planning applications under the new e-planning system.

**13.127 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To consider reports on vandalism*

It was reported that there is graffiti on the back of the seat in Dikelands Lane opposite Montague Walk. The City Council is to be asked to remove the graffiti. **(Action Clerk)**

(b) *To receive other reports*

i. It was noted that the grass around the Upper Poppleton sign at the A59 entrance to Hodgson Lane is very long; there are nettles at the A59 entrance to Station Road and grass on the road at the A59 entrance to Black Dike Lane. In view of the impending visit by the Yorkshire in Bloom judges it was agreed that Philip Baron be asked to remedy the situation in all three places. **(Action Clerk)**

ii. It was noted that the rendering on the plinth in front of Hudson Moody is being systematically picked off. It was agreed that Hudson Moody be asked to make the necessary repairs to the plinth. **(Action Clerk)**

### **13.128 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

*(a) Trees - To consider the next step for dealing with the stump of the elm tree on the Green*

It was agreed to defer discussion until the responses from the forthcoming Newsletter are known.

*(b) Events -*

None

*(c) Maintenance –*

*i. To agree an easement for the laying of a gas pipe to the new houses on the Green*

The Clerk reported that he has arranged a site visit with a representative of the company responsible for laying the gas pipe.

ii. It was noted that the old drive into the garage is now in front of a wall of a new house in the Daniel Gath development on the Green. It was agreed that the city Council be asked to make the kerbing continuous along this area of road. Councillor Hawkins is to talk to the builder to see if arrangements can be made for replacing the tarmac surface of the old driveway with grass. **(Action Councillor Hawkins and Clerk)**

iii. It was noted that the white fencing in the car park next to the Lord Collingwood is in need of attention. It was agreed that Ken Falkingham be asked to give a price for the necessary repairs. **(Action Clerk)**

*(d) Allotments -*

No report.

### **13.129 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

Councillor Hawkins reported on the YLCA York Branch meeting held on 6 June.

### **13.130 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

19 May	Theft	Mower stolen (known suspect, progressing)	Northfield Lane
26 May	Autocrime	Fuel stolen from vehicle, tank drilled (22 similar crimes throughout the city)	Pear Tree Avenue

PCSO Colley reported that crime has reduced 8% against last year's figures

### **13.131 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.**

Councillor Robson reported on the Transport Group meeting of 10 April.

Phase 1 of the works would commence on 17 June and end on 15 August. Temporary traffic lights would be installed but would not operate between 7.30am to 9.30am and 4.30pm to 6.30pm.

Phase 2 would run from 15 August to 4 October.

### **Traffic Calming**

#### **Long Ridge Lane**

Following a site meeting in Long Ridge Lane with Ben Potter on 4 June it was agreed, after discussion, that two chicanes would be installed in Long Ridge Lane. A decision to install a third chicane close to the entrance to Linton Road was deferred until the end of September to give time for the effectiveness of the two to be assessed.

#### **Black Dike Lane**

The Access Only Order for Black Dike Lane is ready to go in.

#### **Hodgson Lane**

The white fence will be made of timber and be painted white. There will be no rumble strip but the road surface will be painted with a contrasting colour treatment. White lines will be painted on the road somewhat parallel to the edge but tapering in towards the gate giving a narrowing effect to the entrance to the village.

It was resolved that the Parish Council withdraws the request for a chicane in the section of Long Ridge Lane in Upper Poppleton.

#### **13.132 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was noted that there were no training courses available at the moment.

#### **13.133 – TO DISCUSS THE CELEBRATION OF CHRISTMAS 2013**

There is to be an article about this subject in the summer Newsletter. It was agreed to defer discussion for the time being.

#### **13.134 - TO RECEIVE A REPORT ON THE 2013 YORKSHIRE IN BLOOM COMPETITION**

There was no further news on this subject.

#### **13.135 - TO CONSIDER A REPORT FROM THE YORK DRAFT LOCAL PLAN WORKING PARTY**

Councillor Brydson reported that the working party consisting of Councillors Crabb, Watters, Rowell and Brydson had met on 7 June. Considerable time was given to perusing the York Local Plan preferred options April, 2013. It was resolved that Councillor Rowell would produce a set of questions regarding the proposed Showman's site at Knapton to be sent to the City Council with a request for answers to be sent by the Parish Council's July meeting.

A flyer is to be prepared for approval to ask parishioners to submit objections or support to the City Council.

It was agreed to ask Nether Poppleton Parish Council to attend the next working party meeting to agree a co-ordinated approach.

#### **13.136 – TO DISCUSS THE IMPACT ON THE VILLAGE OF THE PROPOSED TRAVELLER/SHOWMANS' SITE AT KNAPTON**

It was agreed that the working party would report on this subject at the July meeting.

#### **13.137 – TO CONSIDER THE PRODUCTION OF A NEWSLETTER**

It was agreed to produce, print and distribute a Newsletter.

**13.138 – TO CONSIDER THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION**

It was agreed that the Parish Council should acquire a domain name and email address that could be used by each Councillor and the Clerk. (**Action Councillor Hawkins**)

Discussion on other aspects of the use of social media was deferred.

**13.139 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
11 Jun	Poppleton Community Trust AGM	Poppleton Centre/ 7.30pm	All
20 Jun	Rural West York Residents' Forum	Copmanthorpe Methodist Church Main Street, Copmanthorpe 7.30pm	All
24 Jun	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
27 Jun	Rural West Team	Askham Richard Village Hall/ 10.00am	Hawkins
4 Jul	YLCA York Branch – Local Plan	New Earswick Folk Hall/ 7.00pm	Hawkins
15 Jul	Poppleton Ousebank School Governors	Poppleton Ousebank School / 7.00pm	Hawkins
17 Jul	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 11.00pm	Hawkins, Robson, Clerk

**13.140 - TO CONSIDER MINOR MATTERS**

None.

**13.141 - TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Internal auditor's report, Chantry Green track repairs, Neighbourhood Plan, Green Registration with the Land Registry.

**13.142 - TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next meeting was agreed as Monday 8 July 2013 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.18pm.

CHAIRMAN .....

DATE.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX

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