

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 OCTOBER 2013

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Fiona Reilly

Councillor Stuart Robson

Councillor Frank Rowell

Councillor Rachel Watters

City Councillor Ian Gillies

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION ON NEIGHBOURHOOD PLANS FROM A CITY COUNCIL OFFICER

Two Officers from the City Council addressed the Parish Council on the subject of Neighbourhood Plans. They gave details of the application process and costs and how the City Council is involved in the subject.

Councillors asked a number of questions.

The Chairman thanked the Officers for attending, their presentation and the way that they had answered questions.

13.188 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

13.189 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apoloies for absence were received and accepted from Councillor Graham Buckle.

13.190 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 SEPTEMBER 2013

The minutes of the meeting held on 9 September 2013, having been circulated and read, were accepted and signed as a true record.

13.191 - PUBLIC PARTICIPATION

None.

13.192 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

Owing to the time taken for the presentation on the Neighbourhood Plan, City Councillor Ian Gillies had to leave the meeting before he could give his report.

13.193 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on restoring the plinth outside Hudson Moody (Min. 13.170f)*

No news on this subject.

(b) *Progress on kerbing the old entrance to the garage on the Green (Min. 13.170g)*

No news on this subject.

(c) *Progress on filling in the potholes (Min. 13.170i)*

Both the potholes reported to the City Council have been filled.

(d) *Progress on painting the railway crossing gates (Min. 13.170j)*

No news on this subject.

(e) *Progress on the easement for the laying of a gas pipe to the new houses on the Green (Min. 13.170k)*

The matter is being dealt with by the solicitors.

(f) *Progress on cleaning the panels in the bus shelter on the Green (Min. 13.174(a)i)*

Attempts to remove the sticky stuff on the panels have been partially successful. It was reported that one of the panels is loose and the City Council is to be advised of this fact. **(Action Clerk)**

(g) *Progress on the replacement of the Black Dike Lane sign (Min. 13.174(a)ii)*

The sign has been replaced.

(h) *Progress on refurbishing the seat next to the Old Forge Surgery (Min. 13.174(b)ii)*

The seat has been refurbished.

(i) *Progress on removing the suckers at the base of the tree opposite the White Horse Inn (Min. 13.175(a)ii)*

The suckers are to be removed in the near future.

13.194 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 14 October 2013. The reports reflected the receipts and payments below. The bank balances at 14 October were:

Current Account Business Account	Money	£30,650.19	£500.00 Manager
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(b) *To agree accounts for payment (net of VAT);*

1526	Summerfield Nursery	Grass cutting - September	£150.00
1527	Poppleton Community Trust	Room hire - September	£20.70
1528	PKF Littlejohn	External audit fee	£100.00
1529	James Mackman	Salary – October	£463.98
1530	Post Office Ltd	Tax – October	£115.80

(c) *To receive a report on income received*

City of York Council	2 nd half year's precept	£10,077.50
HSBC	Bank interest	£3.64

(d) *To agree to purchase a wreath for Remembrance Sunday*

It was agreed that a wreath should be bought for the Chairman to lay at the War Memorial on Remembrance Sunday.

13.195 - TO NOTE CORRESPONDENCE RECEIVED

13.195.01 - *The Clerk referred to the following items of correspondence*

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statements for notice board
- (b) CYC - Community Conversations in York
- (c) CYC - Democracy posters
- (d) An email from a resident complaining about the hedge near the railway station growing over the footpath. The Clerk reported having forwarded the email to the City Council who were dealing with the matter
- (e) Enquiries for an allotment from two non-residents who had been advised that allotments are allocated to residents only
- (f) A request for an allotment from a resident whose name has been put on the waiting list
- (g) A complaint from a resident about cold calling in Bankside Close which has been passed to City Councillor Ian Gillies
- (h) A letter from the PYAG thanking the Parish Council for its grant
- (i) Further correspondence had been received in connection with the picnic tables at the Lord Collingwood and details of this correspondence were to be circulated to Councillors

13.195.02 - *It was noted that the following items of correspondence had been circulated by email prior to the meeting:*

- (a) Barry Otley - Free event - Fungal Foray Sunday 6th October 2pm
- (b) Healthwatch North Yorkshire - Poster and letter
- (c) North Yorkshire Fire & Rescue Authority - Annual accounts
- (d) Poppleton Community Trust - Minutes of the Executive Committee meeting held on 5 August

13.196 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the September Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 13/02813/FUL – Two-storey side and single storey rear extensions at 26 Pear Tree Avenue by Mr Jason Morris.	The Parish Council does not object to the proposed development but requests that a Planning Officer visits the site to ensure that the development is not overbearing and out-of-keeping with the existing street-scene.
Ref: 13/03050/FUL – Two-storey side extension at 12 Fairway Drive by Mr & Mrs Searle.	No objections
Ref: 13/03076/FUL – Single-storey rear extension at 5 The Green by Mr A Burkett.	No objections
Ref: 13/03121/TCA – Fell Cypress Tree (T1) in the Conservation Area at Carlyn, Main Street by	No objections

Mr Hallam

<p>Ref: 13/03194/FUL - Variation of condition 1 and 9 of planning permission 12/00921/FUL amending the approved drawings to allow roof height of new dwelling to match that of no.10 Bankside Close at 10 Bankside Close by Mark Harris.</p>	<p>The Parish Council objects on the following grounds.</p> <p>The original planning application on this site raised a lot of anguish and objections from the adjacent property owners and this Parish Council objected on the grounds of overdevelopment in a green belt zone.</p> <p>Now we are being asked to sanction the carelessness? of the architects in measuring the height of the elevations which would increase the height of the proposed development by another 2 feet 9 inches. Bearing in mind the original angst of the neighbours we object strongly to the proposed modified plan.</p>
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/02343/TPO – Crown reduce ash 2-3 metres; Crown reduce by 2-3 metres, crown thin by 15%, crown lift sycamore protected by Tree Preservation Order No. 1/1970 at 9 Bankside Close by Mr E Hall.
- Ref: 13/02554/FUL – Two-storey side and single-storey rear extension at 14 Beech Way by Mr David Elks.
- Ref: 13/02706/FUL – First floor extension to side at 19 Fairway Drive by Mr & Mrs McFerran.
- Ref: 13/02778/TCA – Crown lift cypress, Tree in the Conservation Area at Oberland, Hodgson Lane by Mr Eddie Allen.
- Ref: 13/02813/FUL – Two-storey side and single storey rear extensions at 26 Pear Tree Avenue by Mr Jason Morris.
- Ref: 13/03121/TCA – Fell Cypress Tree (T1) in the Conservation Area at Carlyn, Main Street by Mr Hallam.

It was noted that the following application had been withdrawn:

- 13/02340/FUL - Erection of acoustic screen on rear roof and installation of 2no. refrigeration plant units at Co-op Retail Services Ltd, The Green by The Co-operative Group.

13.197 – TO CONSIDER ITEMS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

- i. It was reported that the footpath outside Old School Court is very uneven. It was agreed that this should be reported to the City Council. **(Action Clerk)**

- ii. It was reported that the grass embankment outside Old School Court has been sprayed and all the grass has died. The Clerk is to contact the Joseph Rowntree Trust and ask if there are plans to reinstate the bank which the school children like to play on. (**Action Clerk**)

13.198 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS

(a) Trees –

- i. It was agreed that Ryland Horticulture be asked to look at the branches of the cherry tree in Chantry Green to advise if it is in need of being crown-lifted. (**Action Clerk**)
- ii. Concern was raised about the condition of some of the branches on the Lime tree at the corner of Station Road and Long Ridge Lane and the Clerk was asked to contact Harvey Lawson at City of York Council to ask him to inspect the tree. (**Action Clerk**)

(b) Events

None.

(c) Maintenance

i. Purchase of daffodil bulbs

It was noted that Mike Walker has three sacks of daffodil bulbs which the cubs are going to plant in November. It was agreed that the bulbs should be planted in the newly seeded area opposite the Chemist's shop, by the Red Lion sign in Hodgson Lane, by the Nether Poppleton sign by the Poppleton Centre entrance and in the strip of grass along the boundary of Blairgowrie in Main Street

ii. Purchase of shrubs for the area between the Lord Collingwood and the car park

Councillor Watters had obtained a quotation of £47 for shrubs to plant here. It was agreed that the shrubs should be purchased.

iii. Councillor Watters reported that she had observed a Co-op delivery vehicle being driven across the Green opposite the White Horse Inn. She had complained to the manager of the Co-op. It was agreed that a letter formalising the complaint should be sent from the Parish Council to the Co-op. (**Action Clerk**)

(d) Allotments

A request from a Main Street allotment holder for the ash tree to be felled in order to improve the fertility of his allotment was considered. It was agreed that advice be sought as to whether or not felling the tree would be an appropriate response to the perceived problem. (**Action Clerk**)

13.199 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Brydson reported on the Affordable Housing event held on 26 September

(b) Councillor Hawkins reported on

- i. The Poppleton Community Trust Executive Committee meeting held on 18 September
- ii. The Poppleton Transport Group meeting held on 19 September

13.200 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 Sep	Theft	Wiper blades removed from vehicle	Westfield Close
6 Sep	Autocrime	Money taken from a vehicle	A59
22 Sep	Burglary dwelling	Jewellery, money, cards taken	Dikelands Lane
22 Sep	Burglary dwelling	Jewellery taken	Main Street
22 Sep	Burglary dwelling	Jewellery taken	Brackenhills
24 Sep	Autocrime	Number plates removed from vehicle	Main Street
30 Sep	Autocrime	Fuel removed from vehicle	Station Road

PCSO Colley reported that figures against last year show an increase in overall crime of 5.5%

13.201 – TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE.

It was reported that

- (a) Construction work is two weeks behind schedule owing to a delay in having underground utilities moved.
- (b) Floodlighting is to be installed on the A59/A1237 roundabout
- (c) White stripes have been painted on the bases of the bollards in Long Ridge Lane

13.202 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that there were no suitable training courses available at the moment.

13.203 - TO RECEIVE A REPORT ON THE 2013 YORKSHIRE IN BLOOM COMPETITION

- (a) Councillor Robson reported that the villages received a Silver-Gilt Award in this year's competition. A list of suggestions for improvement had been received and these will be taken into account for next year's entry.
- (b) Councillor Robson and Mike Walker are going to replant all the tubs around the villages next week.
- (c) It was agreed that the grass circle round the War Memorial should be replaced with paving.

13.204 - TO CONSIDER WHETHER TO PROCEED WITH A NEIGHBOURHOOD PLAN

It was resolved that any decision on proceeding with a Neighbourhood Plan would be deferred pending observing progress with the plans already being pursued by Dunnington and Copmanthorpe Parish Councils and it was agreed that if it was felt appropriate to implement a Neighbourhood Plan in the future it would be necessary to seek an agreement with Nether Poppleton Parish Council to produce a plan which incorporated both parishes.

13.205 – TO RECEIVE A REVIEW OF THE STANDING ORDERS

The Chairman reported that he and the Clerk had reviewed the Parish Council's Standing Orders and recommended that paragraph 35 be amended to read *“If a member has a Disclosable Pecuniary Interest he shall declare such an interest as soon as it becomes apparent disclosing the existence and nature of that interest as required. The member must not speak on or vote on any item in which he has a Disclosable Pecuniary Interest even as an ordinary member of the public. However he is not required to withdraw from the room or*

chamber during consideration of the item to which the interest relates.” It was resolved that this amendment be accepted.

13.206 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
31 Oct	Ward Team	Askham Richard village hall/ 10.00 am	Hawkins
7 Nov	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
21 Nov	Poppleton Transport Group re A59 Park & Ride	Site Office/ 2.00pm	Hawkins, Robson, Clerk

