

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 FEBRUARY 2014

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Graham Buckle

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Fiona Reilly

Councillor Stuart Robson

City Councillor Ian Gillies

Two members of the public

Mr James Mackman (Clerk)

14.022 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Clerk reported that he had not heard from the City Council if a by-election had been requested. The Councillors agreed that they would co-opt Roper Langford if given the go-ahead to co-opt by the City Council.

14.023 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.024 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillor Rachel Watters.

14.025 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 JANUARY 2014

The minutes of the meeting held on 13 January 2014, having been circulated and read, were accepted and signed as a true record.

14.026 - PUBLIC PARTICIPATION

None.

14.027 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- The Tour de France starts from the Knavesmire at 9.00am on Sunday 6 July. All the side roads along the A59 will be closed during the morning to allow the cyclists and their entourage free access along the road.
- The stack yard problem is still with the City's solicitor.
- There is an ongoing problem with cars parked close to the station in Station Road.

14.028 – TO DISCUSS THE POSSIBILITY OF ORGANISING A PUBLIC MEETING, JOINTLY WITH NETHER POPPLETON PARISH COUNCIL, TO CONSIDER PROCEEDING WITH A NEIGHBOURHOOD PLAN

The Chairman reported that he had attended the January meeting of the Nether Poppleton Parish Council. The Councillors had resolved to ask UPPC if they would agree to organise a joint public meeting to discuss the idea of producing a Neighbourhood Plan for Poppleton. After discussion it was resolved that the Parish Council agreed in principle to the idea of a public meeting sponsored jointly by the two Parish Councils. It was also resolved that the Parish Council should wait for further developments on the Copmanthorpe and Dunnington Neighbourhood Plans before a meeting would be arranged.

14.029 – TO DISCUSS POSSIBLE ACTIVITIES IN CONNECTION WITH THE TOUR DE FRANCE IN JULY

Sue Cushing explained that her group arranges Coffee on the Green on Tuesday mornings and Friday afternoons every week. Sue said that her group would be prepared to provide drinks all day on the Sunday that the Tour de France leaves York and would be happy to work with other organisations.

14.030 – TO CONSIDER PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

Councillor Robson outlined some ideas for decorating the village for this year’s Yorkshire in Bloom Competition. 2014 is the 100th Anniversary of the start of the First World War and a red white and blue theme is to be employed. The Councillors agreed to the construction of a raised flowerbed some 10 feet by 5 feet close to the Methodist Church. Grass would be removed from the site and a raised bed constructed which would contain red and white begonias and blue flowers. The bed would be removed at the end of the summer and the grass reinstated.

The suggestion by a resident that a large white bicycle should be painted white on the Green so that it could be seen from the air by helicopters during the filming of the Tour de France Race was turned down. **(Action Clerk)**

14.031 – TO DISCUSS THE POSSIBLE USE OF SECTION 106 MONEY

The Clerk reported that the Parish Council is to receive the sum of £2,791 being the Amenity part of the Section 106 money from the Daniel Gath development on the Green. It was noted that there was also £7,795 for play and £3,972 for sports pitches but that this money would be spent by the City Council.

It was resolved that the City Council be asked if it would be amenable for securing input from the local community with regards to the money allocated to play. **(Action Clerk)**

14.032 - TO DISCUSS THE POSSIBILITY OF REINSTATING THE WEEKLY BIN COLLECTIONS.

After discussion it was resolved to write to the City Council to ask them to reinstate weekly bin collections and to reinstate year round collections of garden waste. A copy of the letter is to be sent to The Press. **(Action Clerk)**

14.033 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the January Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish

Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 13/03818/FUL – Erection of detached garage with annex at 97A Station Road by Mr Rob Sawdon.	No objections
Ref: 14/00125/HRN – Remove 198m of hedgerow as shown on plan at Former Civil Service Club, Boroughbridge Road by Miller Homes.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/03818/FUL – Erection of detached garage with annex at 97A Station Road by Mr Rob Sawdon.
- Ref: 14/00125/HRN – Remove 198m of hedgerow as shown on plan at Former Civil Service Club, Boroughbridge Road by Miller Homes.

14.034 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

It was noted that the verge in front of the new Daniel Gath homes on the Green has been turfed.

(c) To consider the City Council's quotation for refurbishing the bus shelter opposite the Library

At the time of the meeting no quotation had been received.

14.035 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

No reports.

(b) Events

The Clerk read a letter received from the Children's Sports Day Committee asking for permission to use the Green on 26 May and for the grass to be cut prior to the event. This was agreed. **(Action Clerk)**

(c) Maintenance –

- i. To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

It was noted that a letter has been sent to the Land Registry and a reply is awaited.

- ii. To agree to complete the gravelled area on front of the manse*

The Chairman reported that the area between the manse and the surgery had been paved with shingle as agreed but that there had not been enough shingle to complete the job. The Councillors agreed to contribute the sum of £130 to finish the work. **(Action Clerk)**

(d) Allotments – to decide whether or not to mend the fence at the back of the allotments

The School had reported that a section of the fence between the school and the allotments was broken. The Councillors agreed to accept a quotation of £93.50 from Ken Falkingham to have the fence mended. **(Action Clerk)**

14.036 - TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE

There were no outstanding matters. Councillor Robson reported that the Park & Ride site should be open on 14 May.

14.037 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that the YLCA has no training planned until March.

Councillors were notified of the forthcoming Neighbourhood Planning Camp to be held at the Royal York Hotel from 23rd to 25th March. This is a residential course and is free to attend.

14.038 – TO AGREE TO ITEMS TO BE PLACED ON THE REGISTER OF COMMUNITY ASSETS

Councillors agreed to make lists of items they would like to see on a Register and bring their lists to the March meeting.

14.039 – TO DISCUSS THE ADOPTION OF NEW STANDING ORDERS

The Chairman explained that NALC had issued new Model Standing Orders and that Councillor Peter Powell had modified them for adoption by Nether Poppleton Parish Council. It was agreed that Councillors would be given the tweaked Standing Orders and that a decision on their adoption would be made at the March Parish Council meeting. **(Action Clerk)**

14.040 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Robson reported on the PYAG meeting held on 23 January. The Youth Club is thriving with 20 to 30 youths attending each of the two weekly meetings.

(b) Councillor Hawkins reported on the Ward Team meeting held on 16 January.

14.041 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

14 Jan	Stole motor vehicle	Car taken from drive	Black Dyke Lane
30 Jan	Criminal damage	Window smashed	Northfield Lane

PCSO Colley reported that figures for Rural West York show a reduction of 2% against last year

14.042 -TO RECEIVE THE CLERK'S REPORT

(a) *Progress on restoring the plinth outside Hudson Moody (Min. 14.006a)*

No progress to report.

(b) *Progress on the easement for the laying of a gas pipe to the new houses on the Green (Min. 14.006d)*

The Chairman reported that the easement had been signed by both parties and the agreed sum of £500 had been received.

(c) *Progress on securing the panels in the bus shelter on the Green (Min. 14.006e)*
No progress to report.

(d) *Progress on the reinstatement of the embankment outside Old School Court (Min. 14.006f)*
It was reported that work on the embankment has started. A rail has been installed at the back and bushes have been planted.

(e) *Progress in securing the Section 106 money due on the development of the garage site on the Green (Min. 14.006g)*
See agenda item 14.013 above.

(f) *Progress on removing the soil from the allotments which had run on to the footpath (Min. 14.011d)*
The Clerk is to ensure that the soil is shovelled back on to the allotments.

14.043 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 10 February 2014. The reports reflected the receipts and payments below. The bank balances at 10 February were:

Current Account Business Account	Money	£500.00	Manager
		£25,278.23	

(b) *To agree accounts for payment (net of VAT);*

1520	James Mackman	Salary – February	£463.78
1521	Post Office Ltd	Tax – February	£116.00
1522	Poppleton Community Trust	Room hire – January	£20.70
1523	James Mackman	Expenses	£27.58
1524	Poppleton Luncheon Club	Annual grant	£60.00

(c) *To receive a report on income received*

Burn & Co	Easement for the Daniel Gath development on the Green	£500.00
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(d) *To re-appoint the internal auditor*

It was agreed to re-appoint Mrs Cariss as the internal auditor. **(Action Clerk)**

(e) *To consider giving a grant to the Poppleton Luncheon Club*

It was agreed to give the sum of £60.00 to the Poppleton Luncheon Club for the current financial year. **(Action Clerk)**

14.044 - TO NOTE CORRESPONDENCE RECEIVED

14.044.01 - The Clerk referred to the following items of correspondence

(a) A notice of laying rate from the Ainsty (2008) Internal Drainage Board which the Clerk had pinned on to the notice board

- (b) A letter from the YLCA to say that the Government will not be capping Parish Councils in 2014-15
- (c) A letter from Stephenson solicitors on behalf of Andre Scruton complaining about nuisance being caused as a result of the licensee placing picnic tables on the area of the Green in front of the Lord Collingwood pub during the summer months with permission from the Parish Council. The letter indicates that they intend to seek an injunction to prevent the nuisance from occurring and/or to seek the removal of the picnic tables and that they intend to join the Parish Council in the action to seek such an injunction. The Clerk reported that he had passed a copy of the letter to the Parish Council's insurers and was awaiting their advice.

14.044.02 - It was agreed that the correspondence received since the January Parish Council meeting, as listed below, be circulated to the Councillors

Local Government Boundary Commission - Further views required

14.045 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Feb	Parish Councils Tour de France Roadshow	Dry Sand Foundry, Foundry Square, Holbeck, Leeds, LS1 5DL/ 5.00pm	Robson, Clerk
4 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
6 Mar	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Robson
13 Mar	Ward Team	Askham Richard village hall/ 10.00am	Hawkins
23-25 Mar	Neighbourhood Planning Camp	Royal York Hotel	Clerk
26 Mar	Rural West York Residents' Forum	Poppleton Methodist Hall/ 6.30pm	All
26 Mar	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00pm	Hawkins, Robson

14.046 - TO CONSIDER MINOR MATTERS

Councillor Reilly reported that Manor Academy and All Saints School are in discussion about creating an Associated Sixth Form based on the sixth form provision already available at All Saints but using facilities at Manor Academy for certain courses and that further information and a consultation document are available on the web sites of both schools.

14.047 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Dog fouling in the village.

14.048 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 10 MARCH 2014

The date of the next meeting was agreed as Monday 10 March 2014 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.41pm.

CHAIRMAN

DATE.....2014

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