

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 8 SEPTEMBER 2014

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Graham Buckle

Councillor Kathie Brydson

Councillor John Camplin

Councillor Roper Langford

One member of the public

Mr James Mackman (Clerk)

14.196 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

14.197 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors Vivien Crabb, Fiona Reilly and Rachel Watters.

14.198 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 JULY 2014

The minutes of the meeting held on 14 July 2014, having been circulated and read, were accepted and signed as a true record.

14.199 - PUBLIC PARTICIPATION

None

14.200 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

No City Councillor being present there was no report.

14.201 – TO RECEIVE A REPORT ON PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION AND AGREE TO RELEASE THE BALANCE OF THIS YEAR’S FUNDING

Councillor Robson reported that the judges duly inspected the village on 15 July. The result will be known at the prize giving ceremony at York Racecourse on 16 September.

14.202 – TO DISCUSS PROGRESS ON THE POSSIBLE USE OF SECTION 106 MONEY

Councillor Robson reported that there are three areas where Section 106 money can be applied; a cricket pitch, an adventure playground and seats on the Green.

(a) Cricket Pitch

Councillor Robson reported that there had been a meeting to discuss the possibility of having a cricket ground in Nether Poppleton. Two officers from the City Council, Councillor Robson, Nether Poppleton Parish Councillor Walsh and the Clerk attended the meeting which was chaired by the Lord Mayor, City Councillor Ian Gillies. It was noted that a field in Millfield Lane had been earmarked for the cricket pitch. Askham Bryan Agricultural College had agreed

that some of their students would be given the project of creating a cricket pitch. Funding streams were discussed. It was agreed that the next step would be to form an official group to take the project forward.

The Councillors resolved to support the proposition of taking the project forward.

(b) Adventure Playground

The Clerk reported having met the Chairman of the Poppleton Community Trust and that the Trust is to discuss the possibility of having an adventure playground in the field to the right of the entrance to the ground at the next Executive Committee meeting.

(c) Seats on the Green

The cost of removing the concrete from round the base of the copper beech close to the bus shelter on the Green was deemed to have been covered by Section 106 money. The idea of two new seats is minuted below.

14.203 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

It was noted that the Council's response had been sent to the City Council.

14.204 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN

Councillor Brydson reported that

- There had been several meetings of the working group and that a formal application for the Neighbourhood Plan has been submitted to the City Council.
- *Locality* has agreed to give the Parish Council a grant of £900.
- There will be a survey of residents to ascertain local opinion
- Three meetings have been arranged. (See below).

14.205 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL'S TWITTER ACCOUNT

In the absence of Councillor Reilly there was no report.

14.206 – TO CONSIDER AN APPLICATION FOR FUNDS FROM POPPLETON OUSEBANK SCHOOL REGARDING THE DEVELOPMENT OF THE SCHOOL POND

The Councillors considered a detailed report of the school's plans for the pond area after which they resolved that they would give a grant of £2,000 towards the project which is to be paid after sight of invoices amount to this sum. **(Action Clerk)**

14.207 – TO AGREE TO AMEND STANDING ORDERS TO COMPLY WITH THE NEW REGULATIONS ON RECORDING MEETINGS

The government has introduced the *Openness of Local Government Bodies Regulations 2014* which allows the recording of Parish Council meetings. The new regulations override any Standing Order that a Parish Council may have to the contrary. It was resolved that the Parish Council's Standing Orders be amended to conform to the new legislation. **(Action Clerk)**

14.208 – TO DISCUSS THE FUTURE OF THE PARISH COUNCIL'S WEBSITE

The Clerk gave a presentation of the work that he had done on updating the Nether Poppleton Parish Council's website. It was agreed that the UPPC website should be amended in like manner. **(Action Clerk)**

14.209 – TO RECEIVE THE PLANNING COMMITTEE REPORT

(a) *To consider Planning Applications*

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the July Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 14/01481/FUL – Single-storey side and rear extension, erection of garage to rear and demolition of workshop to create garden at Toft Garth, Main Street by Mr Bean.	The Parish Council does not object but has concerns as to the appropriateness of such a large extension in a Conservation Area. We recommend a site visit by a Planning Officer.
Ref: 14/01501/ABC3 – Conversion of agricultural building to 3no. dwellinghouse(s) (class C3) under Class MB, Part 3, Schedule 2 of Article 3 of The Town and Country Planning (General Permitted Development) Order 1995 at Huntsham Farm, Burlands Lane by Mr & Mrs G Potts.	No objections
Ref: 14/01591/FUL – Single-storey extension to front and external alterations including cladding and replacement window at Ash Keys, Main Street by Mr Warwick Spencer.	No objections
Ref: 14/01611/FUL – Single-storey side and rear extension and detached double garage with studio to rear at 95A, Station Road by Mr Martin Walker.	No objections
Ref: 14/01781/FUL – Two-storey and single-storey rear extension at 6 Northfield Lane by Mr N Thompson and Mrs D Davies.	No objections
Ref: 14/01789/FUL – Single-storey rear extension at 3 Northfield Lane by Mr Richard Eden.	No objections
Ref: 14/01943/FULM – Demolition of existing buildings and erection of replacement petrol filling station and shop (Use Class A1), restaurant with drive-thru facility (Use Class A3/A5) with associated parking, access and landscaping at Wills and Ellis Garage, Boroughbridge Road by Skelwith Group.	We are waiting for paper copies of the plans before making a decision on this application
Ref: 14/01950/FUL – Alterations to ground floor to convert existing accommodation into 2no. annexes, two-storey rear and single-storey side and rear	No objections

extensions, conversion of garage into habitable room
and alterations to front elevation at Dutton Farm,
Boroughbridge Road by Mr & Mrs David Pinkney.

Ref: 14/01972/FUL – Single-storey rear extension, dormer to rear and rooflight to front (Resubmission) at 2 Northfield Lane by Miss Claire Fox.	No objections
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 14/00362/FUL – Erection of detached dwelling and garage with associated access at Tree Tops Nursery to Red Lion by Mrs Biba J Reid.
- Ref: 14/00929/FUL – Erection of two-storey dwelling following demolition of existing bungalow at 37 Station Road by Mr & Mrs Mark Glenister.
- Ref: 14/001178/FUL – Two-storey side and single-storey rear extension at Ridgeway, Main Street by Mr & Mrs Otley.
- Ref: 14/01195/FUL – Single-storey side and rear extensions and hardstanding to front at 16 Brackenhill by Mr & Mrs Byron Bayley.
- Ref: 14/01219/FUL – First floor side extension at 34 Station Road by Mr Stuart Morgan.
- Ref: 14/01300/FUL – Single-storey front and rear and first floor side extensions at 13 Fairways Drive by Mr John Hirst.
- Ref: 14/01611/FUL – Single-storey side and rear extension and detached double garage with studio to rear at 95A, Station Road by Mr Martin Walker.

14.210 – TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

None.

(b) To receive a verbal report on the meeting with the City Council Officer regarding vehicle access in the Green area

It was reported that Councillors Robson, Brydson and Langford and the Clerk had met the City Council's Traffic Network Manager, Alistair Briggs, that afternoon and had walked from Long Ridge Lane to Poppleton Ousebank School so that the problems with traffic could be appreciated. Mr Briggs is going to submit a report and give suggestions as to how he thinks the problems could be alleviated.

(c) To receive other reports

It was noted that the road surface at the junction of Dikelands Lane and Long Ridge Lane is especially bad.

It was noted that the City Council has considered the Parish Council's request to resurface the footpath between the surgery and Chantry Green and has refused to carry out the work as it does not meet the criteria for remedial action .

14.211 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees including agreeing a replacement for the flowering cherry tree in Chantry Green

It was agreed that a six-foot flowering cherry tree of the same species as the one recently removed should be acquired and planted on Chantry Green. **(Action Clerk)**

(b) Events

No reports.

(c) *Maintenance –*

- i. *To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

The Land Registry had written to say that they still do not have sufficient paperwork to prove that the Parish Council owns the land in question. It was resolved that the Land Registry be asked what steps the Parish Council should now take to have its ownership of the land registered. **(Action Clerk)**

- ii. *To agree to replace the seat under the copper beech by the bus stop*

It was noted that two families wish to have seats under the copper beech and are willing to provide and install the seats. Two designs of seat had been submitted for the Councillors to consider. The Councillors chose the Athol design and gave permission for the seats to be installed. **(Action Clerk)**

- iii. *To authorise extra grass cuts of the Green*

It was noted that the warm wet summer had caused the grass to grow at an unprecedented rate and that to keep the Greens' grass short the contractor had now used up all of the ten cuts authorised in the contract. The Councillors resolved to increase the number of cuts to allow the grass to be kept short. **(Action Clerk)**

- iv. *To consider a quotation for grinding the stump of the flowering cherry tree in Chantry Green*

The Councillors accepted a quotation of £90 from The Tree Fella for grinding the stump. **(Action Clerk)**

(d) *Allotments*

The Clerk reported that another name had been added to the waiting list.

14.212 – TO RECEIVE A REPORT ON THE COMPLETION OF THE A59 PARK & RIDE PROJECT

It was noted that

- The Park & Ride is now running.
- The Portakabins have been removed.
- The registered green bordering the A59 has been levelled.
- The A59/A1237 roundabout has been completed
- There is a problem with the traffic light sequencing. This was reported this afternoon to Alistair Briggs who will endeavour to have the problem resolved.

14.213 – TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Councillor Robson gave a report on the Rural West York Ward Team meeting held on 28 July. At the meeting the following sums were agreed to be paid out of the Ward budget:- Poppleton Luncheon Club £500; PYAG £1,250; Poppleton-in-Bloom £200; Poppleton Community Railway Nursery £500.

(b) Councillor Brydson reported that she had circulated her minutes of the Poppleton Community Trust Executive Committee meeting held on 5 August

(c) Councillor Camplin reported on the PYAG meeting held on 17 July

14.214 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Jul	Burglary dwelling	House entered	Main Street
5 Jul	Auto crime	Cycle taken from rack on vehicle	Long Ridge Lane
26 Jul	Theft	Cycle taken	Long Ridge Lane
27 Jul	Theft	Keys taken, had been left in door	Nether Way
2 Aug	Autocrime	Camper van entered – Sat Nav taken	Northfield Lane

PCSO Colley reported that figures for Rural West York show a reduction of 8% against last year

14.215 –TO RECEIVE THE CLERK’S REPORT

(a) *Progress on the provision of a Community Edible Garden (Min. 14.181)*

Councillor Robson said that he had found little enthusiasm for the project from the people he had spoken to in the village.

(b) *Progress on repainting the pump in Station Road (Min. 14.183a)*

It was noted that the pump had been painted

(c) *Progress on the removal of the nettles in Bracken Hills (Min. 14.183b i)*

Councillor Robson reported that the nettles have been removed.

(d) *Progress on filling in the large pothole at the junction of Bankside Close and Springfield Road (Min. 14.183b iii)*

It was noted that the pothole had been filled in.

(e) *Progress on the replacement of the litter bin at the entrance to the Poppleton Centre (Min. 14.183b iv)*

The Clerk reported having asked the City Council to replace the bin.

(f) *Progress on the request for a seat on the verge of the narrow section of Westfield Lane. (Min. 14.183c)*

The Clerk reported having enquired of the farmer and received the following reply “*We have not had a suitable log to place back on the verge by the dike. But the drainage board will be doing some work soon so one may become available.*”

(g) *Progress on refurbishing the village seats (Min. 184c ii)*

It was noted that the seats had been refurbished

(h) *Progress on filling the potholes in the car park adjacent to the Lord Collingwood (Min. 14.189b)*

It was noted that the potholes had been filled in.

(i) *Progress on levelling the footpath in front of Ingham House (Min. 14.189c)*

The Clerk reported having sent the City Council a photograph of the puddle that forms on the pavement after a shower. No work to remedy the situation appears to have been done. **(Action Clerk)**

(j) Progress on refurbishing the bus shelter opposite Library (Min. 14.189d)

The City Council has sub-contracted the work to the bus shelter and is endeavouring to secure a date for when the work will be completed.

(k) *Progress on replacing the A59 horse signs (Min. 14.189g)*

It was reported that one of the missing signs has been replaced. It is anticipated that the other sign will be replaced soon.

14.216 – FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 8 September 2014. The reports reflected the receipts and payments below. The bank balances at 8 September were:

Current			
Account			£500.00
Business	Money		Manager
Account		£28,182.12	

(b) *To agree accounts for payment (net of VAT);*

1581	The Tree Fella	Tree works on Chantry Green	£330.00
1582	James Mackman	Salary – August	£463.78
1583	Poppleton Community Trust	Room hire – July	£20.70
1584	Yorkshire Water	Allotment water	£10.91
1585	Ken Falkingham	Seats refurbishment and pump painting	£707.00
1586	Ryland Horticulture	Removing concrete from round the copper beech by the Green bus shelter	£200.00
1587	Post Office Ltd	Tax – August	£115.80
1588	Nether with Upper PCC	Grant re All Saints churchyard grass cutting	£400.00
1589	Poppleton Community Railway Nursery	Grant	£300.00
1590	James Mackman	Salary – September	£463.78
1591	Post Office Ltd	Tax – September	£116.00
1592	James Mackman	Expenses	£10.68
1593	Mike Walker	Balance of the year’s contribution to Yorkshire in Bloom	£250.00

(c) *To receive a report on income received*

HSBC	Bank interest	£4.30
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14.217 – TO NOTE CORRESPONDENCE RECEIVED

14.217.01 – The Clerk referred to the following items of correspondence

- (a) Two residents pointing out a problem with the traffic lights at the junction of Station Road and the A59
- (b) Two residents mentioning the “Stately Drives” adverts that are currently displayed on verges in the village
- (c) Millennium Green Trust – email thanking the Parish Council for the grant
- (d) Melanie Kay – an email thanking the Parish Council for arranging for grass by the Lime Garth notice board to be cut
- (e) YLCA – Credit note for Councillor Camplin course

14.217.02 – It was noted that the correspondence received since the July Parish Council meeting, as listed below, had already been circulated to the Councillors

- (a) CYC – Luigi’s licence notification
- (b) CYC – Westfield Lane dog bin abuse
- (c) Julian Sturdy MP. – E-Bulletin
- (d) LGBCE – Electoral Review – final boundaries
- (e) Poppleton Community Trust – Minutes of Executive Committee meeting – 5 August 2014
- (f) YLCA – North Yorkshire Health and Wellbeing newsletter July 2014
- (g) YLCA – White Rose Update

14.217.03 – It was agreed that the correspondence received since the July Parish Council meeting, as listed below, be circulated to the Councillors

- (a) CYC – Streets Ahead, Summer 2014
- (b) Martin House – Update, Autumn 2014
- (c) Nether Poppleton Parish Council – Minutes of meetings held on 16 June and 21 July

14.218 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
9 Sep	Neighbourhood Plan – invitees	Poppleton Centre/ 7.00pm	All
17 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
22 Sep	Rural West York Team	Askham Richard Village Hall/ 6.30pm	Robson
23 Sep	Neighbourhood Plan - business invitees	Poppleton Centre/ 6.00pm	All
1 Oct	Poppleton Youth Action Group	15 Bankside Close/ 8.30pm	Camplin
2 Oct	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	
6 Oct	Neighbourhood Plan – public meeting	Poppleton Centre/ 7.00pm	All

14.219 - TO CONSIDER MINOR MATTERS

It was reported that the derelict house at Blairgowrie is in a dangerous condition again and this needs to be reported to the City Council. **(Action Clerk)**

14.220 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

14.221 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 13 OCTOBER 2014

The date of the next meeting was agreed as Monday 13 October 2014 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.30pm.

CHAIRMAN

DATE.....2014

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