

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 NOVEMBER 2014

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Nigel Evans

Councillor Roper Langford

Councillor Fiona Reilly

Councillor Rachel Watters

City Councillor Chris Steward

City Councillor Ian Gillies

Two members of the public

Mr James Mackman (Clerk)

14.248 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

Nigel Evans was co-opted as a Councillor. The Clerk confirmed that Councillor Evans had signed his Declaration of Office.

14.249 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.250 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillor Buckle.

14.251 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 OCTOBER 2014

The minutes of the meeting held on 13 October 2014, having been circulated and read, were accepted and signed as a true record.

14.252 - PUBLIC PARTICIPATION

None

14.253 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Chris Steward reported that the chairmanship of the City Council's Committees had changed with the Labour Party having lost its majority.

City Councillor Ian Gillies reported:

- That he had received a number of complaints about the cars parked in inappropriate places on 5 November on the occasion of the Poppleton Centre's fireworks display
- That a cyclist has been injured by the nursery near the A59/A1237 roundabout and that the possibility of marking a cycle lane on the pavement was under consideration
- That the removal of the chicane in Long Ridge Lane is in hand

14.254 – TO DISCUSS PROGRESS ON:-

(a) *Cricket club*

Councillor Robson reported on a meeting held on 3 November when it was agreed to set up a steering committee. This will meet in the New Year.

(b) Adventure playground

The Clerk reported that he was arranging for a meeting of a Steering Committee for the adventure playground. Currently there were eight possible members of a committee.

14.255 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

Discussion on the Local Plan was deferred. City Councillor Chris Steward reported that the City Council’s Local Plan Working Group is due to meet soon.

14.256 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN

Councillor Brydson reported that

- The recent questionnaire has seen a large response from residents
- A further grant, this time for £6,000, has been requested of *Locality*
- The drone has taken photographs of the village from the air
- An exhibition is being arranged
- Policies for the Neighbourhood Plan are being formulated
- Hutton Peach have been instructed to set up a website dedicated to the villages’ Neighbourhood Plan

* Councillor Camplin retired from the meeting at this point in the agenda.

14.257 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

Councillor Reilly reported that there are now 48 followers. There had been a good response in support of having solar-powered Christmas lights on the trees in the Green. Two sponsors have been found. It was agreed that Councillors Reilly and Watters organise the lights. (Action Councillors Reilly and Watters)

14.258 – TO AGREE THE FUTURE OF THE PARISH COUNCIL’S WEBSITE

The Clerk reported that he had researched a number of companies that specialise in producing websites for Parish Councils. It was agreed that the Clerk should email the details to the Councillors.

It was agreed to defer discussion until more information is to hand.

14.259 - TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the October Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council’s Planning Committee and the Planning Committee’s comments. The Parish Councillors confirmed their agreement of the Planning Committee’s comments.

Details of Planning Application	Comments
Ref: 14/02410/TPO – Fell conifers x 3, Trees in the Conservation Area at The Cedars, 48A Long Ridge Lane by Mr L	No objections

Pulleyn.	
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/01838/FUL – Two-storey and single-storey rear extension and replacement garage (revised scheme) at 2 Beech Grove by Mr & Mrs Mark Brooks.
- Ref: 14/01943/FULM – Demolition of existing buildings and erection of replacement petrol filling station and shop (Use Class A1), restaurant with drive-thru facility (Use Class A3/A5) with associated parking, access and landscaping at Wills and Ellis Garage, Boroughbridge Road by Skelwith Group.
- Ref: 14/02035/TPO – Crown lift to 4m, Crown thin by 20%, clear BT wire by 2m, Lime (T1), Tree protected by Tree Preservation Order No 2/1991 at 2 Willow Croft by Mrs K Ibbotson

It was noted that the following application had been withdrawn:

- Ref: 14/01972/FUL – Single-storey rear extension, dormer to rear and rooflight to front (Resubmission) at 2 Northfield Lane by Miss Claire Fox.

14.260 – TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

The Clerk reported that the seat on the corner of Long Ridge Lane and Station Road had been damaged. He had asked Ken Falkingham to remove it to prevent further damage. It was agreed that Mr Falkingham be asked to mend the seat. **(Action Clerk)**

(b) To receive other reports

Councillor Robson reported on the difficulty he has experienced in getting the City Council to repair a light in Black Dyke Lane where the light has not worked since August. He had made 12 telephone calls and written two letters to the head of the Highways Department. The telephone number shown on the lamppost does not work.

14.261 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees including considering quotations for the removal of the elm tree trunk

Two quotations for removing the elm tree trunk, grinding out the stump, filling the hole with soil and sowing grass seed were considered. It was agreed to award the contract to Ryland Horticulture. **(Action Clerk)**

(b) Events

None.

(c) Maintenance

- i. To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

The Councillors agreed that, in accordance with the Land Registry's recommendation, the Parish Council's solicitor, Graeme Burn, be instructed to help the Parish Council register the ownership of this area of land. **(Action Clerk)**

- ii. To agree to replace the "No Parking" sign near the pump*

It was agreed that the sign should be replaced and that Phil Lunan be asked to carry out the work. **(Action Clerk)**

iii. Councillor Watters reported that Joseph Lindsay is going to attend to the borders around the car park adjacent to the Lord Collingwood as part of his Duke of Edinburgh Award.

(d) Allotments including painting the Beech Grove allotments' gate

The question of the ownership of the Beech Grove allotments and the condition of the gate were discussed.

It was resolved that

- i. The Clerk would ascertain how the Parish Council came in possession of the allotments. **(Action Clerk)**
- ii. That the gate and its posts be painted whenever the weather conditions allowed.

(e) It was reported that the branches of the tree at 26 Long Ridge Lane are causing an obstruction over the pavement. The Chairman said he would visit the site and report back.

14.262 – TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

Councillor Brydson had already circulated her report on the Poppleton Community Trust Executive Committee meeting held on 18 November.

14.263 – TO RECEIVE A REPORT ON VILLAGE POLICING

It was noted that PCSO Nigel Colley had reported that there had been no incidents in Upper Poppleton reported to the police in October.

PCSO Colley reported that figures for Rural West York show a reduction of 14% against last year.

14.264 – TO RECEIVE THE CLERK'S REPORT

(a) Progress on Station Road yellow lines (Min. 14.237b)

The Clerk reported that he had had one response to his letter about yellow lines in Station Road.

(b) Progress on refurbishing the pump and rails on the Green (Min. 14.238c ii)

It was noted that the work had been completed.

(c) Progress on repainting the pump at the corner of Lime Garth (Min. 14.238c iii)

It was noted that the work had been completed.

(d) Progress on installation of two seats under the copper beech tree (Min. 14.241.a)

It was noted that the work had been completed. Each seat has a plaque attached. One reads "In Loving Memory of Freda Regan", the other "In Loving Memory of Elsie and Wally Baldock".

The Chairman reported that he had written to the two donors of the seats thanking them for providing the seats for the Green.

It was reported that an anonymous donor had given the sum of £100 towards the installation of the two seats whom the Chairman had also thanked.

(e) *Progress on the replacement of the litter bin at the entrance to the Poppleton Centre (Min. 14.241b)*

The Clerk reported that the City Council still hasn't replaced the litter bin. He said he had again contacted the City Council and had been given a new incident number.

(f) *Progress on the request for a seat on the verge of the narrow section of Westfield Lane. (Min. 14.241c)*

No news on this subject. The Clerk is to ask the Parkers if they have found a suitable log for a seat. **(Action Clerk)**

(g) *Progress on levelling the footpath in front of Ingham House (Min. 14.241d)*

The Clerk confirmed that he has a City Council incident number for the work but that no work has yet been done.

(h) *Progress on replacing the A59 horse signs (Min. 14.241f)*

The second sign has been located. The Clerk is to ask the City Council to reinstate it. **(Action Clerk)**

14.265 – FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 10 November 2014. The reports reflected the receipts and payments below. The bank balances at 10 November were:

Current Account Business Account	Money	£35,055.81	£500.00 Manager
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(b) *To agree accounts for payment (net of VAT);*

1601	Poppleton Under Fives	Grant	£500.00
1602	Poppleton Youth Action Group	Grant	£1,000.00
1603	Ken Falkingham	Repairs to Green pump, painting Lime Garth pump	£169.50
1604	James Mackman	Salary – November	£463.98
1605	Post Office Ltd	Tax – November	£116.00
1606	James Mackman	Expenses including two wreaths - £34.00, paper shredder - £124.99	£179.18

(c) *To receive a report on income received*

Anonymous donor	Donation towards new seats in the Green	£100.00
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(d) *To consider a request from the Bowls Club for a contribution towards their green's maintenance programme*

The Bowls Club had written to ask for a grant towards the sum of £1,200 recently paid out for works to the bowling green. It was resolved to make a contribution of £400 towards the cost. **(Action Clerk)**

(e) It was reported that the School had completed the work to the pond area behind the school. An invoice for £3,538 from The Conservation Volunteers to the School was shown to the Councillors. In accordance with minute 14.206 it was agreed to release the £2,000 that had been set aside for the project. **(Action Clerk)**

14.266 – TO NOTE CORRESPONDENCE RECEIVED

14.266.01 – *The Clerk referred to the following items of correspondence*

Complaints from four residents about parking in the village during the fireworks display at the Community Centre on 5 November. It was agreed that the Chairman would have a discussion with the Community Trust Chairman to try and find a workable alternative for 2015.

14.266.02 – *It was noted that the correspondence received since the October Parish Council meeting, as listed below, had already been circulated to the Councillors*

- (a) CYC - Engaging Lunchtimes & Network
- (b) CYC - Local Justice Areas consultation

- (c) CYC - Rural West York Ward news
- (d) CYC - Yortime News - November 2014
- (e) Julian Sturdy MP - Letters and Surgery posters
- (f) Julian Sturdy MP - E-bulletin
- (g) An email from the Poppleton Youth Action Group thanking the Parish Council for the grant
- (h) Rural Action Yorkshire – E-bulletin

14.266.03 – *It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Nether Poppleton Parish Council - minutes of 15 September meeting
- (b) Clerk & Councils Direct - November 2014 - Issue 96

14.267 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 Nov	Rural West York Team	Poppleton Tithe Barn/ 6.30pm	Robson
19 Nov	Neighbourhood Plan	5 School Lane/ 10.00am	Brydson, Crabb
20 Nov	Adventure Playground Steering Group	Bowls Club/ 7.30pm	Clerk
24 Nov	Rural West York Ward Team	Askham Richard village hall/ 5.30pm	Robson
6 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson

14.268 - TO CONSIDER MINOR MATTERS

(a) The subject of the goalposts on Chantry Green was discussed. It was agreed that the Clerk should write to the resident to ask that the goalposts be taken off Chantry Green when not being used. **(Action Clerk)**

(b) It was reported that when a lorry carrying pigs overturned on the A59/A1237 roundabout a few days ago the traffic travelling to York had been diverted down Station Road and that this had caused major congestion. It was agreed that the City Council be asked to ensure that should the roundabout be blocked in the future the diversion should be down Hodgson Lane. **(Action Clerk)**

(c) Councillor Evans agreed to have his name put forward to replace Peter Hawkins as a School Governor. Councillor Robson agreed to make enquiries at the School. (**Action Councillor Robson**)

14.269 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

14.270 - TO AGREE THE DATE OF NEXT MEETING

The date of the next meeting was agreed as Monday 12 January 2015 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.10pm.

CHAIRMAN

DATE.....2015