

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 JUNE 2014

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor Graham Buckle

Councillor John Camplin

Councillor Vivien Crabb

Councillor Roper Langford

Councillor Fiona Reilly

Councillor Rachel Watters

City Councillor Chris Steward

Three members of the public

Mr James Mackman (Clerk)

Jane Mansfield from Poppleton Ousebank Primary School addressed the meeting on the subject of the school pond. She said that the pond is to be resculptured. It needs a new liner. There is a problem with bracken round the pond. There are plans for a permanent wood chip path round the pond. Some of the work would be done by volunteers but outside help would be sought for such things as a mechanical digger.

14.139 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.140 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillor Peter Hawkins.

14.141 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 MAY 2014

The minutes of the meeting held on 12 May 2014, having been circulated and read, were accepted and signed as a true record.

14.142 - PUBLIC PARTICIPATION

None

14.143 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Chris Steward reported that:-

- The City Council's Local Plan consultation is now live
- The level crossing gates are to be painted.

14.144 – TO DISCUSS POSSIBLE ACTIVITIES IN CONNECTION WITH THE TOUR DE FRANCE IN JULY

Councillor Robson had no further news to report.

There was discussion on the possibility of cars being parked on the Maypole Green during the time that the Tour de France entourage passes along the A59 on 6 July. It was agreed that the Green should be roped off to prevent car parking on the grass. **(Action Chairman and Clerk)**

14.145 – TO CONSIDER PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

Councillor Robson reported that

- The angled flower bed has been constructed on the Green in front of the Methodist Chapel and contains flowers depicting the Union Jack to recognise the centenary of the anniversary of the start of WWI.
- 740 plants have recently been planted in the tubs around the village.

14.146 – TO DISCUSS PROGRESS ON THE POSSIBLE USE OF SECTION 106 MONEY

There was discussion about using the Section 106 money to make safe the seat that circles the copper beech tree next to the bus shelter. Whilst the seat itself is sound the concrete foundations have been lifted by the roots of the tree. It was resolved to seek professional advice about the foundations and a quotation for any work suggested. **(Action Councillor Robson)**

14.147 – TO DISCUSS THE NEW LOCAL PLAN

Councillor Brydson reported on the meeting held by Julian Sturdy MP that she had attended.

It was agreed that the Parish Council’s website be amended so that it has links to the Local Plan page on the City Council’s website and it will have links to relevant documents on the Local Plan. **(Action Councillor Hawkins)**

It was agreed to put up a notice on the notice boards. **(Action Clerk)**

It was also agreed that a leaflet giving details of the Local Plan on one side and a map showing the sites of possible development around the village on the reverse side would be printed and distributed with the Newsletter. **(Action Councillors Crabb, Brydson and Clerk)**

14.148 – TO RECEIVE A REPORT ON THE PROGRESS OF A NEIGHBOURHOOD PLAN

It was reported that

- Councillors Brydson and Crabb had met with Nether Poppleton Councillors Jones and Powell at West Offices
- Both Upper and Nether Poppleton Parish Councils have signed up to produce a Neighbourhood Plan and the City Council has acknowledged this
- 132 replies had been received from the questionnaire given out at the Children’s Sports Day. These have been collated and analysed.

14.149 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

Councillor Reilly agreed to set up a Twitter account for the Parish Council. **(Action Councillor Reilly)**

14.150 – TO CONSIDER THE ISSUE OF PARKING IN THE VICINITY OF THE GREEN

It was noted that the City Council Officer invited to attend a Parish Council meeting to discuss the issue of parking is still working on the Tour de France project. He is to be invited to attend the September meeting. **(Action Clerk)**

14.151 – TO RECEIVE A REPORT ON THE PROGRESS WITH THE PRODUCTION OF A SPRING NEWSLETTER

A draft Newsletter was tabled. Councillors agreed to consider the contents and raise any points by Thursday after which the Newsletter would be sent to the printer. **(Action all Councillor)**

14.152 – TO CONSIDER AN APPLICATION FOR FUNDS FROM POPPLETON OUSEBANK SCHOOL REGARDING THE DEVELOPMENT OF THE SCHOOL POND

It was agreed to defer discussion on this subject until the July meeting

14.153 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the May Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/01085/FUL – Internal alterations to form office over two floors including installation of windows to sides at Unit 2H, Northminster Business Park, Glaisdale Road by Mr M Strodder.	No objections
Ref: 14/01105/FUL – Single-storey rear extension at 22 Pear Tree Avenue by Mr Andrew Hodgson	No objections
Ref: 14/01107/FUL – Single-storey side and rear extension with rooms in the roof at 42 Dikelands Lane by Mr Charles Rodwell.	No objections
Ref: 14/001178/FUL – Two-storey side and single-storey rear extension at Ridgeway, Main Street by Mr & Mrs Otley.	No objections
Ref: 14/01188/TCA – Fell Spruce (T1), Tree in the Conservation Area at Beech House, 141A Long Ridge Lane by Mrs Emma Yates.	No objections

To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/00764/FUL – Two-storey and single-storey rear extension at 58A Station Road by Mr & Mrs Linfoot.
- Ref: 14/00689/FUL – Porch and canopy to front and two-storey and single-storey rear extension at 71 Station Road by Mr Michael Sharp.

14.154 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

It was noted that the footpath in front of Ingham House is now subject to flooding. This has happened since the footpath was resurfaced unevenly during the Daniel Gath development. This is to be reported to the City Council. **(Action Clerk)**

(c) To consider the City Council's revised quotation for refurbishing the bus shelter opposite the Library

At the May meeting a quotation of £558 to replace the Perspex with toughened glass was accepted. Subsequently the City Council had written to say that the quotation was for 4mm glass when it should have been for 6mm glass which would cost £618 to install. The Councillors agreed to accept the higher quotation for the safer glass. **(Action Clerk)**

14.155 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

i. To consider an offer of a hornbeam for the Green

The Councillors considered the offer by a resident of a four-metre tall hornbeam. It was agreed to thank the resident for the offer but not to accept it. It was suggested that the Millennium Green Committee might be interested.

ii. The Clerk said that the flowering cherry tree on Chantry Green that had been found to be rotten at the base is now the subject of a five-day notice from the City Council and can be felled at any time. It was agreed that the tree should be replaced with another flowering cherry tree.

(b) Events

No reports.

(c) Maintenance –

i. To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery

No progress to report on this subject.

ii. To consider a request for metal detection on the Greens

After due consideration a request from a resident to use a metal detector on the Green to determine the presence of any artefacts was declined. **(Action Clerk)**

iii. To consider a request to place a bench on the Green

A proposal to install a bench close to the bus stop in Hodgson Lane near the corner of Westfield Lane was accepted in principle. The Clerk is to write to all the neighbouring residents to seek their opinion on the installation of a seat. **(Action Clerk)**

iv. To consider the quality of this season's grass-cutting

The Councillors expressed their dissatisfaction at the standard of the grass cutting this year. It was agreed that the Chairman and the Clerk would meet with the contractor. **(Action Councillor Robson and Clerk)**

(d) Allotments -To consider a request to erect a hut on an allotment

The Clerk explained that the allotment holders' agreements allow for a hut to be erected on an allotment providing that Parish Council approval is sought and given. The Councillors agreed that a 6 x 4 foot wooden hut could be erected on the allotment in question. **(Action Clerk)**

14.156 - TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE

It was noted that the Park & Ride opened at 9.30am on Sunday 8 June. The service uses all-electric buses. Work continues on the surrounding road system. This is expected to be finished by the end of June. On 6 July the Tour de France participants will travel along the A59 over the newly completed road.

14.157 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was agreed that Councillor Camplin could attend a "Design for Play" training event on 12 June at a cost of £25.00.

14.158 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Robson gave a report on the YLCA meeting held on 5 June.

14.159 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following incidents in Upper Poppleton have been notified by Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

10 May	Auto crime	Tools taken from vehicle – 1 arrest	The Green
10 May	Auto crime	Money taken from vehicle – 1 arrest	Dikelands Lane
11 May	Burglary other	Cycle taken from insecure shed	Villa Court

PCSO Colley reported that figures against last year show a reduction of 8%.

14.160 -TO RECEIVE THE CLERK'S REPORT

(a) Progress on extending the proposed extension of the A59 Boroughbridge Road/Northfield Lane 40mph speed limit (Min. 14.123)

The City Council had replied to the Parish Council's request saying that it would proceed with the current Order but would look at the possibility of moving the 40mph limit further west in due course. It was agreed that the subject would be on the agenda for the November 2014 meeting.

(b) Progress on filling the potholes in the car park adjacent to the Lord Collingwood (Min. 14.132a)

It was noted that the City Council is planning to fill in the potholes at the entrance of the car park adjacent to the Lord Collingwood as it is completing the widening of the footpath in Long Ridge Lane.

(c) Progress on replacing the panel in the bus shelter on the Green (Min. 14.132d)

It was noted that the panel had been replaced. It had been fitted securely and the other panels had been made more secure.

14.161 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 9 June 2014. The reports reflected the receipts and payments below. The bank balances at 9 June were:

Current Account Business Account	Money	£33,800.03	£500.00 Manager
----------------------------------	-------	------------	--------------------

(b) *To agree accounts for payment (net of VAT);*

1567	Poppleton Community Trust	Room hire – May	£20.70
1568	Yorkshire Water	Allotment water	£9.46
1569	SLCC Enterprises	Clerk to SLCC Conference	£69.00
1570	James Mackman	Salary – June	£463.78
1571	Post Office Ltd	Tax – June	£116.00
1572	James Mackman	Expenses	£5.03

(c) *To receive a report on income received*

HSBC	Bank interest	£3.65
------	---------------	-------

14.162 - TO NOTE CORRESPONDENCE RECEIVED

14.162.01 - It was noted that the correspondence received since the May Parish Council meeting, as listed below, had already been circulated to the Councillors

- (a) Julian Sturdy MP - E-Bulletin
- (b) Northern Powergrid - E-Bulletin
- (c) Police & Crime Commissioner North Yorkshire - Road safety survey
- (d) Police & Crime Commissioner North Yorkshire - Big Police Debate
- (e) Poppleton Community Trust Executive Committee - Minutes and agenda for 3 June
- (f) YLCA - Provision of services agreement
- (g) YLCA – North Yorkshire Health & Wellbeing Board Newsletter

14.162.02 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors

Nether Poppleton Parish Council - Minutes of 28 April

14.163 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Jun	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
6 Jul	Tour de France	Upper Poppleton from 9.00am	All
17 Jul	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Camplin

14.164 - TO CONSIDER MINOR MATTERS

Councillor Watters reported that two “horse” signs had disappeared from the A59 close to Black Dyke Lane. The Clerk is to report this to the City Council. **(Action Clerk)**

14.165 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Community vegetable patch.

14.166 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 14 JULY 2014

The date of the next meeting was agreed as Monday 14 July 2014 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.56pm.

CHAIRMAN

DATE.....2014

James Mackman, 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email jmackman@tesco.net