

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 MARCH 2014

PRESENT

Councillor Peter Hawkins (Chairman)

Councillor Graham Buckle

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Roper Langford

Councillor Fiona Reilly

Councillor Stuart Robson

Councillor Rachel Watters.

City Councillor Ian Gillies

Four members of the public

Mr James Mackman (Clerk)

14.049 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Clerk reported that the City Council had authorised the Parish Council to co-opt a Councillor to replace Frank Rowell. The Councillors co-opted Roper Langford who was welcomed by the Chairman. The Clerk confirmed that Councillor Langford had signed his Declaration of Office

14.050 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.051 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies for absence.

14.052 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 FEBRUARY 2014

The minutes of the meeting held on 10 February 2014, having been circulated and read, were accepted and signed as a true record.

14.053 - PUBLIC PARTICIPATION

None.

14.054 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- He had received a complaint about the noise that a generator supplying electricity to the lights marking a temporary traffic island on the A59 is making at night.
- He has received a request to have the Royal Mail paint the Post Boxes in the village
- That new rules on planning mean that only objections on planning grounds can be taken into consideration when making a decision on a planning application. Recently a Planning Inspector said that a “referendum” would not be counted.

14.055 – TO DISCUSS POSSIBLE ACTIVITIES IN CONNECTION WITH THE TOUR DE FRANCE IN JULY

Councillor Robson gave a report on the Tour de France Roadshow that he and the Clerk had attended in Leeds.

He then reported that the Methodist Church, the Anglican Church, the Village in Bloom Committee and the Poppleton Community Trust were considering holding events over the Tour de France weekend. It was agreed that Councillor Robson would arrange a meeting between all interested parties. **(Action Councillor Robson)**

14.056 – TO CONSIDER PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

Councillor Robson reported that the judges will be making two visits this year: one at the end of March and the other in mid-July. The same village organisation as last year will be involved. Plants have been bought for the tubs. It was agreed to release the sum of £250 from this year’s budget to the Village in Bloom Committee. **(Action Clerk)**

14.057 – TO DISCUSS THE POSSIBLE USE OF SECTION 106 MONEY

Following a discussion it was resolved that the £7,795 Section 106 money allocated to play could be used to create an additional play area at the Poppleton Centre.

14.058 – TO CONSIDER THE USE OF SOCIAL MEDIA AS A MEANS OF COMMUNICATION

It was agreed that the Parish Council has a Twitter account which the Clerk will create and maintain. **(Action Clerk)**

14.059 – TO CONSIDER THE ISSUE OF PARKING IN THE VICINITY OF THE GREEN

The problems with cars parked between Black Dyke Lane and Chantry Green was discussed at length. It was resolved to invite the Head of the City Highways Department to attend the April Parish Council meeting to discuss options to alleviate parking in the centre of the village. **(Action Clerk)**

It was also resolved to look at the feasibility of constructing a lay-by in front of the Blairgowrie boundary in Main Street. **(Action Clerk)**

14.060 – TO CONSIDER THE PRODUCTION OF A SPRING NEWSLETTER

It was agreed that a Spring Newsletter be produced and distributed. A number of ideas for the Newsletter were put forward. Councillor Hawkins will put the Newsletter together. **(Action Councillor Hawkins)**

14.061 – TO DISCUSS THE INCIDENTS OF DOG FOULING IN THE PARISH

Councillor Buckle reported having received a number of complaints about dog fouling in the Dikelands Lane area. It was agreed that the City Council be asked to provide dog fouling notices to be put on lampposts in the village. **(Action Clerk)**

14.062 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the February Parish Council meeting and considered by the

Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/00255/FUL – Two-storey and single storey rear extension at 2 Beech Grove by Mr and Mrs Mark Brooks.	No objections
Ref: 14/00275/FUL – Conservatory to rear at 17 Chantry Gap by Mr William Bunyan.	No objections
Ref: 14/00348/FUL – Two-storey side extension at Luigi's Ristorante, Cedar House, Northfield Lane by Mr & Mrs Gioiello.	No objections
Ref: 14/00362/FUL – Erection of detached dwelling and garage with associated access at Tree Tops Nursery to Red Lion by Mrs Biba J Reid.	The Parish Council does not object but is concerned that there will be difficulties in turning right on to the A59. We recommend that an Officer visits the site to ascertain the size of the problem.
Ref: 14/00402/FULM – Variation of condition 2 of permitted application 09/02294/FULM to alter the location of the wind turbine at proposed site for the Poppleton Bar Park & Ride, Northfield Lane by Gary Frost.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 13/03813/FUL – Erection of dwelling house to side at Pear Tree Farm, Northfield Lane by Mr P Harper.

It was noted that the following application had been withdrawn:

- Ref: 14/00402/FULM – Variation of condition 2 of permitted application 09/02294/FULM to alter the location of the wind turbine at proposed site for the Poppleton Bar Park & Ride, Northfield Lane by Gary Frost.

14.063 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

It was noted that there are two large potholes in the car park adjacent to the Lord Collingwood. It was agreed that the City Council be asked to carry out appropriate repairs. **(Action Clerk)**

It was also noted that the footpath between the surgery and Lime Garth is in a poor state of repair. The City Council is to be asked to carry out the appropriate repairs. **(Action Clerk)**

(c) To consider the City Council's quotation for refurbishing the bus shelter opposite the Library

At the time of the meeting no quotation had been received.

14.064 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

No reports.

(b) Events

No reports.

(c) Maintenance –

i. To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery

It was noted that no reply has been received from the Land Registry. The Clerk is to press for a reply. **(Action Clerk)**

ii. To consider grass cutting tenders received

The Clerk reported having asked five businesses to submit tenders for the grass-cutting contract. The City Council had declined and Summerfield Nursery, who have been cutting the grass for nearly 30 years, have discontinued this part of their business. It was agreed to award the contract to Noel Winteringham. **(Action Clerk)**

It was also agreed that the grassed area round the village sign at the junction of Hodgson Lane and the A59 should be cut on alternate occasions and that this should be written into the contract. **(Action Clerk)**

(d) Allotments

It was noted that one of the tenants is dissatisfied with the fact that a tree on the School grounds casts a shadow over her allotment and she has asked to move to another allotment at the first opportunity.

14.065 - TO DISCUSS MATTERS RELATING TO THE A59 PARK & RIDE

There were no matters arising on this subject. The construction work is proceeding to plans. The Parish Council is supplied with a weekly update by the contractor and this is emailed to all Councillors.

14.066 - TO CONSIDER PARISH COUNCILLOR TRAINING

It was noted that the YLCA has not organised any training events.

14.067 – TO AGREE TO ITEMS TO BE PLACED ON THE REGISTER OF COMMUNITY ASSETS

Councillors produced lists of items they would like to see on a Register. It was agreed that the Clerk should collate the lists and seek advice from the City Council as to which items should appear in a Register of Community Assets. **(Action Clerk)**

14.068 – TO DISCUSS THE ADOPTION OF NEW STANDING ORDERS

The Chairman explained that there was, in his opinion, a discrepancy between the Model Standing Orders produced by NALC and the Parish Council's adopted Code of Conduct. It was agreed to defer a discussion until the anomaly has been sorted out. **(Action Councillor Hawkins and Clerk)**

14.069 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

- (a) Councillor Robson reported on the PYAG meeting held on 6 March.
- (b) Councillor Hawkins reported on the Poppleton Community Trust Executive Committee meeting held on 4 March which he had attended as the Parish Council's observer. He explained the difficulty he was experiencing with getting hold of agendas and minutes. It was resolved that the Trust be asked to supply Councillor Hawkins with all relevant agenda papers prior to an Executive Committee meeting and also that he be given a set of draft minutes as soon as these become available. **(Action Clerk)**

14.070 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following incident in Upper Poppleton has been notified by Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

21 Feb	Commercial burglary	Machinery taken from cabin	A59
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PCSO Colley reported that figures against last year for overall crime show a reduction of 1.5%.

14.071 -TO RECEIVE THE CLERK'S REPORT

(a) *On the City Council's reply to the possibility of reinstating the weekly bin collections (Min. 14.032)*

No reply had been received from the City Council on this subject.

(b) *Progress on repairs to the allotment fence (Min. 14.035d)*

It was noted that the fence had been repaired.

(c) *Progress on restoring the plinth outside Hudson Moody (Min. 14.042a)*

No news to report on this subject.

(d) *Progress on securing the panels in the bus shelter on the Green (Min. 14.042c)*

It was noted that since the loose panels were reported to the City Council one of the panels had been blown out in a gale and had disintegrated. It has not been replaced.

(e) *Progress on the reinstatement of the embankment outside Old School Court (Min. 14.042d)*

Work to the embankment has been completed.

(f) *Progress on clearing the soil from the pavement outside the allotments (Min. 14.042f)*

It was noted that Ken Thorpe had removed the soil from the pavement as far back as the pin kerb. It was agreed that a letter of thanks be sent to Mr Thorpe. **(Action Clerk)**

(g) *Progress on completing the resurfacing of the area between the Manse and the surgery (Min 14.035(c)ii)*

It was noted that the contractor has been authorised to complete the work.

14.072 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 10 March 2014. The reports reflected the receipts and payments below. The bank balances at 10 March were:

Current Account Business Account	Money	£500.00	Manager
		£24,469.22	

(b) To agree accounts for payment (net of VAT);

1525	Poppleton Community Trust	Room hire – February	£20.70
1544	Ken Falkingham	Repairs to allotment fence	£93.50
1545	Stuart Robson	Travelling expenses re Tour de France Roadshow in Leeds	£32.50
1546	James Mackman	Salary – March	£463.78
1547	Post Office Ltd	Tax – March	£116.00
1549	James Mackman	Expenses	£73.65

(c) To receive a report on income received

HSBC	Bank interest	£3.44
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14.073 - TO NOTE CORRESPONDENCE RECEIVED

14.073.01 - The Clerk referred to the following items of correspondence

- (a) A letter from a resident asking for the Parish Council’s support for the introduction of a 20 mph limit in the village
- (b) A letter from a resident regarding the blocked drains in the car park in front of the White Horse Inn

14.073.03 - It was noted that the following correspondence received since the February Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) NYCC - Minerals and Waste Joint Plan - letter and poster
- (b) Poppleton Community Trust - Agenda for 4 March Executive Committee meeting
- (c) Safer York Partnership - Invitation to Crime Summit - 28 March

14.073.03 - It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - March 2014 - Issue 92
- (b) Nether Poppleton Parish Council - Minutes of 20 January

14.074 - TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
13 Mar	Ward Team	Askham Richard village hall/ 10.00am	Hawkins
23-25 Mar	Neighbourhood Planning	Royal York Hotel	Clerk

	Camp		
26 Mar	Rural West York Residents' Forum	Poppleton Methodist Hall/ 6.30pm	All
26 Mar	Poppleton Transport Group re A59 Park & Ride	Site Office/ 11.00pm	Hawkins, Robson
16 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hawkins
1 May	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Robson

14.075 - TO CONSIDER MINOR MATTERS

None.

14.076 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

To arrange a litter pick.

14.077 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 14 APRIL 2014

The date of the next meeting was agreed as Monday 14 April 2014 at 7.30pm.

There being no other business the Chairman closed the meeting at 10.15pm.

CHAIRMAN

DATE.....2014