

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 NOVEMBER 2013

#### PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor Graham Buckle

Councillor Vivien Crabb

Councillor Stuart Robson

Councillor Rachel Watters

Mr James Mackman (Clerk)

#### 13.210 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 13.211 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors John Camplin, Fiona Reilly and Frank Rowell

#### 13.212 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 OCTOBER 2013

The minutes of the meeting held on 14 October 2013, having been circulated and read, were accepted and signed as a true record.

#### 13.213 - PUBLIC PARTICIPATION

None.

#### 13.214 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- The City Council had conducted a speed survey in Long Ridge Lane which showed that the mean speed of vehicles travelling west was 22.5 mph and those travelling east was 23.2 mph. The percentages of vehicles above the limit were: west 3.3% and east 7.7%
- A branch had fallen from a Blairgowrie-owned tree into the Surgery car park and that the City Council is investigating the ownership of Blairgowrie
- Work done by the City Council to its own properties in Beech Grove has contravened the rules applicable to a Conservation Area and that the work is having to be redone
- There is a problem with the safety of the public who now have to walk alongside moving traffic to cross from one side of the railway line to the other when the side gates are locked
- He is looking into the possibility of establishing a cricket facility in the village. A site for a pitch has been identified and exploratory discussions have begun.

#### 13.215 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on restoring the plinth outside Hudson Moody (Min. 13.193a)*

There was no progress to report on this subject.

(b) *Progress on kerbing the old entrance to the garage on the Green (Min. 13.193b)*

It was noted that the kerbing had not been done.

*(c) Progress on painting the railway crossing gates (Min. 13.193d)*

The crossing gates have not been painted but the arrangement of the side gates has been radically altered.

*(d) Progress on the easement for the laying of a gas pipe to the new houses on the Green (Min. 13.193e)*

The Chairman gave details of the progress with the easement. It is anticipated that it will be signed in the near future.

*(e) Progress on securing the panels in the bus shelter on the Green (Min. 13.193f)*

The City Council agreed to make the panels secure. It was agreed that a site visit with a City Council Officer should be arranged to discuss the state of the panels.

*(f) Progress on removing the suckers at the base of the tree opposite the White Horse Inn (Min. 13.193i)*

The suckers have been removed by Councillor Robson and John Pannell.

*(g) Progress on repairs to the footpath outside Old School Court (Min. 13.197bi)*

It was reported that the footpath has been repaired.

*(h) Progress on the reinstatement of the embankment outside Old School Court (Min. 13.197bii)*

A reply from the Joseph Rowntree Trust stated that the embankment has been stripped of its grass prior to the embankment being landscaped.

*(i) Progress on work to the cherry tree on Chantry Green (Min. 13.198ai)*

No work had been done on the cherry tree.

*(j) Progress on work to the lime tree at the corner of Station Road and Long Ridge Lane (Min. 13.198aai)*

The City Council had replied to say that no work was needed to the lime tree which is subject to a four-yearly inspection.

*(k) Progress on the complaint to the Co-op about their vehicles being driven across the Green (Min. 13.198ciii)*

The Chairman reported having met the Co-op transport manager. Future deliveries to the store are to be made from Millfield Lane/ Main Street so that long vehicles can gain better access to the store.

*(l) Progress on refurbishing the panels in the bus shelter opposite the Library (Min. 13.207a)*

No progress on this subject.

*(m) Progress in securing the Section 106 money due on the development of the garage site on the Green (Min. 13.207b)*

The City Council had replied to say that the Parish Council can expect to receive its share of the Section 106 money in the near future.

## **13.216 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 11 November 2013. The reports reflected the receipts and payments below. The bank balances at 11 November were:

Current Account		£500.00
Business Account	Money	Manager
Account		£29,821.96

*(b) To agree accounts for payment (net of VAT);*

1514	P R Lunan	Refurbishing sign	£60.00
1531	Poppleton Community Trust	Room hire – October	£20.70
1532	Summerfield Nursery	Grass cutting – October & plants	£189.80
1533	James Mackman	Salary – November	£463.98
1534	Post Office Ltd	Tax – November	£115.80

*(c) To receive a report on income received*

Nil Nil

*(d) To note the draft budget for 2014-15*

The Clerk produced a draft budget for 2014-15 which was noted and will be considered at the Parish Council meeting in January.

*(e) To consider a request from the Poppleton Community Trust to release the monies provided in this year's budget*

After a long discussion it was resolved to release the sum of £5,000 to the Poppleton Community Trust to be allocated specifically to the installation of the proposed air conditioning system.

**13.217 - TO NOTE CORRESPONDENCE RECEIVED**

*13.217.01 - The Clerk referred to the following items of correspondence*

- (a) An email from a resident accusing the Councillors of maladministration
- (b) An email from the City Council asking for details of the owner of Blairgowrie because of the need to carry out work to some of the trees overhanging the surgery car park and the road.
- (c) Julian Sturdy MP – a letter and a poster advertising his surgeries for the next six months
- (d) A request for funding grass cutting from All Saints Church
- (e) A request for funding from Poppleton Under 5s
- (f) A request for funding from the Poppleton Youth Action Group
- (g) A request for funding from the Poppleton Community Trust

*13.217.02 - It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - November 2013 - Issue 90
- (b) Rural Action Yorkshire - RAY News - October 2013

**13.218 – TO RECEIVE THE PLANNING COMMITTEE REPORT**

*(a) To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the October Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 13/03186/FUL – Single-storey and rear extensions with rooms in roof and dormers to rear at Ash Grove House, Main Street by Mrs Dinka Knezevic-Sharp.	The Parish Council objects on the grounds that the size and scale of the proposed works will make the property disproportionate in relation to neighbouring properties i.e. changes proposed to side and rear elevations, extending up to boundaries of neighbours on either side, and raised roof height to rear aspect.  We recommend a site visit be made by a Planning Officer
Ref: 13/03258/FUL – Single-storey rear extension and dormer window to rear at 2 Northfield Lane by Miss Claire Fox.	No objections
Ref: 13/03324/REM – Reserved matters application for approval of appearance, landscaping, layout and scale for the erection of 8no. dwellings and associated infrastructure following the grant of outline permission 12/01911/OUTM at land between Sports Field and Westview Close by Miss Claire Sampson.	The Parish Council does not object but requests that a site visit is arranged so that the residents of the close can make their views of the development known.
Ref: 13/03451/TCA – Fell Conifers x 5 and prune cherry. Trees in the Conservation Area at The Willows, Westfield Lane by Mrs Louise Hill.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/02877/FUL – Replacement bay window at Black Dyke House, Black Dykes Lane by Mrs Denise Duncan.
- Ref: 13/03050/FUL – Two-storey side extension at 12 Fairway Drive by Mr & Mrs Searle.
- Ref: 13/03076/FUL – Single-storey rear extension at 5 The Green by Mr A Burkett.

**13.219 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To receive other reports*

It was noted that Network Rail has altered the gates at the station so that it is not possible to cross the line when the crossing gates are closed.

### **13.220 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS**

#### *(a) Trees –*

It was agreed that Dave Gregory be asked to look at all the trees on Chantry Green to determine if any more needed to be pruned back. **(Action Clerk)**

#### *(b) Events*

None.

#### *(c) Maintenance - To agree to pursue the registration of ownership of the land between the Manse and Old Forge Surgery*

It was agreed that the Clerk should pursue this subject with the Land Registry. **(Action Clerk)**

#### *(d) Allotments - To consider a report on the request to remove a tree in the Main Street allotments.*

The Clerk reported having spoken to Dave Gregory about the problem with the roots of the tree. Mr Gregory was of the opinion that the allotment holder could safely dig out the roots that were growing through his allotment without detriment to the tree. There was no reason to fell the tree. It was agreed that the Clerk should inform the allotment holder of this. **(Action Clerk)**

It was reported that the privately owned allotment behind Hudson Moody had been vacated and it was suggested that the person at the top of the Parish Council's allotment waiting list might wish to be considered for this allotment. It was agreed that this person should be put in touch with the owner of the allotment but that he should remain at the top of the Parish Council's waiting list if he chose not to take up this allotment. **(Action Clerk)**

### **13.221 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

Councillor Hawkins reported on

- i. The Ward Team meeting held on 31 October
- ii. The Poppleton Community Trust Executive Committee meeting held on 7 November

### **13.222 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

20 Oct	Commercial burglary	Plants taken from nursery	Boroughbridge Road
31 Oct	Burglary dwelling	Attempt to access rear of property, disturbed	Elm Tree Avenue

PCSO Colley reported that figures against last year show an increase in overall crime of 2.0%.

### **13.223 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.**

There was no news to report on this subject

### **13.224 - TO CONSIDER PARISH COUNCILLOR TRAINING**

It was noted that there were no suitable training courses available at the moment.

### **13.225 - TO CONSIDER ENTERING THE 2014 YORKSHIRE IN BLOOM COMPETITION**

It was agreed that the Parish should enter the 2014 Competition.

**13.226 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Nov	Ward Team	Askham Bryan village hall/ 10.00 am	Hawkins
21 Nov	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00pm	Hawkins, Robson
16 Jan	Ward Team	Askham Richard village hall/ 10.00 am	Hawkins
21 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins

**13.227 - TO CONSIDER MINOR MATTERS**

It was agreed that the Parish Council's thanks be sent to Mike Walker and Councillor Robson for planting the tubs round the village.

**13.228 - TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**13.229 - TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next meeting was agreed as Monday 13 January 2014 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.08pm.

CHAIRMAN .....

DATE.....



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