

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 MARCH 2013

PRESENT

Councillor Vivien Crabb (Acting Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor John Camplin

Councillor Fiona Reilly

Three members of the public

Councillor Stuart Robson

Councillor Rachel Watters

Mr James Mackman (Clerk)

In Chairman Peter Hawkins absence it was agreed that Councillor Crabb would chair the meeting.

13.046 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

John Camplin and Fiona Reilly were co-opted on to the Parish Council and signed their respective Declarations of Office.

TO RECEIVE A PRESENTATION FROM THE POPPLETON COMMUNITY RAILWAY NURSERY

Graham Collett and Paul Botting from the Poppleton Community Railway Nursery gave a detailed presentation on what the nursery do, who works there, where their income comes from and why they are looking for funds to install a Portaloo.

The existing toilet facilities do not allow their use by people with physical disabilities. The toilets are more than 30 years old and shabby. It is not possible to install a ramp without using up valuable space.

The Nursery has a three-year lease from Network Rail which expires in 2015. This makes it difficult to gain access to funding. The National Lottery needs organisations to have a minimum 10-year lease before they qualify for finding.

The Councillors asked a number of questions and City Councillor Ian Gillies made a number of positive suggestions.

The Chairman thanked Messrs Collett and Botting for attending the meeting.

13.047 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13.048 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillor Peter Hawkins.

13.049 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 FEBRUARY 2013

The minutes of the meeting held on 11 February 2013, having been circulated and read, were accepted and signed as a true record.

13.050 - PUBLIC PARTICIPATION

None.

13.051 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that

- The Rural West York Ward Committee will be holding its only meeting of the year at the Poppleton Centre on 8 May
- The Police and Crime Commissioner holds a budget for traffic calming signs.

13.052 - TO RECEIVE THE CLERK'S REPORT

The Clerk said that he had nothing to report.

13.053 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the current financial year for the period to 11 March 2013. The report reflected the receipts and payments below. The bank balances at 11 March were:

Current Account		£500.00
Business Account	Money	Manager
		£24,062.72

(b) *To agree accounts for payment (net of VAT);*

1459	Poppleton Luncheon Club	Grant for 2012-3	£60.00
1460	Yorkshire Water	Allotment water	£5.99
1461	Poppleton Community Trust	Room hire February	£20.40
1462	James Mackman	Salary – March	£459.20
1463	Post Office Ltd	Tax – March	£114.80
1464	James Mackman	Expenses	£14.91

(c) *To receive a report on income received*

HSBC	Bank interest	£3.02
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(d) *To consider a request from the Poppleton Community Railway Nursery (PCRN) for a grant*

The Councillors discussed the presentation given by Graham Collett and his colleague. It was agreed that the PCRN should pursue the idea of asking other local organisations for grants. It was further agreed that the Parish Council should write to the PCRN saying that it supports the project to install a Portaloo and has set aside the sum of £750 on the understanding that the Parish Council receives evidence that other channels of finance have been explored. **(Action Clerk)**

(e) *To reappoint the internal auditor*

It was agreed to re-appoint Mrs Cariss as the internal auditor. **(Action Clerk)**

(f) *To agree to signatories for a new bank mandate*

As the existing bank mandate contained signatories who were no longer Councillors it was agreed to complete a new bank mandate. Councillors proceeded to complete their entries.

13.054 - TO NOTE CORRESPONDENCE RECEIVED

13.054.1 - The Clerk referred to the following item of correspondence

A number of posters advertising Julian Sturdy MP's forthcoming surgeries which have been put on the notice boards

13.054.2 - It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Came & Co - Parish Matters - Spring 2013
- (b) Clerk & Councils Direct - March 2013 - Issue 86
- (c) North Yorkshire & York Forum - Sleeping Rough posters which are to be put on the notice boards
- (d) Nether Poppleton Parish Council - Minutes of 21 January
- (e) NYCC – North Yorkshire Mineral and Waste Development Framework - February 2013
- (f) Police & Crime Commissioner North Yorkshire - Your Voice - February 2013

13.055 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the February Parish Council meeting and considered by the Planning Committee. The table below shows the plan that was considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 13/00145/FUL – Conservatory to rear at 155 Long Ridge Lane by Mr & Mrs Boothman.	No objections
Ref: 13/00189/FUL – Alterations to roof to accommodate first floor rooms and single-storey rear extension at 25 Dikelands Lane by Mr Lloyd Smedley.	No objections
Ref: 13/00253/TPO – Fell Sycamore Tree protected by Tree Preservation Order 1/1970-A2 at Woodstock, Main Street by Mr Ronald Pearson.	No objections
Ref: 13/00270/FUL – Conservatory to rear at Black Dyke House, Black Dyke Lane by Mrs Denise Duncan.	No objections
Ref: 13/00321/FUL – Attached garage to front at Kingsland Bungalow, Main Street by Mr Mark Smith.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/00089/TCA – Balance crown and prune Flowering Cherry. Tree in the Conservation Area at 1 Beech Grove by Mr John Hook.
- Ref: 13/00145/FUL – Conservatory to rear at 155 Long Ridge Lane by Mr & Mrs Boothman.
- Ref: 13/00253/TPO – Fell Sycamore Tree protected by Tree Preservation Order 1/1970-A2 at Woodstock, Main Street by Mr Ronald Pearson.

13.056 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

A resident had written to say that the roof and bonnet of a car parked at her house had been damaged when there was an event at the All Saints Church Hall. The Chairman had written to the resident to advise her that the Church Hall was not within the Parish Council's remit.

It was reported that a gate in Hodgson Lane had been damaged

(b) To receive other reports

It was noted that a trailer with an advertising hoarding on both sides had been parked in the lay-by near the A59 on the A1237 for some days. It was agreed that the Clerk should ask the City Council to supervise the trailer's removal. **(Action Clerk)**

13.057 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees:- To consider the next step for dealing with the stump of the elm tree on the Green

It was agreed that the elm tree should be reduced to an eight-foot stump within the next few weeks or the tree will start to leaf and be more difficult to fell. **(Action Clerk)**

It was agreed that advice should be sought as to what species of tree would make a good replacement. **(Action Clerk)**

(b) Events

None.

(c) Maintenance –

i. To consider the quotation for refurbishing the War Memorial

A quotation from the specialist War Memorial cleaning company was considered but turned down in favour of Ken Falkingham's quotation of £200. It was resolved that Ken Falkingham be asked to do the work. **(Action Clerk)**

*** Councillor Brydson retired from the meeting at this point in the agenda.**

ii. To discuss damage to the verges on the Green

It was noted that the grass at the ends of the car park by the shops on the Green had been badly damaged by vehicles. Several ideas were put forward for dealing with the problem. It was resolved that an Officer from the City Council's Highways Department be asked to visit the Green and give advice as to what course of remedial action would be best. **(Action Clerk)**

13.058 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

None.

13.059 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Feb	Auto crime	Catalytic converter taken	Northfield Lane
8 Feb	Burglary other	Quad bike stolen	Boroughbridge Road
12 Feb	Auto crime	Catalytic converter taken	Northfield Lane
20 Feb	Theft	Purse lost/stolen	Main Street
28 Feb	Burglary other	Attempt break	Boroughbridge Road

PCSO Colley reported that figures remain down, shows 16.5 % lower than last year

13.060 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.

There has been no meeting relating to the A59 Park and Ride since the February Parish Council meeting. It was noted that rubber pipes have been put across Black Dyke Lane in order to count vehicles using the Lane. It was confirmed that the minutes of future meetings of the Transport Group will be given to Councillors

13.061 - TO CONSIDER PARISH COUNCILLOR TRAINING

There were no training courses to be considered.

13.062 – TO CONSIDER PRUNING THE TREE GROWING OVER THE ALLOTMENT GARDEN IN MAIN STREET

A complaint has been received from an allotment holder who has rented her allotment for over 20 years. One of the branches of a tree in the school grounds has now grown over half the length of the allotment to the effect that the leaves on the branch now cast a shadow over the allotment which inhibits the growth of plants. It was agreed that the Parish Council has a responsibility to make sure that the allotments are fit for purpose and arrangements will be made to have the branch trimmed back. It was agreed that the school be approached and asked if it would be willing to share the cost of the work to the tree given that the tree does belong to the school. **(Action Clerk)**

13.063 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
13 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
10 Apr	Poppleton Transport Group re A59 Park & Ride	Poppleton Centre/ 2.30pm	Hawkins, Robson
8 May	Ward Committee AGM	Poppleton Centre/ TBA	All

13.064 - TO CONSIDER MINOR MATTERS

- (a) Mike Walker had written to ask permission to hang baskets on the railings round the pump on the Green. The Councillors agreed to this request.
- (b) Concern was expressed regarding the proliferation of commercial signage and advertising adjacent to Poppleton Business Park, as being unsightly and distracting. Since the junction is point of entry to both villages, it was agreed to send a letter to Nether Poppleton Parish Council asking if they shared our concern and would support application to York Pride and / or related bodies who are working to reduce street clutter.

- (c) It was agreed that the City Council be asked to replace the damaged panels, on the bus shelter on the Green.

13.065 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

- (a) Section 106 update.
- (b) Celebration of Christmas 2013

13.066 - TO AGREE THE DATE OF THE NEXT MEETING

The date of the next meeting was agreed as Monday 8 April 2013 at 7.30pm, immediately after the Annual Parish Meeting.

There being no other business the Chairman closed the meeting at 9.46pm.

CHAIRMAN

DATE.....

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