

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 14 APRIL 2014

PRESENT

Councillor Peter Hawkins (Chairman)

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Vivien Crabb

Six members of the public

Councillor Stuart Robson

Councillor Rachel Watters

Mr James Mackman (Clerk)

14.078 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.079 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors Graham Buckle, John Camplin, Roper Langford and Fiona Reilly.

14.080 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 MARCH 2014

The minutes of the meeting held on 10 March 2014, having been circulated and read, were accepted and signed as a true record.

14.081 - PUBLIC PARTICIPATION

Rebecca Bayne, the proprietor of the dentists' surgery, addressed the meeting and informed the Councillors of the traffic and parking survey she had recently carried out.

14.082 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- Royal Mail have agreed to paint the post boxes in the village
- He has had no success in getting the crossing gates painted
- He has submitted an expression of interest in having a cricket pitch in the field that lies between the football club and the first house in Millfield Lane
- "Community Conversations" is coming to Rural West Ward. There will be a meeting in Copmanthorpe on 29 May when the Councillor Leader, James Alexander, will be in attendance.

14.083 – TO DISCUSS POSSIBLE ACTIVITIES IN CONNECTION WITH THE TOUR DE FRANCE IN JULY

Councillor Robson mentioned that there will be Coffee on the Green on Sunday 6 July.

He is organising a meeting of interested parties by the end of April. (**Action Councillor Robson**)

14.084 – TO CONSIDER PLANS FOR THIS YEAR'S YORKSHIRE IN BLOOM COMPETITION

Councillor Robson reported that the judges had visited the village on 3rd April. They had made no comments to date. They will be paying a second visit in mid-July.

14.085 – TO DISCUSS PROGRESS ON THE POSSIBLE USE OF SECTION 106 MONEY

It was noted that the Parish Council had received the Amenity proportion of the Section 106 money for the Daniel Gath development being £2,941.

It was agreed to defer a decision on the £7,795 Section 106 money allocated to play.

It was noted that the City Council wished to allocate the £3,972 for Sports pitches to a cricket pitch and would be prepared to release the money to the Parish Council if it agreed to support the provision of a cricket pitch in the Poppleton.

14.086 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

No progress to report on this subject. **(Action Clerk)**

14.087 – TO CONSIDER THE ISSUE OF PARKING IN THE VICINITY OF THE GREEN

The Clerk reported that the City Council Officer who had been invited to attend the meeting was busy on another project. It was agreed to defer discussion until a later date.

14.088 – TO RECEIVE A REPORT ON THE PROGRESS WITH THE PRODUCTION OF A SPRING NEWSLETTER

Councillor Hawkins stated that he had produced a first draft of a newsletter and this would be sent to Councillors shortly for their comments. **(Action Councillor Hawkins)**

14.089 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the March Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 14/00461/FUL – Replace hipped roof with gables at 2 Lime Garth by Mr John Wilkinson.	No objections
Ref: 14/00462/FUL - Change of use from business (use class B1) to general industrial (use class B2) to allow for a commercial food preparation use at Unit 1C Northminster Business Park Harwood Road by Mr Alastair Gill.	No objections
Ref: 14/00673/FUL – Removal of condition 6 of permitted application 13/03813/FUL to allow proposed dwelling to be separated from existing dwelling with access and private amenities at Pear Tree Farm, Northfield Lane by Mr P Harper.	No objections

Ref: 14/00764/FUL – Two-storey and single-storey rear extension at 58A Station Road by Mr & Mrs Linfoot.	No objections
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/00275/FUL – Conservatory to rear at 17 Chantry Gap by Mr William Bunyan.
- Ref: 14/00462/FUL - Change of use from business (use class B1) to general industrial (use class B2) to allow for a commercial food preparation use at Unit 1C Northminster Business Park Harwood Road by Mr Alastair Gill.

It was noted that the following application had been refused.

Ref: 14/00255/FUL – Two-storey and single storey rear extension at 2 Beech Grove by Mr and Mrs Mark Brooks.

14.090 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

It was noted that the two large potholes in the car park adjacent to the Lord Collingwood are on Parish Council-owned land. It was agreed that the City Council be asked to submit a quotation for carrying out the appropriate repairs. **(Action Clerk)**

(c) To consider the City Council's quotation for refurbishing the bus shelter opposite the Library

It was noted that the City Council had again failed to provide a quotation.

14.091 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

No reports.

(b) Events

No reports.

(c) Maintenance –

i. To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery

It was noted that no reply had been received from the Land Registry. It was agreed that the Clerk should phone the Land Registry if no reply had been received by the end of the current week. **(Action Clerk)**

ii. To report on potential litigation regarding the placement of tables on Village Green

It was reported that a letter had been received from solicitors acting on behalf of André Scruton indicating that they intended to seek an injunction to prevent the alleged nuisance being caused by the picnic tables being placed outside the Lord Collingwood and also indicating that they intended to join the Parish Council in this action. The

paperwork relating to this matter had been passed to the Council's insurers who had indicated that they will arrange for a representative to visit the Clerk to take a statement relating to the Council's position in this matter.

In response to concerns raised by Councillor Crabb about the Council's potential defence of any legal action, the Chairman explained that the Council's insurers had not yet instructed legal representatives to act on behalf of the Council in this matter and that the appropriate time to discuss any potential defence would be if legal representatives acting for the Council's insurers felt there was a case for the Council to answer.

Councillor Crabb proposed that the permission for the picnic tables and removable barrier should be suspended pending the outcome of any litigation but this proposal was not carried when put to a vote.

One of the licensing conditions for the grassed area in front of the Lord Collingwood is that the area is marked by a removable barrier. The Licensee produced the rope barrier that he had used on a temporary basis last October and asked for the Parish Council's approval to use the barrier from 1 May 2014. After discussion it was resolved that this barrier was not acceptable and the licensee was asked to submit alternative barriers for consideration at the May meeting.

iii. To consider cleaning the lower section of the maypole

It was noted that the lower part of the maypole is looking shabby. It was agreed that Ken Falkingham be asked to inspect the maypole and recommend remedial action. **(Action Clerk)**

iv. It was agreed that the weeds in the car park adjacent to the Lord Collingwood should be sprayed. **(Action Clerk)**

(d) Allotments

It was noted that all the allotment holders had paid their rents for 2014-15.

14.092 - TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE

The construction work is still proceeding to plans. There has been just one accident during the work to date. Complaints have been made about the noise of the night working.

14.093 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that the YLCA has not organised any training events.

14.094 – TO RECEIVE A REPORT ON THE PROGRESS OF A THE REGISTER OF COMMUNITY ASSETS

The Clerk reported that he had collated the lists submitted by the Councillors. He was endeavouring to identify the City Council Officer who would be able to advise as to which items should appear in a Register of Community Assets. **(Action Clerk)**

14.095 – TO DISCUSS THE ADOPTION OF NEW STANDING ORDERS

The Chairman reported that he was satisfied that the new Standing Orders were correct. It was resolved to adopt them. The Clerk will provide each Councillor with a copy. **(Action Clerk)**

*** Councillors Robson and Watters retired from the meeting at this point in the agenda.**

14.096 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

The Clerk gave a brief report on the Neighbourhood Planning Conference he had attended.

14.097 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following incidents in Upper Poppleton have been notified by Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

3 Mar	Theft	Items from store – 1 arrest	Northfield Lane
3 Mar	Violence	Domestic Issues	Westfield Close
13 Mar	Commercial burglary	Items from store	Northfield Lane
16 Mar	Autocrime	Vehicle part taken	Station Road
20 Mar	Violence	Carer assaulted	Main Street
23 Mar	Theft	Items from store – 1 arrest	Northfield Lane

PCSO Colley reported that figures at the moment, against last year show a reduction of 50% for overall crime. As it's so early in the year this is not representative.

We finished last year up by 1.2% against the previous year, overall, having had reductions in the previous 5 years.

14.098 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the provision of dog fouling notices (Min. 14.061)*

There was no report on this subject.

(b) *On the City Council's reply to the possibility of reinstating the weekly bin collections (Min. 14.071a)*

No progress to report on this subject.

(c) *Progress on restoring the plinth outside Hudson Moody (Min. 14.071c)*

No progress to report on this subject.

(d) *Progress on securing the panels in the bus shelter on the Green (Min. 14.071d)*

No progress to report on this subject.

(e) *Progress on completing the resurfacing of the area between the Manse and the surgery (Min 14.071g)*

It was noted that the work had been completed.

14.099 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 14 April 2014. The reports reflected the receipts and payments below. The bank balances at 14 April were:

Current			
Account			£500.00
Business	Money		Manager
Account		£26,329.70	

(b) *To agree accounts for payment (net of VAT);*

1550	Interparcel.com	Carriage for insurance documents	£8.49
1551	Ken Falkingham	Repairs to allotment fence	£93.50

1552	Les Wilcox	Gravel to complete the area between the Manse and the surgery	£130.00
1553	J Ferguson	Mole treatment for 2013-14	£60.00
1554	Poppleton Community Trust	Room hire – March	£20.70
1555	YLCA	Annual subscription	£495.00
1556	James Mackman	Salary – April	£463.98
1557	Post Office Ltd	Tax – April	£115.80
1558	James Mackman	Expenses	£22.32

(c) *To receive a report on income received*

Allotment holders	Annual rent	£202.50
City of York Council	Section 106 money – Daniel Gath Homes	£2,941.00

(d) *To review the Council's deposit banking arrangements*

After discussion it was agreed to take no action on this subject.

(e) *To agree to pay the YLCA subscription of £495.00*

It was agreed to continue the subscription for the YLCA.

14.100 - TO NOTE CORRESPONDENCE RECEIVED

14.100.01 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board - Notice of appointment etc
- (b) Julian Sturdy MP - Surgery posters
- (c) An email from a person claiming that a tub on the Green had damaged his van
- (d) A letter from a resident asking for the grass encroaching the footpath in Long Ridge Lane be cut back
- (e) An email from the Poppleton Community Trust agreeing to send Councillor Hawkins future draft Executive Committee meeting minutes
- (f) An email from the Poppleton Community Trust thanking the Parish Council for the grant towards the air conditioning

14.100.02 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Martin House - Update Spring Summer 2014
- (b) Nether Poppleton Parish Council - minutes of 17 February meeting

14.101 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
1 May	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Robson
7 May	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00pm	Hawkins, Robson

14.102 - TO CONSIDER MINOR MATTERS

None.

14.103 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

The New Local Plan.

14.104 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 12 MAY 2014

The date of the next meeting was agreed as Monday 12 May 2014 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.25pm.

CHAIRMAN

DATE.....2014

James Mackman, 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email jmackman@tesco.net