

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 JULY 2014

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Fiona Reilly

Nine members of the public

Mr James Mackman (Clerk)

14.167 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.168 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors Graham Buckle, Roper Langford and Rachel Watters.

14.169 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 JUNE 2014

The minutes of the meeting held on 9 June 2014, having been circulated and read, were accepted and signed as a true record.

14.170 - PUBLIC PARTICIPATION

None

14.171 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

In the absence of a City Councillor there was no report.

14.172 – TO RECEIVE A REPORT ON THE TOUR DE FRANCE

Councillor Robson gave an account of the Tour de France which travelled through the village along the A59 on Sunday 6 July. Hundreds of people lined the A59 in Poppleton to watch the Tour go by. Afterwards there was a barbeque on the Green hosted by the two churches.

It was noted that children were running across the roads in the Green and playing football. It was agreed that organisers of future events should be made aware of the danger of children having access to the roads and take appropriate steps to mitigate the danger.

14.173 – TO RECEIVE A REPORT ON PLANS FOR THIS YEAR'S YORKSHIRE IN BLOOM COMPETITION

Councillor Robson reported that the judges will arrive in Poppleton at 2.00pm tomorrow (15 July) and be shown around the villages by Mike Walker and himself. It was unanimously agreed that Mike Walker and his working group should be thanked for the work they have put in to this year's competition.

14.174 – TO DISCUSS PROGRESS ON THE POSSIBLE USE OF SECTION 106 MONEY

Councillor Robson reported that there had been no movement on the proposal for a cricket pitch but three people had asked to join a committee to progress the proposed adventure playground.

There was a discussion on the future of the seat that is round the copper beech near the bus shelter on the Green. The existing concrete base has been broken by the roots of the tree. A quotation for £200 for the removal of the concrete and the seat was accepted. The expense will be funded by the Section 106 Amenities money. The subject of a replacement seat will be discussed at a future meeting.

14.175 – TO AGREE THE LOCAL PLAN SUBMISSION TO THE CITY COUNCIL

Councillors Crabb and Brydson had prepared a response to the City Council on the proposed Local Plan. They had been working closely with Nether Poppleton Parish Councillors. It was agreed to accept the prepared response and send both a hard copy and an email copy to the City Council before the deadline of 16 July. **(Action Clerk)**

At this point the meeting was suspended and the residents of Northfield Lane present made comments on the proposals to increase the size of the Northminster Business Park and the possibility of a huge housing estate being built to the south of the Business Park.

The meeting was reconvened.

14.176 – TO RECEIVE A REPORT ON THE PROGRESS OF A NEIGHBOURHOOD PLAN

It was reported that Councillors had met with Nether Poppleton Parish Councillors and will be meeting them again. We are waiting for an “acknowledgement to proceed” reply from the City Council. As soon as acknowledgment to proceed is received an application for funding will be submitted and work has to be completed within six months

14.177 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

Councillor Reilly reported that she has now set up a Twitter account for the Parish Council. Currently there are 27 followers and she regularly Tweets. The recent Tour de France event had been the source of a number of Tweets.

14.178 – TO CONSIDER RESPONSES RECEIVED TO THE SUMMER NEWSLETTER

It was noted that there had been:-

- Three comments about the road chaos caused by the A59 Park and Ride construction work.
- Several positive responses about the proposed adventure playground.

14.179 – TO CONSIDER AN APPLICATION FOR FUNDS FROM POPPLETON OUSEBANK SCHOOL REGARDING THE DEVELOPMENT OF THE SCHOOL POND

After discussion it was agreed that the school be asked for further costings for the proposed pond. **(Action Clerk)**

14.180 – TO CONSIDER A REQUEST FROM THE SCHOOL FOR A NOMINATION TO THE BOARD OF GOVERNORS

It was noted that the school is looking for a non-parent governor. None of the Councillors present put their names forward but Councillors Robson and Crabb agreed to approach people they know. **(Action Councillors Robson and Crabb)**

14.181 – TO CONSIDER SUPPORTING A COMMUNITY EDIBLE GARDEN

Councillor Reilly outlined the idea of a Community Edible Garden. These are raised beds, approximately 30 centimetres square, which are planted with a variety of edible plants which are tended and picked by residents. There is one outside the Barbican in the city. It was agreed that no garden would be constructed on the Greens. Councillor Robson agreed to ask the Garden Guild for ideas of a possible location for a garden and Councillor Brydson is to ask the Poppleton Centre. **(Action Councillors Robson and Brydson)**

14.182 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/01195/FUL – Single-storey side and rear extensions and hardstanding to front at 16 Brackenhill by Mr & Mrs Byron Bayley.	No objections
Ref: 14/01219/FUL – First floor side extension at 34 Station Road by Mr Stuart Morgan.	No objections
Ref: 14/01258/FUL – Erection of detached 3-bay car port at York House, Hodgson Lane by Mrs S Pennycock.	No objections
Ref: 14/01300/FUL – Single-storey front and rear and first floor side extensions at 13 Fairways Drive by Mr John Hirst.	No objections

To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/00348/FUL – Two-storey side extension at Luigi's Ristorante, Cedar House, Northfield Lane by Mr & Mrs Gioiello.
- Ref: 14/00947/FUL – Two-storey side and rear extension at Ashburnham, Hodgson Lane by Mr Peter Routledge.
- Ref: 14/01085/FUL – Internal alterations to form office over two floors including installation of windows to sides at Unit 2H, Northminster Business Park, Glaisdale Road by Mr M Strodger.
- Ref: 14/01105/FUL – Single-storey rear extension at 22 Pear Tree Avenue by Mr Andrew Hodgson.

- Ref: 14/01188/TCA – Fell Spruce (T1), Tree in the Conservation Area at Beech House, 141A Long Ridge Lane by Mrs Emma Yates.

14.183 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

It was reported that the village pump towards the A59 end of Station Road had been painted yellow for the Tour de France. It was agreed that Ken Falkingham be asked to repaint the pump green. **(Action Clerk)**

(b) To receive other reports including the problem with nettles in the Brackenhills snicket

i. It was noted that the Brackenhills snicket has nettles growing out from the sides. It was agreed that a letter should be sent to each householder bordering the snicket to ask them to trim back the nettles growing from their property. **(Action Clerk)**

ii. There was a complaint about the siting of A-Boards outside the Red Lion at the A59/Hodgson Lane junction. At times they obscure the sightline towards York and make it difficult to see vehicles approaching. **(Action Clerk)**

iii. It was reported that there is large pothole at the entrance to Bankside Close from Springfield Road. **(Action Clerk)**

iv. It was noted that the litter bin at the entrance to the Poppleton Centre has not been replaced. The City Council is to be asked to remedy the situation. **(Action Clerk)**

(c) To consider a request for a seat on the verge of the narrow section of Westfield Lane.

It was reported that several residents have asked for a seat to be installed in Westfield Lane so that more elderly residents have somewhere to sit as they walk around the village. It was noted that the Parkers had been asked to provide a seat in September 2012 but that none had actually been installed. The Clerk was asked to approach the Parkers to see if a seat could now be provided. **(Action Clerk)**

14.184 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

It was noted that a working party had crown-lifted all the trees in the Greens from Lime Garth to the Lord Collingwood in advance of the Yorkshire-in-Bloom judges' visit.

(b) Events

No reports.

(c) Maintenance –

i. To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery

No news on this subject. The Clerk agreed that he would endeavour to secure an answer from the Land Registry before the September meeting. **(Action Clerk)**

ii. To consider refurbishing the village seats

It was noted that many of the seats around the village were in need of refurbishment. The Clerk was authorised to ask Ken Falkingham to carry out the work required. **(Action Clerk)**

iii. To consider the problem with the concrete base of the tree round the seat
See minute 14.174 above.

iv. To consider the quality of this season's grass-cutting

It was acknowledged that the quality of the grass cutting this year has not been of a high standard. The main problem is that the new contractor uses a mower that doesn't have the capacity of adjusting the height of the blades so the grass is cut low and the risings are longer than in previous years so they lie on the grass and rot away.

v. *To consider complaints about the various signs at All Saints Church Hall*

It was reported that several complaints had been received about the presence of two Slimming World posters on the railings outside the All Saints Church Hall. The Clerk said that he had enquired of the City Council if such posters were permitted in a Conservation Area. The City Council's Enforcement Officer is looking into the matter.

In consequence of the subject being on the agenda for the meeting the Church Hall had removed the large notice.

vi. *Hole in Chantry Green.*

The Clerk reported that he had contacted Yorkshire Water about a large hole which had been dug in the corner of Chantry Green, close to the Blairgowrie boundary. Yorkshire Water had said that they had been fixing a leak. Subsequently they had filled in the hole and reseeded the ground. Yorkshire Water has agreed to fill in and seed the ruts that their vehicles have made.

vii. It was noted that the white line in front of the chemist's shop had been extended so as to allow the chemist access to her drive.

(d) *Allotments*

The Clerk reported that another name had been added to the waiting list.

14.185 - TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE

It was reported that work continues on the surrounding road system. Traffic lights are being installed at the Station Road/Northfield Lane junction. Finishing touches to footpaths are being made. Landscaping to the Green area has to be done.

14.186 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was agreed that none of the July training events on offer were appropriate for the Councillors.

14.187 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Robson gave a report on the Poppleton Community Trust AGM held on 18 June.

(b) Councillor Brydson reported that she and Councillor Crabb had attended

- i. A Neighbourhood Planning meeting on the morning of 26 June.
- ii. A Local Plan meeting at West Offices on 26 June.
- iii. Local Plan meetings on the 2nd and 9th of July.

14.188 - TO RECEIVE A REPORT ON VILLAGE POLICING

It was noted that the monthly report from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team, showed that no incidents had been reported to the police in June.

14.189 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on production of a Spring Newsletter (Min. 14.151)*

It was noted that the Newsletter had been produced, printed and distributed.

(b) Progress on filling the potholes in the car park adjacent to the Lord Collingwood (Min. 14.160b)

No news to report on this subject.

(c) Progress on levelling the footpath in front of Ingham House (Min. 14.154b)

It was agreed that a photograph of the flooding (next time it occurs) should be sent to the City Council. **(Action Clerk)**

(d) *Progress on refurbishing the bus shelter opposite Library (Min. 14.154c)*

No news to report on this subject. It was agreed that the Clerk should urge the City Council to carry out the work. **(Action Clerk)**

(e) *Progress on the removal of the flowering cherry tree on Chantry Green (Min. 14.155a ii)*

It was noted that the tree had been removed. It was agreed that a quotation should be obtained for grinding the stump. **(Action Clerk)**

(f) *Progress on the installation of the seat in Hodgson Lane (Min. 14.155c iii)*

With the possibility of a space for two seats being created under the copper beech on the Green no action had been taken on the Hodgson Lane seat.

(g) *Progress on replacing the A59 horse signs (Min. 14.164)*

The Clerk reported that the City Council had been informed of the missing signs and were taking steps to remedy the situation.

14.190 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 14 July 2014. The reports reflected the receipts and payments below. The bank balances at 14 July were:

Current Account			£500.00
Business Account	Money		Manager
		£31,276.67	

(b) *To agree accounts for payment (net of VAT);*

1573	YLCA	Councillor Camplin course	£25.00
1574	Peter Turpin Associates	Summer newsletter and insert	£398.00
1575	Poppleton Community Trust	Room hire – June	£20.70
1576	S Urquhart	Insurance excess	£250.00
1577	Millennium Green Trust	Grant for 2014-15	£800.00
1578	James Mackman	Salary – July	£463.78
1579	Post Office Ltd	Tax – July	£116.00
1580	James Mackman	Expenses	£46.88

(c) *To receive a report on income received*

None

14.191 - TO NOTE CORRESPONDENCE RECEIVED

14.191.01 - It was noted that the correspondence received since the June Parish Council meeting, as listed below, had already been circulated to the Councillors

(a) Julian Sturdy MP - E-Bulletin

(b) Laterlife - Advert

(c) Northern Powergrid - June E-Bulletin

(d) Poppleton Community Trust - Minutes of 4 June Executive Committee meeting

(e) Royal Horticultural Society - Summer issue of email newsletter

- (f) Rural Action Yorkshire - June E-Bulletin
- (g) YLCA - 2015 Birthday Honours details
- (h) YOPF - Notice of meeting on 16 July

14.191.02 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2014 - Issue 94
- (b) YLCA - Annual Review 2013/14

14.192 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Jul	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Camplin
5 Aug	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson

14.193 - TO CONSIDER MINOR MATTERS

None.

14.194 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

14.195 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 8 SEPTEMBER 2014

The date of the next meeting was agreed as Monday 8 September 2014 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.03pm.

CHAIRMAN

DATE.....2014